



BOARD PACKAGE

April 20, 2022

Regular Board Meeting – 6:00 p.m.

REGULAR BOARD MEETING AGENDA

April 20, 2022 – 6:00 P.M.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Via Conference Call (see below)

THIS MEETING WILL BE CONDUCTED IN ACCORDANCE WITH THE PROVISIONS OF ASSEMBLY BILL 361, WHICH EFFECTIVE OCTOBER 1, 2021, MODIFIED CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT WITH RESPECT TO REMOTE TELECONFERENCE BOARD MEETINGS DURING PERIODS OF STATE-DECLARED EMERGENCIES.

Pursuant to AB361, and as a precaution to our Board of Directors, District staff, and general public as a result of the ongoing COVID-19 pandemic, the Phelan Piñon Hills Community Services District will hold this meeting of its Board of Directors both in-person at the above location and via teleconference or video conference. Members of the public may watch and participate in the meeting by physical attendance or by Zoom or telephone conference via the remote instructions below.

REMOTE PARTICIPATION INFORMATION:

Dial-in

1-720-707-2699
Meeting ID: 849 1563 9092
Passcode: 982364

Zoom

<https://us06web.zoom.us/j/84915639092?pwd=OFd2RmFsUEFpN0I3c0NvTXN4dHFadz09>
Meeting ID: 849 1563 9092
Passcode: 982364

One-Tap Mobile

+17207072699,,84915639092#

Remote Comment Procedure:

- You will be muted until you are called on during the public comment period.
- You will be recognized by the last 4 digits of your phone number or Zoom ID and asked if you have a comment.
 - If you do not have a comment, state “no comment.”
 - If you do have a comment, please state your name, where you live, and limit your comment to 5 minutes. After 5 minutes you may be muted so that others can comment.
- You may also email your public comment to the Board Secretary at kward@pphcsd.org by 6:00 p.m. on April 20, 2022. Your comment will be added to the record by the Board Secretary.

Please check the District website for updates on this meeting. We encourage you to sign up for our email notifications by emailing kward@pphcsd.org or by visiting our website and completing the signup form at www.pphcsd.org under the “Agendas and Minutes” tab.



Mission Statement:

The Mission of the Phelan Piñon Hills Community Services District is to efficiently provide authorized services and maximize resources for the benefit of the community.

Authorized Services:

- Water
- Parks & Recreation
- Street Lighting
- Solid Waste & Recycling

REGULAR BOARD MEETING – 6:00 P.M.

Call to Order – Pledge of Allegiance

Roll Call1) **Approval of Agenda**

2) **Public Comment** – Under this item, any member of the public wishing to directly address the Board on any item of interest that may or may not be within the subject matter jurisdiction of the Board, but not listed on the agenda, may do so at this time. However, the Board is prohibited by law from taking any action on any item not appearing on the agenda unless the action is otherwise authorized by the Brown Act. Any member of the public wishing to directly address the Board on any item listed on the agenda may do so when the item is being considered by the Board. *If you wish to address the Board, please do so by the method listed on the first page of this agenda.* Speakers are requested to be brief in their remarks. The Chair may limit each speaker to a comment period of five (5) minutes.

a) **General Public**b) **Community Reports**

- C.E.R.T.
- County Supervisor
- Fire
- Mojave Water Agency
- School District
- Sheriff

3) **Consent Items**

- a) Approval of Board Minutes
- b) Approval of Contractor Payment
- c) Acceptance of March Disbursements
- d) Acceptance of Quarterly Financials
- e) Acceptance of Quarterly Director Expenses
- f) Approval to Set the Budget Hearing Date
- g) Adoption of Resolution No. 2022-12; Authorizing Remote Teleconference Meetings for the Period of April 30, 2022, to May 30, 2022

4) **Matters Removed from Consent Items**5) **Presentations/Appointments**6) **Continued/New Agenda Items**

- a) Discussion & Possible Action Regarding Resolution No. 2020-13; Board Conduct Amongst Directors and with Staff
- b) Update on the Proposed Civic Center & Phelan Park Expansion Projects
- c) Update on the Status of Negotiations for the Consolidation of Sheep Creek Mutual Water Company into the District

7) **Committee Reports/Comments**

- a) Antelope Valley Adjudication Committee (Ad Hoc)
- b) Engineering Committee (Standing)
- c) Finance Committee (Standing)
- d) Legislative Committee (Standing)
- e) Parks, Recreation & Street Lighting Committee (Standing)
- f) Waste & Recycling Committee (Standing)

8) Staff and General Manager's Report**9) Reports**

- a) Director's Report
- b) President's Report

10) Correspondence/Information**11) Review of Action Items**

- a) Prior Meeting Action Items
- b) Current Meeting Action Items

12) Set Agenda for Next Meeting

- Regular Board Meeting – May 4, 2022

13) Recess to Closed Session

Closed Session: Conference with Legal Counsel
Significant Exposure to Litigation
Pursuant to Government Code Section 54956.9(d)(2)
One Potential Case

Conference with Real Property Negotiators
Pursuant to Government Code Section 54956.8
Property: 17900 Sheep Creek Road, El Mirage, California (APN 0457-161-10)
District Negotiator: Donald J. Bartz, General Manager; Steven M. Kennedy,
General Counsel
Negotiating Party: Circle Green, Inc.
Under Negotiation: Sublease Agreement

14) Return to Open Session – Announcement of Reportable Action**15) Adjournment**

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in the above-agendized public meeting should be directed to the District's General Manager at (760) 868-1212 at least 24 hours prior to said meeting.

Agenda materials can be viewed online at <http://www.pphcsd.org>

Agenda Item 3a

Approval of Board Minutes

SPECIAL BOARD MEETING MINUTES

March 30, 2022

Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Rebecca Kujawa, President
Deborah Philips, Vice President
Kathy Hoffman, Director
Charlie Johnson, Director
Mark Roberts, Director

Board Members Absent: None

Staff Present: Don Bartz, General Manager
Lori Lowrance, Assistant General Manager/CFO
George Cardenas, Engineering Manager
Kim Ward, HR Manager/Executive Secretary
Sean Wright, Water Operations Manager
Chris Cummings, Water Operations Assistant Manager
Jennifer Oakes, Executive Management Analyst
David Noland, Accountant

District Counsel: Steve Kennedy, General Counsel (Zoom)

Public: None

Call to Order

Director Kujawa called the meeting to order at 4:00 p.m. and the Pledge of Allegiance was conducted.

Roll Call

All Directors were present at roll call.

1) Approval of Agenda

Vice President Philips moved to approve the Agenda. Director Hoffman seconded the motion. Motion carried 5-0.

2) Public Comment

a) General Public

- Debbie McAfee stated she will have comments on Agenda Item 4.

3) Discussion & Possible Adoption of Resolution No. 2022-11; Re-Ratifying the Proclamation of a State of Emergency by Governor Newsom, Declaring that Local Emergency Conditions Persist, and Re-Authorizing Remote Teleconference

Meetings of the Board Of Directors and its Standing Committees for the Period March 30, 2022, to April 29, 2022, Pursuant to Brown Act Provisions

Staff Recommendation: For the Board to adopt Resolution No. 2022-11; Authorizing Remote Teleconference Meetings for the Period of March 30, 2022, to April 29, 2022, should the Board desire to continue holding remote teleconference meetings.

Mr. Bartz introduced this item.

Director Johnson moved to approve the staff recommendation. Director Roberts seconded the motion. Motion carried 5-0.

4) First Reading of Ordinance No. 2022-02; Establishing Uniform Solid Waste, Recycling, and Organic Waste Disposal Requirements

Staff Recommendation: For the Board to waive the first reading of Ordinance No. 2022-02: Establishing Uniform Solid Waste, Recycling and Organic Waste Disposal Requirements.

Mr. Bartz introduced this item.

Vice President Philips moved to approve the staff recommendation. Director Hoffman seconded the motion. Motion carried 5-0.

5) 2022/2023 Budget Workshop**a) Discussion & Possible Action Regarding Credit Card Use Fee**

Staff Recommendation: That the Board authorize staff to resume charging the credit card convenience fee for all credit card purchases and increasing the cost to \$3.00 per transaction, effective July 1, 2022.

Ms. Lowrance introduced this item.

Director Hoffman moved to approve the staff recommendation. Vice President Philips seconded the motion. Motion passed 4-0; Director Johnson abstained.

b) Presentation Regarding Smart Meter Program Acceleration

Mr. Wright gave a presentation on the smart meter program.

Note: The presentation is available on the District's website.

No action taken; not an action item.

c) Review of 2022/2023 10 Year CIP & Maintenance Plans

Mr. Bartz introduced this item.

The Board reviewed the 2022/2023 10 Year CIP & Maintenance Plans.

No action taken; not an action item.

d) Review of 2022/2023 Draft Budget

Staff Recommendation: That the Board review the draft 2022/2023 Budget Detail schedule, make recommendations for changes if necessary, and authorize staff to

continue by using these schedules to compile the final budget document for the Budget Hearing (June 1, 2022).

Ms. Lowrance presented the draft Budget to the Board.

No action taken; not an action item.

6) **Review of Action Items**

a) **Prior Meeting Action Items**

- None

b) **Current Meeting Action Items**

- Update CIP Schedule

7) **Adjournment**

With no further business before the Board, the meeting was adjourned at 5:41 p.m.

Agenda materials can be viewed online at <https://www.pphcsd.org>

Rebecca Kujawa, President of the Board

Date

Kim Ward, HR Manager/Executive Secretary

Date

Agenda Item 3b

Approval of Contractor
Payment

Date: 04/08/2022

Name of Vendor: Lilburn Corporation

Description of work: Civic Center Park Environmental Project

Purchase Order # PO-04593

Date of Board Approval June 1, 2021

Original Approved Amount:	<u>\$ 59,000.00</u>
Amount Approved C/O #1	<u>\$9,840.00</u>
Amount Approved C/O #2	<u>\$4,800.00</u>

Total Contract Amount \$ 73,640.00

% Completed to Date 63%


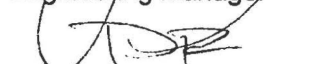
Total Invoiced to Date \$ 46,287.00

Amount Paid to Date 44,499.50

Total Due this Invoice \$1,787.50

Total Contract Amount After Invoice: \$ 27,353.00

Certification that the above work is completed as reflected on the invoice.

	<u>APRIL 09, 2022</u>
Engineering Manager	Date
	<u>4/11/22</u>
General Manager	Date

Approved by Board of Directors: _____
Date

LILBURN CORPORATION

1905 Business Center Drive
 San Bernardino, California 92408
 (909) 890-1818 (909) 890-1809 (fax)

INVOICE

No. 22-0370

TO: Phelan Pinon Hills Community Services
 Attn: George Cardenas
 4176 Warbler Road
 Phelan, CA 92371
 email: gcardenas@pphcsd.org
 aromero@pphcsd.org

Invoice Date: March 31, 2022
 Project No.: 1443
 Auth. No.: PO-04593, PO-04712
 PO-04851
Due: April 30, 2022*

PHELAN CIVIC CENTER & COMMUNITY PARK PROJECT NO. C0078

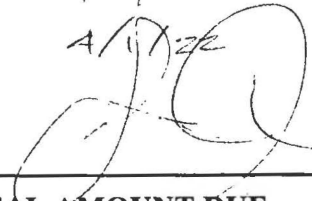
Invoice Period: February 28 - March 27, 2022

<i>Professional Services:</i>	Hours	Rate	Total
Task 4: Traffic / VMT			
Principal	1.00	\$210.00	\$ 210.00
Task 4 Total			\$ 210.00
Task 8: Initial Study / Notices			
Principal	1.75	\$210.00	\$ 367.50
Document Manager	0.50	\$105.00	\$ 52.50
Environmental Analyst	13.00	\$85.00	\$ 1,105.00
Task 8 Total			\$ 1,525.00
Task 10: Project Management			
Principal	0.25	\$210.00	\$ 52.50
Task 10 Total			\$ 52.50

PO 4593, 4712 + 4851

CONTRACT SUMMARY	
Contract Amount	\$59,000.00
CO #1 & #2	\$14,640.00
Prior Billed	\$44,499.50
This Invoice	\$1,787.50
Total Billed	\$46,287.00
Remaining	\$27,353.00

APPROVED FOR
 PAYMENT
 4/1/22



TOTAL AMOUNT DUE \$ 1,787.50

*This invoice is payable according to the above terms. An interest of 0.833% per month will be payable on any amounts not paid within the specific number of days. In the event it becomes necessary to resolve a dispute concerning the terms of payment or fees for services, the prevailing party shall be entitled to reasonable attorney's fees, costs, and other necessary and proper expenses incurred therein.

Agenda Item 3c

Acceptance of March
Disbursements



Cash Disbursements Report

By Payment Number

Payment Dates 03/01/2022 - 03/31/2022

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
445	3/2/2022 022822	CHAJOH Feb. Mileage - Regular, TAC, Budget Me...	Charlie Johnson	01-0-1-52213		32.41 32.41
446	3/2/2022 021822	DAVNOL Reimb. - CSMFO Mileage, Meals & Parki...	David Noland	01-0-1-54470		253.47 253.47
447	3/2/2022 022822	DEBPHI Feb. Mileage - Board, TAC, ASBCSD Mee...	Deborah Jeanne Philips	01-0-1-52219		113.49 113.49
448	3/2/2022 030122	MUN DEN Dental Premium - March	Municipal Dental Pool	01-0-0-14130		2,806.15 2,806.15
449	3/2/2022 022822	REBKUJ Feb. Mileage - ASBCSD & Board Meetin...	Rebecca A. Kujawa	01-0-1-52212		48.56 48.56
450	3/16/2022 021922	LORLOW CSMFO Conference Mileage Reimb.	Lori Lowrance	01-0-1-54470		150.08 150.08
451	3/30/2022 033022 033022 033022	DEBPHI March Mileage - Auto Expense for Solid... March Mileage - Board, SW, ASBCSD, W... March Mileage - Solid Waste	Deborah Jeanne Philips	01-0-1-52210 01-0-1-52219 25-5-1-52210		43.88 -5.85 43.88 5.85
32403	3/2/2022 022522	ANT VAL Appellate Attorney Fees for Repl. Water...	Antelope Valley Watermaster	01-1-3-50030		47,653.50 47,653.50
32404	3/2/2022 022822 022822	ASBCSD Feb. Meeting - Rebecca Feb. Meeting - Deborah	Assn of SB County Special Districts	01-0-1-52232 01-0-1-52239		70.00 35.00 35.00
32405	3/2/2022 643945	ATK Mojave Adjudication Legal Svcs. - Jan.	Atkinson, Andelson, Loya, Ruud & Romo Professional Corp. Attorneys at Law	01-0-1-53120	C0057 LEGAL	2,626.18 2,626.18
32406	3/2/2022 18566	AVCOM Answering Svc. Feb.	AVCOM Services Inc.	01-0-1-53150		83.50 83.50
32407	3/2/2022 150049	BOOBAR Sfty. Work Boots - M. Lewis	Boot Barn Inc.	01-1-2-54680		168.55 168.55
32408	3/2/2022 169	BRUMCE Legal Svcs. - Jan.	Brunick, McElhaney & Kennedy	01-0-1-53120		4,756.25 4,756.25
32409	3/2/2022 030122	CPRS Membership Renewal	California Park & Recreation Society	22-2-2-54230		170.00 170.00
32410	3/2/2022 39938	CAZCOM Site Rent - March	CAZCOM, Inc.	01-1-2-53150		200.00 200.00
32411	3/2/2022 9085-1012591 9085-1014904 9085-1017471 9085-1017760 9085-1018018 9085-1018211 9085-1018706	CED Motor Circuit Returned -For Booster C Si.. Generator Connections 5A Booster A Repair Supplies Generator Relays & Bases Wiring Supplies Electrical Supplies Suplies for Site 2A Booster C Conduit & ...	Consolidated Electrical Distributors Inc	01-1-5-54620 01-0-0-17000 01-1-5-54620 01-0-0-17000 01-1-5-54620 01-1-5-54620 01-1-5-54620		590.54 -842.81 205.54 108.48 502.21 32.60 32.79 551.73

Cash Disbursements Report

Payment Dates: 03/01/2022 - 03/31/2022

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
32412	3/2/2022 20680	DES WEST Civic Center - SCE Service Upgrade Coord...	Design West Engineering, Inc.	01-0-0-17000	C0002 OUTSIDE SVCS	1,200.00 1,200.00
32413	3/2/2022 VVP-0388 VVP-0388 VVP-0388	VALLE Streamed Board Meetings Streaming - Movies at the Park Streamed Meetings	Don Gene Fish Jr.	01-0-1-53170 22-2-2-54800 25-5-1-54800	C0086 OUTSIDE SVCS C0086 OUTSIDE SVCS	2,450.00 1,750.00 350.00 350.00
32414	3/2/2022 NP0006314 NP0006314 NP0006314	NEWPLU News Plus-Back Cover Ad March 2022 - ... News Plus-Back Cover Ad March 2022 - ... News Plus-Back Cover Ad March 2022 - ...	Donald G. Fish Jr	01-0-1-54110 22-2-1-54110 25-5-1-54110		3,564.00 1,782.00 891.00 891.00
32415	3/2/2022 CAVIC82390	FASTEN (10) Shovels	Fastenal Company	01-1-2-54650		142.45 142.45
32416	3/2/2022 021022	FRO 3434 Phones - Telemetry 2/10 - 3/9	Frontier Communications	01-1-5-58010		174.48 174.48
32417	3/2/2022 031822	FRO 8637 Phones - Sr. Ctr. 2/19 - 3/18	Frontier Communications	22-0-1-58010		61.35 61.35
32418	3/2/2022 101-53538-01	GAOSBO Parts for Booster A at 7B Change Out	G.A. Osborne Pipe & Supply Inc	01-1-5-54620		117.79 117.79
32419	3/2/2022 29158 29159	GENPUM Replacement Pump & Spare for Station ... Replacement Pump for Site 7B Booster A	General Pump Company, Inc.	01-1-5-54620 01-1-5-54620		22,116.79 13,633.27 8,483.52
32420	3/2/2022 206605 206605 206605	INFOSE Postage - Jan. Printing - Jan. Postage & Printing - Jan.	Infosend Inc	01-1-6-54860 01-1-6-54890 22-2-2-54800		1,733.27 101.83 1,230.61 400.83
32421	3/2/2022 S1050692-003 S1051810-001 S1052315-004	INLWAT 1" Dual Check Valve MIP x FIP 6 MJ Kit 16 Flex Coupling	Inland Water Works Supply Co.	01-1-0-13010 01-1-0-13010 01-1-0-13010		6,044.39 4,887.54 538.47 732.70
32422	3/2/2022 33688 33709	KTUA Phelan Park Clean - Professional Svcs (G... Per Capita - Professional Svcs. (Grant)	KTU&A Planning & Landcape Architecture	01-0-1-53150 01-0-1-53150		8,227.50 5,637.50 2,590.00
32423	3/2/2022 58100116446	LES SCH Trk #112 - (2) New Tires	Les Schwab Tire Centers of Central CA, INC.	01-1-8-54710		587.63 587.63
32424	3/2/2022 030222 030222 030222	MCPEEK Truck Purchase Trade-In Trk #12 Trade-In Trk #14	McPeek's Dodge of Anaheim	01-1-0-16730 01-1-1-89110 01-1-1-89110		46,999.56 59,499.56 -3,500.00 -9,000.00
32425	3/2/2022 MD16568	MDAQMD Generators Permits	Mojave Desert Air Quality Management District	01-1-2-53160		1,863.90 1,863.90
32426	3/2/2022 I-01971552	OFFSOL Office Supplies	Office Solutions	01-0-1-54530		203.35 203.35
32427	3/2/2022 509141	PAP REC On-Site Shredding	Paper Recycling & Shredding Specialist	01-0-1-53150		73.00 73.00
32428	3/2/2022 33663	PHEEXP Trk #5 - Fuel Pump Replaced	Phelan Express, Inc.	01-1-8-54710		955.39 955.39
32429	3/2/2022 RC638199	RACE Phones - Internet CSD	Race Communications	01-0-1-58010		618.00 254.50

Cash Disbursements Report

Payment Dates: 03/01/2022 - 03/31/2022

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	RC638199	Phones - Internet Credit CSD		01-0-1-58010		-100.00
	RC638199	Phones - Internet Shop		01-1-1-58010		204.50
	RC638199	Phones - Internet Pinon Hills		22-0-1-58010		254.50
	RC638199	Phones - Internet CC		22-0-1-58010		204.50
	RC638199	Phones - Internet Credit CC		22-0-1-58010		-200.00
32430	3/2/2022	REBEL	Rebel Oil Company, Inc.			3,274.44
	7068663	Fuel - 352 Gl.		01-1-8-54410		1,740.91
	7069049	Fuel - 335 Gl.		01-1-8-54410		1,533.53
32431	3/2/2022	RINCON	Rincon LLC			16,000.00
	2129	Polling Services		22-2-1-53150		16,000.00
32432	3/2/2022	ARMELE	Rodger Ashby			2,542.50
	10220822	Electric Repairs - Sites 4-A, 10 Pump A, 5..		01-1-5-54620		2,542.50
32433	3/2/2022	STAINS	Standard Insurance Company			960.89
	030122	LTD/Life/AD & D - March		01-0-1-51230		799.03
	030122	LTD/Life/AD & D - March		01-7-7-51230		96.41
	030122	LTD/Life/AD & D - March		22-0-1-51230		65.45
32434	3/2/2022	TESCON	Tesco Controls, Inc			85,205.00
	0075712	Scada Servers Upgrade		01-1-2-54620		80,000.00
	0075718	Scada Repairs to L1 Site		01-1-2-54620		2,100.00
	0075831-IN	Scada Annual Support 2022-23		01-1-2-54620		3,105.00
32435	3/2/2022	AQUA MET	Aqua Metric Sales Co			38,512.08
	INV0086907	MXU 520 M Single Port Antenna		01-1-0-13010		16,606.59
	INV0086907	1" Sensus IPERL		01-1-0-13010		21,905.49
32436	3/2/2022	TOPNOT	Top Notch Networking, LLC			445.14
	VoIP604515	Office Phones 2/20 - 3/19		01-0-1-58010		445.14
32437	3/2/2022	TOP OPT	Top Option Pest Control			173.00
	2575	General Pest Control Feb. - Oasis		01-1-1-53150		98.00
	2576	General Pest Control Feb. - CSD		01-0-1-53150		75.00
32438	3/2/2022	TYLTEC	Tyler Technologies, Inc			265.00
	025-368142	UB Online Support - March		01-1-6-53170		265.00
32439	3/2/2022	UNIREN	United Rentals			6,499.53
	200744025-001 9168...	Equipment Rental for Smithson Springs ...		01-1-1-54300		6,620.86
	200744025-001 9168...	Equipment Rental for Smithson Springs ...		01-1-1-54300		2,501.68
	200744025-001 9168...	Credit - Overcharged Days		01-1-1-54300		-2,623.01
32440	3/2/2022	UNI SITE	United Site Services of California, Inc.			359.73
	00550619	Porta Potties for Covid Site		01-0-1-53150	C0086 OUTSIDE SVCS	359.73
32441	3/2/2022	USABB	HD Supply Facilities Maintenance, Ltd			2,338.67
	791946	Hard Hat		01-1-2-54500		63.72
	882724	Chlorometers for Water Quality		01-1-2-54650		2,274.95
32442	3/2/2022	IMA SOU	Visual Edge, Inc.			552.75
	25AR1402904	Base Rate & Copies		01-0-1-53150		552.75
32443	3/2/2022	WAXIE	Waxie Enterprises, Inc			390.70
	80682194	Trash can Liner- Case		22-2-2-54500		390.70
32444	3/2/2022	WIEDRU	Wienhoff & Associates Inc			592.00
	102422	Annual Consortium Fee		01-0-1-54290		560.00
	99849	Background Check - J. Neal		01-0-1-54290		32.00
32452	3/16/2022	ANT VAL	Antelope Valley Watermaster			832.86
	1650CY19-1	Invoice 1650CY19-1 Balance		01-1-3-50030		832.86

