



BOARD PACKAGE

December 14, 2022

Special Board Meeting – 5:00 p.m.

SPECIAL BOARD MEETING AGENDA

December 14, 2022
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Via Conference Call (see below)

THIS MEETING WILL BE CONDUCTED IN ACCORDANCE WITH THE PROVISIONS OF ASSEMBLY BILL 361, WHICH EFFECTIVE OCTOBER 1, 2021, MODIFIED CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT WITH RESPECT TO REMOTE TELECONFERENCE BOARD MEETINGS DURING PERIODS OF STATE-DECLARED EMERGENCIES.

Pursuant to AB361, and as a precaution to our Board of Directors, District staff, and general public as a result of the ongoing COVID-19 pandemic, the Phelan Piñon Hills Community Services District will hold this meeting of its Board of Directors both in-person at the above location and via teleconference or video conference. Members of the public may watch and participate in the meeting by physical attendance or by Zoom or telephone conference via the remote instructions below.

REMOTE PARTICIPATION INFORMATION:

Dial-in

1-669-444-9171
Meeting ID: 869 5454 1489
Passcode: 205777

Zoom

<https://us06web.zoom.us/j/86954541489?pwd=RWhsanJEVmg0Wm5xa1RLUGVndXgvdz09>
Meeting ID: 869 5454 1489
Passcode: 205777

One-Tap Mobile

+16694449171,,86954541489#

Remote Comment Procedure:

- You will be muted until you are called on during the public comment period.
- You will be recognized by the last 4 digits of your phone number or Zoom ID and asked if you have a comment.
 - If you do not have a comment, state "no comment."
 - If you do have a comment, please state your name, where you live, and limit your comment to 5 minutes. After 5 minutes you may be muted so that others can comment.
- You may also email your public comment to the Board Secretary at ksevy@pphcsd.org by 5:00 p.m. on December 14, 2022. Your comment will be added to the record by the Board Secretary.

Please check the District website for updates on this meeting. We encourage you to sign up for our email notifications by emailing ksevy@pphcsd.org or by visiting our website and completing the signup form at www.pphcsd.org under the "Agendas and Minutes" tab.



Mission Statement:

The Mission of the Phelan Piñon Hills Community Services District is to efficiently provide authorized services and maximize resources for the benefit of the community.

Authorized Services:

- *Water*
- *Parks & Recreation*
- *Street Lighting*
- *Solid Waste & Recycling*

SPECIAL BOARD MEETING – 5:00 P.M.**Call to Order** – Pledge of Allegiance**Oath of Office for New Directors** – District Clerk**Presentation of Certificates of Appreciation** – Board President**Roll Call**1) **Approval of Agenda**

2) **Public Comment** – Under this item, any member of the public wishing to directly address the Board on any item of interest that may or may not be within the subject matter jurisdiction of the Board, but not listed on the agenda, may do so at this time. However, the Board is prohibited by law from taking any action on any item not appearing on the agenda unless the action is otherwise authorized by the Brown Act. Any member of the public wishing to directly address the Board on any item listed on the agenda may do so when the item is being considered by the Board. *If you wish to address the Board, please do so by the method listed on the first page of this agenda.* Speakers are requested to be brief in their remarks. The Chair may limit each speaker to a comment period of five (5) minutes.

a) **General Public**b) **Community Reports**

- C.E.R.T.
- County Supervisor
- Fire
- Mojave Water Agency
- School District
- Sheriff

3) **Consent Items**

- a) Approval of Board Minutes
- b) Acceptance of Board Stipends/Reimbursements
- c) Acceptance of October Disbursements
- d) Acceptance of November Disbursements
- e) Approval of Contractor Payments
- f) Adoption of Resolution No. 2022-32; Authorizing Remote Teleconference Meetings for the Period of December 9, 2022, to January 8, 2022

4) **Matters Removed from Consent Items**5) **Presentations/Appointments**6) **Continued/New Agenda Items**

- a) Discussion & Possible Action Regarding Election of Officers
- b) Discussion & Possible Action Regarding Committee Assignments
- c) First Reading of Ordinance Establishing Regulations for Custody and Use of the District Seal, District Logo, and District Insignia
- d) Discussion & Possible Action Regarding Resolution No. 2022-33; Government Banking Public Unit Resolution & Master Signature Authorization Agreement
- e) Discussion & Possible Action Regarding Purchase and Installation of 1,280 Feet of 8-inch DR14 Pipe on Pinon Hills Road
- f) Update on the Proposed Civic Center & Phelan Park Expansion Projects & Approval of Payment to California Department of Fish and Wildlife for Incidental Take Permit

- 7) **Committee Reports/Comments**
 - a) Engineering Committee (Standing)
 - b) Finance Committee (Standing)
 - c) Legislative Committee (Standing)
 - d) Parks, Recreation & Street Lighting Committee (Standing)
 - e) Waste & Recycling Committee (Standing)
- 8) **Staff and General Manager's Report**
- 9) **Reports**
 - a) Director's Report
 - b) President's Report
- 10) **Correspondence/Information**
- 11) **Review of Action Items**
 - a) Prior Meeting Action Items
 - b) Current Meeting Action Items
- 12) **Set Agenda for Next Meeting**
 - Regular Board Meeting – December 21, 2022
- 13) **Recess to Closed Session**
- 14) **Closed Session:** Conference with Legal Counsel
Significant Exposure to Litigation
Pursuant to Government Code Section 54956.9(d)(2)
One Potential Case
- 15) **Return to Open Session** – Announcement of Reportable Action
- 16) **Adjournment**

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in the above-agendized public meeting should be directed to the District's General Manager at (760) 868-1212 at least 24 hours prior to said meeting.

Agenda materials can be viewed online at www.pphcsd.org

Agenda Item 3a

Approval of Board Minutes

REGULAR BOARD MEETING MINUTES

November 16, 2022
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Rebecca Kujawa, President
Deborah Philips, Vice President
Kathy Hoffman, Director
Mark Roberts, Director

Board Members Absent: None

Staff Present: Lori Lowrance, Assistant General Manager/CFO
Kim Sevy, HR & Solid Waste Manager/District Clerk
George Cardenas, Engineering Manager
Chris Cummings, Assistant Water Operations Manager
David Noland, Finance Supervisor
Jennifer Oakes, Executive Management Analyst

District Counsel: Steve Kennedy, General Counsel (Zoom)

REGULAR BOARD MEETING – 6:00 P.M.

Call to Order

President Kujawa called the meeting to order at 6:00 p.m. and the Pledge of Allegiance was conducted.

Roll Call

All Directors were present at roll call.

1) Approval of Agenda

Ms. Sevy requested to removed Item 13 and Item 14 from the Agenda. Director Hoffman moved to approve the Agenda as amended. Vice President Philips seconded the motion. Motion carried 4-0.

2) Public Comment

a) General Public

Public comment was given by:

- Peter Barnes

b) Community Reports

None

3) Consent Items

Director Roberts moved to approve the Consent Items. Director Hoffman seconded the motion. Motion carried 4-0.

4) Matters Removed from Consent Items

None

5) Presentations/Appointments

None

6) Continued/New Agenda Items**a) Discussion & Possible Adoption of Resolution No. 2022-30; Authorizing the Opening of a Brokerage Account with Charles Schwab**

Staff Recommendation: For the Board to adopt Resolution No. 2022-30; Authorizing the opening of a brokerage account with Charles Schwab.

Ms. Lowrance presented this item.

Director Hoffman moved to approve the staff recommendation. Vice President Philips seconded the motion. Motion carried 4-0.

b) Discussion & Possible Action Regarding Resolution No. 2022-31; Authorizing the Execution of a Lease Agreement and Site Lease, and Authorizing and Directing Certain Actions in Connection Therewith for the Financing of the Civic Center Building

Staff Recommendation: For the Board to approve Resolution No. 2022-31; Authorizing the Execution of a Lease Agreement and Site Lease and Authorizing and Directing Certain Actions in Connection Therewith for the Financing of the Civic Center Building (Phase I of the Civic Plaza Project).

Ms. Lowrance presented this item.

Vice President Philips moved to approve the staff recommendation. Director Roberts seconded the motion. Motion carried 4-0.

c) Introduction of Ordinance No. 2022-03; Establishing Regulations for Custody & Use of the District Seal, District Logo, and District Insignia

Staff Recommendation: For the Board to review Ordinance No. 2022-03; Establishing Regulations for Custody & Use of the District Seal, District Logo, and District Insignia.

Ms. Sevy presented this item.

No action taken; not an action item.

d) Update on Uniform Solid Waste Collection & Possible Authorization to Amend Uniform Collection Ordinance

Staff Recommendation: None

Ms. Sevy provided a presentation.

NOTE: The presentation is available on the [District's website](#).

[Consensus of the Board to begin process to amend the Uniform Collection Ordinance with proposed changes.](#)

e) **Update on the Proposed Civic Center & Phelan Park Expansion Projects**

Staff Recommendation: None

Mr. Cardenas noted the Civic Center site plan and studies have been submitted to the state clearing house and no comments have been received. Construction drawings are in the 4th round of plan checks. The street plan is in the 4th round of plan checks as well. The WQMP was resubmitted at the end of September. The preliminary drainage was approved with redlines. The grading plan has been in review since August and is tied to the entire 14-acre property. The landscape plan was submitted last year and won't be reviewed until other components are reviewed. The Edison service upgrade has been finalized with the Edison engineer and staff is working with the designer. The incidental take permit was submitted; waiting on the invoice and receipt. This could take 6-8 months for review and primarily concerns the park project. The county is waiting for fees and deposits for the park portion CUP – the county needs to approve a preliminary site plan first. The traffic study has been approved along with the percolation test. The geotechnical report has been conditionally approved. The biological assessment has also been approved. The cultural report has been approved. The hydrology study is pending. The preliminary grading plan is awaiting the draft CEQA report. The complexity of the two projects is causing delays at the county with approval. Supervisor Cook's representative is assisting with initiating a meeting with the Director of Planning. The grading plan for both projects is necessary to begin on the Civic Center.

[No action taken; not an action item.](#)

7) **Committee Reports/Comments**

- a) **Engineering Committee (Standing)** – Met last week and reviewed the water system and worked on the CIP for next year.
- b) **Finance Committee (Standing)** – Did not meet.
- c) **Legislative Committee (Standing)** – Met last week and reviewed the election results.
- d) **Parks, Recreation & Street Lighting Committee (Standing)** – Did not meet.
- e) **Waste & Recycling Committee (Standing)** – Met last week and reviewed some of the items in the presentation for this meeting.

8) **Staff and General Manager's Report**

Nothing further to report.

9) **Reports**

- a) **Director's Report**
 - Hoffman** – Nothing further to report.
 - Roberts** – Nothing further to report.

Philips – Thanked everyone for her time on the Board and noted she will still be involved in the community.

b) **President’s Report** – Nothing further to report.

10) **Correspondence/Information** – The items in the packet were noted.

11) **Review of Action Items**

a) **Prior Meeting Action Items** – Complete: Logo Use Policy

b) **Current Meeting Action Items** – None

12) **Set Agenda for Next Meeting**

- Regular Board Meeting – December 7, 2022

13) **Adjournment**

With no further business before the Board, the meeting was adjourned at 7:17 p.m.

Agenda materials can be viewed online at www.pphcsd.org

Rebecca Kujawa, President of the Board

Date

Kim Sevy, HR Manager/Executive Secretary

Date

Agenda Item 3b

Acceptance of Board
Stipends/Reimbursements

Phelan Piñon Hills Community Services District

BOARD STIPEND & EXPENSE VOUCHER/REPORT

2022		AB1234 Compliant							Report of items paid for with District Credit Card***			
Name: Mark Roberts		*MAXIMUM PAID @ \$120 PER MEETING DAY AND LIMITED TO 10 MEETINGS PER MONTH										
		Reimbursed @ 0.625			REIMBURSEMENT REQUESTED				CREDIT CARD EXPENSES			
Date of mtg. or event	A	Expense Description / Business Purpose	*Meeting (\$120 or N/C)	Miles	Mileage**	Meals	Lodging	Other	Meals	Lodging	Other	
09/07/22		Regular Board Meeting	120.00		-							
09/14/22		Engineering Committee Meeting	120.00		-							
09/21/22		Regular Board Meeting	120.00		-							
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		Totals	360.00	-	-	-	-	-	-	-	-	
A: Board Approved? (section 2.4)		<div style="border: 1px solid black; background-color: yellow; padding: 5px; margin-bottom: 10px;"> I certify the expenses listed above are related to my authorized travel according to the Phelan Piñon Hills Community Services District Policies. </div> <p style="margin-left: 20px;"><i>Board member's signature below</i></p> <p style="margin-left: 20px; font-family: cursive; font-size: 1.2em;">Mark Roberts</p> <p style="margin-left: 20px; font-size: small;">Signature _____</p>			Totals:							
					Acct # _____	Meetings	360.00	Payroll		Date		Meals
			Mileage	-	Board Mtg				Other	-		
			Meals	-					Meals	-	Lodging	-
			Lodging	-					Lodging	-	Other	-
			Other	-					Other	-		
			Grand Total		360.00					-		

**Mileage is automatically calculated based on the number of miles entered.

***Credit card receipts must be turned in to the office within 24 hours of the charge or return to the District.

Phelan Piñon Hills Community Services District BOARD STIPEND & EXPENSE VOUCHER/REPORT

2022		AB1234 Compliant							Report of items paid for with District Credit Card***		
*MAXIMUM PAID @ \$120 PER MEETING DAY AND LIMITED TO 10 MEETINGS PER MONTH		Name: Mark Roberts		Date: December 1, 2022							
Reimbursed @ 0.625				REIMBURSEMENT REQUESTED				CREDIT CARD EXPENSES			
Date of mtg. or event	A	Expense Description / Business Purpose	*Meeting (\$120 or N/C)	Miles	Mileage**	Meals	Lodging	Other	Meals	Lodging	Other
11/02/22		Regular Board Meeting	120.00		-						
11/09/22		Engineering Committee Meeting	120.00		-						
11/19/22		Regular Board Meeting	120.00		-						
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Totals			360.00	-	-	-	-	-	-	-	-
<p style="color: red; font-size: small;">A: Board Approved? (section 2.4)</p> <div style="border: 1px solid black; background-color: yellow; padding: 5px; margin: 5px 0;"> <p style="font-size: small;">I certify the expenses listed above are related to my authorized travel according to the Phelan Piñon Hills Community Services District Policies.</p> </div> <p style="margin: 5px 0;"><i>Board member's signature below</i></p> <p style="margin: 5px 0; text-align: center;"><i>Mark Roberts</i></p> <p style="margin: 5px 0; text-align: center;">_____ Signature</p>				Acct #		Totals:			Date		
						Meetings	360.00	Payroll		Meals	-
					Mileage	-				Other	-
					Meals	-				Meals	-
					Lodging	-				Lodging	-
					Other	-				Other	-
				Grand Total		360.00				-	

**Mileage is automatically calculated based on the number of miles entered.

***Credit card receipts must be turned in to the office within 24 hours of the charge or return to the District.

Phelan Piñon Hills Community Services District

BOARD STIPEND & EXPENSE VOUCHER/REPORT

AB1234 Compliant

2022

*MAXIMUM PAID @ \$120 PER MEETING DAY AND LIMITED TO 10 MEETINGS PER MONTH

Report of items paid for with District Credit Card***

Name: **Rebecca A Kujawa**

Date: **November 20, 2022**

Reimbursed @ 0.625

REIMBURSEMENT REQUESTED

CREDIT CARD EXPENSES

Date of mtg. or event	A	Expense Description / Business Purpose	*Meeting (\$120 or N/C)	Miles	Mileage**	Meals	Lodging	Other	Meals	Lodging	Other
11/02/22		Regular Board Meeting	120.00	10.20	6.38						
11/10/22		Solid Waster & Recycling Committee Meeting	120.00	0.00	-						
11/16/22		Regular Board Meeting	120.00	10.20	6.38						
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					-						
Totals			360.00	20.40	12.75	-	-	-	-	-	-

A: Board Approved? (section 2.4)

	Acct #		Totals:			Date
			Meetings	360.00		Payroll
			Mileage	12.75		Board Mtg
			Meals	-		Meals
			Lodging	-		Lodging
			Other	-		Other
			Grand Total	372.75		-

I certify the expenses listed above are related to my authorized travel according to the Phelan Piñon Hills Community Services District Policies.

Board member's signature below

Rebecca A Kujawa

Signature

**Mileage is automatically calculated based on the number of miles entered.

***Credit card receipts must be turned in to the office within 24 hours of the charge or return to the District.

Agenda Item 3c

Acceptance of October
Disbursements



Cash Disbursements Report

By Payment Number

Payment Dates 10/01/2022 - 10/31/2022

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
498	10/17/2022 10012022	KARBUR Reimb. Textbook Rental	Karyn M. Burgen	01-0-1-54260		51.59 51.59
499	10/17/2022 10012022	MUN DEN Dental Premium - Oct.	Municipal Dental Pool	01-0-0-14130		2,902.93 2,902.93
500	10/17/2022 09302022	REBKUJ Sept. Mileage - Board & ASBCSD Meetin...	Rebecca A. Kujawa	01-0-1-52212		38.75 38.75
501	10/26/2022 110122	MUN DEN Dental Premium - Nov.	Municipal Dental Pool	01-0-0-14130		2,902.93 2,902.93
502	10/26/2022 103122 103122 103122 103122	REBKUJ Oct. Mileage-Auto Exp Parks, Solid Was... Oct. Mileage - Board, Parks, Solid Waste... Oct. Mileage - Parks Meeting Oct. Mileage - Solid Waste Meeting	Rebecca A. Kujawa	01-0-1-52210 01-0-1-52212 22-0-1-52210 25-5-1-52210		31.88 -12.76 31.88 6.38 6.38
33133	10/13/2022 1407	ADD HEA Replaced Thermostat for W. Office Area	Addison Heating & Air Conditioning	22-2-2-54620		308.00 308.00
33134	10/13/2022 09302022 09302022	ASBCSD Oct. Meeting - Deborah Oct. Meeting - Kim	Assn of SB County Special Districts	01-0-1-52239 01-0-1-54440		70.00 35.00 35.00
33135	10/13/2022 23348	AVCOM Answering Svc. - Sept.	AVCOM Services Inc.	01-0-1-53150		97.00 97.00
33136	10/13/2022 733082 733082 733082	CALTOO Helium Cylinder Rental Helium Cylinder Rental Helium Cylinder Rental	C.T.W.S., LLC	01-1-9-54800 22-2-2-54800 25-5-1-54800	C0049 LABOR	292.00 97.34 97.33 97.33
33137	10/13/2022 093022 093022 4132201382	CIN UNI Uniform Rental Svcs. - Sept. Uniform Rental Svcs. - Sept. Vehicle Wash Station Supplies	Cintas Corporation	01-1-1-54680 22-2-1-54680 01-1-8-54710		643.54 560.35 46.90 36.29
33138	10/13/2022 109064	SBC PARCELS (1) Parcel Map Revision	County of San Bernardino	01-1-1-54830		2.00 2.00
33139	10/13/2022 AP0034-0002	SBC PUBWKS W/O AR0034 Sahara Rd Abandonment	County of San Bernardino	01-0-0-17000	C0002 COUNTY FEES	5,438.75 5,438.75
33140	10/13/2022 09302022	SBC LIENS (20) Lien Release Docs	County of San Bernardino	01-1-1-54830		400.00 400.00
33141	10/13/2022 740635-4538 740911-1564 741184-8478 741184-8478	CR&R Trash - Oasis Yard Oct Trash - Pinon Hills Park Oct. Trash - Phelan CSD Oct. Trash - Phelan CC Oct.	CR&R Incorporated	01-0-2-58110 22-0-2-58110 01-0-1-58110 22-0-2-58110		896.47 279.37 194.88 211.11 211.11
33142	10/13/2022 6507EC66-0006	STREAM Website Hosting - Oct.	Digital Deployment, Inc.	01-0-1-53170		300.00 300.00
33143	10/13/2022 09302022	DONBAR Reimb. - Parking Fee CSDA Conf.	Don Bartz	01-0-1-54470		54.00 54.00

