

PARKS, RECREATION & STREET LIGHTING COMMITTEE MEETING AGENDA

October 11, 2022 – 4:30 P.M.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Via Conference Call (see below)

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF AB361, WHICH EFFECTIVE OCTOBER 1, 2021, MODIFIED CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT WITH RESPECT TO REMOTE TELECONFERENCE BOARD MEETINGS DURING PERIODS OF STATE-DECLARED EMERGENCIES.

Pursuant to AB361, and as a precaution to our Board of Directors, District staff, and general public as a result of the ongoing COVID-19 pandemic, the Phelan Pinon Hills Community Services District will hold this meeting of its Board of Directors both in-person at the above location and via teleconference or video conference. Members of the public may watch and participate in the meeting by physical attendance or by Zoom or telephone conference via the remote instructions below.

REMOTE PARTICIPATION INFORMATION:

Dial-in

(669) 444-9171
Meeting ID: 895 2322 6405
Passcode: 534498

Zoom

<https://us06web.zoom.us/j/89523226405?pwd=RlJVeEVyS2lSZjFjYUNzTHcwMGpFZz09>
Meeting ID: 895 2322 6405
Passcode: 534498

One-Tap Mobile

+16694449171,,89523226405#

Remote Comment Procedure:

- You will be muted until you are called on during the public comment period.
- You will be recognized by the last 4 digits of your phone number or Zoom ID and asked if you have a comment.
 - If you do not have a comment, state “no comment.”
 - If you do have a comment, please state your name, where you live, and limit your comment to 5 minutes. After 5 minutes you may be muted so that others can comment.
- You may also email your public comment to the Board Secretary at ksevy@pphcsd.org by 4:30 p.m. on October 11, 2022. Your comment will be read into the record by the Board Secretary.

Please check the District website for updates on this meeting. We encourage you to sign up for our email notifications by emailing ksevy@pphcsd.org or by visiting our website and completing the signup form at www.pphcsd.org under the “Agendas and Minutes” tab.



Mission Statement:

The Mission of the Phelan Piñon Hills Community Services District is to efficiently provide authorized services and maximize resources for the benefit of the community.

Authorized Services:

- *Water*
- *Parks & Recreation*
- *Street Lighting*
- *Solid Waste & Recycling*

PARKS, RECREATION & STREET LIGHTING COMMITTEE MEETING – 4:30 P.M.

Call to Order – Pledge of Allegiance

Roll Call1) **Approval of Agenda**

2) **Public Comment** – Under this item, any member of the public wishing to directly address the Board on any item of interest that may or may not be within the subject matter jurisdiction of the Board, but not listed on the agenda, may do so at this time. However, the Board is prohibited by law from taking any action on any item not appearing on the agenda unless the action is otherwise authorized by the Brown Act. Any member of the public wishing to directly address the Board on any item listed on the agenda may do so when the item is being considered by the Board. *If you are attending remotely and you wish to address the Board, please do so by the method listed on the first page of this agenda.* Speakers are requested to be brief in their remarks. The Chair may limit each speaker to a comment period of five (5) minutes.

3) **Approval of Minutes**4) **Review & Discussion Regarding Parks and Recreation Events**5) **Update Regarding Phelan Park Expansion**6) **Update on Phelan Farmers Market**7) **Update on Teaching Garden**8) **Staff Report**9) **Committee Comments**10) **Review of Action Items**

- a) **Prior Meeting**
- b) **Current Meeting**

11) **Set Agenda for Next Meeting** – January 10, 202312) **Adjournment**

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in the above-agendized public meeting should be directed to the District's General Manager at (760) 868-1212 at least 24 hours prior to said meeting.

Agenda materials can be viewed online at www.pphcsd.org

PARKS COMMITTEE MEETING MINUTES

July 12, 2022

Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Rebecca Kujawa, President (Chair)
Kathy Hoffman, Director

Board Members Absent: None

Staff Present: Steve Lowrance, Parks Supervisor
Jennifer Oakes, Executive Management Analyst
Aimee Williams, Administrative Technician II

Guests/Public: None

Call to Order

President Kujawa called the meeting to order at 4:01 p.m.