Cash Disbursements Report

Payment Dates: 03/01/2022 - 03/31/2022

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
32453	3/16/2022 641441	ATK Mojave Adjudication Legal Svcs. - Dec.	Atkinson, Andelson, Loya, Ruud & Romo Professional Corp. Attorneys at Law	01-0-1-53120	C0057 LEGAL	817.31 817.31
32454	3/16/2022 1431943	CA FOREST Crew for Weed Mitigation at 7c	California Department of Forestry and Fire Protection	01-1-2-53150		226.94 226.94
32455	3/16/2022 5099230765 5099230788 5099230788	CINFIR First Aid Supplies - Shop First Aid Supplies - CSD First Aid Supplies - CSD	Cintas	01-1-1-54500 01-0-1-54500 22-0-1-54500		435.36 232.93 198.38 4.05
32456	3/16/2022 022822 022822 4110037491	CIN UNI Uniform Rental Svcs. -Feb. Uniform Rental Svcs. - Feb. Vehicle Wash Station Supplies	Cintas Corporation	01-1-1-54680 22-2-1-54680 01-1-8-54710		537.58 447.12 35.68 54.78
32457	3/16/2022 9085-1018087 9085-1018193 9085-1019280	CED Well Hour Meter Well Relays Time Stamps	Consolidated Electrical Distributors Inc	01-1-3-54620 01-1-3-54620 01-1-3-54620		866.06 451.31 229.46 185.29
32458	3/16/2022 108980	SBC PARCELS (2) Parcel Map Revisions	County of San Bernardino	01-1-1-54830		6.00 6.00
32459	3/16/2022 712801-4538 713080-1564 713364-8478 713364-8478	CR&R Trash - Oasis Yard March Trash - Pinon Hills Park March Trash - Phelan CSD March Trash - Phelan CC March	CR&R Incorporated	01-0-2-58110 22-0-2-58110 01-0-1-58110 22-0-2-58110		872.03 272.22 189.89 204.96 204.96
32460	3/16/2022 11046	DVMG DOT Physical - E. Barnes & F. Ramirez	Desert Valley Medical Group Inc	01-0-1-54290		120.00 120.00
32461	3/16/2022 CAVIC82488 CAVIC82536	FASTEN (3) Round Shovels (5) Round Shovels	Fastenal Company	01-1-2-54500 01-1-2-54500		277.31 103.99 173.32
32462	3/16/2022 022822	CHAFED Professional Svcs. - Feb.	Fedak & Brown LLP	01-0-1-53110		500.00 500.00
32463	3/16/2022 032422	FRO 5072 Phones - Oasis Yard 2/25 - 3/24	Frontier Communications	01-1-1-58010		126.43 126.43
32464	3/16/2022 030722	FRO 5743 Phones - Office 3/7 - 4/6	Frontier Communications	01-0-1-58010		75.50 75.50
32465	3/16/2022 10682054	GARDA Armored Svcs. - March	Garda CL West, Inc	01-0-1-54200		593.16 593.16
32466	3/16/2022 29191 29192 29216	GENPUM 3B Booster A Pump & Motor Rehab & R... Site 3B Booster A Rehab Station 5A Booster A Pump & Motor Re...	General Pump Company, Inc.	01-1-5-54620 01-1-5-54620 01-1-5-54620		28,356.56 21,219.98 4,774.08 2,362.50
32467	3/16/2022 25333	GEOMON Routine Samples	GEO-Monitor, Inc.	01-1-4-53140		330.50 330.50
32468	3/16/2022 208513 208513 208513 208513	INFOSE Postage - Feb. Printing - Feb. Postage & Printing - Feb. Postage & Printing - Feb.	Infosend Inc	01-1-6-54860 01-1-6-54890 01-1-9-54800 25-5-1-54800	C0049 OUTSIDE SERVIC	7,745.93 5,111.20 2,190.23 21.86 422.64

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	210485	Monitoring Svc. Phelan CC - March		22-2-2-53150		59.95
	210485	Monitoring Svc. Pinon Hills CC - March		22-2-2-53150		54.95
	210853	Change Out Radio at Dairy Solar		01-1-2-53150		225.00
32482	3/16/2022	USA	Underground Service Alert of So. Cal.			419.69
	220220540	(170) Tickets		01-1-2-53150		290.50
	dsb20210550	USA Dig Safe Regulatory Fee		01-1-1-53160		129.19
32483	3/16/2022	USPS-PE	United States Postal Service			332.00
	030122	PO BOX Svc. Fee (12 Months)		01-0-1-54860		332.00
32484	3/16/2022	USABB	HD Supply Facilities Maintenance, Ltd			1,099.04
	898708	Tube, Gauges & Wrenches		01-1-2-54650		1,099.04
32485	3/16/2022	XEROX	Xerox Corporation			280.55
	3139354	Copier Lease 3/12 - 4/11		01-0-1-54300		280.55
32486	3/30/2022	ALEWYN	Aleshire & Wynder, LLP			305.50
	66905	Antelope Valley Legal Svcs. - Feb.		01-0-1-53120	C0057 LEGAL	305.50
32487	3/30/2022	ASBCSD	Assn of SB County Special Districts			131.00
	022822-2	Feb. Meeting - Don		01-0-1-54440		35.00
	032122	March Meeting - Rebecca		01-0-1-52232		32.00
	032122	March Meeting - Deborah		01-0-1-52239		32.00
	032122	March Meeting - Don		01-0-1-54440		32.00
32488	3/30/2022	BRUMCE	Brunick, McElhane & Kennedy			6,050.00
	170	Legal Svcs. - Feb.		01-0-1-53120		3,650.00
	170	Legal Svcs. - Feb.		22-0-1-53120		425.00
	170	Legal Svcs. - Feb.		25-0-1-53120		1,975.00
32489	3/30/2022	CED	Consolidated Electrical Distributors Inc			739.50
	9085-1017770	Solid state Overload 5A Booster A		01-1-5-54620		739.50
32490	3/30/2022	CORE	Core & Main			2,483.75
	Q489277	1 CTS Clamp		01-1-0-13010		2,483.75
32491	3/30/2022	DMV	Department of Motor Vehicles			20,718.00
	V498523	Tax on Registration for New Generator		01-0-0-17000	C0092 OUTSIDE SVCS	6,906.00
	V498524	Tax on Registration for New Generator		01-0-0-17000	C0092 OUTSIDE SVCS	6,906.00
	V498525	Tax on Registration for New Generator		01-0-0-17000	C0092 OUTSIDE SVCS	6,906.00
32492	3/30/2022	VALLE	Don Gene Fish Jr.			1,575.00
	VVP-0389	Streamed Meetings - Feb.		01-0-1-53170	C0086 OUTSIDE SVCS	1,575.00
32493	3/30/2022	FASTEN	Fastenal Company			534.44
	CAVIC82729	Blue Marking Paint - Qty. (8)		01-1-5-54500		534.44
32494	3/30/2022	FRO 3434	Frontier Communications			185.53
	031022	Phones - Telemetry 3/10 - 4/9		01-1-5-58010		185.53
32495	3/30/2022	FRO 8637	Frontier Communications			61.35
	041922	Phones - Sr. Ctr. 3/19 - 4/18		22-0-1-58010		61.35
32496	3/30/2022	GENPUM	General Pump Company, Inc.			9,700.00
	29245	Well 6B Pull & Video		01-1-3-54620		9,700.00
32497	3/30/2022	GRAN	Granicus			3,750.00
	031222	Annual Subscription for Meeting Softwa...		01-0-1-53170		3,750.00
32498	3/30/2022	IEC	Infrastructure Engineering Corporation			2,960.00
	14598	Well 15 & Pipeline - Hydraulic Analysis		01-0-0-17000	C0095 OUTSIDE SVCS	2,960.00
32499	3/30/2022	INLWAT	Inland Water Works Supply Co.			549.49
	S1053452-001	Service Tapper Shaft & Arbor		01-1-5-54620		559.88

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
32500	3/30/2022 33782	KTUA Phelan Park - Grant Program Svcs.	KTU&A Planning & Landcape Architecture	01-0-1-53150		6,758.75 6,758.75
32501	3/30/2022 58100119184	LES SCH Trk #23 - (4) New Tires	Les Schwab Tire Centers of Central CA, INC.	01-1-8-54710		1,399.63 1,399.63
32502	3/30/2022 8582	MIKTIR Trk #112 - Mount Spare Tire	Michael W. Leathers	01-1-8-54710		25.00 25.00
32503	3/30/2022 I-01980981	OFFSOL Office Supplies	Office Solutions	01-0-1-54530		51.20 51.20
32504	3/30/2022 34458	PHEEXP Trk #19 - Oil Change	Phelan Express, Inc.	01-1-8-54710		127.65 127.65
32505	3/30/2022 8823-1 8823-2 8824-1 8824-2 8824-3	PUMCHE Pump & Motor Efficiency Test for Distri... Pump & Motor Efficiency Test for Distri... Pump & Motor Efficiency Test for Distri... Pump & Motor Efficiency Test for Distri... Pump & Motor Efficiency Test for Distri...	Jon Ray Lee	01-1-2-54620 01-1-2-54620 01-1-2-54620 01-1-2-54620 01-1-2-54620		21,895.00 15,435.00 1,715.00 3,080.00 1,420.00 245.00
32506	3/30/2022 7009150	REBEL Fuel - 502 Gl.	Rebel Oil Company, Inc.	01-1-8-54410		2,878.11 2,878.11
32507	3/30/2022 01243102022 01243102022-2 01243102022-3 0309102022	ARMELE Electric Repairs - Site 5A-13 Pump A, B &.. Electric Repairs - Site 5A-13 Pump A, B &.. Electric Repairs - Site 5A-13 Pump A, B &.. Electric Repairs - Site 2C & Vault Pump	Rodger Ashby	01-1-5-54620 01-1-5-54620 01-1-5-54620 01-1-5-54620		5,760.00 855.00 3,285.00 945.00 675.00
32508	3/30/2022 040122 040122 040122	STAINS LTD/Life/AD&D - April LTD/Life/AD&D - April LTD/Life/AD&D - April	Standard Insurance Company	01-0-1-51230 01-7-7-51230 22-0-1-51230		960.89 799.03 96.41 65.45
32509	3/30/2022 Inv 0087405	AQUA MET MXU 520 M Single Port Antenna	Aqua Metric Sales Co	01-1-0-13010		27,381.85 27,381.85
32510	3/30/2022 Volp1604576	TOPNOT Office Phones - 3/20 - 4/19	Top Notch Networking, LLC	01-0-1-58010		445.14 445.14
32511	3/30/2022 1092991	TOPBAR Safety Signs & Barricades	Tops N Barricades	01-1-2-54620		247.89 247.89
32512	3/30/2022 025-371299	TYLTEC UB Online Support - April	Tyler Technologies, Inc	01-1-6-53170		265.00 265.00
32513	3/30/2022 603332	UNI SITE Porta Potties for Covid Site	United Site Services of California, Inc.	01-0-1-53150	C0086 OUTSIDE SVCS	359.73 359.73
32514	3/30/2022 50078504	UNIVAR Liquid Chlorine	UNIVAR INC.	01-1-3-54500		1,479.66 1,479.66
32515	3/30/2022 903386 907862 908363	USABB Pulsatron Chlorine Pump/ 12 GPD Ball Valve for Sample Station Repairs Ball Valve for Sample Station Repairs	HD Supply Facilities Maintenance, Ltd	01-1-3-54500 01-1-2-54620 01-1-2-54620		1,346.13 854.46 199.00 292.67
32516	3/30/2022 25AR1415989	IMA SOU Base Rate & Copies	Visual Edge, Inc.	01-0-1-53150		521.32 521.32
DFT0010858	3/2/2022 022322-4585	THEGAS Gas- Phelan CC 1/24 - 2/23	The Gas Company	22-0-2-58110		248.32 248.32

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
DFT0010859	3/2/2022 022322-4084	THEGAS Gas - Phelan Sr. Ctr. 1/24 - 2/23	The Gas Company	22-0-2-58110		297.97 297.97
DFT0010864	3/3/2022 022522	SCE 2439-1773 Electricity - Phelan Park 1/26 - 2/24	Southern California Edison	22-0-2-58110		16.98 16.98
DFT0010865	3/2/2022 092821	SCE 3752-2894 Electricity - N. Dairy Mobile 8/30 - 9/28	Southern California Edison	01-1-3-58110		131.59 131.59
DFT0010866	3/2/2022 102821	SCE 3752-2894 Electricity - N. Dairy Mobile 9/29 - 10/28	Southern California Edison	01-1-3-58110		57.06 57.06
DFT0010867	3/2/2022 113021	SCE 3752-2894 Electricity - N. Dairy Mobile 10/29 - 11/...	Southern California Edison	01-1-3-58110		83.53 83.53
DFT0010868	3/2/2022 122921	SCE 3752-2894 Electricity - N. Dairy Mobile 12/1 - 12/29	Southern California Edison	01-1-3-58110		220.46 220.46
DFT0010869	3/2/2022 013022	SCE 3752-2894 Electricity - N. Dairy Mobile 12/30 - 1/30	Southern California Edison	01-1-3-58110		260.90 260.90
DFT0010870	3/4/2022 INV0004879 INV0004879	CALPERS 457 Cal PERS 457/ Employer Plan: 450 717 - ... Cal PERS 457/ Employer Plan: 450 717 - ...	California Public Employees' Deferred Compensation Plan	01-1-0-24560 22-2-0-24560		215.00 210.77 4.23
DFT0010871	3/4/2022 INV0004880 INV0004880 INV0004880 INV0004880	CALPERS CalPERS/Employee Portion(EE) CalPERS/Employee Portion(EE) CalPERS/Employee Portion(EE) CalPERS/Employee Portion(EE)	Calif Public Employees' Retirement System	01-1-0-24530 01-7-0-24530 22-2-0-24530 25-5-0-24530		2,502.05 1,916.57 233.71 170.74 181.03
DFT0010872	3/4/2022 INV0004881 INV0004881 INV0004881	CALPERS CalPERS/Employee Portion(ER) CalPERS/Employee Portion(ER) CalPERS/Employee Portion(ER)	Calif Public Employees' Retirement System	01-1-0-24530 01-7-0-24530 22-2-0-24530		3,271.85 2,576.42 376.77 318.66
DFT0010873	3/4/2022 INV0004882 INV0004882 INV0004882 INV0004882	CALPERS CalPERS/Employer Portion CalPERS/Employer Portion CalPERS/Employer Portion CalPERS/Employer Portion	Calif Public Employees' Retirement System	01-1-0-24530 01-7-0-24530 22-2-0-24530 25-5-0-24530		7,405.24 5,740.37 808.63 652.68 203.56
DFT0010874	3/4/2022 INV0004883 INV0004883 INV0004883 INV0004883	CALPERS CalPERS Retirement/ Survivor Benefits CalPERS Retirement/ Survivor Benefits CalPERS Retirement/ Survivor Benefits CalPERS Retirement/ Survivor Benefits	Calif Public Employees' Retirement System	01-1-0-24530 01-7-0-24530 22-2-0-24530 25-5-0-24530		22.32 17.26 2.13 2.31 0.62
DFT0010875	3/4/2022 INV0004884	CALPERS 457 457 Loan Payback	California Public Employees' Deferred Compensation Plan	01-1-0-24560		136.03 136.03
DFT0010876	3/4/2022 INV0004885	EDD State Disability Ins - Payroll Taxes	Employment Development Department	01-0-0-24510		967.23 967.23
DFT0010877	3/4/2022 INV0004886	IRS Social Security - Payroll Taxes	Internal Revenue Service	01-0-0-24510		448.80 448.80
DFT0010878	3/4/2022 INV0004887	EDD State Employer Training Tax - Payroll Ta...	Employment Development Department	01-0-0-24510		0.79 0.79
DFT0010879	3/4/2022 INV0004888	EDD State Unemployment Ins - Payroll Taxes	Employment Development Department	01-0-0-24510		28.40 28.40

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
DFT0010880	3/4/2022 INV0004889	EDD CA State Income Tax - Payroll Taxes	Employment Development Department	01-0-0-24510		3,420.68 3,420.68
DFT0010881	3/4/2022 INV0004890	IRS Medicare - Payroll Taxes	Internal Revenue Service	01-0-0-24510		2,597.24 2,597.24
DFT0010882	3/4/2022 INV0004891	IRS Federal Income Tax - Payroll Taxes	Internal Revenue Service	01-0-0-24510		9,797.95 9,797.95
DFT0010883	3/16/2022 022822-6056	THEGAS Gas - Pinon Hills CC 1/31 - 3/2	The Gas Company	22-0-2-58110		118.16 118.16
DFT0010884	3/16/2022 022822-6781	THEGAS Gas - Pinon Hills Fire 1/31 - 3/2	The Gas Company	22-0-2-58110		14.79 14.79
DFT0010885	3/16/2022 022822	SCE 5917-6455 Electricity - Phelan Park St. Lights 2/1 - 2...	Southern California Edison	22-2-2-58110		24.48 24.48
DFT0010886	3/16/2022 022822	SCE 7441-5755 Electricity - Pinon Hills CC 2/2 - 3/3	Southern California Edison	22-0-2-58110		198.19 198.19
DFT0010887	3/16/2022 022822	SCE 3752-2894 Electricity - N. Dairy Mobile 1/31 - 3/1	Southern California Edison	01-1-3-58110		247.95 247.95
DFT0010888	3/16/2022 022822	SCE 1613-6373 Electricity - R/R Crossings 2/1 - 2/28	Southern California Edison	23-0-2-58210		15.92 15.92
DFT0010889	3/16/2022 022822	SCE 9515-2666 Electricity Tanks 6A1 & 6A2	Southern California Edison	01-1-3-58110		306.65 306.65
DFT0010890	3/16/2022 022822 022822 022822	FBC-ERNESTO United Pacific - Trk #25 Fuel Phelan Towing - Trk #5 Amazon - Fuel Cap & Stater Kit	First Bank Card	01-1-8-54410 01-1-8-54710 01-1-8-54710		296.67 125.00 125.00 46.67
DFT0010891	3/16/2022 022822 022822 022822 022822 022822 022822 022822 022822	FBC-SEAN Pizza Factory - Board Meeting Pizza Factory - For Board Meeting WECA - Electrical Classes for Paul AWL - Credit WWP - Zoom Distribution Course for St... CARB - Carb for Generators CC Svc. Fee CARB - Carb for Generators 7-Eleven Trk #14 Fuel	First Bank Card	01-0-1-54530 01-0-1-54530 01-1-1-54260 01-1-1-54260 01-1-1-54260 01-1-2-53160 01-1-2-53160 01-1-8-54410		619.56 60.58 43.35 124.00 -21.55 225.00 2.92 110.00 75.26
DFT0010892	3/16/2022 022822 022822	FBC-STEVE Northstar - Business Print Subscription Global Industrial - Repair Supplies	First Bank Card	22-2-2-54230 22-2-2-54620		221.22 96.00 125.22
DFT0010893	3/16/2022 022822 022822 022822 022822 022822 022822 022822 022822	FBC-GEORGE Mexico Lindo - Staff Meeting Mexico Lindo - Staff Meeting Netdorm - Scada Router Subscription Apple - Icloud Storage Autozone - Headlights for Trk #15 CSDA Leadership Conf. Registration G. C... AWWA Conf. Registration - G. Cardenas DLR - AWWA Conf. Room Deposit	First Bank Card	01-0-1-54440 01-0-1-54440 01-1-2-53170 01-1-2-53170 01-1-8-54710 01-7-7-54260 01-7-7-54260 01-7-7-54470		1,937.52 118.17 103.38 84.00 0.99 59.80 750.00 524.00 297.18
DFT0010894	3/16/2022 022822 022822 022822 022822	FBC-DON Microsoft Subscription 76 - Fuel Shell - Fuel United Pacific - Fuel	First Bank Card	01-0-1-53170 01-0-1-54140 01-0-1-54140 01-0-1-54140		935.78 99.99 111.46 125.00 125.00

