

SOLID WASTE & RECYCLING COMMITTEE MEETING AGENDA

September 18, 2024 – 2:30 P.M.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Via Conference Call (see below)

SOLID WASTE & RECYCLING COMMITTEE MEETING – 2:30 P.M.

Call to Order – Pledge of Allegiance

Roll Call

- 1) **Approval of Agenda**
- 2) **Public Comment** – Under this item, any member of the public wishing to directly address the Board on any item of interest that may or may not be within the subject matter jurisdiction of the Board, but not listed on the agenda, may do so at this time. However, the Board is prohibited by law from taking any action on any item not appearing on the agenda unless the action is otherwise authorized by the Brown Act. Any member of the public wishing to directly address the Board on any item listed on the agenda may do so when the item is being considered by the Board. Speakers are requested to be brief in their remarks. The Chair may limit each speaker to a comment period of five (5) minutes.
- 3) **Approval of Minutes**
- 4) **Review of Solid Waste Programs & Events**
- 5) **Update on Uniform Collection**
- 6) **Update on Solid Waste Rates**
- 7) **Staff Reports**
- 8) **Review of Action Items**
 - Prior Meeting
 - Current Meeting
- 9) **Set Agenda for Next Meeting** – October 16, 2024
- 10) **Adjournment**

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in the above-agendized public meeting should be directed to the District's General Manager at (760) 868-1212 at least 24 hours prior to said meeting. Agenda materials can be viewed online at www.pphcsd.org



Mission Statement:

The Mission of the Phelan Piñon Hills Community Services District is to efficiently provide authorized services and maximize resources for the benefit of the community.

Authorized Services:

- Water
- Parks & Recreation
- Street Lighting
- Solid Waste & Recycling

Remote Viewing:

To watch the livestream (view only – nonparticipating), visit our YouTube channel:

[PPHCSD YouTube Channel Link](#)

Remote Participation:

To provide public comment, or otherwise participate remotely, select the meeting you wish to attend on the District's website and then click the "Join Remote Meeting" option.

<https://www.pphcsd.org/meetings>

Please be advised that remote participation and livestreaming options are provided as a courtesy to the public and technical issues could occur, resulting in delays or the inability to participate remotely or livestream. It is recommended that you attend in person to ensure you are able to participate.

Written Comments:

You may also email your public comment to the Board Secretary at ksevy@pphcsd.org by the meeting start time listed on this agenda. Your comment will be added to the record by the Board Secretary.

Please check the District website for updates on this meeting. We encourage you to sign up for our email notifications by emailing ksevy@pphcsd.org or by visiting our website and completing the signup form at www.pphcsd.org under the "Agendas and Minutes" tab.

SOLID WASTE & RECYCLING COMMITTEE MEETING MINUTES

August 21, 2024 – 2:30 p.m.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Deborah Philips, Chair
Chuck Hays, President

Staff Present: Kim Sevy, HR & Solid Waste Manager/District Clerk
Aimee Williams, Assistant Board Clerk

CR&R Staff Present: Brandon McGill, Operations Manager

Call to Order

Director Philips called the meeting to order at 2:30 p.m.

Roll Call

All Committee Members were present at Roll Call.

- 1) **Approval of Agenda**
President Hays moved to approve the Agenda. Director Philips seconded the motion.
Motion passed unanimously.
- 2) **Public Comment**
None
- 3) **Approval of Minutes**
Director Philips moved to approve the minutes. President Hays seconded the motion.
Motion passed unanimously.
- 4) **Review of Solid Waste Events**
Ms. Sevy provided information on the upcoming HHW, oil filter exchange, and community cleanup events. Information was also provided on the upcoming Super Sorter Program and contest taking place in October and November.
- 5) **Update on Uniform Collection**
Ms. Sevy and Mr. McGill provided an update on the uniform collection program.
- 6) **Staff Reports**
Nothing further to report.
- 7) **Review of Action Items**
 - a) **Prior Meeting** – None
 - b) **Current Meeting** – None

- 8) **Set Agenda for Next Meeting** – September 18, 2024
- Add Solid Waste Rate Study Item

- 9) **Adjournment**
With no further business before the Committee, the meeting adjourned at 2:46 p.m.

Agenda materials can be viewed online at www.pphcsd.org

COMMUNITY CLEANUP & FREE TIRE DAY

And Shred Fest

8 AM - 12 PM

Drop Off Location:
9828 Buckwheat Rd
Phelan, CA



*District residents only. Must show proof of residency. Limit of 9 tires per residence. Must be off rim. NO COMMERCIAL.