Cash Disbursements Report

Payment Dates: 10/01/2022 - 10/31/2022

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
33144	10/13/2022 6196	EWIDEV Maintenance work, Pinon Hills C.C.	Ewing Development	22-2-2-54620		1,065.00 1,065.00
33145	10/13/2022 CAVIC85434	FASTEN Blue and White Marking Paint	Fastenal Company	01-1-2-54500		672.65 672.65
33146	10/13/2022 7095	FAUPRI (500) 2022 Plants Boklets	Faust Media Services LLC	22-2-1-54890		2,742.24 2,742.24
33147	10/13/2022 09302022	FRO 5072 Phones - Oasis Yard 9/25-10/24	Frontier Communications	01-1-1-58110		138.10 138.10
33148	10/13/2022 09302022	FRO 8637 Phones - Senior Center 9/19-10/18	Frontier Communications	22-0-1-58010		62.71 62.71
33149	10/13/2022 101-34774 101-57300-01	GAOSBO Weld Flanges for Well #11 Pump to Was... Well #11 Pump to Waste Line to Wash	G.A. Osborne Pipe & Supply Inc	01-1-2-54620 01-1-3-54620		2,712.81 325.19 2,387.62
33150	10/13/2022 10711256	GARDA Armored Svcs. - Oct.	Garda CL West, Inc	01-0-1-54200		661.64 661.64
33151	10/13/2022 26043	GEOMON Routine Samples - Sept.	GEO-Monitor, Inc.	01-1-4-53140		768.00 768.00
33152	10/13/2022 463	GREEAR Phelan Park Maint. - Oct.	GreenEarth Landscape	22-2-2-53150		45.00 45.00
33153	10/13/2022 100522 100522	HOPOFF (3) Office Desks Replaced-HR, Cust. Svc ... (3) Office Desks Replaced-HR, Cust. Svc ...	Hopper's Office	01-0-1-54530 25-5-1-54530		11,770.61 7,847.47 3,923.14
33154	10/13/2022 19334	IB CON Capacity Fee Study Report	IB Consulting, LLC	01-1-1-53150		525.00 525.00
33155	10/13/2022 S1059195-001 S1059204-001 S1059316-002 S1059316-003 S1059316-003 S1059428-001	INLWAT (3) 6x25 & (3) 8x25 Clamps for Mainbre... Parts to Replace a Mueller Hydrant (3) 8x7 1/2 Clamps 8" x 10" Flex Coupling (2) 12 x 12 Full Circle Repair Clamp Non-Inv Nuts to Replace Stolen on Hydr...	Inland Water Works Supply Co.	01-1-5-54620 01-1-2-54620 01-1-0-13010 01-1-0-13010 01-1-0-13010 01-1-2-54620		7,626.14 2,981.56 1,762.36 500.35 858.07 791.22 881.18
33156	10/13/2022 33899 34272	KTUA Phelan Park Clean (Grant) - Professional... Phelan Park Clean (Grant) - Professional...	KTU&A Planning & Landcape Architecture	22-2-1-53150 22-2-1-53150		3,303.75 2,932.50 371.25
33157	10/13/2022 58100135338	LES SCH Vactor #115 - (4) Tires Replaced	Les Schwab Tire Centers of Central CA, INC.	01-1-8-54710		935.25 935.25
33158	10/13/2022 093022 093022 093022 093022 093022	LOWES Inv #85364481 Parts for Fill Station SCE ... Inv #85383065 Socket Extension for Lea... Inv #70562393 Flat Bungees for Phun D... Inv #70562393 Flat Bungees for Phun D... Inv #70562393 Flat Bungees for Phun D...	Lowe's Credit	01-1-2-54620 01-1-6-54500 01-1-9-54800 22-2-2-54800 25-5-1-54800	C0049 OUTSIDE SERVIC	368.02 288.55 56.75 7.57 7.58 7.57
33159	10/13/2022 09302022 09302022 09302022 09302022 09302022 09302022	ANDTRU Liquid Sealant & Brush Paint 9V Batteries for Panels Blade, Bolts, Nuts Couplings for Well 6A Vent & Air Fresh Valve Nipples for C12 Couplings for Well 6A Vent & Air Fresh	Mills Hardware	01-0-1-54620 01-1-2-54500 01-1-2-54500 01-1-2-54500 01-1-2-54620 01-1-3-54620		772.91 192.82 17.22 2.36 7.53 81.28 11.84

Cash Disbursements Report

Payment Dates: 10/01/2022 - 10/31/2022

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	09302022	Black Paint & Brush Wire		01-1-4-54620		21.21
	09302022	Duct Tape for Sealing AC & 2B		01-1-5-54500		13.99
	09302022	Bolts, Nuts, Washers for 4B Bypass, Stat...		01-1-5-54620		43.92
	09302022	Couplings, Bolts, Nuts, Washers - 4B By...		01-1-5-54620		18.46
	09302022	Cable Tie & Fastening for Meter Reading		01-1-6-54620		27.99
	09302022	Plywood Sheet for Meter Reading		01-1-6-54620		22.63
	09302022	Tint Base, Paint, Liner Paint		22-2-2-54620		86.50
	09302022	Gloves		22-2-2-54620		38.45
	09302022	Squeegee & Pole Extension		22-2-2-54620		98.02
	09302022	Clearweld Syringe		22-2-2-54620		9.36
	09302022	Hole, Loops		22-2-2-54620		19.36
	09302022	Caulk & Bulb		22-2-2-54620		21.21
	09302022	(3) Paint Spray		22-2-2-54620		38.76
33161	10/13/2022 44031	MWA-OESTE 4th. Qrtr. Admin/Bio Fees	Mojave Basin Area	01-1-3-50010		4,212.96 4,212.96
33162	10/13/2022 44032	MWA-ALTO 4th. Qrtr. Admin/Bio Fees	Mojave Basin Area Watermaster	01-1-3-50010		408.03 408.03
33163	10/13/2022	NAPA	NAPA Auto Parts			364.07
	09302022	Trk #101 - Battery & Core Deposit		01-1-8-54710		215.33
	09302022	Vactor #115 Pressure Washer Oil Change		01-1-8-54710		92.87
	09302022	Vactor #110 Oil Filter		01-1-8-54710		33.70
	09302022	Trk #25 Turn Signal Light		01-1-8-54710		7.53
	09302022	Battery Warranty Adj.		01-1-8-54710		-158.09
	09302022	Vactor #115 Oil Change Items		01-1-8-54710		172.73
33164	10/13/2022 I-02051490	OFFSOL Boxes, White Out, Binder Clips, Paper	Office Solutions	01-0-1-54530		484.02 484.02
33165	10/13/2022	PETCAS - Petty Cash	Petty Cash			23.81
	093022	CA Highway Patrol - Accident Report Fee		01-0-1-53150		10.00
	093022	K. Sevy Postage		01-0-1-54860		-1.14
	093022	H. Childers Cash Overage		01-1-1-59310		-0.05
	093022	Pinon Hills Tire - Trk #26 Tire Repair		22-2-8-54710		15.00
33166	10/13/2022	PHEEXP	Phelan Express, Inc.			213.00
	39457	Truck 27 Oil Change		01-1-8-54710		121.08
	39547	Trk #28 Oil Change		01-1-8-54710		91.92
33167	10/13/2022	RACE	Race Communications			618.00
	RC754719	Phones/Internet- CSD Credit - Oct.		01-0-1-58010		-100.00
	RC754719	Phones/Internet- CSD - Oct.		01-0-1-58010		254.50
	RC754719	Phones/Internet-Shop - Oct.		01-1-1-58010		204.50
	RC754719	Phones/Internet- Phelan Credit - Oct.		22-0-1-58010		-200.00
	RC754719	Phones/Internet-Pinon CC - Oct.		22-0-1-58010		254.50
	RC754719	Phones/Internet-Phelan CC- Oct.		22-0-1-58010		204.50
33168	10/13/2022	REBEL	Rebel Oil Company, Inc.			7,114.89
	7057724	Fuel - 545 Gl., DSL - 150 Gl.		01-1-8-54410		3,902.05
	7058026	Fuel - 521 Gl.		01-1-8-54410		3,212.84
33169	10/13/2022	STE FIL	Steve A. Filarsky			1,582.50
	09302022	Legal Services - Sept.		01-0-1-53120		1,582.50
33170	10/13/2022	AQUA MET	Aqua Metric Sales Co			389,470.15
	INV0090764	(1,265) 3/4" Sensus 1 PERL		01-1-0-13010		189,271.38
	INV0090764	(21) 1 1/2" Sensus Meter		01-1-0-13010		10,667.73
	INV0090914	(500) 1" Iperl Meters		01-1-0-13010		82,261.74
	INV090913	(652) 1" Iperl Meters		01-1-0-13010		107,269.30

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
33171	10/13/2022	TOPNOT	Top Notch Networking, LLC			4,126.88
	26179	Software Support - Oct.		01-0-1-53170		3,167.80
	26255	New Computer for Billing Admit Tech		01-0-1-54770		959.08
33172	10/13/2022	TOP OPT	Top Option Pest Control			398.00
	2990	General Pest Control Oasis - Sept.		01-1-1-53150		98.00
	2991	General Pest Control CSD		01-0-1-53150		75.00
	2991	(3) Bee Removals		01-1-6-53150		225.00
33173	10/13/2022	TRICOM	Kiwanis Club International Inc			800.00
	10052022	Annual Veteran's Dinner		22-0-1-54920		400.00
	10052022	Annual Veteran's Dinner		25-5-1-54920		400.00
33174	10/13/2022	TURSEC	Turner Security, Inc			373.60
	216172	Monitoring Srvc. - Oct		01-0-1-53150		46.95
	216172	Monitoring Srvc. - Oct		01-1-2-53150		211.75
	216172	Monitoring Srvc. - Oct		22-2-2-53150		114.90
33175	10/13/2022	TYLBUS	Tyler Business Forms			495.29
	75147	Yr-End Tax Forms		01-0-1-54530		495.29
33176	10/13/2022	TYLTEC	Tyler Technologies, Inc			11,376.60
	025-396512	UB Insite Transaction Fees 7/1 - 9/30		01-1-6-53170		11,207.50
	025-396915	UB Smart Meters Notifications 7/1 - 9/30		01-1-6-53170		169.10
33177	10/13/2022	USA	Underground Service Alert of So. Cal.			893.55
	22-2301137	USA Dig Safe Regulatory Fee		01-1-1-53160		111.80
	920220551	(441) Tickets		01-1-2-53150		781.75
33178	10/13/2022	UNI SITE	United Site Services of California, Inc.			845.66
	INV-00977121	Porta Potties Rental for Covid Site		01-0-1-53150	C0086 OUTSIDE SVCS	422.83
	INV-01052001	Porta Potties Rental for Covid Site 10/3-...		01-0-1-53150	C0086 OUTSIDE SVCS	422.83
33179	10/13/2022	UNIVAR	UNIVAR INC.			2,059.19
	50608895	Liquid Chlorine - 560 Gl.		01-1-3-54500		2,059.19
33188	10/26/2022	BEN AG	Beneficial Ag Services			245.00
	33048	(1) Fine Mulch - 23 Tons		01-1-9-54800	C0049 OUTSIDE SERVIC	245.00
33189	10/26/2022	CALTOO	C.T.W.S., LLC			412.88
	735505	Welder Helmet & Jacket		01-1-2-54500		397.04
	735512	Welder Tip		01-1-5-54620		15.84
33190	10/26/2022	CINFIR	Cintas			312.98
	5129591699	First Aid Supplies - Shop		01-1-1-54500		312.98
33191	10/26/2022	CED	Consolidated Electrical Distributors Inc			2,630.63
	9085-1028231	Switchgear Parts for Well 6B		01-1-2-54620		1,491.45
	9085-1028234	Switchgear Parts for Well 3C		01-1-2-54620		1,139.18
33192	10/26/2022	DAVBAN	Dave Bang Associates Inc of California			11,929.87
	ca52533	Picnic table Shelter Repair/Replace Phel...		22-2-2-54620		11,929.87
33193	10/26/2022	VALLE	Don Gene Fish Jr.			1,750.00
	VVP-0396	Streaming Services - Sept.		01-0-1-53150	C0086 OUTSIDE SVCS	700.00
	VVP-0396	Streamed Eng Meeting Sept		01-7-7-53150		350.00
	VVP-0396	Streamed Movies at the Park Sept.		22-2-2-54800		350.00
	VVP-0396	Streamed Solid Waste Meeting Sept		25-5-1-54800		350.00
33194	10/26/2022	EI TOR	El Torito			603.40
	092622	September Safety Training		01-0-1-54260		603.40
33195	10/26/2022	FRO 3434	Frontier Communications			181.10
	103122	Phones - Telemetry 10/10 - 11/9		01-1-5-58010		181.10

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
33196	10/26/2022 103122	FRO 5743 Phones - Office 10/7 - 11/6	Frontier Communications	01-0-1-58010		82.12 82.12
33197	10/26/2022 101-10146	GAOSBO 4" Pump to Waste Material at Well #11	G.A. Osborne Pipe & Supply Inc	01-1-3-54620		855.25 855.25
33198	10/26/2022 29694	GENPUM Pull & Inspect Well #11 & Construct Ped...	General Pump Company, Inc.	01-1-3-54620		15,961.61 15,961.61
33199	10/26/2022 4432864	HARFRE Hand Tools for Trk #30	Central Purchasing LLC	01-1-2-54650		694.74 694.74
33200	10/26/2022 221770 221770 221770 221770 221770	INFOSE Postage - Sept. Printing - Sept. Postage & Printing - Sept. Postage & Printing - Sept. Postage & Printing - Sept.	Infosend Inc	01-1-6-54860 01-1-6-54890 01-1-9-54800 22-2-2-54800 25-5-1-54800	C0049 OUTSIDE SERVIC	6,949.64 2,807.99 1,275.54 409.53 1,637.74 818.84
33201	10/26/2022 S1054180-001 S1055390-015 S1059020-001 S1059087-001 S1059862-001 S1059980-001 S1060285-002 S1060353-001	INLWAT (1,000 Ft.) 1" CTS Poly Pipe (3) 48" Mueller Hydrant (2) Deep Socket Sets for Trucks 20 & 30 (25) 8 x 1 SS DS Brass Saddle Parts for Well #11 Pump to Waste Lines Non-Inventory Fire Hydrant Oil Non-Inventory (24) 4" Gaskets (36ft) 16" Pipe to Replace Bad Joints	Inland Water Works Supply Co.	01-1-0-13010 01-1-0-13010 01-1-2-54650 01-1-0-13010 01-1-3-54620 01-1-5-54620 01-1-2-54620 01-1-5-54620		26,833.46 1,777.88 12,302.90 592.63 5,387.50 3,689.36 346.80 77.58 3,064.41
33202	10/26/2022 102022 102022	MIN PRESS 2023 District Calendar, Qty. (1,000) 2023 District Calendar, Qty. (1,000)	Lee Maxton, Inc.	01-1-9-54800 25-5-1-54110		4,437.98 2,218.99 2,218.99
33203	10/26/2022 2022102 2022102 2022102	LIN SVC Janitorial Svcs. - CSD Oct. Janitorial Svcs. - Oasis Oct. Janitorial Svcs. - CC Windows Oct.	Richard J. Linsalato	01-0-1-54320 01-1-1-54320 22-0-1-54320		565.00 310.00 225.00 30.00
33204	10/26/2022 5403	LOP BRO Repair Asphalt Water Barrier Phelan C.C...	Lopez Bros, Inc.	22-2-2-54620		4,840.00 4,840.00
33205	10/26/2022 528604	PAP REC On-Site Shredding	Paper Recycling & Shredding Specialist	01-0-1-53150		68.00 68.00
33206	10/26/2022 39717 39769	PHEEXP Trk #19 Brakes Replaced Trk #20 Oil Change	Phelan Express, Inc.	01-1-8-54710 01-1-8-54710		581.40 459.32 122.08
33207	10/26/2022 3040204 7058655	REBEL Fuel - 625 Gl. Fuel - 390 Gl.	Rebel Oil Company, Inc.	01-1-8-54410 01-1-8-54410		5,197.87 3,236.12 1,961.75
33208	10/26/2022 72990 72990	SDRMA Vehicles Liability Discount FY 2022-23 Additional Vehicles Liability FY 2022-23	Special District Risk Management Authority	01-0-8-54380 01-0-8-54380		4,413.24 -232.27 4,645.51
33209	10/26/2022 110122 110122 110122	STAINS 0002 LTD/Life/AD&D - Nov. LTD/Life/AD&D - Nov. LTD/Life/AD&D - Nov.	Standard Insurance Company 0002	01-0-1-51230 01-7-7-51230 22-0-1-51230		1,059.08 888.99 101.05 69.04
33210	10/26/2022 43889R 77848	TESCON Site 4A Troubleshoot Digital Inputs Site 4B Troubleshoot Communication	Tesco Controls, Inc	01-1-2-54620 01-1-2-54620		8,257.80 1,291.61 2,263.60