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	022822	Ricks Cafe - Meting with Don Fish		01-0-1-54440		40.29
	022822	Ricks Cafe - Meeitng with George & Boa...		01-0-1-54440		39.29
	022822	Ricks Cafe - Meeting with C. Johnson		01-0-1-54440		31.78
	022822	Southwest Airlines		01-0-1-54470		362.97
DFT0010895	3/16/2022	SCE 9515-2666	Southern California Edison			86,127.76
	031022	Electricity - Wells, Boosters, Tanks & St. ...		01-1-3-58110		84,664.05
	031022	Electricity - St. Lights		23-3-2-58210		1,463.71
DFT0010896	3/16/2022	VER AIR	Verizon Wireless			867.33
	9900861139	Phones - Jet Packs, Tablets, On-Call Feb.		01-1-1-58010		867.33
DFT0010897	3/16/2022	FBC-KIM	First Bank Card			2,388.64
	022822	CSDA - Leadership Conf. R. Kujawa		01-0-1-52232		600.00
	022822	CSDA - Leadership Conf. for K. Hoffman		01-0-1-52238		400.00
	022822	Zoom Subscription		01-0-1-53170	C0086 OUTSIDE SVCS	159.96
	022822	Calendar Wiz		01-0-1-53170		14.00
	022822	Brown & Caldwell - Job Ad		01-0-1-54110		200.00
	022822	Pitney Bowes - Postage Meter Rental		01-0-1-54300		37.70
	022822	Pizza Factory - for Board Meeting		01-0-1-54530		56.01
	022822	Amazon - Batteries		01-0-1-54530		11.55
	022822	Amazon - (2) Monitors for Tracie		01-0-1-54530		409.42
	022822	Pitney Bowes - Postage Refill		01-0-1-54860		500.00
DFT0010898	3/16/2022	FBC-JENNIFER	First Bank Card			457.71
	022822	Adobe Subscription - (6) Office		01-0-1-53170		101.94
	022822	Pizza Factory - Staff Training		01-0-1-54260		56.49
	022822	Pizza Factory - Staff Training		01-0-1-54260		138.44
	022822	Amazon - HDMI Cord		01-0-1-54530		18.29
	022822	Adobe Subscription - (2) Field		01-1-1-53170		33.98
	022822	Amazon - Headphones		01-1-1-54530		34.47
	022822	Adobe Subscription - (2) Eng.		01-7-7-53170		33.98
	022822	Amazon - Phone Case		01-7-7-54530		40.12
DFT0010899	3/16/2022	FBC-LORI	First Bank Card			1,913.75
	022822	GFOA Annual Conference - Lori		01-0-1-54260		505.00
	022822	Ricks Cafe- Staf Meeting Re. Budget		01-0-1-54440		100.85
	022822	American Airlines		01-0-1-54470		229.60
	022822	Town & Country - CSMFO Conf. Stay for...		01-0-1-54470		516.65
	022822	Town & Country - CSMFO Conf. Stay for ...		01-0-1-54470		561.65
DFT0010900	3/16/2022	SCE 1078-5254	Southern California Edison			341.40
	020822	Electricity - CC & Sr. Ctr. 2/8 - 3/9		22-0-2-58110		341.40
DFT0010901	3/16/2022	FBC-KIM	First Bank Card			1,002.06
	H347450450	Shop Computer Replaced		01-1-1-54770		1,002.06
DFT0010902	3/16/2022	FBC-ERNESTO	First Bank Card			697.95
	22540	Desert Svc Station - Oasis Gas Dispenser...		01-1-1-53150		697.95
DFT0010903	3/16/2022	FBC-SEAN	First Bank Card			1,319.01
	4411	Ebay - Dewalt Batteries for Tools		01-1-2-54650		436.39
	64150755	Uline - Inventory Organizers		01-1-2-54500		882.62
DFT0010904	3/18/2022	CALPERS 457	California Public Employees' Deferred Compensation Plan			215.00
	INV0004892	Cal PERS 457/ Employer Plan: 450 717 - ...		01-1-0-24560		210.50
	INV0004892	Cal PERS 457/ Employer Plan: 450 717 - ...		22-2-0-24560		4.50
DFT0010905	3/18/2022	CALPERS	Calif Public Employees' Retirement System			2,508.84
	INV0004893	CalPERS/Employee Portion(EE)		01-1-0-24530		1,859.18
	INV0004893	CalPERS/Employee Portion(EE)		01-7-0-24530		224.16
	INV0004893	CalPERS/Employee Portion(EE)		22-2-0-24530		177.10

Cash Disbursements Report

Payment Dates: 03/01/2022 - 03/31/2022

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	INV0004893	CalPERS/Employee Portion(E)		25-5-0-24530		248.40
DFT0010906	3/18/2022	CALPERS	Calif Public Employees' Retirement System			3,271.85
	INV0004894	CalPERS/Employee Portion(ER)		01-1-0-24530		2,579.61
	INV0004894	CalPERS/Employee Portion(ER)		01-7-0-24530		376.77
	INV0004894	CalPERS/Employee Portion(ER)		22-2-0-24530		315.47
DFT0010907	3/18/2022	CALPERS	Calif Public Employees' Retirement System			7,412.89
	INV0004895	CalPERS/Employer Portion		01-1-0-24530		5,680.47
	INV0004895	CalPERS/Employer Portion		01-7-0-24530		797.90
	INV0004895	CalPERS/Employer Portion		22-2-0-24530		655.22
	INV0004895	CalPERS/Employer Portion		25-5-0-24530		279.30
DFT0010908	3/18/2022	CALPERS	Calif Public Employees' Retirement System			22.32
	INV0004896	CalPERS Retirement/ Survivor Benefits		01-1-0-24530		17.04
	INV0004896	CalPERS Retirement/ Survivor Benefits		01-7-0-24530		2.06
	INV0004896	CalPERS Retirement/ Survivor Benefits		22-2-0-24530		2.38
	INV0004896	CalPERS Retirement/ Survivor Benefits		25-5-0-24530		0.84
DFT0010909	3/18/2022	CALPERS 457	California Public Employees' Deferred Compensation Plan			136.03
	INV0004897	457 Loan Payback		01-1-0-24560		136.03
DFT0010910	3/18/2022	EDD	Employment Development Department			903.87
	INV0004898	State Disability Ins - Payroll Taxes		01-0-0-24510		903.87
DFT0010911	3/18/2022	IRS	Internal Revenue Service			238.20
	INV0004899	Social Security - Payroll Taxes		01-0-0-24510		238.20
DFT0010914	3/18/2022	EDD	Employment Development Department			3,118.23
	INV0004900	CA State Income Tax - Payroll Taxes		01-0-0-24510		3,118.23
DFT0010915	3/18/2022	IRS	Internal Revenue Service			2,382.98
	INV0004901	Medicare - Payroll Taxes		01-0-0-24510		2,382.98
DFT0010916	3/18/2022	IRS	Internal Revenue Service			8,776.69
	INV0004902	Federal Income Tax - Payroll Taxes		01-0-0-24510		8,776.69
DFT0010917	3/30/2022	CalPERS Health	California Public Employees' Retirement System			3,375.78
	040122 NonPERS	NonPERS Health Premium - Apr.		01-0-0-14130		3,367.36
	040122 NonPERS	NonPERS Health Premium Admin Fee - ...		01-0-1-51230		8.42
DFT0010918	3/30/2022	CalPERS Health	California Public Employees' Retirement System			34,258.11
	040122 PERS	PERS Health Premium - Apr.		01-0-0-14130		34,118.86
	040122 PERS	PERS Health Premium Admin Fee - Apr.		01-0-1-51230		87.10
	040122 PERS	PERS Health Shared Premium - Apr.		01-1-1-51230		52.15
DFT0010919	3/30/2022	THEGAS	The Gas Company			244.80
	032422-4084	Gas - Phelan Sr. Ctr. 2/23 - 3/24		22-0-2-58110		244.80
DFT0010920	3/30/2022	THEGAS	The Gas Company			192.42
	032422-4585	Gas - Phelan CC 2/23 - 3/24		22-0-2-58110		192.42
Payment Total:						711,772.75

Report Summary

Fund Summary

Fund	Payment Amount
01 - WATER FUND	669,873.10
22 - PARKS & RECREATION	36,009.59
23 - STREET LIGHTING	1,479.63
25 - SOLID WASTE	4,558.24
Grand Total:	711,920.56

Account Summary

Account Number	Account Name	Payment Amount
01-0-0-14130	Prepaid Benefit	40,292.37
01-0-0-17000	CIP Enterprise Funds	27,951.25
01-0-0-24510	Payroll Tax Payable	32,681.06
01-0-1-51230	Employee Group Insurance	1,693.58
01-0-1-52210	Board Exp - Auto Expense	-5.85
01-0-1-52212	Board - Auto Expense/Kuj...	48.56
01-0-1-52213	Board - Auto Expense/Joh...	32.41
01-0-1-52219	Board - Auto Expense/Phil...	157.37
01-0-1-52232	Board - Education,Trainin...	667.00
01-0-1-52238	Board - Education,Trainin...	400.00
01-0-1-52239	Board - Education,Trainin...	67.00
01-0-1-53110	Auditing & Accounting Fe...	500.00
01-0-1-53120	Legal Services	12,155.24
01-0-1-53150	Outside Service	17,199.23
01-0-1-53170	Software Support	7,450.89
01-0-1-54110	Advertising	1,982.00
01-0-1-54140	Auto Expense	361.46
01-0-1-54200	Credit Card Fee & Bank C...	593.16
01-0-1-54260	Education & Training	699.93
01-0-1-54290	Employment Expense	712.00
01-0-1-54300	Equipment Rental / Lease	318.25
01-0-1-54320	General Maintenance	310.00
01-0-1-54440	Meeting, Seminar & Suppl...	500.76
01-0-1-54470	Travel Expense	2,074.42
01-0-1-54500	Operating Supplies	198.38
01-0-1-54530	Office Supplies	853.75
01-0-1-54860	Postage & Mailing	832.00
01-0-1-58010	Telephone	1,120.28
01-0-1-58110	Utilities	204.96
01-0-2-58110	Utilities	272.22
01-1-0-13010	Inventory - Water Field Pa...	75,780.90
01-1-0-16730	Trucks	59,499.56
01-1-0-24530	Retirement W/H Payable	20,386.92
01-1-0-24560	Retirement 457 W/H Pay...	693.33
01-1-1-51230	Employee Group Insurance	52.15
01-1-1-53150	Outside Service	795.95
01-1-1-53160	Permits & Fees	129.19
01-1-1-53170	Software Support	33.98
01-1-1-54260	Education & Training	327.45
01-1-1-54300	Equipment Rental / Lease	6,499.53
01-1-1-54320	General Maintenance	225.00
01-1-1-54500	Operating Supplies	232.93
01-1-1-54530	Office Supplies	34.47
01-1-1-54620	Repair & Maintenance	38.22
01-1-1-54680	Uniforms	447.12
01-1-1-54770	Computer & Equip Maint...	1,002.06
01-1-1-54830	State & County Fees & Se...	6.00
01-1-1-58010	Telephone	1,198.26
01-1-1-89110	Gain / Loss on Sales of As...	-12,500.00

Account Summary

Account Number	Account Name	Payment Amount
01-1-2-53150	Outside Service	1,276.19
01-1-2-53160	Permits & Fees	1,976.82
01-1-2-53170	Software Support	444.99
01-1-2-54500	Operating Supplies	1,537.32
01-1-2-54620	Repair & Maintenance	116,167.62
01-1-2-54650	Small Tools	4,028.23
01-1-2-54680	Uniforms	168.55
01-1-3-50030	MWA/AVW Replacement...	48,486.36
01-1-3-54500	Operating Supplies	2,431.92
01-1-3-54620	Repair & Maintenance	10,566.06
01-1-3-58110	Utilities	85,972.19
01-1-4-53140	Laboratory Analysis	330.50
01-1-5-54500	Operating Supplies	534.44
01-1-5-54620	Repair & Maintenance	60,131.92
01-1-5-58010	Telephone	360.01
01-1-6-53170	Software Support	530.00
01-1-6-54620	Repair & Maintenance	14.84
01-1-6-54860	Postage & Mailing	5,213.03
01-1-6-54890	Printing	3,420.84
01-1-8-54410	Fuel Costs	10,694.77
01-1-8-54710	Vehicle Maintenance	3,697.71
01-1-9-54800	Programs (Wtr Conservati...	21.86
01-7-0-24530	Retirement W/H Payable	2,822.13
01-7-7-51230	Employee Group Insurance	192.82
01-7-7-53170	Software Support	33.98
01-7-7-54260	Education & Training	1,274.00
01-7-7-54470	Travel Expense	297.18
01-7-7-54530	Office Supplies	40.12
22-0-1-51230	Employee Group Insurance	130.90
22-0-1-53120	Legal Services	425.00
22-0-1-54320	General Maintenance	390.00
22-0-1-54500	Operating Supplies	4.05
22-0-1-58010	Telephone	381.70
22-0-2-58110	Utilities	2,067.88
22-2-0-17000	CIP - Parks & Rec	11,651.25
22-2-0-24530	Retirement W/H Payable	2,294.56
22-2-0-24560	Retirement 457 W/H Pay...	8.73
22-2-1-53150	Outside Service	16,000.00
22-2-1-54110	Advertising	891.00
22-2-1-54680	Uniforms	35.68
22-2-2-53150	Outside Service	114.90
22-2-2-54230	Dues & Subscriptions	266.00
22-2-2-54500	Operating Supplies	390.70
22-2-2-54620	Repair & Maintenance	181.93
22-2-2-54800	Programs (Park & Rec)	750.83
22-2-2-58110	Utilities	24.48
23-0-2-58210	Utilities - Street Lights	15.92
23-3-2-58210	Utilities - Street Lights	1,463.71
25-0-1-53120	Legal Services	1,975.00
25-5-0-24530	Retirement W/H Payable	913.75
25-5-1-52210	Board Exp - Auto Expense	5.85
25-5-1-54110	Advertising	891.00
25-5-1-54800	Programs (Solid Waste)	772.64
	Grand Total:	711,920.56

Project Account Summary

Project Account Key	Payment Amount
None	663,992.79

Project Account Summary

Project Account Key	Payment Amount
C0002 OUTSIDE SVCS	1,200.00
C0049 OUTSIDE SERVIC	21.86
C0057 LEGAL	3,748.99
C0078 OUTSIDE SVCS	11,651.25
C0086 OUTSIDE SVCS	4,554.42
C0092 OUTSIDE SVCS	21,425.75
C0095 OUTSIDE SVCS	5,325.50
Grand Total:	711,920.56

Agenda Item 3d

Acceptance of Quarterly
Financials



Phelan Pinon Hills Community Services District

Revenue and Expense - Ent & Gvmt Funds

Summary

For the Period Ending 03/31/2022

	Total ENTERPRISE FUNDS			Total GOVERNMENT FUNDS			TOTAL			Annual Budget
	Budget	Jul - Per	\$ (Unfav) Budget	Budget	Jul - Per	\$ (Unfav) Budget	Budget	Jul - Per	\$ (Unfav) Budget	
Operational										
Revenue										
Total 40 - Water Consumption	2,924,858.50	2,971,445.29	46,586.79	0.00	0.00	0.00	2,924,858.50	2,971,445.29	46,586.79	4,041,878.41
Total 41 - Water Meter Charges	1,844,935.83	2,080,694.61	235,758.78	0.00	0.00	0.00	1,844,935.83	2,080,694.61	235,758.78	2,460,899.29
Total 44 - Special Assessments	293,588.88	288,848.90	-4,739.98	0.00	0.00	0.00	293,588.88	288,848.90	-4,739.98	291,071.09
Total 47 - Parks	0.00	0.00	0.00	11,245.50	10,745.00	-500.50	11,245.50	10,745.00	-500.50	15,000.00
Total 48 - Other Income	49,889.70	70,297.51	20,407.81	171,561.15	231,028.39	59,467.24	221,450.85	301,325.90	79,875.05	318,359.06
Total Revenue	5,113,272.91	5,411,286.31	298,013.40	182,806.65	241,773.39	58,966.74	5,296,079.56	5,653,059.70	356,980.14	7,127,207.85
Expense										
Total 50 - Water	12,291.59	-78,383.65	90,675.24	0.00	0.00	0.00	12,291.59	-78,383.65	90,675.24	20,800.00
Total 51 - Salary & Benefits	2,098,404.18	2,091,462.72	6,941.46	213,289.02	233,566.71	-20,277.69	2,311,693.20	2,325,029.43	-13,336.23	3,083,484.31
Total 52 - Board	71,702.28	56,389.14	15,313.14	6,014.07	4,493.31	1,520.76	77,716.35	60,882.45	16,833.90	103,663.58
Total 53 - Professional Fee	316,939.15	356,314.06	-39,374.91	9,609.64	29,481.44	-19,871.80	326,548.79	385,795.50	-59,246.71	439,014.19
Total 54 - Service and Supplies	918,032.49	1,199,893.40	-281,860.91	212,923.24	82,305.61	130,617.63	1,130,955.73	1,282,199.01	-151,243.28	1,509,060.53
Total 58 - Utilities	679,624.34	641,620.40	38,003.94	30,044.14	29,354.48	689.66	709,668.48	670,974.88	38,693.60	949,892.60
Total 59 - Other Expenses-Depreciation/Amort/Other	1,419,414.78	1,330,185.92	89,228.86	73,539.90	67,413.64	6,126.26	1,492,954.68	1,397,599.56	95,355.12	1,991,312.27
Total Expense	5,516,408.81	5,597,481.99	-81,073.18	545,420.01	446,615.19	98,804.82	6,061,828.82	6,044,097.18	17,731.64	8,097,227.48
Net Operational Income	-403,135.90	-186,195.68	216,940.22	-362,613.36	-204,841.80	157,771.56	-765,749.26	-391,037.48	374,711.78	-970,019.63
Non-Operational										
70 - Property Tax Revenue										
Total 71 - Property Tax Revenue - Current	0.00	0.00	0.00	925,456.93	904,125.10	-21,331.83	925,456.93	904,125.10	-21,331.83	1,307,347.38
Total 72 - Property Tax Revenue - Prior Years	0.00	0.00	0.00	28,676.02	25,934.87	-2,741.15	28,676.02	25,934.87	-2,741.15	38,029.56
Total 73 - Property Tax Revenue - Other	7,428.27	15,636.35	8,208.08	9,289.91	10,483.01	1,193.10	16,718.18	26,119.36	9,401.18	26,908.31
Total 70 - Property Tax Revenue	7,428.27	15,636.35	8,208.08	963,422.86	940,542.98	-22,879.88	970,851.13	956,179.33	-14,671.80	1,372,285.25
80 - Other Revenue										
Total 82 - Meter Installation/Fees/Connection	784,371.52	564,843.22	-219,528.30	0.00	0.00	0.00	784,371.52	564,843.22	-219,528.30	1,032,660.12
Total 86 - Penalty & Other Fees	79,835.76	121,642.58	41,806.82	0.00	0.00	0.00	79,835.76	121,642.58	41,806.82	106,490.38
Total 88 - Other	672,120.19	632,115.90	-40,004.29	165,316.80	161,471.26	-3,845.54	837,436.99	793,587.16	-43,849.83	1,137,188.09
Total 89 - Other Revenue	0.00	42,215.96	42,215.96	0.00	0.00	0.00	0.00	42,215.96	42,215.96	0.00
Total 80 - Other Revenue	1,536,327.47	1,360,817.66	-175,509.81	165,316.80	161,471.26	-3,845.54	1,701,644.27	1,522,288.92	-179,355.35	2,276,338.59
Total Revenue	1,543,755.74	1,376,454.01	-167,301.73	1,128,739.66	1,102,014.24	-26,725.42	2,672,495.40	2,478,468.25	-194,027.15	3,648,623.84

	Total ENTERPRISE FUNDS			Total GOVERNMENT FUNDS			TOTAL			Annual Budget
	Budget	Jul - Per	\$ (Unfav) Budget	Budget	Jul - Per	\$ (Unfav) Budget	Budget	Jul - Per	\$ (Unfav) Budget	
90 - Other Expense										
Total 91 - Interest Expense	168,954.30	156,645.18	12,309.12	0.00	0.00	0.00	168,954.30	156,645.18	12,309.12	225,362.64
Total 92 - Loan Expense	17,905.24	17,905.24	0.00	0.00	0.00	0.00	17,905.24	17,905.24	0.00	17,905.24
Total 93 - Other Expense - Tax Processing	0.00	0.00	0.00	2,457.18	2,244.31	212.87	2,457.18	2,244.31	212.87	3,277.60
Total 94 - Other Expense - CIP	618,648.39	0.00	618,648.39	0.00	0.00	0.00	618,648.39	0.00	618,648.39	825,194.64
Total 95 - Fair Market Value	0.00	1,528.83	-1,528.83	0.00	0.00	0.00	0.00	1,528.83	-1,528.83	82,293.43
Total 99 - Other	-71,611.84	-87,806.94	16,195.10	104,000.00	87,806.94	16,193.06	32,388.16	0.00	32,388.16	0.00
Total 90 - Other Expense	733,896.09	88,272.31	645,623.78	106,457.18	90,051.25	16,405.93	840,353.27	178,323.56	662,029.71	1,154,033.55
Total Expense	733,896.09	88,272.31	645,623.78	106,457.18	90,051.25	16,405.93	840,353.27	178,323.56	662,029.71	1,154,033.55
Net Non-Operational Income	809,859.65	1,288,181.70	478,322.05	1,022,282.48	1,011,962.99	-10,319.49	1,832,142.13	2,300,144.69	468,002.56	2,494,590.29
Net Income	406,723.75	1,101,986.02	695,262.27	659,669.12	807,121.19	147,452.07	1,066,392.87	1,909,107.21	842,714.34	1,524,570.66



