

## **SPECIAL ENGINEERING COMMITTEE MEETING MINUTES**

May 23, 2023 – 4:30 p.m.  
Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371  
& Remotely Via Zoom or Conference Call

**Board Members Present:** Mark Roberts, Director (Chair)  
Rebecca Kujawa, President

**Staff Present:** Don Bartz, General Manager  
George Cardenas, Engineering Manager  
Kim Sevy, HR & Solid Waste Manager/District Clerk  
Sean Wright, Water Operations Manager  
Chris Cummings, Water Operations Assistant Manager  
Tony De La Rosa, Engineering Technician

### **Call to Order**

Director Roberts called the meeting to order at 4:37 p.m.

### **Roll Call**

All Committee Members were present at Roll Call.

1) **Approval of Agenda**

Vice President Roberts moved to approve the Agenda. President Kujawa seconded the motion. Motion passed unanimously.

2) **Public Comment** – None

3) **Approval of Minutes**

President Kujawa moved to approve the Minutes. Vice President Roberts seconded the motion. Motion passed unanimously.

4) **Oeste Recharge Study Project**

Mr. Wright provided an update.

5) **Discussion Regarding Water System**

- **Pumps and Wells Services Agreement**
- **10-Year Tank Rehabilitation & Maintenance Service**
- **Water Quality**
- **Service Line Replacement Program**
- **Other Repairs/Replacements/Updates/Maintenance**

Mr. Wright reported on Well 14 utilization, meter change outs, Tank 1-C maintenance, and upcoming dive inspection.

- 6) **Smithson Springs Update**  
Mr. Wright reported on vegetation growth.
- 7) **State Regulations Update**  
An update on conservation is going to the Board at the second meeting in June.
- 8) **Review of Current Projects**
  - **Pressure Zone 6**
  - **New Well No. 15**
  - **Well No. 17**Mr. Wright and Mr. Cardenas provided updates on the current projects.
- 9) **Review of Capital Projects**  
The committee reviewed the capital projects.
- 10) **Staff Reports**  
Nothing new to report; a written report is in the packet.
- 11) **Review of Action Items**
  - a) **Prior Meeting**
    - Well 14 Construction Diagrams – Complete
  - b) **Current Meeting**
    - None
- 12) **Set Agenda for Next Meeting** – June 21, 2023
  - Remove Pressure Zone 6
- 13) **Adjournment**  
With no further business before the Committee, the meeting adjourned at 5:26 p.m.

Agenda materials can be viewed online at [www.pphcsd.org](http://www.pphcsd.org)