- Free Residential Trash & Yard Waste Collection
- Free Tire Collection
- Free Recyclable Materials Collection
- Bring Up to Four (4) 20 pound boxes of paper documents to shred. No commercial material.
- No Hazardous Waste or E-waste
- No Commercial Waste or Commercial Tires

Questions? Call 760-868-1212

CR&R
INCORPORATED
environmental services

CalRecycle



**PHELAN PIÑON HILLS CSD
SOLID WASTE
SERVICES**



San Bernardino County Tri-Community Residents:

HOUSEHOLD HAZARDOUS WASTE COLLECTION

Saturday, September 28, 2024 | 9a.m. to 1p.m.

1450 State Highway 2, Wrightwood, CA (County Transportation/Flood Yard)



RECYCLE
USED OIL



We Accept...

- Antifreeze
- Auto & Household Batteries
- Computer Monitors, TVs
- CPUs, Printers
- Fluorescent Tubes
- Home-Generated Sharps/Needles in approved container
- Household Cleaners
- Medications – separate liquids from solids (excluding controlled substances)
- Microwave Ovens
- Motor Oil/Used Filters
- Musical Cards, Clothes Irons
- Paint Products
- Pesticides & Fertilizers
- Space Heaters, Stereos, Radios
- Telephones
- VCRs/DVD Players

We Do NOT Accept...

- Asbestos
- Business/Commercial Wastes
- Explosives
- Medical Wastes other than sharps
- Radioactive Wastes
- Reactives
- Tire, Appliances, Furniture, Air Conditioner, etc.
- Wastes from foreclosed properties & non-profit organizations

Take the last step! Recycle your USED MOTOR OIL and OIL FILTERS!

- Dumping used oil (or any chemical) is a crime – legally and environmentally
- Dumped oil contaminates ground water – our drinking water source
- Used oil is insoluble and can contain toxic chemicals
- Used oil kills plant and aquatic life
- One pint of used oil can create an acre-sized oil slick on surface waters



Remember when recycling oil to...

- Drain your oil from cars, trucks, motorcycles, boats, recreational vehicles, lawnmowers, etc., into a reusable, sealable container.
- Do not dump oil on the ground, in the gutter or storm drain, or throw in the trash
- Do not mix anything with the oil (water, paint, pesticides, diesel, antifreeze or gasoline)

Call us today to find out how to get a free oil container at the next Oil Filter Event in your City/Town.

Before transporting, be sure that...

- Waste is properly labeled or in its original container
- The container is no larger than 5 gallons. Transport no more than 15 gallons or 125 lbs.
- Containers are sound and not leaking
- Sharps/needles are in approved container, illegal to transport in plastic bag, coffee cans or other non approved container
- Waste is **securely placed in the back of the vehicle** for safe transport

The following guidelines apply:

- Household Hazardous Waste ONLY. No Business-Generated Waste Accepted
- San Bernardino County Residents ONLY. Identification will be required
- No Early Birds (waste brought before 9:00a.m. will not be accepted)
- Waste must be accepted by County Fire Protection District personnel.

For questions or more information, contact:

San Bernardino County Fire Protection District, Household Hazardous Waste Program

1.800.OILY.CAT (1.800.645.9228)

Visit sbcfire.org/hhw



Cosponsored by San Bernardino County Board of Supervisors
and San Bernardino County Fire Protection District



Condado de San Bernardino:

RECOLECCIÓN DE DESECHOS PELIGROSOS DEL HOGAR

Sábado, 28 de Septiembre de 2024 | 9a.m. a 1p.m.

1450 State Highway 2, Wrightwood, CA (County Transportation/Flood Yard)



RECYCLE
ACEITE USADO

Financiado Por
CalRecycle

Aceptamos...

- Aceite para cocinar
- Aceite y filtros usados provenientes del hogar
- Anticongelante
- Baterías del hogar y de vehículos
- Fertilizantes
- Limpiadores químicos (hogar y piscina)
- Medicamentos personales – separe líquidos y sólidos (excluye sustancias controladas)
- Productos de pintura
- Pesticidas y fertilizantes
- Objetos punzantes/aguja generados en casa. Traer en contenedor aprobado
- Televisores y monitores de la computadora
- CPU's e impresoras
- Tubos fluorescentes
- Microondas
- Teléfonos celulares, teléfonos
- Calentadores de espacio, estéreos, radios
- Aparato de video/CD
- Tarjetas musicales, planchas

NO Aceptamos...

- Asbestos/amianto
- Aparatos domésticos y muebles
- Desperdicio comercial
- Desperdicio de jardinería
- Desperdicio médico
- Desperdicio reactivo y radioactivo
- Explosivos
- Llantas
- Desechos de propiedades hipotecadas y organizaciones sin fines de lucro

¡Demos el ultimo paso! ¡Reciclemos el aceite de motor y los filtros de aceite usados!