Balance Sheet - Consolidated

Account Summary

As Of 03/31/2022

	Beginning Balance 07/01/2021	03/31/2022	Change
Assets			
Current Assets			
11 - Cash			
11000 - Cash in Bank	9,624,556.47	9,360,734.52	-263,821.95
11201 - Cash-Operating Reserves	1,680,611.00	1,786,683.00	106,072.00
11202 - Cash-Replacement Reserves	4,730,873.76	4,385,155.00	-345,718.76
11203 - Cash-Disaster Reserves	3,545,737.00	3,623,612.00	77,875.00
11204 - Cash-Debt Service	930,160.00	930,160.00	0.00
11400 - Rate Stabilization Cash Fund	287,286.00	325,139.00	37,853.00
Total 11 - Cash	20,799,224.23	20,411,483.52	-387,740.71
12 - Accounts Receivable			
12010 - Accounts Receivable - Water	1,060,016.31	566,938.21	-493,078.10
12020 - AR Accounts Receivable	0.00	205.97	205.97
12150 - A/R - Accrual	44,930.23	49,729.57	4,799.34
12200 - Accounts Receivable - Parks	17,655.52	765.00	-16,890.52
12610 - Delinquent Accounts to Tax Rc	42,330.16	90,125.64	47,795.48
12630 - Water Availability Receivable -	76,332.56	149,893.01	73,560.45
12640 - Water Availability Receivable -	34.80	34.80	0.00
12740 - Tax Receivable - PPHCSD	27,264.39	0.00	-27,264.39
12800 - Other Receivable	38,217.68	33,632.93	-4,584.75
12910 - Accrued Interest Receivable-G	14,891.15	0.00	-14,891.15
Total 12 - Accounts Receivable	1,321,672.80	891,325.13	-430,347.67
13 - Inventory			
13010 - Inventory - Water Field Parts	301,285.28	495,515.95	194,230.67
Total 13 - Inventory	301,285.28	495,515.95	194,230.67
14 - Other Current Assets			
14100 - Prepaid Expense	234,609.21	104,357.48	-130,251.73
14120 - Prepaid - Worker's Comp	28,533.88	3,823.45	-24,710.43
14130 - Pre Paid Benefit	36,061.45	30,952.05	-5,109.40
14300 - Deferred Outflows of Resourc	378,249.00	378,249.00	0.00
Total 14 - Other Current Assets	677,453.54	517,381.98	-160,071.56
Total Current Assets	23,099,635.85	22,315,706.58	-783,929.27
Fixed Assets			
15 - Fixed Assets			
15100 - Land	1,283,009.00	1,315,885.87	32,876.87
15110 - Land	1,828,390.36	1,828,390.36	0.00
15120 - Land - Parks - Phelan	1,504,729.22	1,504,729.22	0.00
15130 - Land - Parks - Pinon Hills	53,892.65	53,892.65	0.00
15150 - Water Rights	16,371,782.80	16,371,782.80	0.00
15160 - Planning and Development	3,838,725.82	3,878,260.87	39,535.05
15200 - Bldg & Facilities -Pump Stator	4,114,807.94	4,114,807.94	0.00
15230 - Bldg & Facilities	6,695,176.48	6,770,922.08	75,745.60
15250 - Water Shares - SCWC	8,400.00	8,400.00	0.00
15320 - Improvement - Phelan	714,266.09	714,266.09	0.00
15330 - Improvement - Pinon Hills	621,073.45	621,073.45	0.00
15340 - Improvement - Parks Develop	57,834.16	57,834.16	0.00
15410 - Wells	5,302,534.90	5,450,979.52	148,444.62
15420 - Reservoirs	4,187,496.00	4,187,496.00	0.00
15430 - Tanks	2,281,723.29	2,281,723.29	0.00
15440 - Hydrants Telemetry & Control	191,669.94	191,669.94	0.00
15450 - Transmission & Dist. Mains	18,570,561.64	18,570,561.64	0.00
15480 - Meters	2,064,366.78	2,064,366.78	0.00

Balance Sheet - Consolidated

As Of 03/31/2022

	Beginning Balance 07/01/2021	03/31/2022	Change
Total 15 - Fixed Assets	69,690,440.52	69,987,042.66	296,602.14
16 - Equipment			
16620 - Equipment - Computer	1,189,215.63	1,189,215.63	0.00
16630 - Equipment-Office Furnitures &	24,914.92	24,914.92	0.00
16640 - Equipment - Operation	148,371.93	492,463.87	344,091.94
16650 - Equipment - P	12,845.00	12,845.00	0.00
16730 - Trucks	609,831.72	641,859.06	32,027.34
16740 - Backhoe & Trailer	151,064.94	151,064.94	0.00
16750 - Dump Truck	190,800.59	190,800.59	0.00
16800 - Other Equipment	82,940.01	82,940.01	0.00
Total 16 - Equipment	2,409,984.74	2,786,104.02	376,119.28
17 - CIP			
17000 - CIP -	1,510,551.50	1,561,384.41	50,832.91
Total 17 - CIP	1,510,551.50	1,561,384.41	50,832.91
19 - Accumulated Depreciation			
19010 - Accm. Depreciation - ADM	-282,107.89	-310,206.75	-28,098.86
19040 - Accm. Depreciation - Parks	-1,479,320.93	-1,542,028.11	-62,707.18
19050 - Accm. Depreciation - OP	-1,088,067.44	-1,298,184.36	-210,116.92
19200 - Accm. Depreciation - Bldg & F.	-3,242,745.19	-3,314,368.23	-71,623.04
19410 - Accm. Depreciation - Wells	-2,275,732.63	-2,403,364.48	-127,631.85
19420 - Accm. Depreciation - Reservoir	-3,214,099.38	-3,329,840.67	-115,741.29
19430 - Accm. Depreciation - Tanks	-814,600.68	-865,085.67	-50,484.99
19440 - Accm. Depreciation - Hydrant:	-191,669.94	-191,669.94	0.00
19450 - Accm. Depreciation - Transmis	-13,621,929.92	-13,886,914.73	-264,984.81
19470 - Accm. Depreciation - Meters	-1,549,851.15	-1,576,161.57	-26,310.42
19620 - Accm. Depreciation - Equipme	-1,182,548.73	-1,185,065.63	-2,516.90
19630 - Accm. Depreciation - Office Fu	-24,914.92	-24,914.92	0.00
19640 - Accm. Depreciation - Equipme	-108,754.07	-122,790.98	-14,036.91
19730 - Accm. Depreciation - Truck	-431,563.96	-405,336.42	26,227.54
19740 - Accm. Depreciation - Backhoe	-91,919.19	-102,565.42	-10,646.23
19750 - Accm. Depreciation - Dump Tr	-80,670.50	-104,269.80	-23,599.30
19800 - Accm. Depreciation - Other Eq	-55,242.01	-56,658.39	-1,416.38
19900 - Accm. Amortization	-1,893,778.57	-2,220,291.74	-326,513.17
Total 19 - Accumulated Depreciation	-31,629,517.10	-32,939,717.81	-1,310,200.71
Total Fixed Assets	41,981,459.66	41,394,813.28	-586,646.38
Other Assets			
18 - Other Assets			
18100 - Deposits	500.00	500.00	0.00
Total 18 - Other Assets	500.00	500.00	0.00
Total Other Assets	500.00	500.00	0.00
Total Assets	65,081,595.51	63,711,019.86	-1,370,575.65
Liability			
Current Liabilities			
21 - Accounts Payable			
21100 - Accounts Payable - Trade	1,972,358.56	-1,287.24	-1,973,645.80
21130 - Accounts Payable - Other	587,351.04	79,790.00	-507,561.04
21150 - Accounts Payable - Unclaimed	536.43	696.19	159.76
Total 21 - Accounts Payable	2,560,246.03	79,198.95	-2,481,047.08
22 - Accrued Payable			
22150 - Accrued Interest Payable	68,509.75	0.00	-68,509.75
22210 - Deferred Revenue	38,648.38	1,054.65	-37,593.73
Total 22 - Accrued Payable	107,158.13	1,054.65	-106,103.48
23 - Deposit			
23310 - Customer Deposits	17,501.00	17,501.00	0.00
23320 - Customer Deposit - Meter	21,000.00	33,000.00	12,000.00
23330 - Customer Deposit - Maint. Boi	9,875.00	5,700.00	-4,175.00

Balance Sheet - Consolidated

As Of 03/31/2022

	Beginning Balance 07/01/2021	03/31/2022	Change
Total 23 - Deposit	48,376.00	56,201.00	7,825.00
24 - Payroll Liability			
24410 - Accrued Payroll	81,881.03	0.00	-81,881.03
24510 - Payroll Tax Payable	0.00	18,913.58	18,913.58
24530 - Retirement W/H Payable	0.00	13,219.74	13,219.74
24535 - Retirement W/H Payable-Prio	23,563.76	23,563.76	0.00
24540 - Worker's Compensation Payal	4,112.75	0.00	-4,112.75
24560 - Retirement 457 W/H Payable	0.00	351.03	351.03
24580 - Supplemental Ins W/H Payabl	0.00	1,359.64	1,359.64
24650 - Current P- Compensated abse	97,214.65	97,214.65	0.00
Total 24 - Payroll Liability	206,772.19	154,622.40	-52,149.79
25 - Other Current Liabilities			
25500 - Deferred Inflows of Resources	54,891.00	54,891.00	0.00
Total 25 - Other Current Liabilities	54,891.00	54,891.00	0.00
Total Current Liabilities	2,977,443.35	345,968.00	-2,631,475.35
Long Term Liabilities			
29 - Long Term Liability			
29720 - CIEDB Loan	5,968,413.79	5,756,715.92	-211,697.87
29740 - Loan Payable - CalTrans	84,642.94	65,331.78	-19,311.16
29750 - MFC Loan 2021	5,567,100.78	5,149,902.30	-417,198.48
29800 - Compensated absences	97,214.65	97,214.65	0.00
29850 - Net Pension Liability	-20,746.00	-20,746.00	0.00
Total 29 - Long Term Liability	11,696,626.16	11,048,418.65	-648,207.51
Total Long Term Liabilities	11,696,626.16	11,048,418.65	-648,207.51
Total Liability	14,674,069.51	11,394,386.65	-3,279,682.86
Equity			
31 - Board Designated Reserves			
31110 - Operating Reserve - Water&A	1,524,014.00	1,574,383.00	50,369.00
31150 - Operating Reserve - Govt Func	156,597.00	212,300.00	55,703.00
31210 - Debt Service Reserve - CEIDB	930,160.00	930,160.00	0.00
31220 - Water Rate Stabilization Fund	287,286.00	325,139.00	37,853.00
31310 - Replacement Reserve - Water	4,457,723.76	4,174,525.00	-283,198.76
31350 - Replacement Reserve - Govt F	273,150.00	210,630.00	-62,520.00
31410 - Disaster Reserve-Water&Adm	3,335,887.00	3,413,762.00	77,875.00
31450 - Disaster Reserve - Govt Fund	209,850.00	209,850.00	0.00
Total 31 - Board Designated Reserves	11,174,667.76	11,050,749.00	-123,918.76
32 - Unrestricted			
32000 - Unrestricted Net Assets	13,322,938.05	13,446,856.81	123,918.76
Total 32 - Unrestricted	13,322,938.05	13,446,856.81	123,918.76
33 - Investment in Plant			
33110 - Investments in Utility Plant-Of	23,764,129.39	23,764,129.39	0.00
33120 - Investments in Utility Plant-P	2,145,790.80	2,145,790.80	0.00
Total 33 - Investment in Plant	25,909,920.19	25,909,920.19	0.00
Total Beginning Equity	50,407,526.00	50,407,526.00	0.00
Total Revenue	0.00	8,131,527.95	8,131,527.95
Total Expense	0.00	6,222,420.74	6,222,420.74
Total Equity and Current Surplus (Deficit):	50,407,526.00	52,316,633.21	1,909,107.21
Total Liabilities, Equity and Current Surplus (Deficit):	65,081,595.51	63,711,019.86	-1,370,575.65



Revenue and Expense - Consolidated Summary

For the Period Ending 03/31/2022

	CURRENT			YEAR TO DATE			Annual Budget	%	
	Budget	Per	\$ (Unfav) Budget	YTD Budget	Jul - Per	\$ (Unfav) Budget			
Operational									
Revenue									
Total 40 - Water Consumption	225,243.48	242,255.40	17,011.92	2,924,858.50	2,971,445.29	46,586.79	4,041,878.41	73.52%	1.15%
Total 41 - Water Meter Charges	204,992.87	232,634.32	27,641.45	1,844,935.83	2,080,694.61	235,758.78	2,460,899.29	84.55%	9.58%
Total 44 - Special Assessments	0.00	0.00	0.00	293,588.88	288,848.90	-4,739.98	291,071.09	99.24%	-1.63%
Total 47 - Parks	1,249.50	310.00	-939.50	11,245.50	10,745.00	-500.50	15,000.00	71.63%	-3.34%
Total 48 - Other Income	54,738.58	38,962.99	-15,775.59	221,450.85	301,325.90	79,875.05	318,359.06	94.65%	25.09%
Total Revenue	486,224.43	514,162.71	27,938.28	5,296,079.56	5,653,059.70	356,980.14	7,127,207.85	79.32%	5.01%
Expense									
Total 50 - Water	1,416.50	0.00	1,416.50	12,291.59	-78,383.65	90,675.24	20,800.00	-376.84%	435.94%
Total 51 - Salary & Benefits	256,854.80	244,084.34	12,770.46	2,311,693.20	2,325,029.43	-13,336.23	3,083,484.31	75.40%	-0.43%
Total 52 - Board	8,635.15	6,560.97	2,074.18	77,716.35	60,882.45	16,833.90	103,663.58	58.73%	16.24%
Total 53 - Professional Fee	34,595.62	12,587.56	22,008.06	326,548.79	385,795.50	-59,246.71	439,014.19	87.88%	-13.50%
Total 54 - Service and Supplies	125,796.23	79,049.41	46,746.82	1,130,955.73	1,282,199.01	-151,243.28	1,509,060.53	84.97%	-10.02%
Total 58 - Utilities	57,495.58	3,705.87	53,789.71	709,668.48	670,974.88	38,693.60	949,892.60	70.64%	4.07%
Total 59 - Other Expenses-Depreciation/Amort/Other	164,669.97	156,807.34	7,862.63	1,492,954.68	1,397,599.56	95,355.12	1,991,312.27	70.18%	4.79%
Total Expense	649,463.85	502,795.49	146,668.36	6,061,828.82	6,044,097.18	17,731.64	8,097,227.48	74.64%	0.22%
Net Operational Income	-163,239.42	11,367.22	174,606.64	-765,749.26	-391,037.48	374,711.78	-970,019.63	40.31%	-38.63%
Non-Operational									
70 - Property Tax Revenue									
Total 71 - Property Tax Revenue - Current	10,961.62	83,367.65	72,406.03	925,456.93	904,125.10	-21,331.83	1,307,347.38	69.16%	-1.63%
Total 72 - Property Tax Revenue - Prior Years	727.65	2,041.74	1,314.09	28,676.02	25,934.87	-2,741.15	38,029.56	68.20%	-7.21%
Total 73 - Property Tax Revenue - Other	302.78	2,597.67	2,294.89	16,718.18	26,119.36	9,401.18	26,908.31	97.07%	34.94%
Total 70 - Property Tax Revenue	11,992.05	88,007.06	76,015.01	970,851.13	956,179.33	-14,671.80	1,372,285.25	69.68%	-1.07%
80 - Other Revenue									
Total 82 - Meter Installation/Fees/Connection	104,079.72	102,875.55	-1,204.17	784,371.52	564,843.22	-219,528.30	1,032,660.12	54.70%	-21.26%
Total 86 - Penalty & Other Fees	8,870.64	10,366.49	1,495.85	79,835.76	121,642.58	41,806.82	106,490.38	114.23%	39.26%
Total 88 - Other	94,709.92	96,635.49	1,925.57	837,436.99	793,587.16	-43,849.83	1,137,188.09	69.79%	-3.86%
Total 89 - Other Revenue	0.00	12,500.00	12,500.00	0.00	42,215.96	42,215.96	0.00	0.00%	0.00%
Total 80 - Other Revenue	207,660.28	222,377.53	14,717.25	1,701,644.27	1,522,288.92	-179,355.35	2,276,338.59	66.87%	-7.88%
Total Revenue	219,652.33	310,384.59	90,732.26	2,672,495.40	2,478,468.25	-194,027.15	3,648,623.84	67.93%	-5.32%

	CURRENT			YEAR TO DATE			Annual Budget	%	
	Budget	Per	\$ (Unfav) Budget	YTD Budget	Jul - Per	\$ (Unfav) Budget			
90 - Other Expense									
Total 91 - Interest Expense	18,772.70	0.00	18,772.70	168,954.30	156,645.18	12,309.12	225,362.64	69.51%	5.46%
Total 92 - Loan Expense	0.00	0.00	0.00	17,905.24	17,905.24	0.00	17,905.24	100.00%	0.00%
Total 93 - Other Expense - Tax Processing	273.02	196.59	76.43	2,457.18	2,244.31	212.87	3,277.60	68.47%	6.49%
Total 94 - Other Expense - CIP	68,738.71	0.00	68,738.71	618,648.39	0.00	618,648.39	825,194.64	0.00%	74.97%
Total 95 - Fair Market Value	0.00	0.00	0.00	0.00	1,528.83	-1,528.83	82,293.43	1.86%	-1.86%
Total 99 - Other	0.00	0.00	0.00	32,388.16	0.00	32,388.16	0.00	0.00%	0.00%
Total 90 - Other Expense	87,784.43	196.59	87,587.84	840,353.27	178,323.56	662,029.71	1,154,033.55	15.45%	57.37%
Total Expense	87,784.43	196.59	87,587.84	840,353.27	178,323.56	662,029.71	1,154,033.55	15.45%	57.37%
Net Non-Operational Income	131,867.90	310,188.00	178,320.10	1,832,142.13	2,300,144.69	468,002.56	2,494,590.29	92.21%	18.76%
Net Income	-31,371.52	321,555.22	352,926.74	1,066,392.87	1,909,107.21	842,714.34	1,524,570.66	125.22%	55.28%



Statement of Cash Flows - Phelan Pinon Hills

07/01/2021 - 03/31/2022

01 - WATER FUND

Cash Flows From Operating Activities

Total Revenue	6,787,740.32
Total Expense	5,685,754.30
Net Income	1,101,986.02

Adjustments to Net Income

Depr Amort Exp Accts - Depreciation & Amortization Expense Account	1,312,487.99
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Net Income After Adjustments	2,414,474.01
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Adjustments to reconcile Net Income to net cash provided by Operating Activities

12010 - Accounts Receivable - Water	-493,078.10
12150 - A/R - Accrual	4,799.34
12610 - Delinquent Accounts to Tax Roll	47,795.48
12630 - Water Availability - WC13	73,560.45
12910 - Accrued Interest Receivable-GF	-14,891.15
13010 - Inventory - Water Field Parts	194,230.67
14100 - Prepaid Expense	-130,251.73
14120 - Prepaid - Workers Comp	-24,710.43
14130 - Prepaid Benefit	-5,109.40
21100 - Accounts Payable - Trade	1,891,376.74
21150 - Accounts Payable - Unclaimed	-159.76
22150 - Accrued Interest Payable	68,509.75
22210 - Deferred Revenue	37,738.73
23320 - Customer Deposit - Meter	-12,000.00
23330 - Customer Deposit - Maint. Bond	4,175.00
24410 - Accrued Payroll	74,692.57
24510 - Payroll Tax Payable	-18,913.58
24530 - Retirement W/H Payable	-11,647.23
24540 - Workers Comp Payable	4,112.75
24560 - Retirement 457 W/H Payable	-348.30
24580 - Supplemental Ins Payable	-1,359.64
Net cash provided by Operating Activities	725,951.85

Cash Flows From Investing Activities

15230 - Bldg & Facilities	-75,745.60
16730 - Trucks	10,201.36
17000 - CIP	-23,790.27
Net cash provided by Investing Activities	-89,334.51

Cash Flows From Financing Activities

29720 - CIEDB Loan 2012	-211,697.87
29740 - Loan Payable Cal Trans	-19,311.16
Net cash provided by Financing Activities	-231,009.03

Net Change in Cash	405,608.31
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Beginning Cash Balance	13,346,297.35
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Ending Cash Balance	13,751,905.66
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Statement of Cash Flows - Phelan Pinon Hills

07/01/2021 - 03/31/2022

20 - GOV'T GENERAL FUND

Cash Flows From Operating Activities

Total Revenue	163,413.13
Total Expense	92,069.95
Net Income	71,343.18
Adjustments to Net Income	
Depr Amort Exp Accts - Depreciation & Amortization Expense Account	3,862.66
Net Income After Adjustments	75,205.84
Adjustments to reconcile Net Income to net cash provided by Operating Activities	
12800 - Other Receivable	-4,584.75
Net cash provided by Operating Activities	79,790.59
Net Change in Cash	79,790.59
Beginning Cash Balance	522,817.65
Ending Cash Balance	602,608.24

Statement of Cash Flows - Phelan Pinon Hills

07/01/2021 - 03/31/2022

22 - PARKS & RECREATION

Cash Flows From Operating Activities

Total Revenue	9,567.15
Total Expense	399,456.96
Net Income	-389,889.81

Adjustments to Net Income

Depr Amort Exp Accts - Depreciation & Amortization Expense Account	63,550.98
Net Income After Adjustments	-326,338.83

Adjustments to reconcile Net Income to net cash provided by Operating Activities

12200 - Accounts Receivable - Gov't	185.00
21100 - Accounts Payable - Trade	81,414.61
22210 - Deferred Revenue	-145.00
24530 - Retirement W/H Payable	-1,224.57
24560 - Retirement 457 W/H Payable	-2.73
Net cash provided by Operating Activities	-406,566.14

Cash Flows From Investing Activities

16730 - Trucks	-42,228.70
17000 - CIP	-27,042.64
Net cash provided by Investing Activities	-69,271.34

Net Change in Cash **-475,837.48**

Beginning Cash Balance **4,748,317.32**

Ending Cash Balance **4,272,479.84**

Statement of Cash Flows - Phelan Pinon Hills

07/01/2021 - 03/31/2022

23 - STREET LIGHTING

Cash Flows From Operating Activities

Total Revenue	-14.40
Total Expense	5,922.60
Net Income	-5,937.00
Net Change in Cash	-5,937.00
Beginning Cash Balance	24,213.50
Ending Cash Balance	18,276.50

Statement of Cash Flows - Phelan Pinon Hills

07/01/2021 - 03/31/2022

24 - GOV'T PROPERTY TAX

Cash Flows From Operating Activities

Total Revenue	939,839.59
Total Expense	2,244.31
Net Income	937,595.28

Adjustments to reconcile Net Income to net cash provided by Operating Activities

12740 - Tax Receivable - PPHCSD	-27,264.39
Net cash provided by Operating Activities	964,859.67

Net Change in Cash	964,859.67
Beginning Cash Balance	2,079,017.41
Ending Cash Balance	3,043,877.08

Statement of Cash Flows - Phelan Pinon Hills

07/01/2021 - 03/31/2022

25 - SOLID WASTE

Cash Flows From Operating Activities

Total Revenue	230,982.16
Total Expense	36,972.62
Net Income	194,009.54

Adjustments to reconcile Net Income to net cash provided by Operating Activities

12200 - Accounts Receivable - Gov't	-17,075.52
21100 - Accounts Payable - Trade	854.45
24530 - Retirement W/H Payable	-347.94
Net cash provided by Operating Activities	210,578.55

