

## **SPECIAL ENGINEERING COMMITTEE MEETING MINUTES**

September 20, 2023 – 4:30 p.m.  
Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371  
& Remotely Via Zoom or Conference Call

**Board Members Present:** Mark Roberts, Director (Chair)  
Rebecca Kujawa, President

**Staff Present:** George Cardenas, Engineering Manager  
Sean Wright, Water Operations Manager  
Chris Cummings, Water Operations Assistant Manager  
Tony De La Rosa, Engineering Technician  
Jennifer Oakes, Executive Management Analyst  
Aimee Williams, Asst. Board Clerk/Administrative Specialist

### **Call to Order**

Director Roberts called the meeting to order at 4:30 p.m.

### **Roll Call**

All Committee Members were present at Roll Call.

#### 1) **Approval of Agenda**

Vice President Roberts moved to approve the Agenda. President Kujawa seconded the motion. Motion passed unanimously.

#### 2) **Public Comment** – None

#### 3) **Approval of Minutes**

Vice President Roberts moved to approve the Minutes. President Kujawa seconded the motion. Motion passed unanimously.

#### 4) **Oeste Recharge Study Project**

Mr. Wright provided an update. A report was included in the packet.

#### 5) **Discussion Regarding Water System**

- **Pumps and Wells Services Agreement**
- **10-Year Tank Rehabilitation & Maintenance Service**
- **Water Quality**
- **Service Line Replacement Program**
- **Other Repairs/Replacements/Updates/Maintenance**

Mr. Wright reported on system repairs, tank maintenance, water meter replacement program, the fill station, and Tropical Storm Hillary damage throughout the District. A written report was provided in the agenda packet.

- 6) **Smithson Springs Update**  
Mr. Wright reported that the vegetation is getting thick and overgrown; will report flows at next month's meeting.
- 7) **State Regulations Update**  
Ms. Oakes reported that there are no new updates, just ongoing implementation of state programs.
- 8) **GIS Presentation**  
Mr. Cardenas and Mr. De La Rosa provided a presentation on the GIS system.
- 9) **Review of Current Projects**
  - **New Well No. 15**
  - **Well No. 17**
  - **Tank 6A**Mr. Wright and Mr. Cardenas provided updates on the current projects.
- 10) **Staff Reports**  
Nothing new to report; a written report is in the agenda packet.
- 11) **Review of Action Items**
  - a) **Prior Meeting** – Complete
  - b) **Current Meeting**
    - MWA Monitoring Wells – Depth to Water, Water Quality, & Drill Logs
    - Hot Spot Map
    - Smithson Spring Flows
    - Hydrographs
    - Presentation on Chromium-6 to Board in October
- 12) **Set Agenda for Next Meeting** – October 18, 2023
  - Remove Item 8
- 13) **Adjournment**  
With no further business before the Committee, the meeting adjourned at 5:52 p.m.

Agenda materials can be viewed online at [www.pphcsd.org](http://www.pphcsd.org)