- El abandono ilegal de aceite usado (ó cualquier otro químico) es un crimen—legal y del medio ambiente.
- El abandono ilegal de aceite usado contamina el agua potable.
- Aceite usado no se puede diluir y puede contener químicos tóxicos.
- Aceite usado mata plantas y vida acuática.
- Medio litro de aceite usado puede crear por lo menos 1 acre de contaminación en el agua potable.



Al reciclar aceite recuerde lo siguiente...

- Cuando saque el aceite usado de sus vehículos, camiones, motos, lanchas, cortadoras de césped, etc. póngalo en un contenedor que se pueda cerrar y que sea reutilizable.
- No ponga su aceite usado en el suelo, ni en los canales, desagües ó basureros.
- No mezcle nada con su aceite usado (agua, pintura, pesticidas, diesel, anticoagulantes ó gasolina).

Guías de transporte...

- El desperdicio debe estar en su contenedor original ó con las etiquetas adecuadas identificando el contenido.
- La cantidad de desperdicio que transporte no puede ser más de 15 galones ó 125 libras. Los contenedores no deben ser mas grandes que 5 galones cada uno.
- Los contenedores deben ser sólidos, estar sellados y sin agujeros.
- Los objetos punzantes/aguja deben estar en un contenedor aprobado. No se aceptarán objetos punzantes en bolsas de plástico, latas de café o otros recipientes.
- El desperdicio esta puesto en su vehiculo para transportar de forma segura.

Se aplican las siguientes directivas:

- Solo desechos peligrosos del hogar
- Solo para residentes del Condado de San Bernardino. Para verificar su dirección traiga una identificación o una factura de un servicio público
- No se aceptaran a residentes que traigan su desperdicio antes de las 9:00 am
- Los desechos deben ser aceptados por el personal del Distrito de Protección contra Incendios del Condado de San Bernardino
- Permanecer en el vehículo en todo momento

Para más información llame

Distrito de Protección Contra Incendios del Condado de San Bernardino,
Programa de Desechos Peligrosos del Hogar:

1.800.OILY.CAT (1.800.645.9228)

Visite sbcfire.org/hhw



Copatrocinado por la Junta de Supervisores del Condado de San Bernardino
y Distrito de Protección contra Incendios del Condado de San Bernardino





ARE YOU A SUPER SORTER?



**\$100 WIN
GIFT
CARD!**

**ENTER TO
WIN TODAY**

**PHELAN PIÑON HILLS CSD
SOLID WASTE
SERVICES**

CR&R
INCORPORATED
environmental services

WHAT IS THE SUPER SORTER PROGRAM?



In the month of October, you can enter to win \$100 in our Super Sorter program. In November, every week one person will be selected to win a \$100 gift card to a local eatery.

Did you know that you could win \$100 for simply sorting your household waste?

Put the correct items in the correct carts and you could win! To be eligible, visit www.pphcsd.org/residential and click on the Super Sorter Program to enter the contest. One entry guarantees you are eligible to win each week during the contest.

WHAT?

Contest judges will choose a winner every week based on the correct sorting of household trash, recycling, and organics.

Winners will be featured on our website and social media.

For full rules, visit www.pphcsd.org/residential/supersortersprogram



We all win when we are Super Sorters

WOW!

Questions?
Call (760) 868-1212
or visit www.pphcsd.org



A. 4176 Warbler Road
 P.O. Box 294049
 Phelan, CA 92329
 P. (760) 868-1212
 F. (760) 868-2323
 W. www.pphcsd.org

MANAGEMENT REPORT

DATE: September 16, 2024
PREPARED BY: Kim Sevy, HR & Solid Waste Manager
SUBJECT: August 2024 Manager's Report

SOLID WASTE & RECYCLING

Customer Data:

<u>COMMERCIAL ACCOUNTS</u>	<u>NO.</u>	<u>CITATIONS ISSUED</u>	<u>NO.</u>
Trash	112	Commercial	0
Recycling	107	Residential	0
Organics	58		
		<u>PERMITS ACTIVE</u>	<u>NO.</u>
		Self-Haul - Commercial Recycling	5
		Self-Haul - Commercial Organics	12
		Self-Haul - Residential Recycling	N/A
		Self-Haul - Residential Organics	N/A
		SB1383 Exemptions – Commercial	42
<u>SCHOOL ACCOUNTS</u>	<u>NO.</u>	<u>TEMPORARY SERVICE</u>	<u>NO.</u>
Trash	16	Temporary - Trash	38
Recycling	16	Temporary - Recycling	0
Organics (Roll Off)	2		
<u>RESIDENTIAL ACCOUNTS</u>	<u>NO.</u>		
Total Trash	5792		
Barrel Customers	4402		
Bin Customers	1385		