Net Change in Cash **210,578.55**

Beginning Cash Balance **78,561.00**

Ending Cash Balance **289,139.55**



Revenue Code - Description	Current Amount	+ 1 Month	+2 Months	+ 3 Months	+ 4 Months	Balance
500 - Payment Agreement Contract	2,994.27	537.13	158.19	19.04	1.96	3,710.59
600 - Misc Charges - Water	7,498.71	5,233.15	5,170.61	206.58	671.17	18,780.22
600 LIEN - Misc Charges - Water LIEN	0.00	175.00	70.00	36.76	35.00	316.76
995 - Amp - Avg Mnthly Pymnt	1,009.85	0.00	0.00	0.00	0.00	1,009.85
996 - Utility Unapplied Credits	-60,388.39	-3,979.10	-23,961.99	-176.33	-704.86	-89,210.67
C-001 - Consumption - Residential	184,907.88	20,498.42	18,354.77	885.62	6,919.78	231,566.47
C-001 (WR) - Consumption - Resid (WR)	14,512.10	88.29	0.00	0.00	0.00	14,600.39
C-001 LIEN - Consumption - Residential LIEN	0.00	167.35	2.35	1,036.05	1,132.23	2,337.98
C-002 - Consumption - Commercial	2,420.12	301.79	8.10	16.25	0.30	2,746.56
C-002 LIEN - Consumption - Commercial LIEN	0.00	0.00	0.00	0.00	0.42	0.42
C-007 - Consumption - Multiple Res	231.05	39.05	52.93	6.13	0.00	329.16
C-009 - Consumption - School	15,645.38	0.00	0.00	0.00	0.00	15,645.38
C-011 - Consumption - Construction	4,480.92	18.34	0.00	0.00	0.00	4,499.26
C-012 - Consumption - Fill Station	4,845.09	52.06	0.00	0.00	0.00	4,897.15
C-100 - Cutoff	0.00	90.00	90.00	0.00	0.00	180.00
CHROM 6-001 - Chromium 6 Surcharge	65,009.41	8,781.57	3,006.37	684.60	1,815.05	79,297.00
CHROM-001LIEN - CHROM -6 LIEN	0.00	0.00	0.00	0.00	73.90	73.90
LIEN CHARGE - Lien Filing Charge	0.00	0.00	0.00	0.00	20.00	20.00
M-001 - Meter Charge - Residential	208,825.53	28,439.32	9,735.04	2,000.21	5,526.36	254,526.46
M-001 LIEN - Meter Chrg - Residential LIEN	0.00	658.18	115.36	168.22	548.12	1,489.88
M-002 - Meter Charge - Commercial	1,865.40	396.89	57.30	57.61	120.32	2,497.52
M-002 LIEN - Meter Charges - Commercial LIEN	0.00	0.00	0.00	0.00	24.50	24.50
M-003 - Meter Charge - Fire	243.00	0.00	0.00	0.00	0.00	243.00
M-007 - Meter Charge - Multiple Res	138.00	34.50	34.50	3.40	0.00	210.40
M-009 - Meter Charge - School	3,087.15	0.00	0.00	0.00	0.00	3,087.15
M-011 - Meter Charges - Construction	1,882.65	315.00	124.47	0.00	0.00	2,322.12
M-012 - Meter Charge - Fill Station	1,361.61	0.00	0.00	0.00	0.00	1,361.61
P-001 - Penalty	0.00	6,961.96	3,993.98	632.96	2,371.12	13,960.02
P-001 LIEN - Penalty LIEN	0.00	66.76	25.89	132.17	193.40	418.22
P-002 - Penalty-Adjustment	-291.13	63.91	-3,235.10	2.30	4.88	-3,455.14
P-003 - Miscellaneous Charges	0.00	339.47	263.88	0.00	0.34	603.69

Revenue Code - Description

	Current Amount	+ 1 Month	+2 Months	+ 3 Months	+ 4 Months	Balance
Revenue Totals:	460,278.60	69,279.04	14,066.65	5,711.57	18,753.99	568,089.85



Phelan Pinon Hills Community Services Distr

Open Payable Report

As Of 03/31/2022

Summarized by Payable Account

Report indicates that there were no Open Payables as of 03/31/2022



Project Number	Project Name	Group	Type	Status	
C0002	ADMINISTRATIVE PROPERTY	Administration	Construction in Prog...	Active	
Expenses					
Account Key	Account Name	Category	Beginning Balance	Activity	Ending Balance
C0002 ARCHITECT	C0002 ARCHITECT	OUTSIDE SERVICES	0.00	180,970.95	180,970.95
C0002 BUILD	C0002 MODULAR BUILDING	Buildings	0.00	93.34	93.34
C0002 COUNTY FEES	C0002 COUNTY FEES	Fees/License	0.00	55,859.42	55,859.42
C0002 IMPROVE	C0002 IMPROVEMENTS	OUTSIDE SERVICES	0.00	51,740.26	51,740.26
C0002 LABOR	C0002 LABOR - ADMIN BUILDING	LABOR	0.00	4,309.89	4,309.89
C0002 OUTSIDE SVCS	C0002 OUTSIDE SVCS	OUTSIDE SERVICES	0.00	57,736.31	57,736.31
	Total Expenses:		0.00	350,710.17	350,710.17
	Total C0002:		0.00	350,710.17	350,710.17
C0036	HWY 138 (PPHCSD) PIPELINE REL...	Water Distribution	Construction in Prog...	COMPLETE	
Expenses					
Account Key	Account Name	Category	Beginning Balance	Activity	Ending Balance
C0036 LABOR	C0036 LABOR FOR HWY 138-PPHCSD	LABOR	0.00	-8,956.25	-8,956.25
C0036 LEGAL	C0036 LEGAL FOR HWY 138-PPHCSD	OUTSIDE SERVICES	0.00	8,956.25	8,956.25
	Total Expenses:		0.00	0.00	0.00
	Total C0036:		0.00	0.00	0.00
C0072	Mountain Well	Wells	Construction in Prog...	Active	
Expenses					
Account Key	Account Name	Category	Beginning Balance	Activity	Ending Balance
C0072 OUTSIDE SVCS	C0072 OUTSIDE SVCS - MOUNTAIN WELL	OUTSIDE SERVICES	0.00	52,484.50	52,484.50
	Total Expenses:		0.00	52,484.50	52,484.50
	Total C0072:		0.00	52,484.50	52,484.50
C0075	Reservoir 6A Pneumatic Tank	Water Distribution	Construction in Prog...	COMPLETE	
Expenses					
Account Key	Account Name	Category	Beginning Balance	Activity	Ending Balance
C0075 LABOR	C0075 LABOR - Reservoir 6A Pneumatic ...	LABOR	0.00	979.20	979.20
C0075 OUTSIDE SVCS	C0075 OUTSIDE SVCS - Reservoir 6A Pn...	OUTSIDE SERVICES	0.00	-979.20	-979.20
	Total Expenses:		0.00	0.00	0.00
	Total C0075:		0.00	0.00	0.00
C0078	Phelan Park Expansion	Parks	Construction in Prog...	Active	
Expenses					
Account Key	Account Name	Category	Beginning Balance	Activity	Ending Balance
C0078 ENGINEERING	C0078 ENGINEERING - Phelan Park Expa...	ENGINEERING	0.00	7.94	7.94
C0078 LABOR	C0078 LABOR - Phelan Park Expansion	LABOR	0.00	7,107.52	7,107.52
C0078 OUTSIDE SVCS	C0078 OUTSIDE SVCS - Phelan Park Exp...	OUTSIDE SERVICES	0.00	352,409.31	352,409.31
	Total Expenses:		0.00	359,524.77	359,524.77
	Total C0078:		0.00	359,524.77	359,524.77
C0080	Water Master Plan Update 2020	Source of Supply	Construction in Prog...	Active	
Expenses					
Account Key	Account Name	Category	Beginning Balance	Activity	Ending Balance
C0080 LABOR	C0080 LABOR - Water Master Plan Upda..	LABOR	0.00	1,662.72	1,662.72
C0080 OUTSIDE SVCS	C0080 OUTSIDE SVCS - Water Master Pl...	OUTSIDE SERVICES	0.00	89,830.00	89,830.00
	Total Expenses:		0.00	91,492.72	91,492.72
	Total C0080:		0.00	91,492.72	91,492.72
C0083	Meter System Infrastructure & Sof..	Water Distribution	Construction in Prog...	Active	
Expenses					
Account Key	Account Name	Category	Beginning Balance	Activity	Ending Balance

Project Balance Report

Report Dates: 07/01/2008 - 03/31/2022

Project Number	Project Name	Group	Type	Status			
C0083 OUTSIDE SVCS		C0083 OUTSIDE SVCS - Meter Infrastuct...	OUTSIDE SERVICES		0.00	38,541.45	38,541.45
			Total Expenses:		0.00	38,541.45	38,541.45
			Total C0083:		0.00	38,541.45	38,541.45

C0084		Meters & Installation	Water Distribution	Construction in Prog...	Active		
Expenses							
Account Key	Account Name	Category	Beginning Balance	Activity	Ending Balance		
C0084 OUTSIDE SVCS	C0084 OUTSIDE SVCS - Meters & Installa..	OUTSIDE SERVICES	0.00	47,275.70	47,275.70		
			Total Expenses:	0.00	47,275.70	47,275.70	
			Total C0084:	0.00	47,275.70	47,275.70	

C0087		Well 9A - Re-development / Chro...	Wells	Construction in Prog...	Active		
Expenses							
Account Key	Account Name	Category	Beginning Balance	Activity	Ending Balance		
C0087 OUTSIDE SVCS	C0087 OUTSIDE SVCS - WELL 9A Redvlp...	OUTSIDE SERVICES	0.00	193,410.17	193,410.17		
			Total Expenses:	0.00	193,410.17	193,410.17	
			Total C0087:	0.00	193,410.17	193,410.17	

C0088		Well 6A - Re-development / Chro...	Wells	Construction in Prog...	Active		
Expenses							
Account Key	Account Name	Category	Beginning Balance	Activity	Ending Balance		
C0088 OUTSIDE SVCS	C0088 OUTSIDE SVCS - WELL 6A Redvlp...	OUTSIDE SERVICES	0.00	179,191.37	179,191.37		
			Total Expenses:	0.00	179,191.37	179,191.37	
			Total C0088:	0.00	179,191.37	179,191.37	

C0093		Modular Building @ Oasis yard	Adminstration	Construction in Prog...	Active		
Expenses							
Account Key	Account Name	Category	Beginning Balance	Activity	Ending Balance		
C0093 OUTSIDE SVCS	C0093 OUTSIDE SVCS - Modular Bldg Oa...	OUTSIDE SERVICES	0.00	101,565.74	101,565.74		
			Total Expenses:	0.00	101,565.74	101,565.74	
			Total C0093:	0.00	101,565.74	101,565.74	

C0095		Well 15 - Development / Chromi...	Wells	Construction in Prog...	Active		
Expenses							
Account Key	Account Name	Category	Beginning Balance	Activity	Ending Balance		
C0095 OUTSIDE SVCS	C0095 OUTSIDE SVCS - WELL 15 Dvlpmn...	OUTSIDE SERVICES	0.00	26,437.00	26,437.00		
			Total Expenses:	0.00	26,437.00	26,437.00	
			Total C0095:	0.00	26,437.00	26,437.00	

C0096		Well 6B - Re-development / Chro...	Wells	Construction in Prog...	Active		
Expenses							
Account Key	Account Name	Category	Beginning Balance	Activity	Ending Balance		
C0096 OUTSIDE SVCS	C0096 OUTSIDE SVCS - WELL 6B Redvlp...	OUTSIDE SERVICES	0.00	124,063.11	124,063.11		
			Total Expenses:	0.00	124,063.11	124,063.11	
			Total C0096:	0.00	124,063.11	124,063.11	

Summary

Project Summary

Project Number	Project Name	Beginning Balance	Activity	Ending Balance
C0002	ADMINISTRATIVE PROPERTY	0.00	350,710.17	350,710.17
C0036	HWY 138 (PPHCSD) PIPELINE RELOCAT	0.00	0.00	0.00
C0072	Mountain Well	0.00	52,484.50	52,484.50
C0075	Reservoir 6A Pneumatic Tank	0.00	0.00	0.00
C0078	Phelan Park Expansion	0.00	359,524.77	359,524.77
C0080	Water Master Plan Update 2020	0.00	91,492.72	91,492.72
C0083	Meter System Infrastructure & Softwa	0.00	38,541.45	38,541.45
C0084	Meters & Installation	0.00	47,275.70	47,275.70
C0087	Well 9A - Re-development / Chromiun	0.00	193,410.17	193,410.17
C0088	Well 6A - Re-development / Chromiun	0.00	179,191.37	179,191.37
C0093	Modular Building @ Oasis yard	0.00	101,565.74	101,565.74
C0095	Well 15 - Development / Chromium M	0.00	26,437.00	26,437.00
C0096	Well 6B - Re-development / Chromiun	0.00	124,063.11	124,063.11
Project Totals:		0.00	1,564,696.70	1,564,696.70

Group Summary

Group	Beginning Balance	Activity	Ending Balance
Adminstration	0.00	452,275.91	452,275.91
Parks	0.00	359,524.77	359,524.77
Source of Supply	0.00	91,492.72	91,492.72
Water Distribution	0.00	85,817.15	85,817.15
Wells	0.00	575,586.15	575,586.15
Group Totals:	0.00	1,564,696.70	1,564,696.70

Type Summary

Type	Beginning Balance	Activity	Ending Balance
Construction in Progress	0.00	1,564,696.70	1,564,696.70
Type Totals:	0.00	1,564,696.70	1,564,696.70

Solar Project and Credits Report

					<u>Running Balance</u>
Cost of Solar Project:	\$	5,239,947.43			\$ 5,239,947.43
Loan Received:	\$	5,000,000.00			\$ (5,000,000.00)
Loan Payments:		Principal	Interest	Total	
Total Pmts 01/2015-06/2020	\$	1,028,328.62	\$ 909,777.59	\$ 1,938,106.21	
07/13/2020	12 \$	104,326.80	\$ 74,468.84	\$ 178,795.64	
01/04/2021	\$	106,282.93	\$ 72,512.71	\$ 178,795.64	
08/13/2021	\$	147,792.30	\$ 21,689.89	\$ 169,482.19	
02/01/2022	\$	118,069.37	\$ 51,412.82	\$ 169,482.19	
Total	\$	1,504,800.02	\$ 1,129,861.85	\$ 2,634,661.87	\$ 2,634,661.87
OM Expenses					\$ 273,550.73
			Total Cost to Date		\$ 3,148,160.03

Edison Credits Received:

		Credits Received		
2015/2016	\$	102,606.65	Total Received for Fiscal Year	
2016/2017	\$	363,593.28	Total Received for Fiscal Year	
2017/2018	\$	370,590.41	Total Received for Fiscal Year	
2018/2019	\$	268,733.30	Total Received for Fiscal Year	
2019/2020	\$	1,075,131.15	Total Received for Fiscal Year	Incl Settlement
July - Sept 2020	\$	33,950.47		
Oct - Dec 2020	\$	16,908.31		
Jan -Mar 2021	\$	30,457.73		
Apr - Jun 2021	\$	41,883.47	Not all credits received for June	
2020/2021	\$	123,199.98	Total Received for Fiscal Year	
July - Sept 2021	\$	84,363.39	Credits not received for Jun - Sept	
Oct - Dec 2021	\$	28,863.71	Not all credits received for July -December	
Jan -Mar 2022	\$	11,911.61	Not all credits received for July -March	
Apr - Jun 2022	\$	-		
2021/2022	\$	125,138.71	Total Received for Fiscal Year	
Total	\$	2,428,993.48	Total Credits to Date	\$ (2,428,993.48)
			Total Cost (Income)	\$ 719,166.55

Scenario 09/11/2014 Revised 09/2021

Terms Turnkey System, Annual O&M, 10 Year Performance Guarantee @90%

Terms 25 Year Module Warranty, 10 Year Balance of System Warranty, 30 Year Lifecycle

Financing Structure 20 Yr Loan Term, 3.75% interest rate, Origination Fees and Financing Fees May Apply, \$0 Annual Payment Escalation

Estimate

EOY	Utility Savings	REC Sales	O&M Expense	Pre-COD	Net Operating Savings	Principal Balance	Principal Payment	Interest Payment	Total Debt Service	DSCR	Net Cash Flow
Y0	\$ -	\$ -	\$ -	\$ (198,821)	\$ (198,821)	\$ 5,000,000					\$ (198,821)
2016	\$ 416,265	\$ 3,484	\$ (35,575)	\$ -	\$ 384,174	\$ 4,828,314	\$ (171,686)	\$ (185,905)	\$ (357,591)	107%	\$ 26,583
2017	\$ 431,833	\$ 3,623	\$ (35,575)	\$ -	\$ 399,882	\$ 4,650,130	\$ (178,184)	\$ (179,407)	\$ (357,591)	112%	\$ 42,290
2018	\$ 447,984	\$ 3,768	\$ (35,575)	\$ -	\$ 416,177	\$ 4,465,201	\$ (184,929)	\$ (172,662)	\$ (357,591)	116%	\$ 58,586
2019	\$ 464,738	\$ 3,919	\$ (35,575)	\$ -	\$ 433,082	\$ 4,273,272	\$ (191,929)	\$ (165,662)	\$ (357,591)	121%	\$ 75,491
2020	\$ 482,119	\$ 4,076	\$ (35,575)	\$ -	\$ 450,620	\$ 4,074,078	\$ (199,194)	\$ (158,398)	\$ (357,591)	126%	\$ 93,029
2021	\$ 500,151	\$ 4,239	\$ (35,575)	\$ -	\$ 468,815	\$ 3,867,345	\$ (206,733)	\$ (150,858)	\$ (357,591)	131%	\$ 111,223
2022	\$ 318,788	\$ 12,212	\$ (35,575)	\$ -	\$ 295,425	\$ 3,652,786	\$ (214,559)	\$ (143,033)	\$ (357,591)	136%	\$ (62,166)
2023	\$ 333,890	\$ 12,790	\$ (35,575)	\$ -	\$ 311,105	\$ 3,430,106	\$ (222,680)	\$ (134,911)	\$ (357,591)	142%	\$ (46,486)
2024	\$ 349,708	\$ 13,396	\$ (35,575)	\$ -	\$ 327,529	\$ 3,198,997	\$ (231,109)	\$ (126,482)	\$ (357,591)	148%	\$ (30,062)
2025	\$ 366,276	\$ 14,031	\$ (35,575)	\$ -	\$ 344,732	\$ 2,959,140	\$ (239,857)	\$ (117,735)	\$ (357,591)	153%	\$ (12,859)
2026	\$ 383,628	\$ 14,696	\$ (31,946)	\$ -	\$ 366,378	\$ 2,710,205	\$ (248,936)	\$ (108,656)	\$ (357,591)	161%	\$ 8,786
2027	\$ 401,803	\$ 15,392	\$ (32,905)	\$ -	\$ 384,290	\$ 2,451,847	\$ (258,358)	\$ (99,233)	\$ (357,591)	167%	\$ 26,699
2028	\$ 420,838	\$ 16,121	\$ (33,892)	\$ -	\$ 403,067	\$ 2,183,709	\$ (268,137)	\$ (89,454)	\$ (357,591)	173%	\$ 45,476
2029	\$ 440,775	\$ 16,885	\$ (34,909)	\$ -	\$ 422,751	\$ 1,905,422	\$ (278,287)	\$ (79,304)	\$ (357,591)	179%	\$ 65,160
2030	\$ 461,657	\$ 17,685	\$ (167,208)	\$ -	\$ 312,134	\$ 1,616,602	\$ (288,820)	\$ (68,771)	\$ (357,591)	150%	\$ (45,457)
2031	\$ 483,528	\$ 18,522	\$ (37,035)	\$ -	\$ 465,015	\$ 1,316,849	\$ (299,753)	\$ (57,838)	\$ (357,591)	193%	\$ 107,424
2032	\$ 506,435	\$ 19,400	\$ (38,146)	\$ -	\$ 487,689	\$ 1,005,750	\$ (311,099)	\$ (46,492)	\$ (357,591)	201%	\$ 130,098
2033	\$ 530,427	\$ 20,319	\$ (39,290)	\$ -	\$ 511,456	\$ 682,875	\$ (322,874)	\$ (34,717)	\$ (357,591)	208%	\$ 153,865
2034	\$ 555,556	\$ 21,282	\$ (40,469)	\$ -	\$ 536,369	\$ 347,780	\$ (335,096)	\$ (22,495)	\$ (357,591)	216%	\$ 178,778
2035	\$ 581,876	\$ 22,290	\$ (41,683)	\$ -	\$ 562,483	\$ (0)	\$ (347,780)	\$ (9,812)	\$ (357,591)	224%	\$ 204,892
2036	\$ 609,442	\$ 23,346	\$ (42,933)	\$ -	\$ 589,855	\$ (0)	\$ (0)	\$ 0	\$ -	0%	\$ 589,855
2037	\$ 638,315	\$ 24,452	\$ (44,221)	\$ -	\$ 618,546	\$ (0)	\$ -	\$ -	\$ -	0%	\$ 618,546
2038	\$ 668,555	\$ 25,610	\$ (45,548)	\$ -	\$ 648,617	\$ (0)	\$ -	\$ -	\$ -	0%	\$ 648,617
2039	\$ 700,227	\$ 26,823	\$ (46,914)	\$ -	\$ 680,136	\$ (0)	\$ -	\$ -	\$ -	0%	\$ 680,136
2040	\$ 733,401	\$ 28,094	\$ (48,322)	\$ -	\$ 713,173	\$ (0)	\$ -	\$ -	\$ -	0%	\$ 713,173
2041	\$ 768,146	\$ 29,425	\$ (49,771)	\$ -	\$ 747,800	\$ (0)	\$ -	\$ -	\$ -	0%	\$ 747,800
2042	\$ 804,536	\$ 30,819	\$ (51,265)	\$ -	\$ 784,090	\$ (0)	\$ -	\$ -	\$ -	0%	\$ 784,090
2043	\$ 842,651	\$ 32,279	\$ (52,802)	\$ -	\$ 822,128	\$ (0)	\$ -	\$ -	\$ -	0%	\$ 822,128
2044	\$ 882,572	\$ 33,808	\$ (54,387)	\$ -	\$ 861,993	\$ (0)	\$ -	\$ -	\$ -	0%	\$ 861,993
2045	\$ 924,384	\$ 35,410	\$ (56,018)	\$ -	\$ 903,776	\$ (0)	\$ -	\$ -	\$ -	0%	\$ 903,776
TOTAL	\$ 16,450,503	\$ 548,196	\$ (1,345,410)	\$ (198,821)	\$ 15,454,468	\$ (5,000,000)	\$ (2,151,826)	\$ (7,151,826)			\$ 8,302,643