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	77849	Site 2A & 4B Radio Swap Site		01-1-2-54620		1,045.40
	77880	Scada Repairs for Well #2, 3 & 5		01-1-2-54620		3,657.19
33211	10/26/2022	TOPNOT	Top Notch Networking, LLC			449.22
	VolP1605043	Office Phones 10/20 - 11/19		01-0-1-58010		449.22
33212	10/26/2022	TRLS	TRLS Engineering, Inc			5,940.00
	4295	Sonora/Nielson Rd. Survey		01-1-1-53150		5,940.00
33213	10/26/2022	IMA SOU	Visual Edge, Inc.			708.59
	25AR1521742	Base Rate & Copies		01-0-1-53150		708.59
33214	10/26/2022	XEROX	Xerox Corporation			280.55
	3553579	Copier Lease 10/12 - 11/11		01-0-1-54300		280.55
DFT0011399	10/4/2022	VER FLEET	Verizon Connect Fleet USA, LLC			322.15
	344000031608	Fleet GPS - Aug.		01-1-8-54300		322.15
DFT0011401	10/3/2022	FBC-MICHAEL	First Bank Card			342.16
	093022	DOT - MCS -150 Renewal		01-1-8-54710		188.57
	093022	Safelite Auto Glass - Tkr #22 Windshield...		01-1-8-54710		153.59
DFT0011402	10/3/2022	FBC-CHRIS	First Bank Card			407.32
	09302022	Haz-Mat Class A Training		01-1-2-54290		99.00
	09302022	Antiglare Screens for Field Trucks		01-1-2-54500		10.76
	09302022	SCE Transformer - Fill Station		01-1-2-54620		113.05
	09302022	Socket for Pipe Tapper		01-1-2-54650		73.00
	09302022	Amazon Impact & Drive		01-1-2-54650		43.03
	09302022	Amazon - Item Never Received		01-1-2-54650		-12.90
	09302022	Socket for Tapper		01-1-2-54650		12.90
	09302022	Backhoe Tire Repair		01-1-8-54710		68.48
DFT0011403	10/3/2022	FBC-DEBORAH	First Bank Card			1,125.00
	09302022	ACWA Conference Registration		01-0-1-52239		1,125.00
DFT0011404	10/3/2022	FBC-GEORGE	First Bank Card			4,631.90
	09302022	Acrobat Pro		01-0-1-53170		118.93
	09302022	Rick's Cafe - Lunch Meeting		01-0-1-54440		42.54
	09302022	Rick's Roadside Cafe - Lunch Meeting		01-0-1-54440		124.45
	09302022	Rick's Cafe - Staff Lunch Meeting		01-0-1-54440		82.07
	09302022	Acrobat Pro		01-1-1-53170		33.98
	09302022	Apple iCloud - Expanded Cloud Space for..		01-1-1-54230		0.99
	09302022	EOU Convenience Fee		01-1-1-54260		77.96
	09302022	EOU - Jen's School		01-1-1-54260		3,898.00
	09302022	Car Wash - Team Speed Wash		01-1-8-54710		14.00
	09302022	Environmental Health Svcs. - Phun Days...		01-1-9-54800	C0049 OUTSIDE SERVIC	68.34
	09302022	Acrobat Pro		01-7-7-53170		33.98
	09302022	Environmental Health Svcs. - Phun Days...		22-2-2-54800		68.33
	09302022	Environmental Health Svcs. - Phun Days...		25-5-1-54800		68.33
DFT0011405	10/3/2022	FBC-KATHLEEN	First Bank Card			930.00
	09302022	ACWA Conference Registration		01-0-1-52238		930.00
DFT0011406	10/3/2022	FBC-LORI	First Bank Card			255.00
	09302022	PTI - Internal Controls Webinar - A. Ro...		01-0-1-54260		105.00
	09302022	CSMFO - Budget Award		01-0-1-54530		150.00
DFT0011407	10/3/2022	FBC-SEAN	First Bank Card			5,373.30
	09302022	Magnets for Hard to Locate Meters		01-0-0-17000	C0084 OUTSIDE SVCS	25.60
	09302022	DE for Ants for Meter Installs		01-0-0-17000	C0084 OUTSIDE SVCS	42.21
	09302022	Mexico Lindo - Staff Meeting		01-0-1-54440		109.20
	09302022	Service Fee for EOU		01-1-1-54200		77.96
	09302022	EOU - Books for Fall Semester		01-1-1-54260		267.49

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	09302022	OSHA Competent Person for Trench Exc...		01-1-1-54260		49.99
	09302022	EOU Fall Semester 2022		01-1-1-54260		3,898.00
	09302022	Skillet Cafe - Lunch for 16" Main Break		01-1-2-54500		96.58
	09302022	Quicksaw Repair for Trk #24 Saw 14"		01-1-2-54620		264.88
	09302022	Face Shields for Staff for C12		01-1-2-54620		197.88
	09302022	Special PVC Cutters for Customer Svc. in...		01-1-6-54650		43.09
	09302022	Truck 29/30 Floor Mats		01-1-8-54710		274.71
	09302022	Home Depot- First Aid Kits for Trk 16,21...		01-1-8-54710		25.71
DFT0011408	10/3/2022	FBC-STEVE	First Bank Card			1,182.85
	09302022	Mexico Lindo - Staff Meeting		01-0-1-54440		117.14
	09302022	Amazon (4) Brackets		22-2-2-54620		30.12
	09302022	Amazon Wallplates & Cover		22-2-2-54620		82.38
	09302022	Amazon - Masque Revive Decorator Co...		22-2-2-54620		96.72
	09302022	Amazon Wallplate & Frame		22-2-2-54620		145.75
	09302022	Amazon - Touch Up		22-2-2-54620		19.14
	09302022	Amazon - Decorator Cover		22-2-2-54620		48.36
	09302022	Lowes - Cleaner, Pads, Purdy, Grafitti R...		22-2-2-54620		273.55
	09302022	Amazon - Outlets & Thermometers		22-2-2-54650		57.07
	09302022	Webstaurant - Beverage Dispenser		22-2-2-54800		312.62
DFT0011409	10/3/2022	FBC-DON	First Bank Card			3,950.33
	093022	ACWA Conference Registration for M. R...		01-0-1-52235		930.00
	093022	Chevron - Fuel		01-0-1-54140		99.99
	093022	Shell - Fuel		01-0-1-54140		189.17
	093022	Chevron - Fuel		01-0-1-54140		99.84
	093022	Shell - Fuel		01-0-1-54140		176.45
	093022	ACWA Conference Registration		01-0-1-54260		930.00
	093022	Ricks Cafe - Personnel Meeting		01-0-1-54440		61.57
	093022	Ricks Cafe - Meeting with Deborah		01-0-1-54440		38.03
	093022	Ricks Cafe - Staff Meeting		01-0-1-54440		62.23
	093022	Ricks Cafe - Meeting with Kim & George		01-0-1-54440		56.72
	093022	SSP America - CSDA Committe Expense		01-0-1-54470		59.42
	093022	Kesh Cab - CSDA Committe Transportat...		01-0-1-54470		80.00
	093022	Southwest Airlines - CSDA Committe		01-0-1-54470		152.95
	093022	Southwest Airlines - CSDA Committe		01-0-1-54470		245.96
	093022	Southwest Airlines - CSDA Committe		01-0-1-54470		375.95
	093022	Hyatt Regency - CSDA Committe Stay		01-0-1-54470		392.05
DFT0011410	10/3/2022	FBC-KIM	First Bank Card			4,214.10
	093022	Dropbox Subscription (3) Licenses		01-0-1-53170		540.00
	093022	Zoom - Cloud Recording		01-0-1-53170	C0086 OUTSIDE SVCS	159.96
	093022	Calendar Wiz		01-0-1-53170		14.00
	093022	EOU - Fall Semester for K. Sevy		01-0-1-54260		2,439.84
	093022	Amazon - Cabinet		01-0-1-54530		119.24
	093022	Amazon - Seat Cushion		01-0-1-54530		49.51
	093022	Amazon - Paper Towels		01-0-1-54530		24.57
	093022	Amazon - Speaker		01-0-1-54530		34.46
	093022	Amazon - Cookies		01-0-1-54530		39.11
	093022	Amazon - USB Cable		01-0-1-54530		23.68
	093022	Amazon - Post It Flags		01-0-1-54530		18.53
	093022	Amazon Refund		01-0-1-54530		-19.18
	093022	Amazon - Key Tags		01-0-1-54530		10.76
	093022	Pizza Factory - for Board Meeting		01-0-1-54530		54.41
	093022	Amazon - Paper Bowls, Binders, Plates, ...		01-0-1-54530		97.58
	093022	Pitney Bowes - Red Ink for Postage Mac...		01-0-1-54530		183.15
	093022	Amazon - Coffee Filters		01-0-1-54530		16.53
	093022	Amazon - Spoons		01-0-1-54530		10.76
	093022	Cert Mail - Postage		01-0-1-54860		16.86
	093022	Cert Mail - Postage		01-0-1-54860		7.21

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	093022	Cet Mail - Postage		01-0-1-54860		5.62
	093022	Ceert Mail - Postage		01-0-1-54860		5.62
	093022	Cert Mail - Postage		01-0-1-54860		5.62
	093022	Cert Mail - Postage		01-0-1-54860		16.34
	093022	CSDA - Supervisory Skills Webinar		01-1-1-54260		125.00
	093022	CSDA - Supervisory Skills Webinar for C....		01-1-1-54260		125.00
	093022	Cert Mail - Backflow Letters Postage		01-1-6-54860		28.10
	093022	Cert Mail Leak Letters Postage		01-1-6-54860		61.82
DFT0011411	10/13/2022 9917182410	VER AIR Phones - Jet Packs, Tablets & On-Call Se...	Verizon Wireless	01-1-1-58010		989.05 989.05
DFT0011412	10/4/2022 356000033583	VER FLEET Fleet GPS - Sept.	Verizon Connect Fleet USA, LLC	01-1-8-54300		307.01 307.01
DFT0011413	10/3/2022	FBC-JENNIFER	First Bank Card			4,251.65
	093022	Stater Bros - Training Supplies		01-0-1-54260		10.44
	093022	Amazon - Dec. Staff Training Supplies		01-0-1-54530		13.98
	093022	Amazon - Screen Protector for Don's Ip...		01-0-1-54530		13.45
	093022	Vista Print - Business Cards for Kim		01-0-1-54530		29.84
	093022	Zazzle - Name Plate for Kim		01-0-1-54530		25.70
	093022	Amazon - Book for Sean's School		01-1-1-54260		32.14
	093022	1 Stop Fix - Ipad Repair		01-1-1-54500		227.23
	093022	Amazon - Ipad Protector for Mike		01-1-1-54530		9.69
	093022	Amazon - Ipad Screen Protector (Paul)		01-1-1-54530		20.45
	093022	Amazon - Gallon Tank		01-1-2-54500		129.16
	093022	Amazon - Makita Blade		01-1-2-54650		276.04
	093022	Runnings Boards - Trk #29 & #30		01-1-8-54710		322.15
	093022	Amazon - Ballon Ribbon for Phun Day		01-1-9-54800	C0049 OUTSIDE SERVIC	14.63
	093022	4 Imprint - Phun Day Giveaways		01-1-9-54800	C0049 OUTSIDE SERVIC	95.80
	093022	Dicks - Water Bottles for Phun Day		01-1-9-54800	C0049 OUTSIDE SERVIC	6.45
	093022	Sticker Mule - Buttons		01-1-9-54800	C0049 OUTSIDE SERVIC	58.62
	093022	Vista Print - Vinyl Banner		01-1-9-54800	C0049 OUTSIDE SERVIC	82.99
	093022	Amazon - Phun Day Raffle Gifts		01-1-9-54800	C0049 OUTSIDE SERVIC	84.07
	093022	Buy Bulk - Conservation Giveaways		01-1-9-54800	C0049 OUTSIDE SERVIC	274.80
	093022	Dicks - Phun Day Gift Card		01-1-9-54800	C0049 OUTSIDE SERVIC	33.34
	093022	ESRI Conference Registration Fee		01-7-7-54260		200.00
	093022	EOU - Units Fee		01-7-7-54260		153.00
	093022	Amazon - School Books		01-7-7-54260		32.21
	093022	Amazon - School Book for Jen		01-7-7-54260		166.38
	093022	Amazon - Screen Protector for George's ..		01-7-7-54530		13.46
	093022	Amazon - Water Kettle for Christmas Tr...		22-2-2-54800		60.32
	093022	Restaurantware - Cups for Christmas Tr...		22-2-2-54800		146.95
	093022	Amazon - Christmas Tree Ceremony Su...		22-2-2-54800		241.28
	093022	4 All Proms - Parks Giveaways		22-2-2-54800		420.23
	093022	Vista Print - Vinyl Banner		22-2-2-54800		82.99
	093022	Amazon - Phun Day Raffle Gifts		22-2-2-54800		84.06
	093022	Webstaurant - Christmas Tree Ceremon...		22-2-2-54800		155.79
	093022	4 Imprint - Phun Day Giveaways		22-2-2-54800		95.80
	093022	Dicks - Water Bottles for Phun Day		22-2-2-54800		6.45
	093022	Dicks - Phun Day Gift Card		22-2-2-54800		33.33
	093022	Amazon Candy Canes for Christmas Tree...		22-2-2-54800		35.32
	093022	Amazon - Ballon Ribbon for Phun Day		22-2-2-54800		14.62
	093022	Sticker Mule - Buttons		22-2-2-54800		69.62
	093022	Amazon - Phun Day Raffle Gifts		25-5-1-54800		84.07
	093022	Amazon - Ballon Ribbon for Phun Day		25-5-1-54800		14.62
	093022	4 Imprint - Phun Day Giveaways		25-5-1-54800		95.80
	093022	Dicks - Phun Day Gift Card		25-5-1-54800		33.33
	093022	Vista Print - Vinyl Banner		25-5-1-54800		82.99
	093022	Dicks - Water Bottles for Phun Day		25-5-1-54800		6.45

Cash Disbursements Report

Payment Dates: 10/01/2022 - 10/31/2022

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	093022	Sticker Mule - Buttons		25-5-1-54800		161.61
DFT0011414	10/13/2022	SCE 2439-1773	Southern California Edison			19.04
	09302022	Electricity - Phelan Park 8/25-9/25		22-0-2-58110		19.04
DFT0011415	10/13/2022	SCE 3752-2894	Southern California Edison			126.54
	09302022	Electricity - N. Dairy Mobile 8/30-9/28		01-1-3-58110		126.54
DFT0011416	10/13/2022	SCE 4241-7012	Southern California Edison			214.75
	09302022	Electricity - S. Dairy Mobile 8/30-9/28		01-1-3-58110		214.75
DFT0011417	10/13/2022	SCE 5917-6455	Southern California Edison			24.15
	09302022	Electricity - Phelan Park St. Lights 9/1-9/...22-2-2-58110				24.15
DFT0011418	10/13/2022	SCE 7441-5755	Southern California Edison			433.15
	09302022	Electricity - Pinon Hills CC		22-0-2-58110		433.15
DFT0011419	10/13/2022	SCE 8092-3468	Southern California Edison			594.61
	09302022	Electricity - NW Dairy Mobile 8/30-9/28		01-1-3-58110		594.61
DFT0011420	10/10/2022	SCE 8362-7804	Southern California Edison			605.40
	09302022	Electricity Solar Meter		01-1-3-58110		617.61
	09302022	Electricity Credits		01-1-3-58115		-12.21
DFT0011421	10/13/2022	SCE 9515-2666	Southern California Edison			7,166.84
	09302022	Electricity - Wells, Tanks		01-1-3-58110		8,025.96
	09302022	Electricity - Credits		01-1-3-58115		-2,308.51
	09302022	Electricity - St. Lights		23-3-2-58210		1,449.39
DFT0011422	10/13/2022	SCE 9515-2666	Southern California Edison			106,492.76
	09302022-1	Electricity - Wells, Tanks Sep		01-1-3-58110		138,968.42
	09302022-1	Electricity - Credits-Sep		01-1-3-58115		-33,925.05
	09302022-1	Electricity - St. Lights -Sep		23-3-2-58210		1,449.39
DFT0011423	10/13/2022	SCE 9587-0653	Southern California Edison			1,765.49
	09302022	Electricity - Office		01-0-1-58110		2,163.49
	09302022	Electricity - Solar Credit		01-1-3-58115		-398.00
DFT0011424	10/13/2022	SCE 1613-6373	Southern California Edison			15.77
	093022	Electricity - R/R Crossings 9/1 - 9/30		23-0-2-58210		15.77
DFT0011425	10/13/2022	SCE 1078-5254	Southern California Edison			488.08
	093022	Electricity - CC & CSD 9/8 - 10/6		22-0-2-58110		488.08
DFT0011426	10/3/2022	FBC-KIM	First Bank Card			1,231.93
	23459734	Conservation/Solid Waste Giveaways		01-1-9-54800		357.67
	23459734	Conservation/Solid Waste Giveaways		25-5-1-54800		357.67
	23460315	4Imprint - Water Conservation Giveaway		01-0-9-54800		516.59
DFT0011427	10/3/2022	FBC-MICHAEL	First Bank Card			2,775.12
	090722	CPO - (3) Impact Guns for Trks #20, 28 &..		01-1-2-54650		1,706.76
	366721	ACE Tools - 14" Quick Saw for Trk #28		01-1-2-54650		1,068.36
DFT0011428	10/3/2022	FBC-CHRIS	First Bank Card			3,521.93
	090622	Safelite - Windshield Trk# 20		01-1-8-54710		952.59
	157101	Jensen-Transformer Pad for Fill Station E..		01-1-2-54620		2,036.48
	733225	LED Stop/Slow Traffic Paddles		01-1-2-54500		532.86
DFT0011429	10/13/2022	VER AIR	Verizon Wireless			3,361.50
	9917182410-2	IPad for General Manager		01-0-1-54530		1,680.75
	9917182410-2	IPad for Engineering		01-7-7-54530		1,680.75
DFT0011431	10/13/2022	CALPERS 457	California Public Employees' Deferred Compensation Plan			175.00
	INV0005071	Cal PERS 457/ Employer Plan: 450 717 - ...		01-1-0-24560		158.76
	INV0005071	Cal PERS 457/ Employer Plan: 450 717 - ...		22-2-0-24560		10.87

Cash Disbursements Report

Payment Dates: 10/01/2022 - 10/31/2022

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	INV0005071	Cal PERS 457/ Employer Plan: 450 717 - ...		25-5-0-24560		5.37
DFT0011432	10/13/2022	CALPERS	Calif Public Employees' Retirement System			2,976.14
	INV0005072	CalPERS/Employee Portion(EE)		01-1-0-24530		2,299.48
	INV0005072	CalPERS/Employee Portion(EE)		01-7-0-24530		258.15
	INV0005072	CalPERS/Employee Portion(EE)		22-2-0-24530		240.62
	INV0005072	CalPERS/Employee Portion(EE)		25-5-0-24530		177.89
DFT0011433	10/13/2022	CALPERS	Calif Public Employees' Retirement System			3,479.98
	INV0005073	CalPERS/Employee Portion(ER)		01-1-0-24530		2,691.34
	INV0005073	CalPERS/Employee Portion(ER)		01-7-0-24530		394.11
	INV0005073	CalPERS/Employee Portion(ER)		22-2-0-24530		364.29
	INV0005073	CalPERS/Employee Portion(ER)		25-5-0-24530		30.24
DFT0011434	10/13/2022	CALPERS	Calif Public Employees' Retirement System			8,169.83
	INV0005074	CalPERS/Employer Portion		01-1-0-24530		6,287.43
	INV0005074	CalPERS/Employer Portion		01-7-0-24530		856.65
	INV0005074	CalPERS/Employer Portion		22-2-0-24530		788.69
	INV0005074	CalPERS/Employer Portion		25-5-0-24530		237.06
DFT0011435	10/13/2022	CALPERS	Calif Public Employees' Retirement System			23.25
	INV0005075	CalPERS Retirement/ Survivor Benefits		01-1-0-24530		17.57
	INV0005075	CalPERS Retirement/ Survivor Benefits		01-7-0-24530		2.21
	INV0005075	CalPERS Retirement/ Survivor Benefits		22-2-0-24530		2.77
	INV0005075	CalPERS Retirement/ Survivor Benefits		25-5-0-24530		0.70
DFT0011436	10/13/2022	CALPERS 457	California Public Employees' Deferred Compensation Plan			136.03
	INV0005076	457 Loan Payback		01-1-0-24560		136.03
DFT0011437	10/13/2022	EDD	Employment Development Department			924.65
	INV0005077	State Disability Ins - Payroll Taxes		01-0-0-24510		924.65
DFT0011438	10/13/2022	IRS	Internal Revenue Service			59.52
	INV0005078	Social Security - Payroll Taxes		01-0-0-24510		59.52
DFT0011439	10/13/2022	EDD	Employment Development Department			4,672.11
	INV0005079	CA State Income Tax - Payroll Taxes		01-0-0-24510		4,672.11
DFT0011440	10/13/2022	IRS	Internal Revenue Service			3,270.22
	INV0005080	Medicare - Payroll Taxes		01-0-0-24510		3,270.22
DFT0011441	10/13/2022	IRS	Internal Revenue Service			11,351.34
	INV0005081	Federal Income Tax - Payroll Taxes		01-0-0-24510		11,351.34
DFT0011442	10/19/2022	THEGAS	The Gas Company			68.52
	092822-6056	Gas - Pinon Hills CC 8/29 - 9/28		22-0-2-58110		68.52
DFT0011443	10/19/2022	THEGAS	The Gas Company			14.79
	092822-6781	Gas - Pinon Hills Fire 8/29 - 9/28		22-0-2-58110		14.79
DFT0011444	10/11/2022	WEST GOV UNI	Western Governors University			3,775.00
	101122	Fall Semester Reg. (4) Classes A. Williams		01-0-1-54260		3,775.00
DFT0011445	10/27/2022	THEGAS	The Gas Company			23.95
	102022-4084	Gas - Phelan Sr. Ctr. 9/21 - 10/20		22-0-2-58110		23.95
DFT0011446	10/27/2022	THEGAS	The Gas Company			68.36
	102022-4585	Gas - Phelan CC 9/21 - 10/20		22-0-2-58110		68.36
DFT0011447	10/28/2022	CalPERS Health	California Public Employees' Retirement System			3,378.47
	110122 NonPERS	NonPERS Health Premium - Nov.		01-0-0-14130		3,367.36
	110122 NonPERS	NonPERS Health Premium Admin Fee - ...		01-0-1-51230		11.11
DFT0011448	10/28/2022	CalPERS Health	California Public Employees' Retirement System			37,093.14
	110122 PERS	PERS Health Premium - Nov.		01-0-0-14130		36,916.78

