

## **SOLID WASTE & RECYCLING COMMITTEE MEETING AGENDA**

November 15, 2023, 2023 – 2:30 P.M.  
Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371  
& Via Conference Call (see below)

### **SOLID WASTE & RECYCLING COMMITTEE MEETING – 2:30 P.M.**

**Call to Order** – Pledge of Allegiance

#### **Roll Call**

- 1) **Approval of Agenda**
- 2) **Public Comment** – Under this item, any member of the public wishing to directly address the Board on any item of interest that may or may not be within the subject matter jurisdiction of the Board, but not listed on the agenda, may do so at this time. However, the Board is prohibited by law from taking any action on any item not appearing on the agenda unless the action is otherwise authorized by the Brown Act. Any member of the public wishing to directly address the Board on any item listed on the agenda may do so when the item is being considered by the Board. Speakers are requested to be brief in their remarks. The Chair may limit each speaker to a comment period of five (5) minutes.
- 3) **Approval of Minutes**
- 4) **Review of Solid Waste Events**
- 5) **Update on Uniform Collection**
- 6) **SB1383 & Recycling Requirements**
  - Compliance Order
  - Outreach
- 7) **Staff Reports**
- 8) **Review of Action Items**
  - Prior Meeting
  - Current Meeting
- 9) **Set Agenda for Next Meeting** – December 20, 2023
- 10) **Adjournment**

*Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in the above-agendized public meeting should be directed to the District's General Manager at (760) 868-1212 at least 24 hours prior to said meeting.*



#### **Mission Statement:**

*The Mission of the Phelan Piñon Hills Community Services District is to efficiently provide authorized services and maximize resources for the benefit of the community.*

#### **Authorized Services:**

- Water
- Parks & Recreation
- Street Lighting
- Solid Waste & Recycling

Agenda materials can be viewed online at [www.pphcsd.org](http://www.pphcsd.org)

**Remote Viewing:**

To watch the livestream (view only – nonparticipating), visit our YouTube channel:

[PPHCSD YouTube Channel Link](#)

**Remote Participation:**

To provide public comment, or otherwise participate remotely, select the meeting you wish to attend on the District's website and then click the "Join Remote Meeting" option.

<https://www.pphcsd.org/meetings>

*Please be advised that remote participation and livestreaming options are provided as a courtesy to the public and technical issues could occur, resulting in delays or the inability to participate remotely or livestream. It is recommended that you attend in person to ensure you are able to participate.*

**Written Comments:**

You may also email your public comment to the Board Secretary at [ksevy@pphcsd.org](mailto:ksevy@pphcsd.org) by the meeting start time listed on this agenda. Your comment will be added to the record by the Board Secretary.

*Please check the District website for updates on this meeting. We encourage you to sign up for our email notifications by emailing [ksevy@pphcsd.org](mailto:ksevy@pphcsd.org) or by visiting our website and completing the signup form at [www.pphcsd.org](http://www.pphcsd.org) under the "Agendas and Minutes" tab.*

## **SOLID WASTE & RECYCLING COMMITTEE MEETING MINUTES**

October 18, 2023 – 2:30 p.m.  
Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371  
& Remotely Via Zoom or Conference Call

**Board Members Present:** Deborah Philips  
Chuck Hays

**Board Members Absent:** None

**Staff Present:** Kim Sevy, HR & Solid Waste Manager/District Clerk  
Aimee Williams, Asst. Board Clerk/Administrative Specialist

**CR&R Staff Present:** Brandon McGill, Operations Manager

### **Call to Order**

Director Philips called the meeting to order at 2:30 p.m.

### **Roll Call**

All Committee Members were present at Roll Call.

1) **Approval of Agenda**

Director Hays moved to approve the Agenda. Director Philips seconded the motion.  
Motion passed unanimously.

2) **Public Comment**

None

3) **Approval of Minutes**

Director Philips moved to approve the minutes. Director Hays seconded the motion.  
Motion passed unanimously.

4) **Review of Solid Waste Events**

Ms. Sevy reviewed the programs and events. The Compost Workshop was well attended and another one will be scheduled for the spring.

5) **Update on Uniform Collection**

Ms. Sevy reported on the implementation of the collection program.

6) **SB 1383 & Recycling Requirements**

Ms. Sevy provided an update on SB 1383 & recycling requirements.

7) **Staff Reports**

A written report was included in the packet.

8) **Review of Action Items**

a) **Prior Meeting** – Complete

b) **Current Meeting** – Cost-of-Service Study Proposal to the Board

9) **Set Agenda for Next Meeting** – November 15, 2023

10) **Adjournment**

With no further business before the Committee, the meeting adjourned at 2:45 p.m.

