

REGULAR BOARD MEETING AGENDA

May 10, 2023

Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely (see below)

REGULAR BOARD MEETING – 5:00 P.M.

Call to Order – Pledge of Allegiance

Roll Call

1) Approval of Agenda

2) **Public Comment** – Under this item, any member of the public wishing to directly address the Board on any item of interest that may or may not be within the subject matter jurisdiction of the Board, but not listed on the agenda, may do so at this time. However, the Board is prohibited by law from taking any action on any item not appearing on the agenda unless the action is otherwise authorized by the Brown Act. Any member of the public wishing to directly address the Board on any item listed on the agenda may do so when the item is being considered by the Board. Speakers are requested to be brief in their remarks. The Chair may limit each speaker to a comment period of five (5) minutes.

a) **General Public**

b) **Community Reports**

- C.E.R.T.
- County Supervisor
- Federal Representatives
- Fire
- Mojave Water Agency
- School District
- Sheriff
- State Representatives

3) Consent Items

- Approval of Board Meeting Minutes
- Acceptance of Board Stipends/Reimbursements
- Acceptance of March Disbursements
- Acceptance of Quarterly Financials
- Acceptance of Cash Investment Report
- Acceptance of Quarterly Director Expenses
- Adoption of Resolution No. 2023-11; Initiating Procedures to Fix, Adjust, Levy, & Collect Water Standby & Availability Fees for 2023/2024
- Approval to Set the Hearing Date for Delinquent Water User Charges for the Purpose of Collecting Said Charges on the San Bernardino County Tax Roll
- Approval of Contractor Payments

4) Matters Removed from Consent Items



Mission Statement:

The Mission of the Phelan Piñon Hills Community Services District is to efficiently provide authorized services and maximize resources for the benefit of the community.

Authorized Services:

- Water
- Parks & Recreation
- Street Lighting
- Solid Waste & Recycling

5) Presentations/Appointments**6) Continued/New Agenda Items**

- a) Public Hearing on the 2023/2024 Budget
 1. Secretary's Report
 2. Attorney's Report on Action Taken Prior to this Hearing
 3. Staff's Report
 4. Public Comments, Protests, and Objections
 - a. Any person may address the Board on the Budget
 - b. Staff responses to comments, protests, and objections
- b) Discussion & Possible Adoption of Resolution No. 2023-12; Adopting the Budget for Fiscal Year Ending June 30, 2024
- c) Public Hearing on Proposed Water Capacity Fees
 1. Secretary's Report
 2. Attorney's Report on Action Taken Prior to this Hearing
 3. Staff's Report
 4. Public Comments, Protests, and Objections
 - a. Any person may address the Board on the proposed water capacity fees
 - b. Staff responses to comments, protests, and objections
- d) Discussion & Possible Adoption of Resolution No. 2023-13; Increasing Water Capacity Fees
- e) Discussion & Possible Action Regarding Appointment of Director for Vacant Board Seat
 1. Board Selection of Applicants to Possibly Interview
 2. Applicant Interviews (if desired by Board)
 3. Discussion & Possible Selection of Director for Vacant Board Seat
 4. Swearing-In of Director for Vacant Board Seat (if candidate is selected)
- f) Discussion & Possible Action Regarding Approval to Extend Auditing Contract with C.J. Brown & Company CPAs, an Accountancy Corporation
- g) Discussion & Possible Adoption of Resolution No. 2023-14; Approving the Application for Land & Water Conservation Fund Phelan Community Park Project
- h) Discussion & Possible Action Regarding Committee Assignments
- i) Update on Water Conservation Requirements
- j) Update on the Proposed Civic Center & Phelan Park Expansion Projects

7) Committee Reports/Comments

- a) Engineering Committee (Standing)
- b) Finance Committee (Standing)
- c) Legislative Committee (Standing)
- d) Parks, Recreation & Street Lighting Committee (Standing)
- e) Waste & Recycling Committee (Standing)

8) Staff and General Manager's Report**9) Reports**

- a) Director's Report
- b) President's Report



10) Correspondence/Information**11) Review of Action Items**

- a) Prior Meeting Action Items
- b) Current Meeting Action Items

12) Set Agenda for Next Meeting

- Regular Board Meeting – May 24, 2023

13) Recess to Closed Session

Conference with Legal Counsel – Anticipated Litigation
Significant Exposure to Litigation
Pursuant to Government Code Section 54956.9(d)(2)
One Potential Case

14) Return to Open Session – Announcement of Reportable Action**15) Adjournment**

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in the above-agendized public meeting should be directed to the District's General Manager at (760) 868-1212 at least 24 hours prior to said meeting.

Agenda materials can be viewed online at www.pphcsd.org

Remote Viewing:

To watch the livestream (view only – nonparticipating), visit our YouTube channel:

[PPHCSD YouTube Channel Link](#)

Remote Participation:

To provide public comment, or otherwise participate remotely, select the meeting you wish to attend on the District's website and then click the "Join Remote Meeting" option.

<https://www.pphcsd.org/meetings>

Please be advised that remote participation and livestreaming options are provided as a courtesy to the public and technical issues could occur, resulting in delays or the inability to participate remotely or livestream. It is recommended that you attend in person to ensure you are able to participate.

Written Comments:

You may also email your public comment to the Board Secretary at ksevy@pphcsd.org by the meeting start time listed on this agenda. Your comment will be added to the record by the Board Secretary.

Please check the District website for updates on this meeting. We encourage you to sign up for our email notifications by emailing ksevy@pphcsd.org or by visiting our website and completing the signup form at www.pphcsd.org under the "Agendas and Minutes" tab.