Actual

FYE	Utility Savings	REC Sales	O&M Expense	Other Exp	Net Operating Savings	Principal Balance	Principal Payment	Interest Payment	Total Debt Service	DSCR	Net Cash Flow
Y0	\$ -	\$ -	\$ -	\$ (239,947)	\$ (239,947)	\$ 5,000,000	\$ (85,046)	\$ (65,104)	\$ (150,150)		\$ (390,097)
2016	\$ 102,607	\$ -	\$ (35,575)	\$ 67,032	\$ 124,064	\$ 4,914,954	\$ (174,905)	\$ (182,686)	\$ (357,591)	19%	\$ (290,559)
2017	\$ 363,593	\$ -	\$ (35,575)	\$ (24,528)	\$ 303,491	\$ 4,740,049	\$ (181,525)	\$ (176,066)	\$ (357,591)	85%	\$ (54,101)
2018	\$ 370,590	\$ -	\$ (35,575)	\$ -	\$ 335,016	\$ 4,558,524	\$ (188,396)	\$ (169,195)	\$ (357,591)	94%	\$ (22,576)
2019	\$ 268,733	\$ -	\$ (35,575)	\$ -	\$ 233,159	\$ 4,370,127	\$ (195,528)	\$ (162,064)	\$ (357,591)	0%	\$ (124,433)
2020	\$ 1,075,131	\$ -	\$ (35,575)	\$ -	\$ 1,039,556	\$ 4,174,600	\$ (202,929)	\$ (154,663)	\$ (357,591)	0%	\$ 681,965
2021	\$ 123,200	\$ -	\$ (35,575)	\$ -	\$ 87,625	\$ 3,971,671	\$ (210,610)	\$ (146,982)	\$ (357,591)	0%	\$ (269,966)
2022	\$ 125,139	\$ -	\$ (35,575)	\$ -	\$ 89,564	\$ 3,761,062	\$ (265,862)	\$ (73,103)	\$ (338,964)	0%	\$ (249,400)
2023	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2024	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2025	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2026	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2027	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2028	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2029	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2030	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2031	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2032	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2033	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2034	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2035	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2036	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2037	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2038	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2039	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2040	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2041	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2042	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2043	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2044	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2045	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
TOTAL	\$ 2,428,993	\$ -	\$ (249,023)	\$ (264,475)	\$ 1,915,495	\$ (1,504,800)	\$ (1,129,862)	\$ (2,634,662)			\$ (719,167)

Agenda Item 3e

Acceptance of Quarterly Director
Expenses



Phelan Pinon Hills Community Services Distr

Expense Approval Report

By Fund

Payable Dates 01/01/2022 - 03/31/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 01 - WATER FUND					
First Bank Card	022822	02/28/2022	CSDA - Leadership Conf. for K. ...	01-0-1-52238	400.00
				Fund 01 - WATER FUND Total:	400.00
				Grand Total:	400.00

Report Summary

Fund Summary

Fund	Payment Amount
01 - WATER FUND	400.00
Grand Total:	400.00

Account Summary

Account Number	Account Name	Payment Amount
01-0-1-52238	Board - Education,Trainin...	400.00
	Grand Total:	400.00

Project Account Summary

Project Account Key	Payment Amount
None	400.00
Grand Total:	400.00



Phelan Pinon Hills Community Services Distr

Expense Approval Report

By Fund

Payable Dates 01/01/2022 - 03/31/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 01 - WATER FUND					
Charlie Johnson	013122	01/31/2022	Jan. Mileage - Parks & Board M...	01-0-1-52213	40.37
Charlie Johnson	022822	02/28/2022	Feb. Mileage - Regular, TAC, Bu...	01-0-1-52213	32.41
				Fund 01 - WATER FUND Total:	72.78
				Grand Total:	72.78

Report Summary

Fund Summary

Fund	Payment Amount
01 - WATER FUND	72.78
Grand Total:	72.78

Account Summary

Account Number	Account Name	Payment Amount
01-0-1-52213	Board - Auto Expense/Joh...	72.78
Grand Total:		72.78

Project Account Summary

Project Account Key	Payment Amount
None	72.78
Grand Total:	72.78



Phelan Pinon Hills Community Services Distr

Expense Approval Report

By Fund

Payable Dates 01/01/2022 - 03/01/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 01 - WATER FUND					
Assn of SB County Special Distri...	012422	01/19/2022	January Meeting - Rebecca	01-0-1-52232	37.00
Rebecca A. Kujawa	013122	01/31/2022	Jan. Meetings - Board & ASBCSD..	01-0-1-52212	62.83
Rebecca A. Kujawa	022822	02/28/2022	Feb. Mileage - ASBCSD & Board...	01-0-1-52212	48.56
Assn of SB County Special Distri...	022822	02/28/2022	Feb. Meeting - Rebecca	01-0-1-52232	35.00
First Bank Card	022822	02/28/2022	CSDA - Leadership Conf. R. Kuj...	01-0-1-52232	600.00
Fund 01 - WATER FUND Total:					783.39
Grand Total:					783.39

Report Summary

Fund Summary

Fund	Payment Amount
01 - WATER FUND	783.39
Grand Total:	783.39

Account Summary

Account Number	Account Name	Payment Amount
01-0-1-52212	Board - Auto Expense/Kuj...	111.39
01-0-1-52232	Board - Education,Trainin...	672.00
Grand Total:		783.39

Project Account Summary

Project Account Key	Payment Amount
None	783.39
Grand Total:	783.39



Phelan Pinon Hills Community Services Distr

Expense Approval Report

By Fund

Payable Dates 01/01/2022 - 03/31/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 01 - WATER FUND					
Assn of SB County Special Distri...	012422	01/19/2022	January Meeting -Deborah	01-0-1-52239	37.00
Deborah Jeanne Philips	013122	01/31/2022	Jan. Mileage - Board , Solid Was...	01-0-1-52219	78.98
Deborah Jeanne Philips	022822	02/28/2022	Feb. Mileage - Board, TAC, ASB...	01-0-1-52219	113.49
Assn of SB County Special Distri...	022822	02/28/2022	Feb. Meeting - Deborah	01-0-1-52239	35.00
Assn of SB County Special Distri...	032122	03/31/2022	March Meeting - Deborah	01-0-1-52239	32.00
Deborah Jeanne Philips	033022	03/30/2022	March Mileage - Board, SW, AS...	01-0-1-52219	43.88
Fund 01 - WATER FUND Total:					340.35
Grand Total:					340.35

Report Summary

Fund Summary

Fund	Payment Amount
01 - WATER FUND	340.35
Grand Total:	340.35

Account Summary

Account Number	Account Name	Payment Amount
01-0-1-52219	Board - Auto Expense/Phil...	236.35
01-0-1-52239	Board - Education,Trainin...	104.00
Grand Total:		340.35

Project Account Summary

Project Account Key	Payment Amount
None	340.35
Grand Total:	340.35

Agenda Item 3f

Approval to Set the Budget
Hearing Date

MEMORANDUM

DATE: April 20, 2022

TO: Board of Directors

FROM: Don Bartz, General Manager
By: Kim Ward, HR Manager/Executive Secretary

SUBJECT: Approval to Set the Budget Hearing Date for June 1, 2022

STAFF RECOMMENDATION

For the Board to set the public hearing on the 2022/2023 fiscal year budget for June 1, 2022.

BACKGROUND

On March 30, 2022, the Board reviewed the draft budget for fiscal year 2022/2023. In order to adopt the budget, a public hearing must be held. Staff recommends to hold the public hearing on June 1, 2022, with notice of hearing published in the Mountaineer Progress on May 5, 19, 26, and on the District website and in the District office beginning May 5, 2022.

FISCAL IMPACT

Publishing expense of approximately \$350

ATTACHMENT(S)

Hearing Notice

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the General Manager of the Phelan Piñon Hills Community Services District ("District") has prepared a proposed final budget for fiscal year 2022/2023, which is available for inspection during regular business hours at the District's headquarters located at 4176 Warbler Road, Phelan, California and online at <https://www.pphcsd.org>.

On June 1, 2022, at 6:00 p.m., the District's Board of Directors will hold a public hearing to consider adoption of the final budget for the fiscal year 2022/2023. The hearing will be conducted during a regular meeting of the District's Board of Directors held at the Phelan Community Center located at 4128 Warbler Road, Phelan, California, and via Zoom or telephone conference. Pursuant to the Governor's Executive Order, members of the Board may attend the meeting via teleconference or video conference and will participate in the meeting to the same extent as if they were present.

All interested persons are invited to review the 2022/2023 budget and to attend the meeting and submit oral and/or written comments to the Board at the time of the hearing. Written comments may be submitted to the Board Secretary via e-mail at kward@pphcsd.org or by mail at P.O. Box 294049, Phelan, California 92329. All written comments received prior to the hearing will be added to the record by the Board Secretary.

As a result of the above Executive Order, in-person participation of the public at Board meetings is limited or may not be allowed at the time of the hearing. Therefore, members of the public are encouraged to visit the District's website at <http://www.pphcsd.org> or call the District office at (760) 868-1212 to review the 2022/2023 budget and for updates regarding the manner in which this hearing will be conducted. The hearing on the budget may be continued from time to time.

For more information, you may contact District staff at the District's offices located at 4176 Warbler Road, Phelan, California, or by telephone at (760) 868-1212, during regular business hours.

By: Don Bartz
General Manager

Agenda Item 3g

Adoption of Resolution No. 2022-12;
Authorizing Remote Teleconference
Meetings for the Period of April 30,
2022, to May 30, 2022

MEMORANDUM

DATE: April 20, 2022

TO: Board of Directors

FROM: Don Bartz, General Manager
By: Kim Ward, HR Manager/Executive Secretary

SUBJECT: Adoption of Resolution No. 2022-12; Authorizing Remote Teleconference Meetings for the Period of April 30, 2022, to May 30, 2022

STAFF RECOMMENDATION

For the Board to adopt Resolution No. 2022-12; Authorizing Remote Teleconference Meetings for the Period of April 30, 2022, to May 30, 2022, should the Board desire to continue holding remote teleconference meetings.

BACKGROUND

Since the enactment of Governor Gavin Newsom's Executive Order N-29-20, local legislative bodies in California have been able to hold public meetings by "teleconference" (a term which includes videoconferencing) without complying with certain Brown Act requirements for teleconference meetings.

These provisions were set to expire September 30, 2021, with a return to full Brown Act compliance on October 1, 2021. AB 361 was enacted to extend the COVID-19 exceptions to the Brown Act's teleconference requirements in any of the following circumstances:

- The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing.
- The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.
- The legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

A local agency that holds a meeting under these circumstances is required by AB 361 to do all of the following, in addition to giving notice of the meeting and posting agendas as required under the Brown Act. These additional requirements are intended to protect the public's right to participate in the meetings of local agency legislative bodies:

- Allow the public to access the meeting and require that the agenda provide an opportunity for the public to directly address the legislative body pursuant to the Brown Act's other teleconferencing provisions;

- In each instance when the local agency provides notice of the teleconferenced meeting or posts its agenda, give notice for how the public can access the meeting and provide public comment;
- Identify and include in the agenda an opportunity for all persons to attend via a call-in or an internet-based service option; the legislative body need not provide a physical location for the public to attend or provide comments;
- Conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the public;
- Stop the meeting until public access is restored in the event of a service disruption that either prevents the local agency from broadcasting the meeting to the public using the call-in or internet-based service option, or is within the local agency's control and prevents the public from submitting public comments (any actions taken during such a service disruption can be challenged under the Brown Act's existing challenge provisions);
- Not require comments be submitted in advance (though the legislative body may provide that as an option), and provide the opportunity to comment in real time;
- Provide adequate time for public comment, either by establishing a timed public comment period or by allowing a reasonable amount of time to comment;
- If the legislative body uses a third-party website or platform to host the teleconference, and the third-party service requires users to register to participate, the legislative body must provide adequate time during the comment period for users to register, and may not close the registration comment period until the comment period has elapsed.

AB 361 also provides that, if the state of emergency remains active for more than 30 days, a local agency must make the following findings by majority vote every 30 days to continue using the bill's exemption to the Brown Act teleconferencing rules:

- The legislative body has reconsidered the circumstances of the emergency; and
- Either of the following circumstances exist: The state of emergency continues to directly impact the ability of members to meet safely in person, or State or local officials continue to impose or recommend social distancing measures.

This means that local agencies will have to put an item on the agenda of a Brown Act meeting once every thirty days to make findings regarding the circumstances of the emergency and vote to continue using the law's exemptions.

FISCAL IMPACT

None

ATTACHMENT(S)

Resolution No. 2022-12

RESOLUTION NO. 2022-12

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PHELAN PINON HILLS COMMUNITY SERVICES DISTRICT RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM, DECLARING THAT LOCAL EMERGENCY CONDITIONS PERSIST, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS AND ITS STANDING COMMITTEES FOR THE PERIOD APRIL 30, 2022, TO MAY 30, 2022, PURSUANT TO BROWN ACT PROVISIONS

WHEREAS, the Phelan Pinon Hills Community Services District (the “District”) is committed to preserving and nurturing public access and participation in meetings of its Board of Directors; and

WHEREAS, all meetings of the District’s Board of Directors (the “Board”) and its standing committees are open and public, as required by the Ralph M. Brown Act (California Government Code Sections 54950-54963), so that any member of the public may attend, participate, and watch those bodies conduct their business; and

WHEREAS, the Brown Act, in Government Code Section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code Section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition for application of Government Code Section 54953(e) is that a state of emergency is declared by the Governor pursuant to Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the State caused by conditions as described in Government Code Section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, on March 4, 2020, Governor Gavin Newsom proclaimed a state of emergency to exist in California as a result of the threat of COVID-19, and such proclamation has not yet been lifted; and

WHEREAS, it is further required under Government Code Section 54953(e) that state or local officials have imposed or recommended measures to promote social distancing or that the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board previously adopted Resolution No. 2022-11 on March 30, 2022, finding that the requisite conditions exist for the Board and its standing committees to conduct remote teleconference meetings without compliance with Government Code Section 54953(b)(3); and

WHEREAS, as a condition of extending the use of the provisions set forth in Government Code Section 54953(e), the Board must reconsider the circumstances of the state of emergency that exists within the District, and the Board has done so; and

WHEREAS, emergency conditions persist within the District, specifically COVID-19 and its Delta variant, remain highly contagious and, therefore, a threat to the health, safety, and well-being of the District's employees, directors, vendors, contractors, customers, visitors, and residents; and

WHEREAS, directions from the San Bernardino County Department of Public Health and regulations from the State of California impose various social distancing restrictions and provide guidance on best practices with respect to actions to reduce the spread of COVID-19; and

WHEREAS, the Board does hereby find that a state of emergency continues to exist within the District's service area as a result of the continuing presence of COVID-19, which has caused, and will continue to cause, conditions of imminent risk to attendees of Board meetings, and has resulted in local, State, and federal social distancing orders and related guidance, and which has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and the Board desires to re-affirm that a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency persisting, the Board does hereby find that the Board and all standing committees thereof shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code Section 54953, as authorized by subdivision (e) of Government Code Section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of Government Code Section 54953; and

WHEREAS, the District will continue to provide proper notice to the public regarding all Board and standing committee meetings in accordance with Government Code Section 54953(e)(2) and shall continue to provide notice to the public of how they may access any such meeting via call-in number and/or internet link.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE PHELAN PINON HILLS COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board hereby considers the conditions of the state of emergency within the District and proclaims that a local emergency persists throughout the District as a result of the continuing presence of COVID-19, which continues to cause conditions of imminent risk to

attendees of the District's Board and standing committee meetings, and which have resulted in local, State, and federal social distancing orders and guidance, and that continuing to conduct the District's Board and standing committee meetings virtually will minimize the possible spread COVID-19 and any variant thereof.

Section 3. Re-Ratification of Governor's Proclamation of a State of Emergency. The Board hereby re-ratifies the Governor of the State of California's Proclamation of State of Emergency regarding COVID-19, dated March 4, 2020.

Section 4. Remote Teleconference Meetings. The District's General Manager, or his or her designee, and the Board and standing committees of the District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including but not limited to continuing to conduct open and public meetings in accordance with Government Code Section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect on April 30, 2022, and shall be effective until the earlier of (i) the expiration of thirty (30) days from the date thereof, or or (ii) such time as the Board adopts a subsequent resolution in accordance with Government Code Section 54953(e)(3) to extend the time during which the Board and standing committees of the District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of Government Code Section 54953.

PASSED AND ADOPTED by the Board of Directors of the Phelan Pinon Hills Community Services District this 20th day of April, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

President, Board of Directors

ATTEST:

Secretary, Board of Directors

Agenda Item 4

Matters Removed from
Consent Items

Agenda Item 5

Presentations/Appointments

Agenda Item 6a

Discussion & Possible Action
Regarding Resolution No. 2020-13;
Board Conduct Amongst
Directors and with Staff

MEMORANDUM

DATE: April 20, 2022

TO: Board of Directors

FROM: Don Bartz, General Manager
By: Kim Ward, HR Manager/Executive Secretary

SUBJECT: Discussion & Possible Action Regarding Resolution No. 2020-13; Board Conduct Amongst Directors and with Staff

STAFF RECOMMENDATION

For the Board to review Resolution No. 2020-13; Board Conduct Amongst Directors and with Staff and determine if any modifications are necessary or desired.

BACKGROUND

President Kujawa requested for this item to be placed on the agenda for review. This policy was last updated on October 21, 2020, in order to comply with AB 992 (see attached memo from the October 7, 2020, Board meeting).

FISCAL IMPACT

None

ATTACHMENT(S)

Resolution No. 2020-13
Memo RE AB992 from October 7, 2020

RESOLUTION NO. 2020-13
A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE PHELAN PINON HILLS COMMUNITY SERVICES DISTRICT
ESTABLISHING DISTRICT POLICY NO. 5100,
“BOARD CONDUCT AMONGST DIRECTORS AND WITH STAFF”

WHEREAS, the Phelan Pinon Hills Community Services District (“the District”) is a community services district organized and operating pursuant to California Government Code Section 61000 et seq.; and

WHEREAS, the District is governed by an elected Board of Directors (“the Board”) whose meetings are subject to the requirements of the Ralph M. Brown Act, California Government Code Section 54950 et seq. (“the Brown Act”), pursuant to California Government Code Section 61044: and

WHEREAS, Board adopted Ordinance No. 2019-01 on January 2, 2019, establishing guidelines for the conduct of its public meetings and activities and imposing requirements upon itself which allow greater access to its meetings than prescribed by the Brown Act; and

WHEREAS, the purpose of this Resolution is to supplement Ordinance No. 2019-01 and to ensure that the Board’s deliberations are conducted honorably and that its activities are performed in a manner that reflects a dedication to the highest standards of integrity so as to continue to earn the trust and confidence of the public served by the District.

NOW, THEREFORE, BE IT RESOLVED by Board of Directors of the Phelan Piñon Hills Community Services District as follows:

1. The Board hereby establishes and adopts District revenue policies which are attached hereto as Policy No. 5100, “Board Conduct Amongst Directors and with Staff” and incorporated herein by this reference.

2. The provisions of this Resolution shall supersede those set forth in Resolution No. 2019-15 adopted by the Board on or about September 4, 2019, and shall take effect immediately upon adoption.


Adopted this 21st Day of October, 2020.

AYES: Hoffman, Johnson, Kujawa, Philips, Roberts

NOES:


ABSTAIN:

ABSENT:



President, Board of Directors

ATTEST:



Secretary

POLICY NO. 5100

SECTION 5101 **TABLE OF CONTENTS**

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SECTION 5102 **RELATIONS BETWEEN DIRECTORS**

5102.01 **Duties** – The Board shall govern the District. The Board shall establish policies, direction, procedures and oversight for the operation of the District. The Board shall provide for the implementation of those policies, which is the responsibility of the District’s General Manager. All members of the Board shall exercise their independent judgment on behalf of the entire District, including the residents, property owners, and the public as a whole in furthering the purposes and intent of the District.

5102.02 **Officers**

5102.02.1 Within 45 days after each general District or unopposed election, the Board shall meet and elect the officers of the Board. The Board shall elect its officers annually at its second meeting in December.

5102.02.2 The officers of the Board are President and Vice-President. The President shall preside over meetings of the Board and the Vice-President shall serve in the President’s absence or inability to serve. The Board may create additional offices and elect members to those offices, provided no members of the Board shall hold more than one office.

5102.03 **Parliamentary Procedure**

5102.03.1 A majority of the total membership of the Board shall constitute a quorum for the transaction of District business. Except as otherwise specifically provided by law, a majority of the total membership of the Board is required for the Board to take action. The Board shall act only by ordinance, resolution, or motion. The Board President shall have

the same rights and obligations of the other Directors concerning voting procedures. The minutes of the Board shall record the aye and no votes taken by the members of the Board for the passage of all ordinances, resolutions, or motions. The Board shall keep a record of all its actions, including financial transactions.

5102.03.2 Meetings of the Board shall be subject to the Brown Act and Ordinance No. 2019-01 (as may be amended from time to time). Rosenberg's Rules of Order shall provide general guidance for the conduct of the Board's business, except where otherwise provided by law, ordinance, resolution, or motion of the District, or otherwise inconsistent with the intent of the Board. The Board President (or committee chair) shall preserve order and decorum and will rule on all matters of procedure, with the advice of legal counsel. Questions of law may be referred to the District's legal counsel for opinion.

5102.04 Committees

5102.04.1 Any matter brought before the Board may, if deemed necessary, be referred to District staff or a committee of the Board composed of less than a quorum of the Board for review and recommendation. The Board may establish such standing and ad hoc committees as it deems necessary. The selection of the Board members to serve on such committees shall be recommended by the Board President and approved by a majority of the Board. A review of the Board's committees shall be conducted on an annual basis.

5102.04.2 Pursuant to Section 1 of Ordinance No. 2019-01, all meetings of standing committees of the Board shall be conducted in compliance with all applicable requirements of the Brown Act. Non-committee Board members may attend standing committee meetings, but shall not participate in the meetings.

5102.04.3 Meetings of ad hoc committees of the Board may be exempt from the notice, agenda, and public participation requirements of the Brown Act as long as the committees substantially comply with the following guidelines: (1) The committee's duration should be restricted to a relatively short period of time; (2) The committee's purpose should be limited to a single and specific task; (3) The committee shall not be given any independent discretionary authority to make ultimate decisions on behalf of the Board with respect to the final resolution of the task; (4) The committee's charge should not be automatically renewed upon completion of its particular assignment or expiration of its fixed term; (5) The committee's meeting schedule should not be on a regular basis or established by formal action of the Board; (6) Public notice of the formation of the committee shall be given in a timely manner; and (7) Neither non-committee Board

members nor select outside parties shall be invited or permitted to attend the committee meetings.