Agenda materials can be viewed online at [www.pphcsd.org](http://www.pphcsd.org)



# SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT

2824 "W" Street Bldg. 302 • San Bernardino, CA 92415-0799 • (909) 382-5401

Office of the Fire Marshal  
Household Hazardous Waste Section  
sbcfire.org

Daniel R. Munsey  
Fire Chief/Fire Warden

Monica S. Ronchetti  
Fire Marshal

November 2, 2023

Brandon McGill  
Operations Manager  
CR&R  
9828 Buckwheat Rd.  
Phelan, CA 92371

**Subject:** October 14, 2023 Household Hazardous Waste/E-waste Collection

Dear Brandon,

The following waste was collected from 43 participants at the October 14, 2023 Phelan HHW Collection:

Waste	Amounts (lbs.)	Waste	Amounts (lbs.)
Flammable Solid/Liquid	337	Antifreeze	40
Oil Based Paint	380	Motor Oil	1,680
Toxics	49	Used Oil Filters	84
Corrosive Acids	31	Fluorescent Tubes	40
Corrosive Bases	17	Household Batteries	124
Oxidizers	20	CRTs/MISC E-waste	743
Fertilizers	29	Lead Acid Batteries	381
Latex Paint	1,672	Fire Extinguisher	89
Aerosols	127	Sharps	11
Pharmaceuticals	103	Propane Bottles	27
Ballast	31	Materials Exchange	94
		<b>Total</b>	<b>6,109</b>

If you have any questions, please call me at (909) 382-5401 or e-mail [mvangese@sbcfire.org](mailto:mvangese@sbcfire.org)

Sincerely,

Michael VanGese,  
Environmental Specialist

## BOARD OF DIRECTORS

Col. Paul Cook (Ret.)  
Vice Chairman, First District

Jesse Armendarez  
Second District

Dawn Rowe  
Chair, Third District

Curt Hagman  
Fourth District

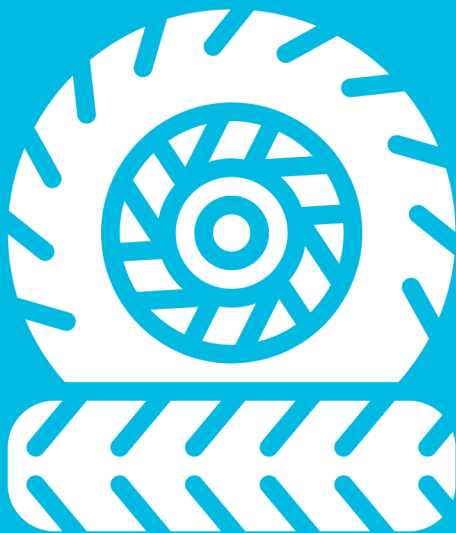
Joe Baca, Jr.  
Fifth District

Luther Snoke  
Chief Executive Officer

# FREE **Dec. 9,** 2023 **DAY**

8 AM - 12 PM

**Drop Off Location:**  
9828 Buckwheat Rd  
Phelan, CA



*\*District residents only. Must show proof of residency. Limit of 9 tires per residence. Must be off rim. NO COMMERCIAL.*

**Free Tire Collection**

**No Commercial Tires**

**Questions? Call 760-868-1212**

**CR&R**  
INCORPORATED  
environmental services

**CalRecycle**



**PHELAN PIÑON HILLS CSD**  
**SOLID WASTE SERVICES**

  
**Phelan Piñon Hills CSD**  
Established 2008

## MANAGEMENT REPORT

**DATE:** November 9, 2023  
**PREPARED BY:** Kim Sevy, HR & Solid Waste Manager  
**SUBJECT:** October 2023 Manager's Report

### SOLID WASTE & RECYCLING

#### Customer Data:

<u>COMMERCIAL ACCOUNTS</u>	<u>NO.</u>	<u>CITATIONS ISSUED</u>	<u>NO.</u>
Trash	91	Commercial	0
Recycling	87	Residential	0
Organics	35		
		<u>PERMITS ACTIVE</u>	<u>NO.</u>
		Self-Haul - Commercial Recycling	4
		Self-Haul - Commercial Organics	11
		Self-Haul - Residential Recycling	N/A
		Self-Haul - Residential Organics	N/A
		SB1383 Exemptions – Commercial	45
<u>SCHOOL ACCOUNTS</u>	<u>NO.</u>	<u>TEMPORARY SERVICE</u>	<u>NO.</u>
Trash	16	Temporary - Trash	35
Recycling	16	Temporary - Recycling	0
Organics (Roll Off)	1		
<u>RESIDENTIAL ACCOUNTS</u>	<u>NO.</u>		
Trash	5,444		
Recycling	34		
Organics	N/A		