Cash Disbursements Report

Payment Dates: 10/01/2022 - 10/31/2022

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	110122 PERS	PERS Health Premium Admin Fee - Nov.		01-0-1-51230		124.21
	110122 PERS	PERS Health Shared Premium - Nov.		01-1-1-51230		52.15
DFT0011449	10/26/2022 6061959	AME FID Flex Spending 9/30	American Fidelity Assurance Company	01-0-0-24580		257.78 257.78
DFT0011450	10/27/2022 6063668	AME FID Flex Spending 10/15	American Fidelity Assurance Company	01-0-0-24580		257.78 257.78
DFT0011451	10/25/2022 D513709	AME SUP Supplemental Life Insurace - Oct.	American Fidelity Assurance	01-0-0-24580		407.54 407.54
DFT0011452	10/25/2022 816322924	VSP Vision Insurance - Nov.	Vision Service Plan	01-0-0-14130		453.25 453.25
DFT0011453	10/28/2022 INV0005082 INV0005082 INV0005082	CALPERS 457 Cal PERS 457/ Employer Plan: 450 717 - ... Cal PERS 457/ Employer Plan: 450 717 - ... Cal PERS 457/ Employer Plan: 450 717 - ...	California Public Employees' Deferred Compensation Plan	01-1-0-24560 22-2-0-24560 25-5-0-24560		175.00 165.63 3.74 5.63
DFT0011454	10/28/2022 INV0005083 INV0005083 INV0005083 INV0005083	CALPERS CalPERS/Employee Portion(EE) CalPERS/Employee Portion(EE) CalPERS/Employee Portion(EE) CalPERS/Employee Portion(EE)	Calif Public Employees' Retirement System	01-1-0-24530 01-7-0-24530 22-2-0-24530 25-5-0-24530		2,986.04 2,348.43 259.91 177.03 200.67
DFT0011455	10/28/2022 INV0005084 INV0005084 INV0005084	CALPERS CalPERS/Employee Portion(ER) CalPERS/Employee Portion(ER) CalPERS/Employee Portion(ER)	Calif Public Employees' Retirement System	01-1-0-24530 01-7-0-24530 22-2-0-24530		3,493.63 2,770.77 396.33 326.53
DFT0011456	10/28/2022 INV0005085 INV0005085 INV0005085 INV0005085	CALPERS CalPERS/Employer Portion CalPERS/Employer Portion CalPERS/Employer Portion CalPERS/Employer Portion	Calif Public Employees' Retirement System	01-1-0-24530 01-7-0-24530 22-2-0-24530 25-5-0-24530		8,200.56 6,448.74 861.82 667.92 222.08
DFT0011457	10/28/2022 INV0005086 INV0005086 INV0005086 INV0005086	CALPERS CalPERS Retirement/ Survivor Benefits CalPERS Retirement/ Survivor Benefits CalPERS Retirement/ Survivor Benefits CalPERS Retirement/ Survivor Benefits	Calif Public Employees' Retirement System	01-1-0-24530 01-7-0-24530 22-2-0-24530 25-5-0-24530		23.25 18.25 2.15 2.23 0.62
DFT0011458	10/28/2022 INV0005087	CALPERS 457 457 Loan Payback	California Public Employees' Deferred Compensation Plan	01-1-0-24560		136.03 136.03
DFT0011459	10/28/2022 INV0005088	EDD State Disability Ins - Payroll Taxes	Employment Development Department	01-0-0-24510		867.94 867.94
DFT0011460	10/28/2022 INV0005089	IRS Social Security - Payroll Taxes	Internal Revenue Service	01-0-0-24510		74.40 74.40
DFT0011461	10/28/2022 INV0005090	EDD CA State Income Tax - Payroll Taxes	Employment Development Department	01-0-0-24510		3,789.36 3,789.36
DFT0011462	10/28/2022 INV0005091	IRS Medicare - Payroll Taxes	Internal Revenue Service	01-0-0-24510		2,890.38 2,890.38
DFT0011463	10/28/2022 INV0005092	IRS Federal Income Tax - Payroll Taxes	Internal Revenue Service	01-0-0-24510		10,602.10 10,602.10
Payment Total:						852,095.50

Report Summary

Fund Summary

Fund	Payment Amount
01 - WATER FUND	805,774.15
22 - PARKS & RECREATION	34,353.62
23 - STREET LIGHTING	2,914.55
25 - SOLID WASTE	9,607.38
Grand Total:	852,649.70

Account Summary

Account Number	Account Name	Payment Amount
01-0-0-14130	Prepaid Benefit	46,543.25
01-0-0-17000	CIP Enterprise Funds	5,506.56
01-0-0-24510	Payroll Tax Payable	38,502.02
01-0-0-24580	Supplemental Ins W/H Pa...	923.10
01-0-1-51230	Employee Group Insurance	1,024.31
01-0-1-52210	Board Exp - Auto Expense	-12.76
01-0-1-52212	Board - Auto Expense/Kuj...	70.63
01-0-1-52235	Board - Education,Trainin...	930.00
01-0-1-52238	Board - Education,Trainin...	930.00
01-0-1-52239	Board - Education,Trainin...	1,160.00
01-0-1-53120	Legal Services	1,582.50
01-0-1-53150	Outside Service	2,551.20
01-0-1-53170	Software Support	4,300.69
01-0-1-54140	Auto Expense	565.45
01-0-1-54200	Credit Card Fee & Bank C...	661.64
01-0-1-54260	Education & Training	7,915.27
01-0-1-54300	Equipment Rental / Lease	280.55
01-0-1-54320	General Maintenance	310.00
01-0-1-54440	Meeting, Seminar & Suppl...	728.95
01-0-1-54470	Travel Expense	1,360.33
01-0-1-54530	Office Supplies	11,403.61
01-0-1-54620	Repair & Maintenance	192.82
01-0-1-54770	Computer & Equip Maint...	959.08
01-0-1-54860	Postage & Mailing	56.13
01-0-1-58010	Telephone	685.84
01-0-1-58110	Utilities	2,374.60
01-0-2-58110	Utilities	279.37
01-0-8-54380	Insurance - Vehicle	4,413.24
01-0-9-54800	Programs (Wtr Conservati...	516.59
01-1-0-13010	Inventory - Water Field Pa...	411,088.07
01-1-0-24530	Retirement W/H Payable	22,882.01
01-1-0-24560	Retirement 457 W/H Pay...	596.45
01-1-1-51230	Employee Group Insurance	52.15
01-1-1-53150	Outside Service	6,563.00
01-1-1-53160	Permits & Fees	111.80
01-1-1-53170	Software Support	33.98
01-1-1-54200	Credit Card Fee & Bank C...	77.96
01-1-1-54230	Dues & Subscriptions	0.99
01-1-1-54260	Education & Training	8,473.58
01-1-1-54320	General Maintenance	225.00
01-1-1-54500	Operating Supplies	540.21
01-1-1-54530	Office Supplies	30.14
01-1-1-54680	Uniforms	560.35
01-1-1-54830	State & County Fees & Se...	402.00
01-1-1-58010	Telephone	1,193.55
01-1-1-58110	Utilities	138.10
01-1-1-59310	Other Operating Expenses	-0.05
01-1-2-53150	Outside Service	993.50
01-1-2-54290	Employment Expense	99.00

Account Summary

Account Number	Account Name	Payment Amount
01-1-2-54500	Operating Supplies	1,866.16
01-1-2-54620	Repair & Maintenance	16,916.86
01-1-2-54650	Small Tools	4,454.56
01-1-3-50010	MWA/AVW Admin. & Bio ...	4,620.99
01-1-3-54500	Operating Supplies	2,059.19
01-1-3-54620	Repair & Maintenance	22,905.68
01-1-3-58110	Utilities	148,547.89
01-1-3-58115	Utilities - Solar Credits	-36,643.77
01-1-4-53140	Laboratory Analysis	768.00
01-1-4-54620	Repair & Maintenance	21.21
01-1-5-54500	Operating Supplies	13.99
01-1-5-54620	Repair & Maintenance	6,470.99
01-1-5-58010	Telephone	181.10
01-1-6-53150	Outside Service	225.00
01-1-6-53170	Software Support	11,376.60
01-1-6-54500	Operating Supplies	56.75
01-1-6-54620	Repair & Maintenance	50.62
01-1-6-54650	Small Tools	43.09
01-1-6-54860	Postage & Mailing	2,897.91
01-1-6-54890	Printing	1,275.54
01-1-8-54300	Equipment Rental / Lease	629.16
01-1-8-54410	Fuel Costs	12,312.76
01-1-8-54710	Vehicle Maintenance	4,129.81
01-1-9-54800	Programs (Wtr Conservati...	4,055.14
01-7-0-24530	Retirement W/H Payable	3,031.33
01-7-7-51230	Employee Group Insurance	101.05
01-7-7-53150	Outside Service	350.00
01-7-7-53170	Software Support	33.98
01-7-7-54260	Education & Training	551.59
01-7-7-54530	Office Supplies	1,694.21
22-0-1-51230	Employee Group Insurance	69.04
22-0-1-52210	Board Exp - Auto Expense	6.38
22-0-1-54320	General Maintenance	30.00
22-0-1-54920	Public Relation	400.00
22-0-1-58010	Telephone	321.71
22-0-2-58110	Utilities	1,521.88
22-2-0-24530	Retirement W/H Payable	2,570.08
22-2-0-24560	Retirement 457 W/H Pay...	14.61
22-2-1-53150	Outside Service	3,303.75
22-2-1-54680	Uniforms	46.90
22-2-1-54890	Printing	2,742.24
22-2-2-53150	Outside Service	159.90
22-2-2-54620	Repair & Maintenance	19,150.55
22-2-2-54650	Small Tools	57.07
22-2-2-54800	Programs (Park & Rec)	3,920.36
22-2-2-58110	Utilities	24.15
22-2-8-54710	Vehicle Maintenance	15.00
23-0-2-58210	Utilities - Street Lights	15.77
23-3-2-58210	Utilities - Street Lights	2,898.78
25-5-0-24530	Retirement W/H Payable	869.26
25-5-0-24560	Retirement 457 W/H Pay...	11.00
25-5-1-52210	Board Exp - Auto Expense	6.38
25-5-1-54110	Advertising	2,218.99
25-5-1-54530	Office Supplies	3,923.14
25-5-1-54800	Programs (Solid Waste)	2,178.61
25-5-1-54920	Public Relation	400.00
	Grand Total:	852,649.70

Project Account Summary

Project Account Key	Payment Amount
None	843,959.04
C0002 COUNTY FEES	5,438.75
C0049 LABOR	97.34
C0049 OUTSIDE SERVIC	1,381.14
C0084 OUTSIDE SVCS	67.81
C0086 OUTSIDE SVCS	1,705.62
Grand Total:	852,649.70

Agenda Item 3d

Acceptance of November
Disbursements



Cash Disbursements Report

By Payment Number

Payment Dates 11/01/2022 - 11/30/2022

Payment Number	Payment Date	Vendor #	Description	Vendor Name	Account Number	Project Account Key	Payment Amount
Payment Number	Payable Number	Description	Vendor Name	Account Number			Item Amount
503	11/9/2022	DELAROSA	Antonio De La Rosa				156.63
	103122	Reimb. - ESRI Conference Meals Oct.		01-7-7-54470			42.48
	103122	Reimb. - ESRI Conference Miles Oct.		01-7-7-54470			26.25
	110122	Reimb. - ESRI Conference Miles Nov.		01-7-7-54470			26.25
	110122	Reimb. - ESRI Conference Meals Nov.		01-7-7-54470			61.65
504	11/9/2022	DEBPHI	Deborah Jeanne Philips				145.00
	103122	Oct. Mileage-Solid Waste Auto Expense		01-0-1-52210			-6.25
	103122	Oct. Mileage-Board, SW, ASBCSD, Wom...		01-0-1-52219			145.00
	103122	Oct. Mileage-Solid Waste Meeting		25-5-1-52210			6.25
505	11/21/2022	AIMWIL	Aimee Williams				203.72
	112122	Reimb. - Board of Secretary Conf. Travel...		01-0-1-54470			203.72
506	11/21/2022	ANGROM	Angelica Romero				326.53
	112122	(2) Water Distribution (D2) Renewals		01-0-1-54260			160.00
	112122	Water Treatment Course Registration F...		01-0-1-54260			166.53
507	11/21/2022	REBKUJ	Rebecca A. Kujawa				12.75
	112122	Nov. Mileage - Regular Board Meetings		01-0-1-52212			12.75
33215	11/9/2022	ADD HEA	Addison Heating & Air Conditioning				1,158.00
	1481	Refrigeration Repair, Pinon Hills C.C.		22-2-2-54620			1,158.00
33216	11/9/2022	AVCOM	AVCOM Services Inc.				93.00
	23562	Answering Svc. - Oct		01-0-1-53150			93.00
33217	11/9/2022	BRUMCE	Brunick, McElhaney & Kennedy				3,300.00
	178	Legal Services - Sept.		01-0-1-53120			2,306.25
	178	Legal Services - Sept.		01-1-1-53120			618.75
	178	Legal Services - Sept.		01-7-7-53120			43.75
	178	Legal Services - Sept.		22-0-1-53120			250.00
	178	Legal Services - Sept.		25-0-1-53120			81.25
33218	11/9/2022	CPRS	California Park & Recreation Society				170.00
	103122	Membership Renewal - D. Bartz		22-2-1-54230			170.00
33219	11/9/2022	CA TOOL	California Tool & Welding Supply				13.66
	DF9207	Helium for Phelan Phun Days Balloons		01-1-9-54500			13.66
33220	11/9/2022	CIN UNI	Cintas Corporation				643.54
	103122	Uniform Rental Svcs. - Oct.		01-1-1-54680			560.35
	103122	Uniform Rental Svcs. - Oct.		22-2-1-54680			46.90
	4134544514	Vehicle Wash Station Supplies		01-1-8-54710			36.29
33221	11/9/2022	CED	Consolidated Electrical Distributors Inc				869.49
	9085-1024647	Generator Plug		01-1-2-54620			71.12
	9085-1028471	Conduit for Fill Station Power		01-1-2-54620			761.47
	9085-1028486	Well 6B Switchgear Electrical		01-1-3-54620			36.90
	9085-1028617	3C Switchgear for Generators		01-1-2-54620			29.17
	9085-1028618	3C Switchgear for Generators - Return		01-1-2-54620			-29.17
33222	11/9/2022	CORE	Core & Main				2,483.75
	R809233	(70) 1" CTS Clamps		01-1-0-13010			2,483.75
33223	11/9/2022	STREAM	Digital Deployment, Inc.				300.00
	6507EC66-00007	Website Hosting - Nov.		01-0-1-53170			300.00

Cash Disbursements Report

Payment Dates: 11/01/2022 - 11/30/2022

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	103122	Inv #311652 - Bolts, Nuts, Razors		22-2-2-54620		57.43
33240	11/9/2022	MOUPRO	Mountaineer Progress Newspaper			305.00
	2021-12342	Legal Notice		01-0-1-54110		175.00
	2021-12343	(2) Job Ads		01-0-1-54110		130.00
33241	11/9/2022	NAPA	NAPA Auto Parts			597.73
	103122	#102 Battery Terminal Cleaning		01-1-8-54710		403.28
	103122	Trk#23 Oil, Wipers, Headlight Repair		01-1-8-54710		133.33
	103122	Trk #22 Brake Light for Trailer Fuse		01-1-8-54710		14.20
	103122	Trk #22 Towing Light Repair		01-1-8-54710		7.53
	103122	Cleaner & Wax for Dumptruck for Phun...		01-1-8-54710		39.39
33242	11/9/2022	PATSAL	Patton Sales Corp			370.90
	4498815	Well 11 - Electric Install & Rehab		01-1-3-54620		370.90
33243	11/9/2022	PHECHA	Phelan Chamber of Commerce			1,075.00
	00431	Membership Renewal		01-0-1-54230		75.00
	110322	Angel Tree Sponsorship		22-0-1-54920		1,000.00
33244	11/9/2022	PHEEXP	Phelan Express, Inc.			1,234.90
	40130	Trk #26 - Oil Change		22-2-8-54710		87.52
	40145	Trk #18 - Front End Bushings & Alignme...		01-1-8-54710		1,147.38
33245	11/9/2022	RACE	Race Communications			618.00
	RC772873	Phones/Internet - CSD - Nov 11/1-12/1		01-0-1-58010		254.50
	RC772873	Phones/Internet - CSD Credit - Nov 11/...		01-0-1-58010		-100.00
	RC772873	Phones/Internet - Shop - Nov 11/1-12/1		01-1-1-58010		204.50
	RC772873	Phones/Internet - Phelan CC - Nov 11/1...		22-0-1-58010		204.50
	RC772873	Phones/Internet - PH CC - Nov 11/1-12...		22-0-1-58010		254.50
	RC772873	Phones/Internet - Phelan CC Credit - Nov..		22-0-1-58010		-200.00
33246	11/9/2022	REBEL	Rebel Oil Company, Inc.			8,221.53
	3040431	Fuel - 457 Gl.		01-1-8-54410		2,387.10
	7058955	Fuel - 470 Gl., DSL - 260 Gl.		01-1-8-54410		3,956.15
	7059526	Fuel - 370 Gl.		01-1-8-54410		1,878.28
33247	11/9/2022	RIGHT	Right of Way, Inc.			5,195.28
	62543	Arrowboard for Operations Crew Safety ..		01-1-2-54500		5,195.28
33248	11/9/2022	SCE MISC	Southern California Edison			3,149.77
	7590458956	Edison Removal & Replacement of Mete..		01-1-2-54620		3,149.77
33249	11/9/2022	SO CA FLEET	Southern California Fleet Svcs, Inc.			1,822.74
	HP17090	Trk #113 Air Leak Repair & Svc.		01-1-8-54710		1,822.74
33250	11/9/2022	STEDES	Steen Design Studio, Inc			4,592.06
	4767	County Fees - 14 Acre Phelan Park		22-2-0-17000		1,455.02
	4768	County Fees - 5 Acre Civic Center		01-0-0-17000	C0002 COUNTY FEES	3,137.04
33251	11/9/2022	TOP OPT	Top Option Pest Control			173.00
	3046	General Pest Control - Oasis - Oct.		01-1-1-53150		98.00
	3047	General Pest Control - CSD - Oct.		01-0-1-53150		75.00
33252	11/9/2022	TURSEC	Turner Security, Inc			373.60
	216952	Monitoring Service - Office - Nov.		01-0-1-53150		46.95
	216952	Monitoring Service - Oasis Yard - Nov.		01-1-2-53150		211.75
	216952	Monitoring Service - Parks -Nov.		22-2-2-53150		114.90
33253	11/9/2022	USA	Underground Service Alert of So. Cal.			699.30
	1020220542	(330) Tickets		01-1-2-53150		587.50
	22-2301532	USA Dig Safe Regulatory Fee		01-1-1-53160		111.80