5102.04.4 Disputes arising regarding the selection of a committee chairperson shall be settled by the Board President.

5102.05 **Personal Conduct** – The business of the District is a team effort. All Board members should work together in a collaborative manner, assisting each other in conducting the affairs of the District. Directors shall, at all times, conduct themselves with courtesy to each other, to staff, and to members of the audience present at Board meetings. Directors shall defer to the President concerning the conduct of Board meetings, but shall be free to question and discuss items on the agenda. In turn, the Board President shall not exercise the privileges of the office in such a manner as to unfairly advance his or her own personal opinions or unduly prejudice the positions of other Board members. When responding to requests and concerns from the public and other District customers, Board members should be courteous, responding to individuals in a positive manner and routing their questions through appropriate channels and to responsible management personnel. Board members should develop a working relationship with the District’s General Manager wherein current issues, concerns, and District projects can be discussed comfortably and openly. Board members should function as a part of the whole. Issues should be brought to the attention of the entire Board, rather than to individual members selectively. Board members are responsible for monitoring the District’s progress in attaining its goals and objectives, while pursuing its mission.

5102.06 **Communication of Views and Positions** – The Board is committed to providing excellence in legislative leadership necessary to furnish the highest quality of government services to the public and to the District’s customers. In order to achieve this goal, cooperative interaction between and among Board members is encouraged. As such, the following rules shall be observed:

5102.06.1 Board members will refrain from discussing or commenting on District business on social media.

5102.06.2 The dignity, style, values, and opinions of each Board member shall be respected. Responsiveness and attentive listening in communication is encouraged.

5102.06.3 The needs of the public and the District’s customers should be the priority of the Board.

5102.06.4 Board members should commit themselves to emphasizing the positive, avoiding double talk, hidden agendas, gossip, backbiting, and other negative forms of interaction.

5102.06.5 Board members should commit themselves to focusing on issues and not personalities. The presentation of the opinions of others should be encouraged. Cliques and voting blocks based on personalities, rather than issues, will be avoided.

5102.06.6 Differing viewpoints are healthy in the decision-making process. Individuals have the right to disagree with ideas and opinions in a constructive and forthright manner. However, once the Board has taken action, individual Board members should commit to support said action and not create barriers to the implementation thereof.

5102.07 **Board Discipline** – In the exercise of its discretion, the Board, by affirmative vote of four (4) of its members, may censure any of its members for a period of time deemed appropriate by said supermajority of the Board. Unless otherwise prohibited by law, the maximum penalty that may be imposed upon the censured member by said supermajority of the Board during the period of such censure shall be the following:

5102.07.1 The suspension of all spending of District funds by the censured Board member and of all reimbursement from District funds of any costs incurred by the censured Board member, unless otherwise allowed by the Board.

5102.07.2 The removal of the censured Board member from service as an officer of the Board, and/or on all committees and other assignments on behalf of the District and/or the Board, unless subsequently authorized by the Board.

5102.07.3 The withholding of all compensation by the District to the censured Board member except as otherwise allowed for attending meetings of the Board and other meetings subsequently authorized by the Board.

SECTION 5103 RELATIONS WITH STAFF

5103.01 **General Interaction with Staff** – The Board will deal with the administrative service of the District only through the General Manager. The General Manager is the Board's only link to operational achievement and conduct; all authority and accountability of staff is considered the authority and accountability of the General Manager. In the event the General Manager is unavailable, the next designated staff member would be accountable. Members of the Board will

refrain from making requests directly to District employees (other than the General Manager) to undertake analyses, perform work assignments, or change the priority of work assignments. Additionally, Directors are to refrain from having open discussions regarding the District's operations or topics of a potentially sensitive nature with any staff member other than the General Manager, as doing so could undermine management, jeopardize the District's credibility, or even put the District at risk legally. The Board, as a whole, will not evaluate, either formally or informally, any staff member other than the General Manager. In seeking clarification on informational items, Directors should contact the General Manager to obtain information needed to supplement, upgrade, or enhance their knowledge to improve legislative decision-making. Any Board member requests that require substantial work, as determined by the General Manager, will be addressed with the Board President.

5103.02 Division of Responsibilities – The Board is responsible for setting District policy and procedures since each individual Director is accountable to the public as an elected official. The Board appoints the General Manager and defines the duties of the position. The Board is not to instruct management on the implementation of District policies.

5103.02.1 The Board is responsible for: (1) Establishing policies, direction, procedures, and oversight, and approving programs to implement policies, during open public meetings; (2) Appointing a General Manager, who will be responsible for the management of all operations and affairs of the District; and (3) Delegating certain powers to the General Manager in the operation of District affairs.

5103.02.2 The General Manager is responsible for: (1) Recommendation of policies, direction, procedure, and oversight to the Board; (2) Recommendation of programs and systems to the Board for implementation of District policies; (3) Carrying out policies and projects approved by the Board; (4) Arranging an orientation of District departments and facilities for all new Board members (and re-orientation for current Board members indicating interest) within 60 days of the Board member being sworn as a Director of the District; and (5) Serving as the District's official spokesperson unless the Board specifically directs otherwise.

5103.03 Board of Directors/General Manager

5103.03.01 The Board sets the policy, direction, procedure, and oversight for the District. The District's General Manager shall be responsible for all of the following: (1) The implementation of the policies established by the Board for the operation of the District; (2) The appointment, supervision, discipline, and dismissal of the District's employees,

consistent with the employee relations system established by the Board; (3) The supervision of the District's facilities and services; and (4) The supervision of the District's finances. The Administrative Services Manager will oversee and maintain a system of auditing and accounting that will completely, and at all times, show the financial condition of the District in accordance with generally accepted accounting principles and legal requirements. The Board will retain and periodically review the work of an auditor as an independent contractor of the District (other than the Administrative Services Manager), who will report to the Board on an annual basis the results of an audit of the District's books, records, and financial affairs.

5103.03.02 The District's General Manager serves at the pleasure of the Board. The Board will provide policy, procedure, oversight, direction, and instructions to the General Manager on matters within the authority of the Board by majority vote of the Board during duly convened meetings of the Board of Directors.

5103.03.03 Members of the Board will deal with matters within the authority of the General Manager through the General Manager, and not through other District employees. Members of the Board will refrain from making requests directly to District employees (other than the General Manager) to undertake analyses, perform other work assignments, or change the priority of work assignments.

5103.04 **General Manager Performance Evaluation** – The Board will evaluate the General Manager's performance qualitatively in conjunction with the annual anniversary of the General Manager's hire date, using as guidelines the General Manager's stated annual objectives. Adjustments in the General Manager's remuneration or contract will be consistent with the Board's evaluation of performance and achievement of stated objectives.

5103.05 **Treasurer**. Pursuant to Resolution No. 08-12 adopted by the Board on August 13, 2008, the Board has designated an alternative depository for District funds in place of the San Bernardino County Treasury and has appointed a District Treasurer to serve in place of the County Treasurer. The same person may be appointed by the Board to serve as both the General Manager and the District Treasurer. The District Treasurer shall serve at the pleasure of the Board. The Board shall set the compensation of the District Treasurer. The Board shall require the District Treasurer to be bonded. The District shall pay the cost of the bonds.

SECTION 5104 REVIEW AND AMENDMENT

Each year, the Board shall review this Resolution to determine its effectiveness and the necessity for its continued operation. The District's General Manager shall report to the Board on the

operation of this Resolution, and make any recommendations deemed appropriate, including any proposed amendments. Upon conclusion of its review, the Board may take any action it deems appropriate concerning this Resolution. Nothing herein shall preclude the Board from taking action on the Resolution at times other than upon conclusion of the annual review. Any of the within rules not required by law may be suspended or changed by a majority of the members of the Board.

SECTION 5105 SEVERABILITY

If any provision of this Resolution, or the application thereof to any person or circumstances, is held invalid, such invalidity shall not affect other provisions or applications of this Resolution which can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are declared to be severable.



A. 4176 Warbler Road
P.O. Box 294049
Phelan, CA 92329
P. (760) 868-1212
F. (760) 868-2323
W. www.pphcsd.org

MEMORANDUM

DATE: October 7, 2020
TO: Board of Directors
FROM: Don Bartz, General Manager
By: First Last, Title
SUBJECT: Discussion & Possible Action Regarding AB 992

STAFF RECOMMENDATION

For the Board to review AB 992 and determine if any modifications are necessary to District policies.

BACKGROUND

AB 992 was signed into law by Governor Newsom on September 18, 2020, and modified the Brown Act with respect to social media postings by directors. AB 992 amended Government Code Section 54952.2 to clarify the types of communications a public official can make on social media that are permissible under the Brown Act, and the types of communications that are prohibited under the Brown Act.

AB 992 allows a public official to communicate via social media to answer questions, provide information to the public, or to solicit information from the public regarding a matter within the Board's jurisdiction. However, that communication is allowed only as long as a majority of the directors do not use the social media platform to "discuss among themselves" official business. The new law defines "discuss among themselves" to include making posts, commenting, and even using emojis that express reactions to communications made by other directors. Thus, Board members will need to take care to ensure they do not make responsive comments or posts where other Board members have already commented. For example, if two directors have already commented on a particular post, a third director could not post a comment without violating the Brown Act.

AB 992 also expands the Brown Act's prohibition on intra-Board communications by prohibiting a director from responding "directly to any communication on an Internet-based social media platform regarding a matter that is within the subject matter jurisdiction of the legislative body that is made, posted, or shared by any other member of the legislative body." Under that new prohibition, if one director posted a comment in response to another director's post about a District issue, that would be a Brown Act violation. This expands the Brown Act's application, which previously was limited to prohibiting communications among a majority of the Board's members.

The District has a policy regarding Board social media use concerning District-owned social media pages; it does not make a broader policy statement regarding Director social media use outside of District-owned social media pages. Section 1105.04 of the District's Social Media Policy states:

District social media pages shall be managed consistent with the Brown Act, the Political Reform Act, and the California Election Code. Members of the District's Board of Directors shall not post or respond to any posts, comments or publications on any District social media page, or use any District social media page to blog or engage in serial meetings, or otherwise discuss, deliberate, or express opinions on any issue within the subject matter jurisdiction of the Board of Directors, or for any political purpose.

Should the Board desire to enact a policy in order to ensure compliance with the Brown Act provisions under AB 992, staff recommends modifying Resolution No. 2019-15; Policies for Board Conduct Amongst Directors and with Staff, as that policy deals with Board conduct and communication matters whereas the social media policy deals specifically with how the District will operate its social media pages.

FISCAL IMPACT

None

ATTACHMENT(S)

AB 992

Social Media Policy

Resolution No. 2019-15

Agenda Item 6b

Update on the Proposed Civic
Center & Phelan Park
Expansion Projects



A. 4176 Warbler Road
P.O. Box 294049
Phelan, CA 92329
P. (760) 868-1212
F. (760) 868-2323
W. www.pphcsd.org

MEMORANDUM

DATE: April 20, 2022

TO: Board of Directors

FROM: Don Bartz, General Manager
By: Kim Ward, HR Manager/Executive Secretary

SUBJECT: Update on the Proposed Civic Center & Phelan Park Expansion Project

STAFF RECOMMENDATION

None

BACKGROUND

Staff will update the Board on the Proposed Civic Center and Phelan Park Expansion Project.

FISCAL IMPACT

None

ATTACHMENT(S)

None

Agenda Item 6c

Update on the Status of
Negotiations for the Consolidation
of Sheep Creek Mutual Water
Company into the District



A. 4176 Warbler Road
P.O. Box 294049
Phelan, CA 92329
P. (760) 868-1212
F. (760) 868-2323
W. www.pphcsd.org

MEMORANDUM

DATE: April 20, 2022

TO: Board of Directors

FROM: Don Bartz, General Manager
By: Kim Ward, HR Manager/Executive Secretary

SUBJECT: Update on the Status of Negotiations for the Consolidation of Sheep Creek Mutual Water Company into the District

STAFF RECOMMENDATION

None

BACKGROUND

Staff will update the Board on the status of negotiations for the consolidation of Sheep Creek Mutual Water Company.

FISCAL IMPACT

None

ATTACHMENT(S)

None

Agenda Item 7

Committee Reports/Comments

SPECIAL FINANCE COMMITTEE MEETING MINUTES

March 22, 2022
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Charlie Johnson, Chair
Mark Roberts

Board Members Absent: None

Staff Present: Don Bartz, General Manager
Lori Lowrance, Assistant General Manager/CFO
Kim Ward, HR Manager/Executive Secretary

Guests/Public: None

Call to Order

Director Johnson called the meeting to order at 4:06 p.m.

Roll Call

All Committee Members were present at Roll Call.

1) **Approval of Agenda**

Director Roberts moved to approve the Agenda. Director Johnson seconded the motion. Motion passed unanimously.

2) **Public Comment** – None

3) **Approval of Minutes**

This item was removed.

4) **Review of Preliminary 2022/2023 Draft Budget**

Ms. Lowrance reviewed the draft budget with the committee.

5) **Committee Comments**

Director Johnson thanked staff.

6) **Review of Action Items**

None

7) **Set Agenda for Next Meeting** – April 19, 2022

- Make fuel correction to budget and send impact to committee.

8) **Adjournment**

With no further business before the Committee, the meeting adjourned at 5:24 p.m.

Agenda materials can be viewed online at <https://www.pphcsd.org>

Agenda Item 8

Staff & General Manager's Report



Water Operations Manager's Report March 2022

Introduction

The Phelan Piñon Hills Community Services District (District) maintains a large water distribution system that includes over three hundred & forty miles of water lines. The following are District statistics and information related to the operations of this distribution system and the quality of the water supplied to District customers.

Summary

The District's water distribution system is in compliance with the State Water Resources Control Board- Division of Drinking Water, The Environmental Protection Agency, Safe Drinking Water Act, Cal OSHA, and all other governing agencies.

Current chlorine demand has remained low and steady due to routine maintenance and flushing. Chlorine demand is found by subtracting the chlorine residual from the total chlorine added to the water system. A low chlorine demand indicates water-free or nearly free of pathogenic microorganisms.

Water Quality Samples

The following is a summary of all water quality samples collected this month and any pertinent information related to said samples.

TEST TYPE	NO. OF COLLECTIONS THIS MONTH	TESTING SCHEDULE	NOTES
Raw water and Bac-t samples	47 samples	Monthly	All in compliance, Sampled Weekly
General physical samples	6 samples	Monthly	All in compliance, Sampled Weekly
TTHM/HAA5	0 samples sets	Quarterly	All in compliance.
UCMR 4	0 sample sets	TBD	All in Compliance.
Inorganics	0 samples	Yearly	All in compliance.
Radiological (Gross Alpha)	0 samples	Every 3 Years	All in compliance.
Trichloropropane 1,2,3-TCP	0 samples	Quarterly	All in compliance.
Regulated SOC	0 samples	As needed	All in compliance.
Nitrate as N	2 samples	As needed	All in Compliance.
Chromium 6	0 samples	Quarterly	All in Compliance.
Secondary GP'S	0 samples	As needed	All in Compliance.
Uranium	0 samples	As needed	All in Compliance

Production and Service Order Report

The following is a summary of the District's water production and service orders for the current month.

Total Monthly Production	199.84 A. F. 1 % more than 2013
2013 Monthly Production	213.91 A. F.
USA's Marked	277
Service Orders Completed	533 service orders completed
Main/Service Line Leaks	18 service line leaks repaired. 0 Main line leak/ breaks repaired
Hydrant Repairs/Replacements	1 hydrant repaired/1 replaced
Residential Meters Sold	12
Commercial Meters Sold	0
YTD Total Meters Sold (Calendar)	21 (95 in 2021)
Construction Meters Out	7
Service Lines Replaced	34

Job Code Summary

Job Code	Total Completed
C-Lock - Lock	50
C-Read & Unlock-Open - Read & Unlock - Opening	3
C-Read & Unloc-OC-DM - Read & Unlock - Opening-OC-DM	19
D-Closing Read & Lck - Closing Read & Lock DO NOT USE	5
D-Closing Read-OC-DM - Closing Read & Lock-OC-DM DO NOT USE	2
M- Investigate Lock - Verify Meter Still Locked	41
M- Verify Acct Class - Verify Account Class	1
M- Water Audit - Audit Water Usage	1
M-Backflow - Backflow Information	0
M-Cost Estimate Req - Cost Estimate Request	0
M-Data - Data Log	5
M-Bees- Bees	0
M-Investigate Leak - Investigate Leak	0
M-Investigate No Wtr - Investigate No Water	1
M-Lock No N/O Info - Meter Locked No New Owner Info	27
M-Low/No Consumption - Investigate Low/No Consumption	5
M-Meter Leaking - Meter Leaking	0
M-Meter UTL - Buried - Meter UTL - Buried	1
M-Pressure Ck Hi-Low - Pressure Check Hi-Low	5
M-R/R Angle Stop - Repair/ Replace Angle Stop	1
M-R/R Gate Valve - Repair/ Replace Gate Valve	2
M-Read - Read (do not update Read)	1
M-Repair Svc Line - Repair Service Line	18
M-Repair/Install Box - Meter Box	1
M-Replace Serv Line - Replace Service Line	34

M-Stake Meter Loc - Stake Meter Location	2
M-Status - Status	6
M-Turn off-Cust Req - Turn off - Customer Request	3
M-UNLOCK – UNLOCK	39
M-Verify Leak Repair - Verify Leak Repaired	5
M-Water Loss Leak - Door Hanger Water Loss Leak	1
M-Water Quality Tast - Water Quality - Taste	1
S- Replace Register - Register Not Sending Signal	0
S- Meter Downsize - Meter Downsizing	0
Service Change - Service Status Change	0
S-Replace Mtr & Reg - Replace Entire Meter Max Life Usage	15
S-Replace Reg Hotrod - Replace Register Hotrod Died	70
S-Replace Register - Replace Register Mueller	0
S-Replace Mtr- Replace Entire Meter Bottom Seal Leaking	19
Grand Totals	533

Summary of Current Projects

The following is a brief summary of all current and completed projects for the reported period

- Well Soundings at all wells are being done monthly
- Smithson Springs last cleaned December 2021- Current flows 3.5 GPM Upper Weir, 3 GPM Lower Weir
- Well 14 Production for December 0.13 AF, YTD 0.99 AF
- Valves and Hydrants Maintenance: 37 hydrants flushed and painted YTD Total-37
- Service line replacement program on target to meet current established goals. 83 Replaced Calendar Year To Date, 117 Replaced Fiscal Year To Date
- Air-Vac maintenance & flushing program-0 Flushed & Maintenance YTD-70 of 336 Total Project 21% Complete
- Cla-Val automatic controls valves being systematically rebuilt as a water conservation measure- 7 CompleteYTD Water savings from this project is 9.5 GPM and counting @ 5MG
- Water Meter Replacement Project- 2713 of 7050 Replaced – 38.5 % Complete
- Tank 1A-3 Interior coating sand, blast, re-coat- 75% Complete
- Diving cleaning of Zone G Reservoir- 10% Complete
- Wilson Ranch Road Pipeline Protection Project- Drone images of before & after to follow- 15% Complete

Projects Completed

- Rehabilitation of pump and motor at 3B Booster A- 100% Complete
- Rehabilitation of pump and motor at 4B Booster A- 100% Complete
- Rehabilitation of pump and motor at 5B Booster A- 100% Complete
- Rehabilitation of pump and motor at 7B Booster A-100% Complete
- Replacement of Booster B at Station 12- 100% Complete
- Re-wiring of site 5A Boosters A, B, C and control wiring-100% Complete
- Well Meter and inter-tie Meter annual accuracy program FY 21/22- 100 % Complete
- Electrical Efficiency test performed @ every booster and well within the District- 100% Complete with summaries of notable replacements attached
- Oil Changes and greasing at all district wells 100% Complete Boosters 100 % Complete
- 43 Valves Turned this month as part of district Valve Exercising Program, 63 Year To Date Turned of 4291
- 317 Dead ends flushed of 317 = every year no matter what < No goal, this is mandatory
- 1936 hydrants = 0 flushed this Year To Date 37 Painted Goal is 968 annually, this is done Bi-Annual
- Tank washouts of 1B-2,1B-1,3B,3C,1C-1,5A,1A-3, Well 2-1, 4A Complete



PUMP CHECK

PUMPING SYSTEMS ANALYSIS • RIVERSIDE CA, SINCE 1958

P.O. Box 5646

Riverside, CA 92517

(951) 684-9801

Fax (951) 653-1950

February 9, 2022

Sean Wright
Phelan Pinon Hills CSD
4176 Warbler Road
Phelan, CA 92371

Dear Sean:

Congratulations! The pump work performed at **Well #6A** has resulted in a reduction of 6,233.2 kWh's per acre foot water pumped. Based on the acre feet water pumped last year by Well #6A, **the annual savings will be 386,458 kWh's.**

This is enough energy saved (kWh's) to power 36.8 average household for one year.

(National average for electricity consumed per household 10,500 kWh's per year.

Source: U.S. Department of Energy, Table 1.5 Energy Consumption, Expenditures and Emissions Indicators, 2012, www.energy.gov).

And

Reduce Green House CO2 gases by 357.5 tons annually.

(National average emissions factor for electricity is 1.85 pounds CO2 per kilowatt-hour.

Source: Energy Information Administration. Electric Generator Report 2013, Table 8.2, www.eia.doe.gov).

Continued regular pump testing keeps you aware of the water table and pump operating conditions. This also provides current information for pump redesign when necessary. By tracking pump wear and potential saving from pump replacement, you can determine the most cost effective time to replace a pump. Pumping cost reduction is a major benefit of regular pump testing.

Please call me at (951) 684-9801 if you have any questions.

Sincerely,

Jon Lee

13.7¢ per kW
savings of \$ 52,745 per year



PUMP CHECK

PUMPING SYSTEMS ANALYSIS • RIVERSIDE CA, SINCE 1958

P.O. Box 5646 Riverside, CA 92517 (951) 684-9801 Fax (951) 653-1950

March 3, 2022

Sean Wright
Phelan Pinon Hills CSD
4176 Warbler Road
Phelan, CA 92371

Dear Sean:

Congratulations! The pump work performed at **Station 2B Booster B** has resulted in a reduction of 64.9 kWh's per acre foot water pumped. Based on the acre feet water pumped last year by Station 2B Booster C, **the annual savings will be 29,328 kWh's.**

This is enough energy saved (kWh's) to power 2.8 average household for one year.
(National average for electricity consumed per household 10,500 kWh's per year.

Source: U.S. Department of Energy, Table 1.5 Energy Consumption, Expenditures and Emissions Indicators, 2012, www.energy.gov).