TOTAL APPLICATIONS as of 8/31/2024:

CR&R - Confirming or Modifying	1639	46.03%
CR&R - Change to Self-Haul	91	2.56%
Current Self-Hauler - Confirming	871	24.46%
Current Self-Hauler - Change to CR&R	164	4.61%
New Resident/Self-Haul	101	2.84%
New Resident/Start CR&R Service	695	19.52%
TOTAL	3,561	100.00%
TOTAL CR&R	70%	
TOTAL Self-Haul	30%	

Self-Hauler Data:

TOTAL Number of Self-Hauls to Transfer Station: 5,973
 TOTAL Number of Unique Self-Hauls to Transfer Station: 1,630
 TOTAL Self-Haul Tonnage: 1,375.64

Notable Activity:

- Annual reports submitted to county and CalRecycle
- Weekly meetings with CR&R staff

Recent & Upcoming Events:

- Used Oil Filter Exchange – August 31, 2024 – 9am-2pm at AutoZone in Phelan

- Community Cleanup/Tire Day/Shred Fest – September 14, 21, 2024 – 8am-Noon at CR&R (rescheduled to 21st because of Bridge Fire at time report was prepared)
- HHW Collection Event – September 28, 2024 – 9am-1pm at 1450 State Hwy 2, Wrightwood

HUMAN RESOURCES

Statistical Data:

- Full Time Employees (Budgeted): 27
 - Engineering: 3
 - Water (Field): 9.5
 - Parks & Rec: 2.5
 - Administration: 12
- Part Time Employees: 0
- Temporary Employees: 1
- Open Positions: 2

MISCELLANEOUS

Election 2024

Website has been updated to included pertinent District election information:
www.pphcsd.org/election-2024

Recent District Events:

(for Park & Rec events, see Park Operations Supervisor’s Report)

- None

Website Data:

	Page Name	Total Views	Unique Users
1	My Account - Phelan Piñon Hills Community Services District	4,308	1,798
2	Phelan Piñon Hills Community Services District	4,055	2,197
3	Water Department - Phelan Piñon Hills Community Services District	831	542
4	Board of Directors Meeting	655	528
5	Services - Phelan Piñon Hills Community Services District	550	374
6	Employment - Phelan Piñon Hills Community Services District	441	238
7	Contact Us - Phelan Piñon Hills Community Services District	358	268
8	Residential - Phelan Piñon Hills Community Services District	322	169
9	Apply for Service - Phelan Piñon Hills Community Services District	240	129
10	Meetings - Phelan Piñon Hills Community Services District	217	83
11	Rates and Fees - Phelan Piñon Hills Community Services District	210	126
12	Solid Waste & Recycling Committee	210	192
13	Solid Waste and Recycling	182	129
14	Engineering Committee Meeting	181	162
15	Parks and Recreation - Phelan Piñon Hills Community Services District	165	116
16	Events - Phelan Piñon Hills Community Services District	142	102
17	Calendar - Phelan Piñon Hills Community Services District	135	80



18	Board Members - Phelan Piñon Hills Community Services District	129	76
19	New Connections - Phelan Piñon Hills Community Services District	121	79
20	Community Centers - Phelan Piñon Hills Community Services District	111	74

Grants

- **SB 1383 Local Compliance Grant**
 - The District was awarded \$75,360 for the current program period.

- **Community Project Funding Request – 2023**
 - Wallace Group has taken the lead on this grant process, and Engineering is reporting on the progress of this project.
 - Weekly meetings with FEMA and CALOES
 - Updated information on this project is available in the Board agenda packet.

- **Community Project Funding Request – 2024**
 - Staff submitted a Community Project Funding Request (“Request”) in the amount of \$2,000,000 to help fund a Tank 6A-2. Staff is pleased to report the District’s full Request was selected by the Congressman as one of the 15 projects he submitted to the House Appropriations Committee.
 - The House and Senate passed the budget package that included the District’s request. At some point, HUD will reach out to the District to begin the grant process.

- **American Rescue Program Act (ARPA) Funds – Park Improvement**
 - Staff worked with consultants and submitted a request to the county. The county approved \$457,194 in ARPA funds for construction of certain parks elements.
 - Staff has been working with Wallace Group on park elements; project design submitted to county for approval
 - Updated information on this project is available in the Board agenda packet.

- **County Funding Request**
 - Staff requested funding from the county for the Civic Center & EOC in order to help with additional costs, including county plan check fees, for project modifications due to FEMA. Supervisor Cook requested \$500,000 in discretionary funds for the District. The county approved the contract on June 25, 2024.