Cash Disbursements Report

Payment Dates: 11/01/2022 - 11/30/2022

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
33254	11/9/2022 INV-01130921	UNI SITE Porta Potties Rental for Covid Site	United Site Services of California, Inc.	01-0-1-53150	C0086 OUTSIDE SVCS	422.83 422.83
33255	11/9/2022 50659891	UNIVAR Liquid Chlorine - 481 Gl.	UNIVAR INC.	01-1-3-54500		1,901.09 1,901.09
33256	11/9/2022 145261	USABB (2) Sockets for Well #11 Discharge	HD Supply Facilities Maintenance, Ltd	01-1-3-54620		381.33 381.33
33266	11/21/2022 112122	ASBCSD Nov Meeting - Deborah	Assn of SB County Special Districts	01-0-1-52239		35.00 35.00
33267	11/21/2022 33127	BEN AG (1) Load of Mixed Mulch - 24 Tons	Beneficial Ag Services	01-1-9-54800	C0049 OUTSIDE SERVIC	245.00 245.00
33268	11/21/2022 2102 2102	BRE EDW EcoHero Show - 11/7 at Heritage School EcoHero Show - 11/7 at Heritage School	Brett Edwards	01-1-9-54800 25-5-1-54800		1,200.00 600.00 600.00
33269	11/21/2022 179 179 179 179 179	BRUMCE Legal Svcs. - Oct. Legal Svcs. - Oct. Legal Svcs. - Oct. Legal Svcs. - Oct. Legal Svcs. - Oct.	Brunick, McElhane & Kennedy	01-0-1-53120 01-1-1-53120 01-1-1-53120 20-0-1-53120 22-0-1-53120	C0082 OUTSIDE SVCS	7,481.25 3,281.25 975.00 500.00 2,350.00 375.00
33270	11/21/2022 5133146142 5133146158 5133146158	CINFIR First Aid Supplies - Shop First Aid Supplies - CSD First Aid Supplies - CSD	Cintas	01-1-1-54500 01-0-1-54500 22-0-1-54500		600.88 391.04 205.64 4.20
33271	11/21/2022 9085-1028779 9085-1029269	CED Parts for Well #6B Entry Term for Site 3C	Consolidated Electrical Distributors Inc	01-1-3-54620 01-1-3-54620		246.70 180.99 65.71
33272	11/21/2022 R886223	CORE (70) 1" CTS x 3" Repair Clamps	Core & Main	01-1-0-13010		2,483.75 2,483.75
33273	11/21/2022 109072	SBC PARCELS (2) Parcel Map Revisions	County of San Bernardino	01-1-1-54830		4.00 4.00
33274	11/21/2022 22-317728	SBC LIENS (21) Lien Release Doc.	County of San Bernardino	01-1-1-54830		420.00 420.00
33275	11/21/2022 744659-4538 744933-1564 745202-8478 745202-8478	CR&R Trash - Oasis Yard Nov. Trash - Pinon Hills Park Nov. Trash - Phelan CSD Nov. Trash - Phelan CC Nov.	CR&R Incorporated	01-0-2-58110 22-0-2-58110 01-0-1-58110 22-0-2-58110		896.47 279.37 194.88 211.11 211.11
33276	11/21/2022 9433R 9546R	ACT IT Software Support - Oct. Software Support - Nov.	David Shay	01-0-1-53170 01-0-1-53170		5,468.39 2,508.39 2,960.00
33277	11/21/2022 94358972	ESRI Infrastructure Mgmt. Registration - D. B...	Environmental Systems Research Institute, Inc	01-0-1-54260		200.00 200.00
33278	11/21/2022 7001	EWIDEV Footing Installations for Park Lighting	Ewing Development	22-2-2-54620		1,745.00 1,745.00
33279	11/21/2022 CAVIC86097	FASTEN Blue Marking Paint	Fastenal Company	01-1-2-54500		267.22 267.22

Cash Disbursements Report

Payment Dates: 11/01/2022 - 11/30/2022

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
33280	11/21/2022 110722	FRO 5743 Phones - Office 11/7 - 12/6	Frontier Communications	01-0-1-58010		88.56 88.56
33281	11/21/2022 111022	FRO 3434 Phones - Telemetry 11/10 - 12/9	Frontier Communications	01-1-5-58010		187.54 187.54
33283	11/21/2022 26213	GEOMON Routine Samples - Oct.	GEO-Monitor, Inc.	01-1-4-53140		1,582.00 1,582.00
33284	11/21/2022 2003148	HATTRI Uniform Shirts & Jackets for New Direct...	Hatrix Team Sports & Embroidery	01-0-1-54680		242.95 242.95
33285	11/21/2022 223705 223705 223705	INFOSE Postage - Oct. Printing - Oct. Postage & Printing - Oct,	Infosend Inc	01-1-6-54860 01-1-6-54890 22-2-2-54800		6,166.75 2,757.64 1,374.41 2,034.70
33286	11/21/2022 S1059980-002 S1060284-001 S1060285-003 S1060285-003 S1060285-003 S1060285-003 S1060285-003 S1060287-001	INLWAT Non-Inventory Lub Oil Non-Inventory Sockets Non-Inventory Bolts, Nuts & Gaskets Non-Inventory Meter Set Non-Inventory Bolts, Nuts & Gaskets Non-Inventory Bolts, Nuts & Gaskets Non-Inventory Bolts, Nuts & Gaskets (25) 8 x 1 DS Brass Saddle	Inland Water Works Supply Co.	01-1-2-54500 01-1-2-54620 01-1-1-54620 01-1-1-54620 01-1-1-54620 01-1-1-54620 01-1-1-54620 01-1-1-54620 01-1-0-13010		6,303.01 31.53 296.31 387.90 245.67 144.82 129.30 84.04 4,983.44
33287	11/21/2022 2022112 2022112 2022112	LIN SVC Janitorial Svc. & Windows - CSD Janitorial Svc. - Shop Janitorial Svc. - CC Windows	Richard J. Linsalato	01-0-1-54320 01-1-1-54320 22-0-1-54320		605.00 350.00 225.00 30.00
33288	11/21/2022 103122 103122 103122 85172290 85765032 85825181	LOWES Inv #85993716 - Fill Station Conduit Inv #47235140 - Parts for Fill Station Ele... Inv #85766193-Drywall Finish Material, ... Material to Build SW Office Walls Various Tools for Trucks- 18, 20, 21 Parts for Fill Station SCE Meter Installati...	Lowe's Credit	01-1-2-54620 01-1-2-54620 25-5-1-54800 25-5-1-54530 01-1-2-54650 01-1-2-54620		2,723.07 178.23 397.16 197.23 728.62 697.22 524.61
33289	11/21/2022 I-02062964 I-02062964 I-02062964 I-02062964 I-02062964 I-02062964 I-02062964 I-02062964 I-02062964 I-02062964 I-02062964 I-02062964 I-02062964 I-02062964 I-02062964 I-02062964 I-02062964 I-02062964 I-02062964 I-02063410	OFFSOL 12 Tab Dividers Tape Spiral Notebook Wrist Coils- 6 Pak Desk Calendars for Office and Field Large Binder Clips 202A Cyan, Magenta, & Yellow Pack Compressed Air Duster Paper- Case Toner 202 A Black Hanging Calendar for Office & Field Anti- Fatigue Mat Black Sharpies for Field Yearly Wall Calendar for Field Cyan Toner for Field Magenta Toner for Field Black Toner for Field Hanging Folders for Field Hanging Calendar for Office & Field Desk Calendars for Office and Field Anti- Fatigue Mat	Office Solutions	01-0-1-54530 01-0-1-54530 01-0-1-54530 01-0-1-54530 01-0-1-54530 01-0-1-54530 01-0-1-54530 01-0-1-54530 01-0-1-54530 01-0-1-54530 01-0-1-54530 01-0-1-54530 01-0-1-54530 01-1-1-54530 01-1-1-54530 01-1-1-54530 01-1-1-54530 01-1-1-54530 01-1-1-54530 01-1-1-54530 01-0-1-54530		1,189.66 6.22 6.20 7.04 5.70 31.19 3.51 273.21 55.43 180.70 71.28 77.27 154.06 9.41 16.43 18.09 18.09 26.37 28.56 77.26 31.19 74.53

Cash Disbursements Report

Payment Dates: 11/01/2022 - 11/30/2022

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	I-02063410	Yellow Toner for Field		01-1-1-54530		17.92
33291	11/21/2022 4490308	PATSAL Well #11 Steel for Discharge & Plate Ste...	Patton Sales Corp	01-1-3-54620		2,610.09 2,610.09
33292	11/21/2022 40351 40351	PHEEXP Oil Change Leaf Springs	Phelan Express, Inc.	01-1-8-54710 01-1-8-54710		1,402.89 117.76 1,285.13
33293	11/21/2022 111722	PIT RES Postage Refill for Account 49352339	Pitney Bowes Bank Inc. Reserve Account	01-0-1-54860		500.00 500.00
33294	11/21/2022 9181	PUMCHE Well #11 Pump & Meter Testing	Jon Ray Lee	01-1-3-54620		465.00 465.00
33295	11/21/2022 3040680 3040713	REBEL Fuel - 534 Gl. Fuel - 466 Gl.	Rebel Oil Company, Inc.	01-1-8-54410 01-1-8-54410		5,205.03 2,787.25 2,417.78
33296	11/21/2022 101811032022 101811032022	ARMELE Electric Repairs - Sites 6B, & 3C Electric Repairs - New Scada Shed	Rodger Ashby	01-1-3-54620 01-1-5-54620		3,350.00 3,050.00 300.00
33297	11/21/2022 220025	ROSE Kids Baking Class 11/10	Rose Noir Chocolates LLC	22-2-2-54800		220.45 220.45
33298	11/21/2022 4775	STEDES SBC Review PERC Test 14 AC Park Site	Steen Design Studio, Inc	22-2-0-17000	C0078 OUTSIDE SVCS	492.24 492.24
33299	11/21/2022 20420	TIMLOC Unlock Cash File Cabinet	Steven M. Zemba	01-1-6-53150		170.00 170.00
33300	11/21/2022 SPINV-00204312	SUNPOW Cellular Modem - Breaker Replacement	Sunpower	01-1-1-54620		2,777.19 2,777.19
33301	11/21/2022 111822	SWRCB Water Distribution (D1) Renewal & Late...	SWRCB-DWOCP	01-7-7-54260		170.00 170.00
33302	11/21/2022 INV0091580-1 INV0091580-2 INV0091585 INV0091591	AQUA MET (1,115) 1" IPerl Meters (150) 1" IPerl Meters Commandlink for Meter Programming (216) MXU 520 M Single Port Antenna	Aqua Metric Sales Co	01-1-0-13010 01-1-0-13010 01-1-1-54620 01-1-0-13010		238,972.83 183,443.67 24,678.52 1,239.13 29,611.51
33303	11/21/2022 4312 4313	TRLS Civic Center - Additional Site Grading PL... Well #15 Survey Staking Services	TRLS Engineering, Inc	01-0-0-17000 01-0-0-17000	C0002 OUTSIDE SVCS C0095 OUTSIDE SVCS	5,105.00 2,925.00 2,180.00
33304	11/21/2022 025-398612 025-398612	TYLTEC ESS & ERP Pro Docs/Financials Annual ... UB Online Support Dec.	Tyler Technologies, Inc	01-0-0-14100 01-1-6-53170		5,593.77 5,328.77 265.00
33305	11/21/2022 50707652	UNIVAR Liquid Chlorine - 270 Gl.	UNIVAR INC.	01-1-3-54500		1,067.13 1,067.13
33306	11/21/2022 166234 171849 172441	USABB Well #11 Discharge & Silent Check Valve Slip On Check Valve for Well #11 Service Line Cables for Pullers	HD Supply Facilities Maintenance, Ltd	01-1-3-54620 01-1-3-54620 01-1-5-54650		2,483.67 927.56 529.00 1,027.11
33307	11/21/2022 25AR1535707	IMA SOU Base Rate & Copies	Visual Edge, Inc.	01-0-1-53150		535.91 535.91
33308	11/21/2022 109595	WIEDRU Annual Consortium Membership	Wienhoff & Associates Inc	01-0-1-54290		765.00 765.00

Cash Disbursements Report

Payment Dates: 11/01/2022 - 11/30/2022

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
33309	11/21/2022 3610057	XEROX Copier Lease 11/12 - 12/11	Xerox Corporation	01-0-1-54300		280.55 280.55
DFT0011464	11/3/2022 INV0005093	EDD State Disability Ins - Payroll Taxes	Employment Development Department	01-0-0-24510		21.09 21.09
DFT0011465	11/3/2022 INV0005094	EDD CA State Income Tax - Payroll Taxes	Employment Development Department	01-0-0-24510		56.74 56.74
DFT0011466	11/3/2022 INV0005095	IRS Medicare - Payroll Taxes	Internal Revenue Service	01-0-0-24510		55.62 55.62
DFT0011467	11/3/2022 INV0005096	IRS Federal Income Tax - Payroll Taxes	Internal Revenue Service	01-0-0-24510		182.29 182.29
DFT0011468	11/10/2022	FBC-JENNIFER	First Bank Card			749.61
	103122	Vista Print - Bus. Cards for Heather		01-0-1-54530		29.84
	103122	Hatrix - Shirts for Office Staff		01-0-1-54680		108.21
	103122	Amazon - (10) Hole Saw Speed Slot		01-1-2-54650		116.70
	103122	Weebly Plan for Billing		01-1-6-53170		72.00
	103122	Mailchimp - For E-Billing		01-1-6-53170		59.00
	103122	Mailchimp Subscription		01-1-6-53170		44.80
	103122	Weebly Domain		01-1-6-53170		104.85
	103122	Moo Print - Stickers for Trk #29 and #30		01-1-8-54710		24.99
	103122	Pizza Factory - Phun Days Staff Lunch		01-1-9-54800		21.89
	103122	Dick's - Gift Card for Phun Days Raffle		01-1-9-54800		33.33
	103122	Pizza Factory - Phun Days Staff Lunch		01-1-9-54800		7.84
	103122	Pizza Factory - Phun Days Staff Lunch		22-2-2-54800		21.90
	103122	Dick's - Gift Card for Phun Days Raffle		22-2-2-54800		33.34
	103122	Pizza Factory - Phun Days Staff Lunch		22-2-2-54800		7.85
	103122	Dick's - Gift Card for Phun Days Raffle		25-5-1-54800		33.33
	103122	Pizza Factory - Phun Days Staff Lunch		25-5-1-54800		21.89
	103122	Pizza Factory - Phun Days Staff Lunch		25-5-1-54800		7.85
DFT0011469	11/10/2022	FBC-KIM	First Bank Card			976.96
	103122	Brown and Caldwell - Job Ad		01-0-1-54110		200.00
	103122	Amazon - Math Code for Karyn's Class		01-0-1-54260		86.18
	103122	Home Depot - Office Maint. Supplies		01-0-1-54320		103.59
	103122	Amazon - Computer Monitor		01-0-1-54530		285.14
	103122	Amazon - Wall Clocks		01-0-1-54530		84.02
	103122	Amazon - Office Supplies		01-0-1-54530		51.99
	103122	Amazon - Public Admin Book		01-0-1-54530		49.21
	103122	Pizza Factory - Lunch for Staff		01-0-1-54530		99.97
	103122	Certified Mail - Postage		01-1-6-54860		16.86
DFT0011470	11/10/2022	FBC-KIM	First Bank Card			655.75
	103122-1	Calendar Wiz		01-0-1-53170		14.00
	103122-1	Zoom - Cloud Recording		01-0-1-53170	C0086 LABOR	159.96
	103122-1	Pitney Bowes - Lease		01-0-1-54300		169.59
	103122-1	Amazon - Folders & Dividers		01-0-1-54530		38.96
	103122-1	Amazon - Pens, Batteries, Phone Charger		01-0-1-54530		60.67
	103122-1	Amazon - Labels		01-0-1-54530		38.35
	103122-1	Certified Mail - Postage		01-0-1-54860		129.26
	103122-1	Certified Mail - Leak Letters		01-1-6-54860		44.96
DFT0011471	11/10/2022	FBC-LORI	First Bank Card			1,700.90
	103122	CSMFO - Lori		01-0-1-54260		470.00
	103122	CSMFO - David		01-0-1-54260		470.00
	103122	Southwest - Travel for D. Noland for CS...		01-0-1-54470		212.96
	103122	Hyatt Regency for CSMFO - David		01-0-1-54470		254.47
	103122	Hyatt Regency for CSMFO - Lori		01-0-1-54470		254.47