And


Reduce Green House CO2 gases by 27.1 tons annually.

*(National average emissions factor for electricity is 1.85 pounds CO2 per kilowatt-hour.
Source: Energy Information Administration. Electric Generator Report 2013, Table 8.2, www.eia.doe.gov).*

Continued regular pump testing keeps you aware of the pump operating conditions. This also provides current information for pump redesign when necessary. By tracking pump wear and potential saving from pump replacement, you can determine the most cost effective time to replace a pump. Pumping cost reduction is a major benefit of regular pump testing.

Please call me at (951) 684-9801 if you have any questions.

Sincerely,


Jon Lee

Savings of \$4,018 per year.



PUMP CHECK

PUMPING SYSTEMS ANALYSIS • RIVERSIDE CA, SINCE 1958

P.O. Box 5646

Riverside, CA 92517

(951) 684-9801

Fax (951) 653-1950

March 3, 2022

Sean Wright
Phelan Pinon Hills CSD
4176 Warbler Road
Phelan, CA 92371

Dear Sean:

Congratulations! The pump work performed at **Site 1A Booster B** has resulted in a reduction of 22.3 kWh's per acre foot water pumped. Based on the acre feet water pumped last year by Site 1A Booster B, **the annual savings will be 1,989 kWh's.**

This is enough energy saved (kWh's) to power 0.2 average household for one year.

(National average for electricity consumed per household 10,500 kWh's per year.

Source: U.S. Department of Energy, Table 1.5 Energy Consumption, Expenditures and Emissions Indicators, 2012, www.energy.gov).

And

Reduce Green House CO2 gases by 1.8 tons annually.

(National average emissions factor for electricity is 1.85 pounds CO2 per kilowatt-hour.

Source: Energy Information Administration. Electric Generator Report 2013, Table 8.2, www.eia.doe.gov).

Continued regular pump testing keeps you aware of the pump operating conditions. This also provides current information for pump redesign when necessary. By tracking pump wear and potential saving from pump replacement, you can determine the most cost effective time to replace a pump. Pumping cost reduction is a major benefit of regular pump testing.

Please call me at (951) 684-9801 if you have any questions.

Sincerely,

Jon Lee

Savings of \$ 273 per year.



PUMP CHECK

PUMPING SYSTEMS ANALYSIS • RIVERSIDE CA, SINCE 1958

P.O. Box 5646

Riverside, CA 92517

(951) 684-9801

Fax (951) 653-1950

March 3, 2022

Sean Wright
Phelan Pinon Hills CSD
4176 Warbler Road
Phelan, CA 92371

Dear Sean:

Congratulations! The pump work performed at **Station 3B Booster A** has resulted in a reduction of 16.2 kWh's per acre foot water pumped. Based on the acre feet water pumped last year by Station 3B Booster A, **the annual savings will be 1,025 kWh's.**

This is enough energy saved (kWh's) to power 0.1 average household for one year.
(National average for electricity consumed per household 10,500 kWh's per year.

Source: U.S. Department of Energy, Table 1.5 Energy Consumption, Expenditures and Emissions Indicators, 2012, www.energy.gov).

And

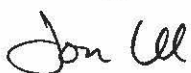
Reduce Green House CO2 gases by 0.9 tons annually.

*(National average emissions factor for electricity is 1.85 pounds CO2 per kilowatt-hour.
Source: Energy Information Administration. Electric Generator Report 2013, Table 8.2, www.eia.doe.gov).*

Continued regular pump testing keeps you aware of the pump operating conditions. This also provides current information for pump redesign when necessary. By tracking pump wear and potential saving from pump replacement, you can determine the most cost effective time to replace a pump. Pumping cost reduction is a major benefit of regular pump testing.

Please call me at (951) 684-9801 if you have any questions.

Sincerely,


Jon Lee

Savings of \$141 per year



PUMP CHECK

PUMPING SYSTEMS ANALYSIS • RIVERSIDE CA, SINCE 1958

P.O. Box 5646

Riverside, CA 92517

(951) 684-9801

Fax (951) 653-1950

March 3, 2022

Sean Wright
Phelan Pinon Hills CSD
4176 Warbler Road
Phelan, CA 92371

Dear Sean:

Enclosed are the results of the pump and meter tests we recently conducted for you.

Congratulations! The pump and motor work performed at **Station 3C Booster C** has resulted in a reduction of 1.0% or 3.7 kWh's per acre foot water pumped.

Continued regular pump testing keeps you aware of the pump operating conditions. This also provides current information for pump redesign when necessary. By tracking pump wear and potential saving from pump replacement, you can determine the most cost effective time to replace a pump. Pumping cost reduction is a major benefit of regular pump testing.

If you do replace any pumps please call us for a pump retest. This ensures that your new pump is operating as expected.

Please call me at (951) 684-9801 if you have any questions.

Sincerely,

Jon Lee



Phelan Piñon Hills Community Services District

4176 Warbler Road - PO Box 2940449 - Phelan, CA 92329-4049 - (760) 868-1212 - Fax (760) 868-2323

Assistant General Manager / CFO's Report

March 2022

FINANCIAL DATA:

Enterprise Fund (Water Operations)				
	March	YTD	Total Budget	% of Total Budget
Operational Revenue	\$488,755.52	\$5,411,286.31	\$6,860,395.16	79%
Operational Expenses	\$463,607.03	\$5,597,481.99	\$7,373,585.19	76%
Net Income (Loss)	\$25,148.49	-\$186,195.68	-\$513,190.03	36%
Non-Operational Revenue	\$204,998.87	\$1,376,454.01	\$2,274,392.05	61%
Non-Operational Expenses	\$0.00	\$88,272.31	\$1,150,755.95	8%
Net Income (Loss)	\$204,998.87	\$1,288,181.70	\$1,123,636.10	115%
Total Revenue	\$693,754.39	\$6,787,740.32	\$9,134,787.21	74%
Total Expense	\$463,607.03	\$5,685,754.30	\$8,524,341.14	67%
Total Net Income (Loss)	\$230,147.36	\$1,101,986.02	\$610,446.07	181%
Capital Outlay/Principal Pmts/C6		\$2,294,287.30	\$2,883,400.00	

Government Funds (Parks, Street Lighting, Solid Waste & Recycling)				
	March	YTD	Total Budget	% of Total Budget
Operational Revenue	\$44,664.16	\$405,463.31	\$448,426.55	90%
Operational Expenses	\$39,188.46	\$446,615.19	\$723,642.29	62%
Net Income (Loss)	\$5,475.70	-\$41,151.88	-\$275,215.74	15%
Non-Operational Revenue	\$86,128.75	\$938,324.32	\$1,192,617.93	79%
Non-Operational Expenses	\$196.59	\$90,051.25	\$3,277.60	2747%
Net Income (Loss)	\$85,932.16	\$848,273.07	\$1,189,340.33	71%
Total Revenue	\$130,792.91	\$1,343,787.63	\$1,641,044.48	82%
Total Expense	\$39,385.05	\$536,666.44	\$726,919.89	74%
Total Net Income (Loss)	\$91,407.86	\$807,121.19	\$914,124.59	88%

GOVERNMENT FUNDS:	General	Parks and Rec	Street Lighting	Property Tax	Solid Waste	Total
Revenue YTD	163,413.13	9,567.15	-14.40	939,839.59	230,982.16	1,343,787.63
Expense TYD	92,069.95	399,456.96	5,922.60	2,244.31	36,972.62	536,666.44
Total Net Income (Loss)	71,343.18	-389,889.81	-5,937.00	937,595.28	194,009.54	807,121.19

	Enterprise	Government	Total
Cash Available	\$1,777,132.18	\$7,583,602.34	\$9,360,734.52
Cash Reserves	\$10,417,969.00	\$632,780.00	\$11,050,749.00
Total Cash	\$12,195,101.18	\$8,216,382.34	\$20,411,483.52

ADMINISTRATIVE DATA: March 2022

Water Consumption (HCF):	December	January	February	March
2021/2022	72,636	72,762	49,741	70,581
2020/2021	70,506	57,387	50,652	72,618
2019/2020	46,047	55,280	52,659	59,576

Meters In Ground:	December	January	February	March
2021/2022	7141	7150	7154	7165

Meter Permits Issued:	December	January	February	March
2021/2022	7	6	2	12

Lock-offs:	December	January	February	March
2021/2022	0	132	57	43

Note: SB998 rules adopted by the District were effective February 1, 2020. First disconnections under the new rules were scheduled for March 2020.

Due to COVID-19 disconnections were deferred beginning March 16, 2020 through December 31, 2021.

Customer Service A/R Activities	March Quantity		March \$ Received	
Payments				
Cash	397	6.88%	\$38,775.53	6.03%
Check	656	11.38%	\$219,499.27	34.13%
Credit Card (counter)	144	2.50%	\$31,571.86	4.91%
Mail (checks)	1,322	22.92%	\$95,369.18	14.83%
Online (credit card)	3,248	56.32%	\$257,817.95	40.09%
TOTAL	<u>5,767</u>	<u>100.00%</u>	<u>\$643,033.79</u>	<u>100.00%</u>

Payments Received and Processed	March Quantity	Enterprise	Government
Water	5,752	5,752	
Gvmt (Rentals, Classes, Franchise fee, et	15		15
	<u>5,767</u>	<u>5,752</u> 99.7%	<u>15</u> 0.3%

Customer Service Other Activities	March Quantity	Enterprise	Government
Service Orders Processed	394	394	
Assisted Customers at Counter	1,197	1,182 98.7%	15 1.3%
	<u>1,591</u>	<u>1,576</u>	<u>15</u>

Parks, Recreation & Street Lighting Report March 2022

Introduction

The District Parks and Recreation Department operates and maintains community centers, senior centers, parks and street lights. The District currently has two community centers, one located in Phelan and another in Pinon Hills. Adjacent to each of the centers are two parks that have playgrounds, basketball courts and shaded picnic tables. Parks and recreation are a vital component to any community. It not only adds beauty, but provides safe areas for activities of individuals, families, and groups. The parks are available for use from morning until dusk. The community centers are utilized for a wide range of activities and are available to the community for a small fee. The District currently offers several events and activities, and continues to work on various recreation ideas and continues to partner with local civic groups creating programs that are beneficial to the community at large.

The Parks and Recreation Department realizes the importance of long-range planning to preserve and protect our valuable assets and to allow for efficient use of resources for future growth. The efficient use of resources will allow the District to acquire, develop, operate, and maintain a park and recreation system which enriches the quality of life for residents and visitors alike, and preserves it for future generations. The District continues to develop a sustainable park system that will be supported by decisions that provide services at a sustainable rate, such as providing infrastructure that can be reasonably maintained while setting realistic targets on programs and services.

The District currently owns four vacant parcels for future parks and recreation facilities, a 55 acre parcel on Johnson Road, an 80 acre parcel on Sheep Creek Road, a 25 acre parcel on Chateau Road and a 4 acre parcel on Warbler Road that includes an adjacent 10 acre parcel off of Sahara Road.

The street lights primarily service the business district of Phelan. There are also lights at strategic intersections to help in providing safety to the community. Expansion of the street lighting to other intersections is considered based upon a safety need, but the District does respect the San Bernardino County “Dark Sky” ordinance and encourages residents to do the same.

Monthly Activity Report

The following report details the number of community center rentals and activities for the month:

Location	Paid Rental	District Use	Donated Use
Phelan Community Center	1	7	4
Phelan Senior Center	1	4	9
Piñon Hills Community Center	4	0	9
Miscellaneous	0	0	0
Phelan Park	0	0	0

Events and Classes

The following is a brief summary of current parks and recreation events:

- Upcoming Scheduled Parks Committee Meeting – April 12, 2022, 4:00 pm, Phelan C.C.
- Farmers Market – Mondays, 2:00 pm – 6:00 pm (moving outside, April 11, Phelan Park for the summer)
- Line Dancing – Every Friday, 9:00 am – 10:30 am, Phelan C.C.
- Kids Baking Class – Saturday, April 23, 2022 – 10:30 am – 12 pm, Phelan C.C.
- Senior Lunches – Monthly (TBD)
 - 1st Wednesday at Phelan C.C.
 - 3rd Thursday at Pinon Hills C.C.
- Gardening Class – Building Raised Beds – March 12, 2022 Teaching Garden
- Gardening Class – Transplanting to Garden Bed – April 9, 2022 Teaching Garden
(Learn to Garden classes are held at the Teaching Garden, just north of PPHCSD Office)

Projects/Activities in Process

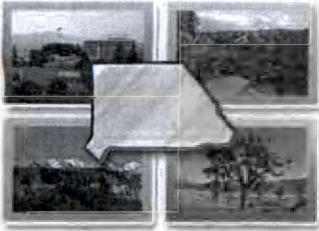
- Parks Budget for 2022/2023, Preparation In Process
- Phelan Park Expansion Project – Design with phase planning is in process for the District owned parks properties east of Phelan Park – 4.22-acre parcel, APN 3066-261-08, and adjoining 10-acre parcel, APN 3066-251-14.
- Funding sources for the Phelan Park expansion project are in process.
- Parks Master Plan – Action plan needs are being implemented and are ongoing.

Agenda Item 9

Director Reports

Agenda Item 10

Correspondence/Information



LAFCO

Local Agency Formation Commission for San Bernardino County

1170 West 2nd Street, Unit 100
San Bernardino, CA 92415-2480
TEL: 909.385.1111 FAX: 909.385.0481
www.lafco.sbcos.org
www.sbcos.org

COMMISSIONERS

- JEFF BLICK, JR.
Board of Supervisors
- BOB BINGLEY
City Member
- DR. KIMBERLY COX
Special District
- JAMES W. DURATILLO
Special District
- CURT LASHMAN
Board of Supervisors
- LARRY MULLOY, ON
City Member

ACQUINETHA WARREN, Vice Chair
City Member

ALTERNATES

- DEBBIE CAMPBELL
Public Member
- TRICK DEWSON
City Member
- STEVEN FARREL
Special District
- DAVID HONG
Board of Supervisors

EXECUTIVE OFFICER

EMILIO MARTINEZ

LEGAL COUNSEL

ERIN W. DE LUCA

DATE: April 7, 2022

FROM: Angela M. Schell, Clerk to the Commission

TO: City/Town Clerks and General Managers of Independent Special Districts within San Bernardino County

RE: NOTICE OF VACANCY FOR THE POSITION OF ALTERNATE PUBLIC MEMBER

Enclosed is a "Notice of Vacancy" for the position of Alternate Public Member of the Local Agency Formation Commission. Please post this Notice outside the chambers/meeting room of the City/Town Council/Board of Directors where it may be viewed by the public. The posting should commence on Tuesday, April 12, 2022 and continue through Thursday, May 12, 2022.

Please call our office if you have any questions. Thank you for your assistance.

Sincerely,

ANGELA M. SCHELL
Clerk to the Commission

Encs: Notice of Vacancy for Alternate Public Member

NOTICE OF VACANCY

ALTERNATE PUBLIC MEMBER OF THE LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

Notice is hereby given that a vacancy exists for the position of Alternate Public Member of the Local Agency Formation Commission (LAFCO) for San Bernardino County. The vacancy is to fill the unexpired term of office for the Alternate Public Member of four years, ending in May 2024.

LAFCO is a regulatory agency established by State law to review proposals for boundary changes for local governments, to establish "spheres of influence" for cities and special districts within San Bernardino County, and to conduct "service reviews" to promote the efficiency and effectiveness of service delivery. The Commission normally meets one day each month, and members currently receive a \$200 per meeting stipend.

The Commission is composed of two members of the Board of Supervisors, two city council members, two self-governed special district board members, and a public member who is selected by the six elected officials. Alternate members are also selected for each membership category.

State law prohibits any officer or employee of San Bernardino County, or any city or special district within this County, from serving as the Alternate Public Member. The only other requirements for this position are residency within San Bernardino County, and an interest in the operation and organization of local governments.

If you are interested in being considered for the position of Alternate Public Member, please submit a letter of application stating the reasons for your interest in serving, along with a brief resume of qualifications, to:

Samuel Martinez, Executive Officer
Local Agency Formation Commission
1170 W. Third Street, Unit 150
San Bernardino, CA 92415-0490
Telephone (909) 388-0480

All applications must be received by 5:00 p.m., May 12, 2022

BILLING SCHEDULE

APRIL 2022



April 1

- Bills mailed for **March 2022** charges

April 18

- Payment must be received by 5:00 p.m. to avoid disconnection for **February 2022** bill

April 19

Disconnection date for **February 2022** bill

April 21

- Payment must be received by 5:00 p.m. to avoid penalty for **April 2022** bill

MAY 2022



May 1

- Bills mailed for **April 2022** charges

May 16

- Payment must be received by 5:00 p.m. to avoid disconnection for **March 2022** bill

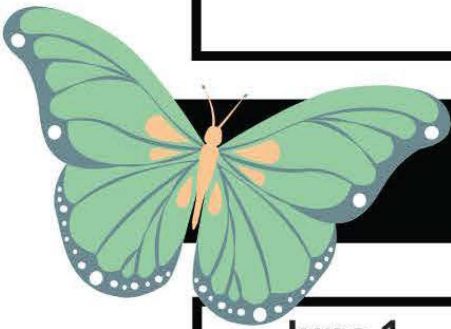
May 17

Disconnection date for **March 2022** bill

May 23

- Payment must be received by 5:00 p.m. to avoid penalty for **May 2022** bill

JUNE 2022



June 1

- Bills mailed for **May 2022** charges

June 14

- Payment must be received by 5:00 p.m. to avoid disconnection for **April 2022** bill

June 15

-Disconnection date for **April 2022** bill

June 22

- Payment must be received by 5:00 p.m. to avoid penalty for **June 2022** bill

Holiday Closure
Memorial Day- Monday, May 30, 2022



KIDS



SPRING BAKING CLASS

**Join us in
making spring-
themed
cupcakes in a jar!**

**Saturday, April 23
10:30 am - 12:00 pm
Phelan Community
Center
Ages 6 -17
RSVP Required
760-868-1212**

 **Go Play
at the Park**
Phelan Piñon Hills CSD Parks and Recreation



2022
APR

PHELAN PIÑON HILLS CSD PRESENTS

EARTH DAY

ART CONTEST

Prizes (Per Category)

1st Place: \$100

2nd Place: \$75

3rd Place: \$50

Full contest rules are located on the
back of this flyer.



PHELAN PIÑON HILLS CSD
SOLID WASTE
SERVICES

CONSERVATION
IT'S OUR WAY OF LIFE

4176 Warbler Road
Phelan, CA 92371
www.pphcsd.org
760-868-1212



Contest Rules and How to Enter

How to Enter

1. Create a piece of artwork reminding everyone to recycle or conserve water.
2. Attach the form at the bottom of this sheet to your artwork. The entry form at the bottom of this paper must be included with your artwork. You may be disqualified if the form is not included.
3. Mail or drop off your artwork by April 29, 2022 to the PPHCSD office at: 4176 Warbler Road, Phelan, CA 92371.
4. Winners will be awarded in May and will be featured in our 2023 District calendar, as well as on our website and social media.

Eligibility

Participating students must attend a school located in Phelan or Piñon Hills. All entries must be delivered to the Phelan Piñon Hills Community Services District (District) office before 5 PM on April 29, 2022. Any entries submitted after this date and time may not be accepted or considered. Only one artwork entry may be submitted per student. ALL ENTRIES MUST INCLUDE THE BELOW ENTRY FORM. Entries not containing this information may be disqualified. Artwork must be submitted on 8.5"x11" paper. Larger or smaller artwork will not be considered for the contest. The purpose of this contest is to help students understand the importance of recycling and conserving water and the positive effect it has on the environment and our community.

Judging Procedure

The artwork will be grouped into one of the following categories:

- Kindergarten through 2nd grade
- 3rd grade through 5th grade
- 6th grade through 12th grade

The top three (3) works of art in each grade category will be selected based on the Judging Criteria listed. Three winners will be selected in each grade category. Only winners will be notified.

- First place: \$100.00
- Second place: \$75.00
- Third place: \$50.00

Judging Criteria

- Conveys clear messages through text and artwork.
- Exhibits creativity, originality, and artistic quality.
- Displays visual clarity and correct spelling - easy to read and understand.
- Accurately represents the contest theme.

Please Note:

- All artwork submitted becomes the property of the District and may be reproduced.
- The District has the exclusive right to use the artwork for promotional materials in various collateral formats. Artwork may also be displayed on the District website, as an exhibit, or displayed in any and all formats for promotional purposes and purposes of community recycling, community water conservation, and environmental education. Non-winning entries used for other promotional material will not be compensated or receive any prizes.
- Once the prizes are distributed, no further compensation will be given. All entries will be evaluated by a panel of judges selected by District management. The District is not responsible for any lost or damaged contest entry submissions. Contest artwork entries will not be returned to students. The contest artwork entry winners will be notified by May 16, 2022 and invited to attend an award presentation at an upcoming board meeting.

For further information call 760-868-1212.

**Artwork can be submitted by mail or in-person to:
4176 Warbler Road
Phelan, CA 92371**

Entry Form - All entries must include this form.

Student's Name

Guardian Name

School

Grade

Guardian Contact Email Address

110

Guardian Contact Mailing Address:

Guardian Contact Phone Number

CR&R SOLID WASTE SERVICES

**TIRED OF
WAITING IN
LINE AT THE
DUMP?**

**RESIDENTIAL
PICKUP SERVICE**

**FREE
RECYCLING
DROP-OFF**

WHAT CAN I RECYCLE?

- Paper
- Clean Metal Cans
- Aluminum Cans
- Plastic Containers
- Clean Cardboard
- Glass Bottles & Jars
- Green Waste
- Catalogs
- Junk Mail
- Plastic #1- #7
- Cereal Boxes
- Clean Aluminum Foil

**CALL TODAY
760-868-6353**

PHELAN PIÑON HILLS CSD
**SOLID WASTE
SERVICES**

CR&R
INCORPORATED
environmental services
the face of a greener generation



EARTH DAY COMMUNITY CLEANUP AND TIRE DAY

**SATURDAY, APRIL 16
8AM - 12 PM**

**Drop Off Location:
CR&R Service Yard
9828 Buckwheat Rd
Phelan, CA 92371**

- Free Residential Trash & Yard Waste Collection
- Free Tire Collection
- Free Recyclable Material Collection
- No Hazardous Materials or E-Waste
- No Commercial Waste or Tires

**District residents only. Must show proof of residency. Limit of 9 tires per residence. Must be off rim. NO COMMERCIAL.*

Agenda Item 11

Review of Action Items

Agenda Item 12

Set Agenda for Next Meeting