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MANAGEMENT REPORT

DATE: September 1, 2022
PREPARED BY: Kim Ward, HR & Solid Waste Manager
SUBJECT: August 2022 Manager's Report

SOLID WASTE & RECYCLING

Customer Data:

<u>COMMERCIAL ACCOUNTS</u>	<u>NO.</u>	<u>CITATIONS ISSUED</u>	<u>NO.</u>
Trash	122	Commercial	0
Recycling	121	Residential	0
Organics	N/A		

<u>RESIDENTIAL ACCOUNTS</u>	<u>NO.</u>	<u>PERMITS ACTIVE</u>	<u>NO.</u>
Trash	5,054	Self-Haul - Commercial Recycling	0
Recycling	34	Self-Haul - Commercial Organics	0
Organics	N/A	Self-Haul - Residential Recycling	N/A
		Self-Haul - Residential Organics	N/A

Notable Activity:

- Completed and submitted Initial Compliance Report to CalRecycle
- Completed and submitted MCR/MORE Quarterly Report to SB County
- Toured CR&R yard and conducted several site assessments for stolen commercial recycling carts with CR&R
- Continuing to promote CR&R residential service to increase voluntary participation.
 - Monthly mailers in customer bills
 - Information in new customer packets
 - Social media ads
 - Information in District office

Upcoming/Current Events:

- Used Oil Filter Exchange and Recycling Event
 - September 10, 2022 – 9am-2pm
 - AutoZone - Phelan
- Community Clean-up & Tire Day
 - November 5, 2022 – 8am-noon
 - CR&R Service Yard

Recent Events:

- Waste Tire Collection Event
 - August 13, 2022 – 8am-noon
 - CR&R Service Yard

HUMAN RESOURCES

Statistical Data:

- Full Time Employees: 26
 - Engineering: 3



- Water (Field): 10.5
- Parks & Rec: 2.5
- Administration: 10
- Part Time Employees: 0
- Temporary Employees: 0
- Open Positions: 0

MISCELLANEOUS

Upcoming District Events:

(for Park & Rec events, see Park Operations Supervisor's Report)

Recent Events:

- Town Hall & Ice Cream Social
 August 6, 2022 – 10am
 Moved to Phelan Community Center
 Attendees: Congressman Obernolte, Senator Ochoa-Bogh, Sheriff Dicus, Assemblyman Smith
 Recording: <https://www.youtube.com/watch?v=kY5vhVXWuhA&t=1360s>

Upcoming Board Election

- 3 seats are up for election
- Filing closed on August 12.
- The official notice of election is posted online and in the District Office.

Website Data (for August 2022)

Main Page	3,475
My Account	3,137
Water Department	463
Services	369
Apply for Service	233
Contact Us	201
Solid Waste	188
Events	171
Rates & Fees	169
Meetings	164
Parks & Recreation	157
Employment	132
Board Members	92
Calendar	92
Board Meetings	84
New Connections	82
Other Payment Options	62
District Management	59
Rules & Regulations	55
Finance & Budget	50

Grants



- **SB 1383 Local Compliance Grant**
 - Submitted in January 2022. The District was awarded \$20,000.
- **Small Scale Water Efficiency Grant**
 - \$75,000 to be disbursed when meters for Phase 3a are purchased. Verified meter purchase is in compliance with federal requirements.
- **Community Project Funding Request**
 - Staff submitted a Community Project Funding Request (“Request”) in the amount of \$2,000,000 to help fund a portion of the Civic Center Project which will house the Community/Board Room that also will service as the area’s Community Emergency Operations Center to Congressman Jay Obernolte. A total of 31 Requests were submitted to the Congressman for consideration. Staff is pleased to report the District’s full Request was selected by the Congressman as one of the 15 projects he submitted to the House Appropriations Committee.
 - There is an approximately year-long process before final approval and receipt of funds. The Request must be reviewed and approved by the House Appropriations Committee who will then craft legislation in the form of funding bills which are then consolidated with the Senate Appropriations Committee’s funding bills. The consolidated funding bill is then signed into law by the President (March 15, 2022, this year for last year’s requests) and funding is then distributed. After funding is distributed, the District will have approximately 12-24 months to complete the project and is subject to an audit by the Government Accountability Office. During this time, it is possible that funding for such Requests may disappear, however all indications show that funding is likely to continue for now.
 - Staff submitted additional information to Appropriations, per request, and CalOES has agreed to act as the District’s grant administrator for the funds.
- **Land and Water Conservation Fund Grant (Park Project)**
 - Submitted a \$2.7million application in January 2022. The District was not awarded a grant but was told that projects with completed CEQA and project design score higher and to submit for the next round of funding.

