

SPECIAL ENGINEERING COMMITTEE MEETING MINUTES

October 18, 2023 – 4:30 p.m.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Mark Roberts, Director (Chair)
Rebecca Kujawa, President

Staff Present: Don Bartz, General Manager
George Cardenas, Engineering Manager
Kim Sevy, HR & Solid Waste Manager/District Clerk
Sean Wright, Water Operations Manager
Chris Cummings, Water Operations Assistant Manager
Tony De La Rosa, Engineering Technician
Jennifer Oakes, Executive Management Analyst

Call to Order

Director Roberts called the meeting to order at 4:30 p.m.

Roll Call

All Committee Members were present at Roll Call.

- 1) **Approval of Agenda**
Vice President Roberts moved to approve the Agenda. President Kujawa seconded the motion. Motion passed unanimously.
- 2) **Public Comment** – None
- 3) **Approval of Minutes**
President Kujawa moved to approve the Minutes. Director Roberts seconded the motion. Motion passed unanimously.
- 4) **Oeste Recharge Study Project**
Reviewed well levels and constituents. MWA is currently in the RFP process for the project. Information was included in the Agenda materials.
- 5) **Discussion Regarding Water System**
 - **Pumps and Wells Services Agreement**
 - **10-Year Tank Rehabilitation & Maintenance Service**
 - **Water Quality**
 - **Service Line Replacement Program**
 - **Other Repairs/Replacements/Updates/Maintenance**

Staff reported on Well 15 and Well 17, the water meter replacement program, and Tank 6A. A written report was provided in the agenda packet.

6) **Smithson Springs Update**

Mr. Wright reported that the vegetation is getting thick and overgrown. Flow is 4gpm at the upper weir and 2gpm at the lower weir.

7) **State Regulations Update**

Ms. Oakes reported that a presentation on the water use objective is scheduled next month.

8) **GIS Presentation**

Mr. Cardenas and Mr. De La Rosa provided a presentation on the GIS system.

9) **Review of Current Projects**

- **New Well No. 15**
- **Well No. 17**
- **Tank 6A**

Mr. Wright and Mr. Cardenas provided updates on the current projects.

10) **Staff Reports**

Nothing new to report; a written report is in the agenda packet.

11) **Review of Action Items**

a) **Prior Meeting** – Complete

- MWA Monitoring Wells – Depth to Water, Water Quality, & Drill Logs
- Hot Spot Map
- Smithson Spring Flows
- Hydrographs

b) **Current Meeting**

- Presentation on Chromium-6 to Board in October
- Oeste production numbers and return flows

12) **Set Agenda for Next Meeting** – November 15, 2023

- Add Well No. 18

13) **Adjournment**

With no further business before the Committee, the meeting adjourned at 5:05 p.m.

Agenda materials can be viewed online at www.pphcsd.org

