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FINANCE COMMITTEE MEETING MINUTES

January 17, 2023
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Mark Roberts, Vice President/Chair
Chuck Hays, Director

Board Members Absent: None

Staff Present: Don Bartz, General Manager
Lori Lowrance, Assistant General Manager/CFO
David Noland, Accountant
Aimee Williams, Asst. Board Clerk/Administrative Specialist

Guests/Public: None

Call to Order

Vice President Roberts called the meeting to order at 4:02 p.m.

Roll Call

All Committee Members were present at Roll Call.

1) **Approval of Agenda**

Vice President Roberts moved to approve the Agenda as amended. Director Hays seconded the motion. Motion passed unanimously.

2) **Public Comment**

None

3) **Approval of Minutes**

Director Hays moved to approve the minutes. Vice President Roberts seconded the motion. Motion passed unanimously.

4) **Review of Disbursements**

The Committee reviewed the disbursements.

5) **Review of Financials**

The Committee reviewed the financials.

6) **Review of Solar Project Credits & Expenses**

The Committee reviewed the solar project credits and expenses.

7) Review of Committee Roles & Responsibilities

The Committee reviewed the Roles & Responsibilities; no changes recommended.

8) Review of Strategic Plan – Finance Components

The Committee reviewed the Strategic Plan.

9) Discussion Regarding 2023/2024 Budget

The Committee reviewed the process and the schedule.

10) Committee Comments

Nothing further.

11) Review of Action Items

- a) **Prior Meeting** – None
- b) **Current Meeting** – None

12) Set Agenda for Next Meeting

- Special Meeting – March 21, 2023
- Regular Meeting – April 18, 2023
 - Add Cash/Investment Report to the agenda.

13) Adjournment

With no further business before the Committee, the meeting adjourned at 4:42 p.m.

Agenda materials can be viewed online at <https://www.pphcsd.org>