Roll Call

All Committee Members were present at Roll Call.

1) **Approval of Agenda**

Director Hoffman moved to approve the Agenda. President Kujawa seconded the motion. Motion passed unanimously.

2) **Public Comment** – None

3) **Approval of Minutes**

Director Hoffman moved to approve the Minutes. President Kujawa seconded the motion. Motion passed unanimously.

4) **Review & Discussion Regarding Parks & Recreation Events**

Mr. Lowrance reviewed the ongoing and upcoming events. The summer activities began in June and include baking classes, painting classes, archery classes, kids dance classes, movies in the park, and concerts in the park.

5) **Update Regarding Phelan Park Expansion**

Mr. Lowrance stated the District is still waiting to hear news on the grant application.

6) **Update on Phelan Farmers Market**

Mr. Lowrance reported the market has been doing good and recently added a new farm.

7) **Update on Teaching Garden**

Mr. Lowrance stated that attendance has continued to be around 12 people per class.

8) **Staff Report**

Nothing further.

9) **Committee Comments**

President Kujawa brought up the idea of the District hosting self-defense classes for adults and/or safety awareness for women.

Director Hoffman discussed hosting informational classes supporting mental health awareness. She said the school district hosts classes similar to this and thinks this might be beneficial to community members.

10) **Review of Action Items**

a) **Prior Meeting** – Copy requested of detailed parks survey results.

b) **Current Meeting** – None

11) **Set Agenda for Next Meeting** – October 2022

12) **Adjournment**

With no further business before the Committee, the meeting adjourned at 4:17 p.m.

Agenda materials can be viewed online at www.pphcsd.org

2022 Community Teaching Garden Classes

All Classes
Held the Second Saturday of Each Month
Phelan Community Park
10 AM

January 8th

Garden Design/Layout

July 9th

Mulch/Watering Wisely

February 12th

Starting Spring
Seedlings

August 13th

Feeding Plants

March 12th

Building Raised Beds

September 10th

Starting Winter
Seedlings

April 9th

Transplanting to
Garden Bed

October 8th

Harvest/Storing
Vegetables and Fruits

May 14th

Compost/Verma
Compost

November 12th

Using a Greenhouse

June 11th

Pest Control

December 10th

Tree Planting and
Pruning



HAPPY
**FALL
PAINTING CLASS**



Saturday, November 5
9 AM - Ages 5 - 12
11 AM - Ages 13 and up

RSVP Required : www.pphcsd.org/events

Phelan Senior Center

4128 Warbler Road

Phelan, CA

760-868-1212





KIDS

Baking Class

*Learn How to Make
Apple Turnovers*

RSVP REQUIRED
760-868-1212

Saturday, November 12, 2022
10 am - 12 pm

Phelan Community Center
4128 Warbler Road
Phelan, CA
www.pphcsd.org





2ND ANNUAL

Christmas Tree LIGHTING

And Visit from Santa Claus

2ND OF DECEMBER | 6 O'CLOCK PM

PHELAN COMMUNITY PARK | 4176 WARBLER RD, PHELAN, CA

PRESENTED BY PHELAN PINON HILLS CSD

PARKS AND RECREATION DEPARTMENT

Hot Chocolate and Candy Canes to Be Served



Kids

Christmas Baking Class

Saturday, December 10
10AM - 12 PM

Phelan Community Center
4128 Warbler Road
Phelan

RSVP Required: www.pphcsd.org/events



Join us in making
Christmas sugar
cookies and hot
chocolate!

4176 Warbler Rd.
Phelan, CA
www.pphcsd.org
760-868-1212





Bobsleds *and* brushes

CHRISTMAS PAINTING CLASS



DECEMBER 17, 2022

9 AM AGES 5 - 12 | 11 AM AGES 13+



MAKE A BEAUTIFUL CHRISTMAS PAINTING WITH US!

RSVP REQUIRED : WWW.PPHCSD.ORG/EVENTS

PHELAN SENIOR CENTER

4128 WARBLER RD, PHELAN



WWW.PPHCSD.ORG
760-868-1212



Go Play
at the Park

Phelan Piñon Hills CSD Parks and Recreation