Cash Disbursements Report

Payment Dates: 11/01/2022 - 11/30/2022

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	103122	NACHA - Operating Guidelines Book		01-0-1-54530		39.00
DFT0011472	11/10/2022	FBC-STEVE	First Bank Card			1,043.25
	103122	Home Depot - (2) Outdoor Security Ligh...		22-2-2-54620		96.91
	103122	Webstaurant Store - Towels & Mats		22-2-2-54620		149.57
	103122	White Cap - 18" Rainguard Column		22-2-2-54620		67.36
	103122	Amazon - (7) Parking Signs		22-2-2-54620		184.37
	103122	Lowe's - Driver, Levels, Gloves		22-2-2-54620		242.12
	103122	White Cap - (12) 18" Rainguard Columns		22-2-2-54620		258.27
	103122	Amazon - Wall Plate and Decorative Co...		22-2-2-54620		44.65
DFT0011473	11/10/2022	SCE 8362-7804	Southern California Edison			622.30
	103122	Electricity - Solar Meter 8/30-9/28		01-1-3-58110		630.09
	103122	Electricity - Solar Credits 8/30-9/28		01-1-3-58115		-7.79
DFT0011474	11/10/2022	SCE 3752-2894	Southern California Edison			31.22
	103122	Electricity - N. Dairy Mobile 9/29-10/30		01-1-3-58110		31.22
DFT0011475	11/10/2022	SCE 4241-7012	Southern California Edison			132.22
	103122	Electricity - S. Dairy Mobile 9/29-10/30		01-1-3-58110		132.22
DFT0011476	11/10/2022	SCE 8092-3468	Southern California Edison			613.43
	103122	Electricity - NW Dairy Mobile 9/29-10/30		01-1-3-58110		613.43
DFT0011477	11/10/2022	FBC-GEORGE	First Bank Card			2,352.34
	103122	SB County Waste Management		01-0-1-53150		13.14
	103122	SB County Waste Management		01-0-1-53150		18.10
	103122	Adobe Pro Subscriptions		01-0-1-53170		118.93
	103122	1909 - Lunch - ESRI Meeting		01-0-1-54440		68.27
	103122	The Hat - Cyber Security Wrkshp Lunch		01-0-1-54440		38.94
	103122	Viva Maria - Staff Lunch		01-0-1-54440		61.73
	103122	Rick's Roadside Cafe - Lunch Meeting		01-0-1-54440		60.23
	103122	Adobe Pro Subscriptions		01-1-1-53170		33.98
	103122	Apple iCloud - Monthly Storage Fee		01-1-1-53170		0.99
	103122	Amazon - (2) Micro SD, Phone Holder		01-1-1-54530		85.69
	103122	Little Caesar's Pizza - Field Lunch		01-1-2-54500		36.59
	103122	The Depot - Fuel for Trk #28		01-1-8-54410		117.11
	103122	Chevron - Fuel Trk #28		01-1-8-54410		125.37
	103122	Fuel - Trk #28		01-1-8-54410		122.20
	103122	Fuel - Trk #28		01-1-8-54410		109.76
	103122	Car Wash - Trk #28		01-1-8-54710		14.00
	103122	Speed Wash - Wash for Trk#28		01-1-8-54710		14.00
	103122	Amazon - Trk #28 Floor Mats, Dash Cam,..		01-1-8-54710		349.33
	103122	Adobe Pro Subscriptions		01-7-7-53170		33.98
	103122	ACWA Conference Registration		01-7-7-54260		930.00
DFT0011478	11/10/2022	SCE 9515-2666	Southern California Edison			80,314.22
	103122	Electricity - Wells,Tanks - Oct.		01-1-3-58110		129,062.84
	103122	Electricity - Credits Oct.		01-1-3-58115		-50,245.04
	103122	Electricity - St. Lights, Oct.		23-3-2-58210		1,496.42
DFT0011479	11/10/2022	SCE 9515-2666	Southern California Edison			-147,224.60
	083122	Electricity-Solar Credits Aug.		01-1-3-58115		-147,224.60
DFT0011480	11/10/2022	SCE 9515-2666	Southern California Edison			144,397.89
	083022	Electricity-Wells, Tanks Aug.		01-1-3-58110		142,948.50
	083022	Electricity-St. Lights Aug.		23-3-2-58210		1,449.39
DFT0011481	11/10/2022	FBC-SEAN	First Bank Card			1,757.98
	103122	Rick's Roadside Cafe- Staff Meeting		01-0-1-54440		99.26
	103122	Rick's Roadside Cafe - Staff Meeting		01-0-1-54440		114.55
	103122	Pizza Factory - for Board Meeting		01-0-1-54530		34.48
	103122	DownTown - Monthly Safety Meeting		01-1-1-54260		67.88

Cash Disbursements Report

Payment Dates: 11/01/2022 - 11/30/2022

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	103122	Hole in One - Donuts for Safety Meeting		01-1-1-54260		16.73
	103122	AWWA Backflow Training - Oscar		01-1-1-54260		410.00
	103122	Mexico Lindo - Meeting with General M...		01-1-1-54440		63.52
	103122	Amazon - Tool Mounts		01-1-2-54500		22.79
	103122	Amazon - Dewalt Battery Holders		01-1-2-54500		53.84
	103122	Amazon - (3) Headlamps		01-1-2-54500		174.39
	103122	Amazon - Invertors		01-1-2-54620		338.32
	103122	Amazon - Alignment Wrenches		01-1-2-54650		253.14
	103122	Lowes - Supplies to Build SW Office		25-5-1-54800		109.08
DFT0011482	11/10/2022	FBC-DON	First Bank Card			2,047.59
	103122	United Pacific - Fuel		01-0-1-54140		175.00
	103122	United Pacific - Fuel		01-0-1-54140		175.00
	103122	United Pacific - Fuel		01-0-1-54140		175.00
	103122	Chevron - Fuel		01-0-1-54140		164.25
	103122	United Pacific - Fuel		01-0-1-54140		39.16
	103122	United Pacific - Fuel		01-0-1-54140		114.93
	103122	Rick's Cafe - Staff Meeting		01-0-1-54440		39.38
	103122	Rick's Cafe - Staff Meeting		01-0-1-54440		128.38
	103122	SQ Kesh		01-0-1-54470		160.00
	103122	Southwest Airlines		01-0-1-54470		428.95
	103122	Southwest Airlines		01-0-1-54470		372.98
	103122	Ontario Airport		01-0-1-54470		39.54
	103122	Downtown Burgers		01-0-1-54530		35.02
DFT0011483	11/10/2022	THEGAS	The Gas Company			14.30
	102722-6781	Gas - Pinon Hills Fire 9/28 - 10/27		22-0-2-58110		14.30
DFT0011484	11/10/2022	THEGAS	The Gas Company			60.67
	102722-6056	Gas - Pinon Hills CC 9/28 - 10/27		22-0-2-58110		60.67
DFT0011485	11/10/2022	SCE 7441-5755	Southern California Edison			191.61
	103122	Electricity - Solar Credits 6/1 -9/30		01-1-3-58115		-77.08
	103122	Electricity - Pinon Hills CC 10/3 - 11/1		22-0-2-58110		268.69
DFT0011486	11/10/2022	SCE 5917-6455	Southern California Edison			24.77
	103122	Electricity - Phelan Park St. Lights 10/1 - ...		22-2-2-58110		24.77
DFT0011487	11/10/2022	SCE 1613-6373	Southern California Edison			16.28
	103122	Electricity - R/R Crossings 10/1 - 10/31		23-0-2-58210		16.28
DFT0011488	11/10/2022	FBC-LORI	First Bank Card			4,985.72
	100122	Gama Sonic Lights for Phelan Park (3), ...		22-2-2-54620		4,985.72
DFT0011489	11/10/2022	FBC-KIM	First Bank Card			2,999.00
	15443	HR Consulting - Leave Benefits		01-0-1-53150		2,999.00
DFT0011490	11/10/2022	FBC-SEAN	First Bank Card			6,799.24
	101122	The Home Depot - Supplies to Build SW...		25-5-1-54800		1,140.69
	102022	The Home Depot - Supplies to Build SW...		25-5-1-54800		746.78
	102422	ACE - 14" chainsaw for trk #25		01-1-2-54650		1,125.00
	24854	Shed World - Scada Shed forSmithsonSp...		01-1-2-54500		3,279.91
	312853	Sigma - Glycolic Acid for Disinfection We..		01-1-3-54620		506.86
DFT0011491	11/10/2022	CALPERS 457	California Public Employees' Deferred Compensation Plan			175.00
	INV0005097	Cal PERS 457/ Employer Plan: 450 717 - ...		01-1-0-24560		147.48
	INV0005097	Cal PERS 457/ Employer Plan: 450 717 - ...		22-2-0-24560		3.98
	INV0005097	Cal PERS 457/ Employer Plan: 450 717 - ...		25-5-0-24560		23.54
DFT0011492	11/10/2022	CALPERS	Calif Public Employees' Retirement System			2,992.17
	INV0005098	CalPERS/Employee Portion(E)		01-1-0-24530		2,181.39
	INV0005098	CalPERS/Employee Portion(E)		01-7-0-24530		447.89
	INV0005098	CalPERS/Employee Portion(E)		22-2-0-24530		197.56

Cash Disbursements Report

Payment Dates: 11/01/2022 - 11/30/2022

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	INV0005098	CalPERS/Employee Portion(EE)		25-5-0-24530		165.33
DFT0011493	11/10/2022	CALPERS	Calif Public Employees' Retirement System			3,507.92
	INV0005099	CalPERS/Employee Portion(ER)		01-1-0-24530		2,703.34
	INV0005099	CalPERS/Employee Portion(ER)		01-7-0-24530		403.97
	INV0005099	CalPERS/Employee Portion(ER)		22-2-0-24530		329.01
	INV0005099	CalPERS/Employee Portion(ER)		25-5-0-24530		71.60
DFT0011494	11/10/2022	CALPERS	Calif Public Employees' Retirement System			8,226.90
	INV0005100	CalPERS/Employer Portion		01-1-0-24530		6,164.88
	INV0005100	CalPERS/Employer Portion		01-7-0-24530		1,080.91
	INV0005100	CalPERS/Employer Portion		22-2-0-24530		694.42
	INV0005100	CalPERS/Employer Portion		25-5-0-24530		286.69
DFT0011495	11/10/2022	CALPERS	Calif Public Employees' Retirement System			23.25
	INV0005101	CalPERS Retirement/ Survivor Benefits		01-1-0-24530		17.02
	INV0005101	CalPERS Retirement/ Survivor Benefits		01-7-0-24530		2.89
	INV0005101	CalPERS Retirement/ Survivor Benefits		22-2-0-24530		2.41
	INV0005101	CalPERS Retirement/ Survivor Benefits		25-5-0-24530		0.93
DFT0011496	11/10/2022	CALPERS 457	California Public Employees' Deferred Compensation Plan			136.03
	INV0005102	457 Loan Payback		01-1-0-24560		136.03
DFT0011497	11/10/2022	EDD	Employment Development Department			891.26
	INV0005103	State Disability Ins - Payroll Taxes		01-0-0-24510		891.26
DFT0011498	11/10/2022	IRS	Internal Revenue Service			171.70
	INV0005104	Social Security - Payroll Taxes		01-0-0-24510		171.70
DFT0011499	11/10/2022	EDD	Employment Development Department			4,249.54
	INV0005105	CA State Income Tax - Payroll Taxes		01-0-0-24510		4,249.54
DFT0011500	11/10/2022	IRS	Internal Revenue Service			2,983.26
	INV0005106	Medicare - Payroll Taxes		01-0-0-24510		2,983.26
DFT0011501	11/10/2022	IRS	Internal Revenue Service			11,369.12
	INV0005107	Federal Income Tax - Payroll Taxes		01-0-0-24510		11,369.12
DFT0011502	11/23/2022	VER AIR	Verizon Wireless			979.88
	9919559144	Phones - Jet Packs, Tablets & On-Call Oc...		01-1-1-58010		979.88
DFT0011503	11/23/2022	SCE 1078-5254	Southern California Edison			442.59
	110722	Electricity - CC & CSD 10/7 - 11/7		22-0-2-58110		442.59
DFT0011504	11/23/2022	SCE 1078-5254	Southern California Edison			-114.87
	093022-1	Electricity - Solar Credits 06/01 - 9/30		01-1-3-58115		-114.87
DFT0011505	11/23/2022	SCE 9515-2666	Southern California Edison			3,232.71
	110122	Electricity - Well #14 10/3 - 11/1		01-1-3-58110		3,232.71
DFT0011506	11/25/2022	CALPERS 457	California Public Employees' Deferred Compensation Plan			175.00
	INV0005108	Cal PERS 457/ Employer Plan: 450 717 - ...		01-0-0-24560		2.81
	INV0005108	Cal PERS 457/ Employer Plan: 450 717 - ...		01-1-0-24560		160.00
	INV0005108	Cal PERS 457/ Employer Plan: 450 717 - ...		22-2-0-24560		8.24
	INV0005108	Cal PERS 457/ Employer Plan: 450 717 - ...		25-5-0-24560		3.95
DFT0011507	11/25/2022	CALPERS	Calif Public Employees' Retirement System			3,035.06
	INV0005109	CalPERS/Employee Portion(EE)		01-1-0-24530		2,397.46
	INV0005109	CalPERS/Employee Portion(EE)		01-7-0-24530		311.06
	INV0005109	CalPERS/Employee Portion(EE)		22-2-0-24530		178.41
	INV0005109	CalPERS/Employee Portion(EE)		25-5-0-24530		148.13
DFT0011508	11/25/2022	CALPERS	Calif Public Employees' Retirement System			3,544.45
	INV0005110	CalPERS/Employee Portion(ER)		01-0-0-24530		10.52
	INV0005110	CalPERS/Employee Portion(ER)		01-1-0-24530		2,760.77

Cash Disbursements Report

Payment Dates: 11/01/2022 - 11/30/2022

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	INV0005110	CalPERS/Employee Portion(ER)		01-7-0-24530		403.97
	INV0005110	CalPERS/Employee Portion(ER)		22-2-0-24530		353.24
	INV0005110	CalPERS/Employee Portion(ER)		25-5-0-24530		15.95
DFT0011509	11/25/2022	CALPERS	Calif Public Employees' Retirement System			8,321.28
	INV0005111	CalPERS/Employer Portion		01-0-0-24530		12.97
	INV0005111	CalPERS/Employer Portion		01-1-0-24530		6,483.83
	INV0005111	CalPERS/Employer Portion		01-7-0-24530		929.49
	INV0005111	CalPERS/Employer Portion		22-2-0-24530		707.96
	INV0005111	CalPERS/Employer Portion		25-5-0-24530		187.03
DFT0011510	11/25/2022	CALPERS	Calif Public Employees' Retirement System			23.25
	INV0005112	CalPERS Retirement/ Survivor Benefits		01-0-0-24530		0.05
	INV0005112	CalPERS Retirement/ Survivor Benefits		01-1-0-24530		18.02
	INV0005112	CalPERS Retirement/ Survivor Benefits		01-7-0-24530		2.28
	INV0005112	CalPERS Retirement/ Survivor Benefits		22-2-0-24530		2.38
	INV0005112	CalPERS Retirement/ Survivor Benefits		25-5-0-24530		0.52
DFT0011511	11/25/2022	CALPERS 457	California Public Employees' Deferred Compensation Plan			136.03
	INV0005113	457 Loan Payback		01-1-0-24560		136.03
DFT0011512	11/25/2022	EDD	Employment Development Department			849.47
	INV0005114	State Disability Ins - Payroll Taxes		01-0-0-24510		849.47
DFT0011513	11/25/2022	IRS	Internal Revenue Service			44.64
	INV0005115	Social Security - Payroll Taxes		01-0-0-24510		44.64
DFT0011514	11/25/2022	EDD	Employment Development Department			3,896.93
	INV0005116	CA State Income Tax - Payroll Taxes		01-0-0-24510		3,896.93
DFT0011515	11/25/2022	IRS	Internal Revenue Service			2,835.56
	INV0005117	Medicare - Payroll Taxes		01-0-0-24510		2,835.56
DFT0011516	11/25/2022	IRS	Internal Revenue Service			10,643.98
	INV0005118	Federal Income Tax - Payroll Taxes		01-0-0-24510		10,643.98
Payment Total:						650,315.79

Report Summary

Fund Summary

Fund	Payment Amount
01 - WATER FUND	618,398.54
20 - GOV'T GENERAL FUND	2,350.00
22 - PARKS & RECREATION	22,028.52
23 - STREET LIGHTING	2,962.09
25 - SOLID WASTE	4,576.64
Grand Total:	650,315.79

Account Summary

Account Number	Account Name	Payment Amount
01-0-0-14100	Prepaid Expense	5,328.77
01-0-0-17000	CIP Enterprise Funds	8,242.04
01-0-0-24510	Payroll Tax Payable	38,251.20
01-0-0-24530	Retirement W/H Payable	23.54
01-0-0-24560	Retirement 457 W/H Pay...	2.81
01-0-0-24580	Supplemental Ins W/H Pa...	597.00
01-0-1-52210	Board Exp - Auto Expense	-6.25
01-0-1-52212	Board - Auto Expense/Kuj...	12.75
01-0-1-52219	Board - Auto Expense/Phil...	145.00
01-0-1-52239	Board - Education, Trainin...	35.00
01-0-1-53120	Legal Services	5,587.50
01-0-1-53150	Outside Service	4,203.93
01-0-1-53170	Software Support	6,061.28
01-0-1-54110	Advertising	505.00
01-0-1-54140	Auto Expense	1,429.00
01-0-1-54200	Credit Card Fee & Bank C...	666.47
01-0-1-54230	Dues & Subscriptions	75.00
01-0-1-54260	Education & Training	1,552.71
01-0-1-54290	Employment Expense	765.00
01-0-1-54300	Equipment Rental / Lease	450.14
01-0-1-54320	General Maintenance	453.59
01-0-1-54440	Meeting, Seminar & Suppl...	610.74
01-0-1-54470	Travel Expense	1,927.09
01-0-1-54500	Operating Supplies	403.33
01-0-1-54530	Office Supplies	1,792.99
01-0-1-54680	Uniforms	351.16
01-0-1-54860	Postage & Mailing	629.26
01-0-1-58010	Telephone	1,294.42
01-0-1-58110	Utilities	211.11
01-0-2-58110	Utilities	279.37
01-1-0-13010	Inventory - Water Field Pa...	247,684.64
01-1-0-24530	Retirement W/H Payable	22,726.71
01-1-0-24560	Retirement 457 W/H Pay...	579.54
01-1-1-53120	Legal Services	2,093.75
01-1-1-53150	Outside Service	98.00
01-1-1-53160	Permits & Fees	111.80
01-1-1-53170	Software Support	1,634.97
01-1-1-54260	Education & Training	494.61
01-1-1-54320	General Maintenance	225.00
01-1-1-54440	Meeting, Seminar & Suppl...	63.52
01-1-1-54500	Operating Supplies	391.04
01-1-1-54530	Office Supplies	329.01
01-1-1-54620	Repair & Maintenance	5,008.05
01-1-1-54680	Uniforms	560.35
01-1-1-54830	State & County Fees & Se...	424.00
01-1-1-58010	Telephone	1,319.44
01-1-2-53150	Outside Service	799.25
01-1-2-54500	Operating Supplies	9,381.05

Account Summary

Account Number	Account Name	Payment Amount
01-1-2-54620	Repair & Maintenance	5,917.21
01-1-2-54650	Small Tools	2,192.06
01-1-3-54500	Operating Supplies	2,968.22
01-1-3-54620	Repair & Maintenance	119,367.48
01-1-3-58110	Utilities	276,651.01
01-1-3-58115	Utilities - Solar Credits	-197,669.38
01-1-4-53140	Laboratory Analysis	1,582.00
01-1-5-54620	Repair & Maintenance	300.00
01-1-5-54650	Small Tools	1,027.11
01-1-5-58010	Telephone	187.54
01-1-6-53150	Outside Service	170.00
01-1-6-53170	Software Support	545.65
01-1-6-54860	Postage & Mailing	2,819.46
01-1-6-54890	Printing	1,374.41
01-1-8-54410	Fuel Costs	13,901.00
01-1-8-54710	Vehicle Maintenance	5,420.55
01-1-9-54500	Operating Supplies	13.66
01-1-9-54800	Programs (Wtr Conservati...	908.06
01-7-0-24530	Retirement W/H Payable	3,582.46
01-7-7-53120	Legal Services	43.75
01-7-7-53170	Software Support	33.98
01-7-7-54260	Education & Training	1,100.00
01-7-7-54470	Travel Expense	156.63
20-0-1-53120	Legal Services	2,350.00
22-0-1-53120	Legal Services	625.00
22-0-1-54320	General Maintenance	30.00
22-0-1-54500	Operating Supplies	4.20
22-0-1-54920	Public Relation	1,000.00
22-0-1-58010	Telephone	397.59
22-0-2-58110	Utilities	1,192.24
22-2-0-17000	CIP - Parks & Rec	2,889.76
22-2-0-24530	Retirement W/H Payable	2,465.39
22-2-0-24560	Retirement 457 W/H Pay...	12.22
22-2-1-53150	Outside Service	742.50
22-2-1-54230	Dues & Subscriptions	170.00
22-2-1-54680	Uniforms	46.90
22-2-2-53150	Outside Service	164.90
22-2-2-54620	Repair & Maintenance	9,313.29
22-2-2-54800	Programs (Park & Rec)	2,862.24
22-2-2-58110	Utilities	24.77
22-2-8-54710	Vehicle Maintenance	87.52
23-0-2-58210	Utilities - Street Lights	16.28
23-3-2-58210	Utilities - Street Lights	2,945.81
25-0-1-53120	Legal Services	81.25
25-5-0-24530	Retirement W/H Payable	876.18
25-5-0-24560	Retirement 457 W/H Pay...	27.49
25-5-1-52210	Board Exp - Auto Expense	6.25
25-5-1-54530	Office Supplies	728.62
25-5-1-54800	Programs (Solid Waste)	2,856.85
	Grand Total:	650,315.79

Project Account Summary

Project Account Key	Payment Amount
None	639,311.22
C0002 COUNTY FEES	3,137.04
C0002 OUTSIDE SVCS	2,925.00
C0049 OUTSIDE SERVIC	245.00
C0078 OUTSIDE SVCS	1,434.74

Project Account Summary

Project Account Key	Payment Amount
C0082 OUTSIDE SVCS	500.00
C0086 LABOR	159.96
C0086 OUTSIDE SVCS	422.83
C0095 OUTSIDE SVCS	2,180.00
Grand Total:	650,315.79

Agenda Item 3e

Approval of Contractor
Payments

Date: 11/15/2022

Name of Vendor: Lilburn Corporation

Description of work: Civic Center Park Environmental Project

Purchase Order # PO-04593

Date of Board Approval June 1, 2021

Original Approved Amount:	<u>\$ 59,000.00</u>
Amount Approved C/O #1	<u>\$9,840.00</u>
Amount Approved C/O #2	<u>\$4,800.00</u>

Total Contract Amount \$ 73,640.00

% Completed to Date 70%


Total Invoiced to Date \$ 51,892.00

Amount Paid to Date 48,704.50

Total Due this Invoice \$3,187.50

Total Contract Amount After Invoice: \$ 21,748.00

Certification that the above work is completed as reflected on the invoice.