#### TOTAL APPLICATIONS (11/1/2023)

CR&R - Confirming or Modifying	1267	50.14%
CR&R - Change to Self-Haul	47	1.86%
Current Self-Hauler - Confirming	786	31.10%
Current Self-Hauler - Change to CR&R	113	4.47%
New Resident/Self-Haul	23	0.91%
<b>TOTAL</b>	<b>2,527</b>	<b>100.00%</b>

TOTAL CR&R        66%

TOTAL Self-Haul    34%

#### Notable Activity:

- Gathering additional SB 1383 exemption forms from applicable commercial customers
- Weekly meetings with CR&R staff
- Food scrap containers are available in the District office
- Planning community outreach events for fall:
  - Kiwanis
  - Farmers Market Booth

#### Recent & Upcoming Events:

- HHW Drop off Event
  - October 14, 2023 – 9am-1pm

- CR&R Service Yard
- Compost Workshop & tree Giveaway
  - October 14, 2023 – 11am
  - Phelan Park
- Free Tire Disposal Day
  - December 9, 2023 – 8am-noon
  - CR&R Service Yard

**HUMAN RESOURCES**

Statistical Data (for October 2023):

- Full Time Employees: 27
  - Engineering: 3
  - Water (Field): 10.0
  - Parks & Rec: 2
  - Administration: 12
- Part Time Employees: 0
- Temporary Employees: 0
- Open Positions: 0

**MISCELLANEOUS**

Recent District Events:

*(for Park & Rec events, see Park Operations Supervisor’s Report)*

- None

Website Data (for August 2023)

	Page Name	Total Views	Unique Users
1	Phelan Piñon Hills Community Services District	3,622	2,068
2	My Account - Phelan Piñon Hills Community Services District	3,491	1,564
3	Water Department - Phelan Piñon Hills Community Services District	623	416
4	Services - Phelan Piñon Hills Community Services District	514	343
5	Residential - Phelan Piñon Hills Community Services District	622	271
6	Contact Us - Phelan Piñon Hills Community Services District	304	216
7	Events - Phelan Piñon Hills Community Services District	392	215
8	Solid Waste and Recycling - Phelan Piñon Hills Community Services District	288	185
9	Sign Up for Classes - Phelan Piñon Hills Community Services District	360	143
10	Employment - Phelan Piñon Hills Community Services District	170	133
11	Apply for Service - Phelan Piñon Hills Community Services District	259	132
12	Calendar - Phelan Piñon Hills Community Services District	211	105
13	Rates and Fees - Phelan Piñon Hills Community Services District	125	76
14	Parks and Recreation - Phelan Piñon Hills Community Services District	96	65
15	Meetings - Phelan Piñon Hills Community Services District	151	57
16	Community Centers - Phelan Piñon Hills Community Services District	86	53
17	Rules and Regulations - Phelan Piñon Hills Community Services District	67	52



18	Seniors - Phelan Piñon Hills Community Services District	91	51
19	Information - Phelan Piñon Hills Community Services District	70	50
20	Board Members - Phelan Piñon Hills Community Services District	75	49

Grants

- **SB 1383 Local Compliance Grant**
  - Submitted in January 2022. The District was awarded \$20,000. Grant funds have been used to pay for Solid Waste consultant.
  - Staff will be submitting for the 2023 program grant in the amount of \$75,000.
  
- **Community Project Funding Request - 2023**
  - Staff submitted a Community Project Funding Request (“Request”) in the amount of \$2 million to help fund a portion of the Civic Center Project which will house the Community/Board Room that also will serve as the area’s Community Emergency Operations Center. The \$2 million request was funded in the FY2023 Omnibus appropriations bill which the Senate and House passed at the end of December. CalOES issued grant documents to the District to complete as they will be administering the funds. Staff has been working with CalOES on FEMA requirements.
  
- **Community Project Funding Request - 2024**
  - Staff submitted a Community Project Funding Request (“Request”) in the amount of \$2,000,000 to help fund a Tank 6A-2. Staff is pleased to report the District’s full Request was selected by the Congressman as one of the 15 projects he submitted to the House Appropriations Committee.
  - There is an approximately year-long process before final approval and receipt of funds. The Request must be reviewed and approved by the House Appropriations Committee who will then craft legislation in the form of funding bills which are then consolidated with the Senate Appropriations Committee’s funding bills. The consolidated funding bill is then signed into law by the President and funding is then distributed. After funding is distributed, the District will have approximately 12-24 months to complete the project and is subject to an audit by the Government Accountability Office. During this time, it is possible that funding for such Requests may disappear, however all indications show that funding is likely to continue for now.
  
- **County American Rescue Program Act (ARPA) Funds**
  - Staff worked with consultants and submitted a request to the county. The county approved \$457,194 in ARPA funds for construction of certain parks elements. Staff has been working with Wallace Group on park elements and will be presenting to the Parks Committee in November.

