

## **SPECIAL BOARD MEETING MINUTES**

February 1, 2023  
Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371  
& Remotely Via Zoom or Conference Call

**Board Members Present:** Rebecca Kujawa, President  
Mark Roberts, Vice President  
Kathy Hoffman, Director  
Chuck Hays, Director (Zoom)  
Greg Snyder, Director

**Board Members Absent:** None

**Staff Present:** Don Bartz, General Manager  
Kim Sevy, HR & Solid Waste Manager/District Clerk

**District Counsel:** Steve Kennedy, General Counsel (Zoom)

### **SPECIAL BOARD MEETING – 4:00 P.M.**

#### **Call to Order**

President Kujawa called the meeting to order at 4:01 p.m. and the Pledge of Allegiance was conducted.

#### **Roll Call**

All Directors were present at roll call with Director Hays attending remotely.

#### **1) Approval of Agenda**

Mr. Bartz requested to removed Item 3. Director Hoffman moved to approve the Agenda as amended. Vice President Roberts seconded the motion. Motion carried 5-0.

#### **2) Public Comment**

Public comment was provided by:

- Peter Barnes
- Debbie McAfee
- Cheryl Rhoden
- Meri (no last name provided)

#### **3) Administrative Hearing Regarding Appeal of Penalty and Charges Associated with Issuance of Notice of Violation of Ordinance No. 2021-03**

*No action taken; this item was removed from the agenda.*

**4) Recess to Closed Session**

The Board recessed to closed session at 4:08p.m.

**Closed Session:** Conference with Real Property Negotiators  
Pursuant to Government Code Section 54956.8  
Property: 17900 Sheep Creek Road, El Mirage, California  
(APN 0457-161-10)  
District Negotiators: Donald J. Bartz, General Manager; Steven M. Kennedy, General Counsel  
Negotiating Party: Circle Green, Inc.  
Under Negotiation: Sublease Agreement

**5) Return to Open Session – Announcement of Reportable Action**


The Board returned to open session at 4:31 p.m.

Reportable Action: Instruction was given to the General Manager and Legal Counsel to move forward with the amendment to the sublease agreement and license agreement.

**6) Adjournment**


With no further business before the Board, the meeting was adjourned at 4:31 p.m.

Agenda materials can be viewed online at [www.pphcsd.org](http://www.pphcsd.org)

  
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Rebecca Kujawa, President of the Board

  
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Date

  
\_\_\_\_\_  
Kim Sevy, HR & Solid Waste Manager/District Clerk

  
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Date