Engineering Manager

11/15/2022

Date

General Manager

11/21/22

Date

Approved by Board of Directors:

Date

LILBURN CORPORATION

1905 Business Center Drive
 San Bernardino, California 92408
 (909) 890-1818 (909) 890-1809 (fax)

INVOICE

No. 22-1115

TO: Phelan Pinon Hills Community Services
 Attn: George Cardenas
 4176 Warbler Road
 Phelan, CA 92371
 email: gcardenas@pphcsd.org
 aromero@pphcsd.org

Invoice Date: November 10, 2022
 Project No.: 1443
 Auth. No.: PO-04593, PO-04712
 PO-04851
Due: December 10, 2022*

PHELAN CIVIC CENTER & COMMUNITY PARK PROJECT NO. C0078			
Invoice Period: October 10 - November 6, 2022			
<i>Professional Services:</i>	Hours	Rate	Total
Task 7: Air Quality / Greenhouse Gas			
Project Manager	1.00	\$155.00	\$ 155.00
Task 7 Total			\$ 155.00
Task 8: Initial Study / Notices			
Principal	0.50	\$210.00	\$ 105.00
Task 8 Total			\$ 105.00
Task 10: Project Management			
Principal	0.50	\$210.00	\$ 105.00
Task 10 Total			\$ 105.00
Task 11: Supplement for 2 Reports			
Environmental Analyst	37.50	\$85.00	\$ 3,187.50
DESCRIPTION	QUANTITY	UNIT	
Task 11 Total			\$ 3,187.50
NOTES			
CONTRACT SUMMARY			
Contract Amount	GEN MGP		
CO #1 & #2			
Prior Billed			
This Invoice			
Total Billed			
Remaining			
TOTAL AMOUNT DUE		\$	3,552.50

[Handwritten Signature]
 11/14/22
 APPROVED FOR PAYMENT
 BOARD APPROVAL

*This invoice is payable according to the above terms. An interest of 0.833% per month will be payable on any amounts not paid within the specific number of days. In the event it becomes necessary to resolve a dispute concerning the terms of payment or fees for services, the prevailing party shall be entitled to reasonable attorney's fees, costs, and other necessary and proper expenses incurred therein.

Agenda Item 3f

Adoption of Resolution No. 2022-32; Authorizing Remote Teleconference Meetings for the Period of December 9, 2022, to January 8, 2022

RESOLUTION NO. 2022-32

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PHELAN PINON HILLS COMMUNITY SERVICES DISTRICT RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM, DECLARING THAT LOCAL EMERGENCY CONDITIONS PERSIST, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS AND ITS STANDING COMMITTEES FOR THE PERIOD DECEMBER 9, 2022, TO JANUARY 8, 2022, PURSUANT TO BROWN ACT PROVISIONS

WHEREAS, the Phelan Pinon Hills Community Services District (the “District”) is committed to preserving and nurturing public access and participation in meetings of its Board of Directors; and

WHEREAS, all meetings of the District’s Board of Directors (the “Board”) and its standing committees are open and public, as required by the Ralph M. Brown Act (California Government Code Sections 54950-54963), so that any member of the public may attend, participate, and watch those bodies conduct their business; and

WHEREAS, the Brown Act, in Government Code Section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code Section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition for application of Government Code Section 54953(e) is that a state of emergency is declared by the Governor pursuant to Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the State caused by conditions as described in Government Code Section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, on March 4, 2020, Governor Gavin Newsom proclaimed a state of emergency to exist in California as a result of the threat of COVID-19, and such proclamation has not yet been lifted; and

WHEREAS, it is further required under Government Code Section 54953(e) that state or local officials have imposed or recommended measures to promote social distancing or that the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board previously adopted Resolution No. 2022-29 on November 2, 2022, finding that the requisite conditions exist for the Board and its standing committees to conduct remote teleconference meetings without compliance with Government Code Section 54953(b)(3); and

WHEREAS, as a condition of extending the use of the provisions set forth in Government Code Section 54953(e), the Board must reconsider the circumstances of the state of emergency that exists within the District, and the Board has done so; and

WHEREAS, emergency conditions persist within the District, specifically COVID-19 and its Delta variant, remain highly contagious and, therefore, a threat to the health, safety, and well-being of the District's employees, directors, vendors, contractors, customers, visitors, and residents; and

WHEREAS, directions from the San Bernardino County Department of Public Health and regulations from the State of California impose various social distancing restrictions and provide guidance on best practices with respect to actions to reduce the spread of COVID-19; and

WHEREAS, the Board does hereby find that a state of emergency continues to exist within the District's service area as a result of the continuing presence of COVID-19, which has caused, and will continue to cause, conditions of imminent risk to attendees of Board meetings, and has resulted in local, State, and federal social distancing orders and related guidance, and which has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and the Board desires to re-affirm that a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency persisting, the Board does hereby find that the Board and all standing committees thereof shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code Section 54953, as authorized by subdivision (e) of Government Code Section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of Government Code Section 54953; and

WHEREAS, the District will continue to provide proper notice to the public regarding all Board and standing committee meetings in accordance with Government Code Section 54953(e)(2) and shall continue to provide notice to the public of how they may access any such meeting via call-in number and/or internet link.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE PHELAN PINON HILLS COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board hereby considers the conditions of the state of emergency within the District and proclaims that a local emergency persists throughout the District as a result of the continuing presence of COVID-19, which continues to cause conditions of imminent risk to

attendees of the District's Board and standing committee meetings, and which have resulted in local, State, and federal social distancing orders and guidance, and that continuing to conduct the District's Board and standing committee meetings virtually will minimize the possible spread COVID-19 and any variant thereof.

Section 3. Re-Ratification of Governor's Proclamation of a State of Emergency. The Board hereby re-ratifies the Governor of the State of California's Proclamation of State of Emergency regarding COVID-19, dated March 4, 2020.

Section 4. Remote Teleconference Meetings. The District's General Manager, or his or her designee, and the Board and standing committees of the District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including but not limited to continuing to conduct open and public meetings in accordance with Government Code Section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect on December 9, 2022, and shall be effective until the earlier of (i) the expiration of thirty (30) days from the date thereof, or (ii) such time as the Board adopts a subsequent resolution in accordance with Government Code Section 54953(e)(3) to extend the time during which the Board and standing committees of the District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of Government Code Section 54953.

PASSED AND ADOPTED by the Board of Directors of the Phelan Pinon Hills Community Services District this 14th day of December, 2022, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

President, Board of Directors

ATTEST:

Secretary, Board of Directors

Agenda Item 4

Matters Removed from
Consent Items

Agenda Item 5

Presentations/Appointments

Agenda Item 6a

Discussion & Possible Action
Regarding Election of Officers

MEMORANDUM

DATE: December 14, 2022
TO: Board of Directors
FROM: Don Bartz, General Manager
By: Kim Ward, HR & Solid Waste Manager/District Clerk
SUBJECT: Discussion & Possible Action Regarding Election of Officers

STAFF RECOMMENDATION

Staff recommends for the Board to elect a President and Vice President for 2023.

BACKGROUND

Each year, a President and Vice President are chosen at the second meeting in December, per Resolution No. 2022-01, Section 1.2:

1.2 **Officers**

1.2.1 Within 45 days after each general District or unopposed election, the Board shall meet and elect the officers of the Board. The Board shall elect its officers annually at its second meeting in December.

1.2.2 The officers of the Board are President and Vice-President. The President shall preside over meetings of the Board and the Vice-President shall serve in the President's absence or inability to serve. The Board may create additional offices and elect members to those offices, provided no members of the Board shall hold more than one office.

This item is on the agenda for the Board to elect the Board President and Vice President for 2023.

FISCAL IMPACT

None

ATTACHMENT(S)

None

Agenda Item 6b

Discussion & Possible Action
Regarding Committee
Assignments

MEMORANDUM

DATE: December 14, 2022

TO: Board of Directors

FROM: Don Bartz, General Manager
By: Kim Ward, HR & Solid Waste Manager/District Clerk

SUBJECT: Discussion & Possible Action Regarding Committee Appointments

STAFF RECOMMENDATION

Staff recommends for the Board President to appoint District Committees for 2023 and approved the proposed meeting schedule.

BACKGROUND

Per District policy, a review of the Board's committees shall be conducted annually. This review is customarily conducted at the first meeting in January, however, for scheduling purposes and the election of new Board members, staff recommends for the Board President to appoint the District's Committees for 2023 at this time.

FISCAL IMPACT

None

ATTACHMENT(S)

Current Committee Assignments & Schedule
Proposed Committee Meeting Schedule
Committee Roles & Responsibilities

District Meetings List

Board Meeting

Regular Meetings: First & Third Wednesday of the Month

Meeting Time: 6:00pm

Board Members: Kathy Hoffman, Deborah Philips, Mark Roberts, Rebecca Kujawa

Engineering – Standing Committee

Meeting Frequency: Monthly

Meeting Dates: Second Wednesday of each Month

Meeting Time: 4pm

Committee Members: Kathy Hoffman, Mark Roberts

Finance – Standing Committee

Meeting Frequency: Quarterly

Meeting Dates: Third Tuesday in January, April, July, October

Meeting Time: 4:30pm

Committee Members: Mark Roberts, Rebecca Kujawa

Legislative – Standing Committee

Meeting Frequency: Quarterly

Meeting Dates: Second Thursday in February, May, August, November

Meeting Time: 3pm

Committee Members: Kathy Hoffman, Deborah Philips

Parks, Recreation & Street Lighting – Standing Committee

Meeting Frequency: Quarterly

Meeting Dates: Second Tuesday in January, April, July, October

Meeting Time: 4:30pm

Committee Members: Rebecca Kujawa, Kathy Hoffman

Waste & Recycling – Standing Committee

Meeting Frequency: Monthly

Meeting Dates: Second Thursday of Each Month

Meeting Time: 4:30pm

Committee Members: Deborah Philips, Rebecca Kujawa

PPHCSD Board/Committee Meetings 2023

January						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

July						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- Parks
- Board
- Finance
- Legislative
- Holiday
- Engineering
- Solid Waste

Engineering Committee Roles and Responsibilities

The Board of Directors established the Engineering Committee as a standing committee with the following roles and responsibilities:

Role

The role of the Engineering Committee is to assist the District staff in review of operations and maintenance of the water system infrastructure, and engineering/construction of the District's buildings, parks, or other facilities.

Responsibility

The responsibility of the Engineering Committee is to review and oversee the progress by staff of repairs, routine maintenance programs, District projects (Construction in Progress - CIP); work with staff in development of a sound engineering and construction program; and develop annual and long-term capital and maintenance budgets.

Specific Tasks/Goals

- Represent the Board in an advisory capacity and report to the Board monthly
- To review the monthly System Repair/Replacement/Update List
- To review the status of all ongoing CIP activities
- To update the Capital & Maintenance Ten Year Matrix, as needed
- To recommend the annual budget assumptions related to engineering/construction projects to the Board of Directors
- To assist the District staff in preparation and review of engineering related Requests for Proposals, and the evaluation of vendor proposals
- To work with staff on engineering policies for recommendation to the Board of Directors
- Attend training sessions or networking opportunities as they may come available and are pertinent to committee-related concerns
- Make budget recommendations annually for committee-related activities

Finance Committee Roles and Responsibilities

The Board of Directors established the Finance Committee as a standing committee with the following roles and responsibilities:

Role

The role of the Finance Committee is to assist District staff with the financial related processes and activities of the District.

Responsibility

The responsibility of the Finance Committee is to review financial related reports and contracts, review the District's annual budget and audit, review finance-related RFPs, and to assist with development of financial plans and processes for the District.

Specific Tasks/Goals

- Represent the Board in an advisory capacity and report to the Board monthly.
- To review the monthly District financial statements, including the Balance Sheet, the Income Statement, the Statement of Cash Flows, the Disbursements Statement, the Accounts Receivable Aging Statement, and the Accounts Payable Aging Statement
- To recommend the annual budget assumptions to the Board of Directors
- To work with District staff during the preparation of the annual budget
- To review financial projects exceeding the General Manager's purchasing policy limits
- To work with staff on financial policies, including reserves, multi-year forecast, rates, and fees for recommendation to the Board of Directors
- To review audit process and maintain financial integrity for District
- To evaluate the performance of the audit firm and make recommendations for renewal or replacement
- To preview financial presentations to the board for accuracy and simplicity
- Attend training sessions or networking opportunities as they may come available and are pertinent to committee-related concerns
- Make budget recommendations annually for committee-related activities

Legislative Committee Roles and Responsibilities

The Board of Directors established the Legislative Committee as a standing committee with the following roles and responsibilities:

Role

The role of the Legislative Committee is to assist District staff with legislative activities.

Responsibilities

The responsibilities of the Committee are to study pending federal, state, and county legislation that has the potential to affect the District; to prepare Board authorized legislation or correspondence when needed; collaborate with other local agencies, such as ACWA, CSDA, and other similar special districts, concerning issues relevant to the powers vested to the District as a governing body; and to develop and maintain relationships with other local, county, state, and federal representatives and governmental agencies and their staff to foster awareness of the District.

Specific Tasks/Goals

- Represent the Board in an advisory capacity and report to the Board monthly.
- Work to maintain and improve relations with elected representatives, and to help foster good staff-to-staff relations.
- Assist the General Manager by working as a conduit from the District to the San Bernardino County First District Supervisor and vice-versa. This would include the county's CAO/COO and any relevant department heads.
- Work to maintain communication, personal contact, relay District concerns, and seek support with California's two U.S. Senators, U.S. Congresspersons, and California State Senators and Assemblypersons.
- Maintain awareness of the legislative needs and elections in the District and deliberate to achieve a level of comfort with the prospect of the District's best interests being served.
- Attend workshop and conferences when applicable to legislative and other affiliated matters.
- Gather legislative information of local interest and check pertinent websites for legislative updates.
- Make Committee reports monthly during Board meetings or whenever else necessary.
- Set up a network for quick communication with other similar committee members in the surrounding Victor Valley jurisdictions.
- Attend legislative training sessions or networking opportunities as they may come available and are pertinent to committee-related concerns.
- Make budget recommendations annually for committee-related activities.

Parks, Recreation & Street Lighting Committee Roles and Responsibilities

The Board of Directors established the Parks, Recreation & Street Lighting Committee as a standing committee with the following roles and responsibilities:

History of District Parks & Recreation

Parks and recreation are vital components to any community. Parks not only add beauty but also provide safe areas for activities for individuals, families, and groups. In addition to parks, the District has two community centers and a senior center. These centers are utilized for a wide range of activities and are available to the community to rent for a small fee. The District currently offers several events and activities to the community, and continues to work on various recreation ideas.

Adjacent to the centers are two parks that have picnic tables and playgrounds. They are available from morning until dusk. The District is looking to develop larger parks that could have athletic fields or other features in addition to standard park integrity. The District owns two vacant parcels for future park and recreation facilities; 55 acres located on Johnson Road and 80 acres located on Sheep Creek Road.

Role

The role of the Committee is to assist District staff with the park, recreation, and street lighting activities and services in the District.

Responsibility

The responsibility of the Committee is to review and work with staff as outlined by LAFCO 3167 to acquire, construct, improve, maintain and operate street lighting and landscaping on public property, public right-of-way, and public easements, to review monthly staff reports at the public Committee meetings, and to develop annual and long-term capital and maintenance budgets.

Specific Tasks/Goals

- Represent the Board in an advisory capacity and report to the Board monthly.
- Work with staff in accordance to the LAFCO report.
- Outreach to the community to promote current activities, programs, and projects, and seek community input through survey and workshops to attain future parks, recreation, and street lighting projects, maintenance ideas, and concepts.
- Develop MOU with Snowline Joint Unified School District to develop mutual use of lands and recreational programs that benefit the community.
- Work with San Bernardino County to develop mutual goals that benefit the community for park and recreation purposes.
- Work with Sheep Creek Water Company to promote park, recreation, and community information.
- Attend training sessions or networking opportunities as they may come available and are pertinent to committee-related concerns.
- Make budget recommendations annually for committee-related activities.

Waste & Recycling Committee Roles and Responsibilities

The Board of Directors established the Waste & Recycling Committee as a standing committee with the following roles and responsibilities:

Role

The role of the Waste & Recycling Committee is to assist District staff with the solid waste and recycling services and programs within the District.

Responsibility

The responsibility of the Waste & Recycling Committee is to review and oversee the solid waste and recycling/diversion programs and contracts, and to develop annual and long-term capital and maintenance budgets.

Specific Tasks/Goals

- Represent the Board in an advisory capacity and report to the Board monthly.
- To monitor state laws and regulations concerning solid waste and recycling.
- To oversee and develop or enhance solid waste and recycling/diversion programs.
- To update the Capital & Maintenance Ten Year Matrix, as needed.
- To recommend the annual budget assumptions related to solid waste and recycling projects & programs to the Board of Directors.
- To assist the District staff in preparation and review of solid waste and recycling related Requests for Proposals, and the evaluation of vendor proposals.
- To work with staff on solid waste and recycling policies for recommendation to the Board of Directors.
- To come into compliance with state laws and regulations in a manageable timeframe.
- Attend training sessions or networking opportunities as they may come available and are pertinent to committee-related concerns.
- Make budget recommendations annually for committee-related activities.

Agenda Item 6c

First Reading of Ordinance
Establishing Regulations for
Custody and Use of the District
Seal, District Logo, and District
Insignia

MEMORANDUM

DATE: December 14, 2022

TO: Board of Directors

FROM: Don Bartz, General Manager
By: Kim Sevy, HR & Solid Waste Manager/District Clerk

SUBJECT: First Reading of Ordinance Establish Regulations for Custody & Use of the District Seal, District Logo, and District Insignia

STAFF RECOMMENDATION

For the Board to waive the first reading of the Ordinance Establishing Regulations for Custody & Use of the District Seal, District Logo, and District Insignia.

BACKGROUND

This Ordinance was introduced and discussed at the Board meeting on November 16, 2022. In order to adopt an ordinance, a legal process must be followed which includes a first reading, second reading, and public hearing along with noticing and publishing requirements.

The District seal, District logo, and District insignia are personal property of the District and the District can control their use as well as prevent other parties from unauthorized use. Misuse or unauthorized use of the District's official seal, District logo, and other District insignia can cause confusion or misrepresentation that a statement, event, or organization is supported or endorsed by the District. Although a person may be criminally prosecuted for the improper use of the District's official seal if it is used in the context of campaign literature or mass mailings, there are no other statutory prohibitions on the use of the District's official seal or District logo. Therefore, staff is recommending adoption of regulations governing the use of the official District seal, District logo, and other insignia as a preventative measure to address potential fraud, deception, and misuse.

The District does not currently have regulations governing the use of the District's official seal, District logo, or other insignia. California law makes it a misdemeanor to use District seals with the intention of creating an impression that a document is authorized by a public official (Gov't Code §34501.5). The use of the District seal with the intent to deceive voters into thinking a communication is from the District can be a violation of California election law (Elect. Code § 18304).

Although state laws discussed above provide some limits upon the use of the District's official seal to prevent misrepresentations, there is no regulation on whether the District's official seal, logo, or insignia may be used, by whom, in what context, or in what capacity. Modern technology makes it easy for anyone to capture the District's official seal, logo, or insignia and use it to mislead or give the impression that a publication, event, or item is authorized or sponsored by the District.

Adoption of the attached ordinance will provide the District with a tool to help ensure that the District Seal, District logo, and other insignia are used only for purposes directly related to the official business of the District or as expressly authorized.

The proposed ordinance establishes and authorizes uses for the District seal, District logo, and other insignia and will empower the District's General Manager to enforce the Ordinance regarding the use of the District seal, District logo, and other insignia by District staff. Lastly, the proposed ordinance will establish civil fines of up to \$500 and a misdemeanor offense for malicious or commercial uses which are inconsistent with the public good.

FISCAL IMPACT

Publishing Costs

ATTACHMENT(S)

Ordinance & Exhibits

ORDINANCE NO. 2023-X
AN ORDINANCE OF THE PHELAN PIÑON HILLS COMMUNITY SERVICES DISTRICT,
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA,
ESTABLISHING REGULATIONS FOR CUSTODY AND USE OF
THE DISTRICT SEAL, DISTRICT LOGO, AND DISTRICT INSIGNIA

WHEREAS, the Phelan Piñon Hills Community Services District (“District”) is a Community Services District located within the County of San Bernardino and is organized and operates pursuant to the California Government Code Section 61000, *et seq.*;

WHEREAS, the District has a District seal that is not protected from unauthorized use by ordinance or copyright law;

WHEREAS, California Government Code § 34501.5 and Elections Code § 18304 solely protect agency seals by prohibiting the use of an agency seal in campaign literature or mass mailing with the intent to deceive voters;

WHEREAS, the unauthorized use, reproduction or facsimile of a District seal for any purpose may create a misleading, erroneous or false impression that the document, item, statement, event, and/or organization is authorized, supported, and/or sponsored by the District or a public official;

WHEREAS, the District desires to protect its official seal from all unauthorized uses to prevent fraud, deception, misrepresentation, and/or abuse; and

WHEREAS, the District’s Board of Directors (“Board”) seeks to ensure that the District seal, District logo, and other District insignia are used only for purposes directly related to the official business of the District, or as expressly authorized.

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the Phelan Piñon Hills Community Services District as follows:

SECTION 1: RECITALS

The Board hereby finds and determines that the above Recitals are true and correct and are incorporated herein.

SECTION 2: DEFINITIONS

A. “District Seal” means the official seal of the District as adopted by the Board by minute action on February 25, 2009. The District seal is described as a form of a die two inches in diameter; the form of the die is one circle. Within the circle is a view of a green hills, a light brown desert floor, a blue sky, and a Joshua tree centered in the foreground; imprinted inside the perimeter of the circle at the top are the words

“PHELAN PIÑON HILLS” and at the bottom are the words “COMMUNITY SERVICES DISTRICT.” Imprinted above the hills and Joshua tree are the letters “PPHCSD” which are an acronym for the Phelan Piñon Hills Community Services District; imprinted to the left of the Joshua tree are the letters “EST.” which is an abbreviation of established; imprinted to the right of the Joshua tree is the number “2008” which represents the year the District was formed. (SEE EXHIBIT A)

B. “District Logo” means the District’s primary logo used on letterhead and other documents, and is an illustrative logo with a blue mountains/hills, a setting sun between the peaks, and a gold/yellow, wavy line below the mountains. (SEE EXHIBITS B-1 AND B-2)

C. “District Insignia” means in addition to the District logo and District seal, as designated by the Board, any other logos, website banners, letterhead, business cards, or emblems depicting or including the District, as approved by the District’s General Manager (“General Manager”).

SECTION 3: USE OF THE DISTRICT SEAL, DISTRICT LOGO, AND DISTRICT INSIGNIA

A. The General Manager or designee, acting as the custodian of the District Seal, District Logo and any District Insignia, is authorized to use or affix the District Seal, District Logo and any District Insignia to all certificates and documents as may be required by law, by this Ordinance to authenticate official District documents or to indicate institutional sanction for official, legal and ceremonial purposes.

B. The District Seal, District Logo and any District Insignia shall only be used for purposes directly connected with the official business of the District except upon written authorization of the General Manager or designee.

C. District officers, employees, and members of the Board may use stationery, printed materials and other articles with the District Seal, District Logo or District Insignia while acting within the scope of their office or employment.

D. The General Manager shall designate the particular motor vehicle or other vehicles or items of property belonging to the District, or in connection with which replicas or near representations of the District Seal, District Logo or District Insignia shall be used. The District officers or employees having immediate charge or control of the motor vehicles or property shall obtain replicas of the District Seal, District Logo or District Insignia from the General Manager or designee and affix the same thereto and maintain the same thereon.

E. The Board retains the right to create variations of the District Seal and District Logo, and to adopt and establish other official District Seals and District Logos. Such variations may include, but are not limited to, centennial or other seals or logos which mark anniversaries, events, and/or any other District occasion the Board wishes

to commemorate. The District Seal and District Logo may only be altered pursuant to direction by the Board.

F. The District Manager or designee is authorized to determine the appropriate use of District Insignia. The District Manager shall not approve any use of the District Insignia in such a manner as to suggest District endorsement of events, political issues, products, and other uses that are prohibited by law, or in a discriminatory manner or manner inconsistent with this Ordinance.

SECTION 4: PROHIBIT USES OF DISTRICT SEAL, DISTRICT LOGO, AND DISTRICT INSIGNIA

A. It is unlawful for any person or entity to make use of the District Seal, District Logo, and/or District Insignia or any portion, facsimile, mock-up, or reproduction thereof, or make or use of any design, symbol, emblem, insignia or similar device that is an imitation of said District Seal, District Logo, or District Insignia, or that may be mistaken therefor, that is designed, intended or likely to confuse, deceive or mislead the public, for private or commercial purposes or for any purpose other than the official business of the District without the express written consent of the General Manager or their designees under the authority granted by the Board.

B. No person, firm, association, or corporation shall use the District Seal, District Logo, and/or District Insignia, or any facsimile thereof for purposes of supporting or opposing the nomination or election to any District or other public office of him or herself or any other person, or for purposes of supporting or opposing any ballot measure, nor include such District Seal, District Logo, and/or District Insignia on any writing distributed for purposes of influencing the action of the electorate, or any part thereof, in any election. This Section shall not be applicable to writings issued by the District or the Board as a whole pursuant to law.

C. Unauthorized use of the District Seal, District Logo, and/or District Insignia for commercial, malicious, deceptive, fraudulent, or other unauthorized purposes without the express written authorization of the District is declared to be a public nuisance and the District can abate or enjoin such use pursuant to this Ordinance.

SECTION 5: PENALTIES

Violation of this Ordinance may be prosecuted as an infraction or misdemeanor, as determined by the Board, and punishable by a fine not exceeding five hundred dollars (\$500.00), or imprisonment for a term not exceeding six (6) months, or by both such fine and imprisonment. Nothing herein prevents the District from using any other available civil, criminal, and/or administrative remedies allowed by law to protect the District Seal, District Logo, and District Insignia from improper or illegal use.

SECTION 7: ENFORCEMENT OFFICER

The General Manager is hereby declared and appointed as the enforcement officer of this Ordinance, and shall be empowered to take such other actions as authorized herein, or as may otherwise be authorized by the Board or be reasonably necessary, for enforcement of the Ordinance.

SECTION 11: CONFLICTING PROVISIONS

If any provision of this Ordinance is in conflict with any applicable federal or state law or regulation, the federal or state law or regulation shall govern. If provisions of this Ordinance are in conflict with each other, other provisions of the District’s regulations or policies, or any other resolution or ordinance of the District, the more restrictive provisions shall control.

SECTION 12: SEVERABILITY

If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decisions shall not affect the validity of the remaining portions of this Ordinance.

SECTION 13: PUBLICATION AND POSTING

The Secretary of the Board is hereby directed to cause a summary of this Ordinance to be published at least five (5) days prior to the date of adoption hereof in a newspaper of general circulation printed and a copy of the full text must be posted at the District office at least five (5) days prior to the meeting. The full text of this Ordinance must be published within ten (10) days after adoption with the names of the directors voting for and against the adoption, and must likewise be posted at the District office.

SECTION 14: EFFECTIVE DATE

This Ordinance shall take effect and be in force thirty (30) days after its passage and the District Clerk is hereby authorized to use summary publication procedures pursuant to Government Code Section 36933 utilizing a newspaper of general circulation published in the District.

APPROVED AND ADOPTED this ___ day of _____, 2023.

President of the Phelan Piñon Hills
Community Services District and
of the Board of Directors thereof.

EXHIBIT A



EXHIBIT B-1



EXHIBIT B-2



Agenda Item 6d

Discussion & Possible Action
Regarding Resolution No. 2022-
33; Government Banking Public
Unit Resolution & Master
Signature Authorization
Agreement



A. 4176 Warbler Road
P.O. Box 294049
Phelan, CA 92329
P. (760) 868-1212
F. (760) 868-2323
W. www.pphcsd.org

MEMORANDUM

DATE: December 14, 2022

TO: Board of Directors

FROM: Don Bartz, General Manager
By: Kim Sevy, HR & Solid Waste Manager/District Clerk

SUBJECT: Discussion & Possible Action Regarding Resolution No. 2022-33; Government Banking Public Unit Resolution & Master Signature Authorization Agreement

STAFF RECOMMENDATION

For the Board to adopt Resolution No. 2022-33; Government Banking Public Unit Resolution and Master Signature Authorization Agreement.

BACKGROUND

As a result of the November 8, 2022, election, the District has two new Directors who need to be added as authorized signers at the District's banking institution. Authorized signers are required to approve payroll and accounts payable transactions. In order to add authorized signers, a resolution must be adopted.

FISCAL IMPACT

None

ATTACHMENT(S)

Resolution No. 2022-33



**GOVERNMENT BANKING
PUBLIC UNIT RESOLUTION AND MASTER SIGNATURE
AUTHORIZATION AGREEMENT**

Public Unit Name: Phelan Pinon Hills Community Services District
 Address: PO BOX 294049
 City: Phelan State: CA Zip Code: 92329
 Telephone: 760-868-1212 Fax: _____ Email: _____
 Tax ID #: _____ Date: _____ RM: _____

The undersigned certifies that the following is a true and correct representation of the intention of the governing body of the above-named Public Unit, as reflected in resolutions adopted by the governing body of the Public Unit at a legally convened meeting. The Public Unit resolves that:

1. Flagstar Bank, N.A. ("Flagstar") is designated as a depository of the Public Unit and is hereby authorized to accept monies, wire and other electronic fund transfers, checks, drafts, notes, acceptances or other evidences of indebtedness for deposit, or for collection by Flagstar and deposit upon receipt of payment therefor by Flagstar, to the credit of the Public Unit in such account or accounts as the Public Unit may have with Flagstar, without the endorsement of the Public Unit appearing thereon, and Public Unit promises to pay Flagstar for any Items (defined below) that are returned for lack of endorsement. The below-named Authorized Signers (and those Authorized Signers named on the Additional Signers addendum attached hereto, if any) are authorized to open or close deposit accounts with Flagstar and to instruct Flagstar as to the disposition of funds in any account to be closed, all by written instruction (including e-mail) to Flagstar by any one (1) of the Authorized Signers. The depository accounts to which these resolutions apply include existing depository accounts of the Public Unit and all future depository accounts opened by the Public Unit with Flagstar pursuant to this section.
2. The Public Unit has designated the following individuals as Authorized Signers (including those on the Additional Signers addendum attached hereto, if any) for any deposit account or other financial accommodation:

Authorized Signer(s):	Signature(s):
Name: Rebecca Kujawa Title: Director	
Name: Kathleen Hoffman Title: Director	
Name: Mark Roberts Title: Director	
Name: Charles Hays Title: Director	
Name: Gregory Snyder Title: Director	

Each of the Authorized Signers holds the office, title or status with the Public Unit specified and the actual signature of each Authorized Signer appears next to such Authorized Signer.

3. Unless otherwise specified in the "Public Unit Special Instructions Addendum", any one (1) of the Authorized Signers is authorized, for and on behalf of the Public Unit, to:
 - a. make deposits to and withdrawals from any account at Flagstar, and to generally transact any and all business with respect to such account (including the ability to transact such business with Flagstar via telephone request, email request, or facsimile transmission). This authority includes, without limitation, the authority to sign, execute, deliver and negotiate checks, drafts, bills of exchange, acceptances, wire transfers and other instruments or withdrawal orders from or drawn on the depository accounts of the Public Unit with Flagstar ("Items"). The signatures of all Authorized Signers must appear on the account signature card for the applicable account.



**GOVERNMENT BANKING
PUBLIC UNIT RESOLUTION AND MASTER SIGNATURE
AUTHORIZATION AGREEMENT**

- b. execute and deliver any documents, agreements, instruments, amendments, signature cards, or certificates (each an "Account Agreement") related to any account at Flagstar or any product or service offered by Flagstar. Execution and delivery of any Account Agreement by an Authorized Signer shall be conclusive evidence such Account Agreement is necessary, appropriate or desirable to effectuate the intent of, or matters reasonably contemplated by, these resolutions.
- c. appoint any individual ("Authorized Representative") to transact business on Public Unit's accounts (including the ability to transact such business via telephone request, email request, and/or facsimile transmission), including, without limitation, designating Authorized Representatives to sign, execute, deliver and negotiate Items.
- 4. Flagstar is authorized, in its sole discretion, to take any action authorized hereunder based upon: (i) the telephone request of any person purporting to be an Authorized Signer or Authorized Representative, (ii) the signature of any Authorized Signer or Authorized Representative that is delivered to Flagstar by facsimile transmission, or (iii) electronic mail that Bank reasonably believes is from any Authorized Signer or Authorized Representative.
- 5. A certified copy of these resolutions be delivered to Flagstar and that these resolutions will remain in full force and effect until express written notice of its rescission or modification has been received and recorded by Flagstar. Any and all prior resolutions adopted by the Public Unit and certified to Flagstar as governing the operation of the Public Unit's accounts, are in full force and effect, until Flagstar receives and acknowledges an express written notice of its revocation, modification or replacement. Any revocation, modification or replacement of a resolution must be accompanied by documentation, satisfactory to Flagstar, establishing the authority for the changes.
- 6. The Public Unit agrees to the terms and conditions of any account agreement, disclosure, term and condition, or other agreement for any account opened by an Authorized Signer in Public Unit's name.
- 7. The Public Unit agrees that Flagstar may furnish automated access devices to Authorized Signers to facilitate those powers authorized by these resolutions. The term "automated access device" includes, but is not limited to, credit cards, automated teller machine (ATM) cards, and debit cards.
- 8. These resolutions now stand of record on the books of the Public Unit, are in full force and effect and have not been modified or revoked in any manner whatsoever. Nothing in the foregoing resolutions violates the charter, by-laws or regulations, or other organizational documents of the Public Unit.

IN WITNESS WHEREOF, I/We have affixed my/our name(s) on December 14, 2022.
Month Day Year

Signature: _____
Name: _____
Title: _____

Signature: _____
Name: _____
Title: _____



**GOVERNMENT BANKING
PUBLIC UNIT RESOLUTION AND MASTER SIGNATURE
AUTHORIZATION AGREEMENT (ADDITIONAL SIGNERS)**

Public Unit Name: _____

Specimen signatures of each of the authorized persons are as follows:

Authorized Signers(s):	Signature(s):
Name: Title:	
Name: Title:	
Name: Title:	
Name: Title:	
Name: Title:	

Date: _____

Agenda Item 6e

Discussion & Possible Action
Regarding Purchase and
Installation of 1,280 Feet of 8-inch
DR14 Pipe on Piñon Hills Road

MEMORANDUM

DATE: December 14, 2022

TO: Board of Directors

FROM: Don Bartz, General Manager
By: Sean Wright, Water Operations Manager

SUBJECT: Discussion & Possible Action Regarding Purchase and Installation of 1280' of 8" DR14 Pipe on Pinon Hills Road

STAFF RECOMMENDATION

Staff recommends for the Board approve the purchase of materials and authorize construction necessary to install 1280' of 8" DR14 pipe on Pinon Hills Road from inland water works in the amount not to exceed \$61,048.09 plus installation.

BACKGROUND

The District has experienced low pressure on occasions in pressure zone 6-W. In order to mitigate pressure fluctuations expanding pressure zone 7A-W is necessary. The pipeline located on Pinon Hills Road is essential to expand pressure zone 7A-W and is an integral element, part 1 of 2 in maximizing the storage capabilities is storage reservoir 6A. Part b2 of 2 streamlining reservoir 6A capacity is a pipeline located along Quail Road in Pinon Hills, currently budgeted for in F/Y 23/24.

In accordance with Section 4205 of the District's purchasing policy, formal bids were sought with public notification in the Mountaineer Progress Newspaper, Public Notification, and RFP Email Notification on October 13th, through November 1st. No bids were received from this request, so multiple bids were sought in accordance with 4203.06 of the District's Purchasing Policy which produced the following three bids as attachments from Inland Water Works, Western Water Works, and Ferguson Water Works found in the attachments.

FISCAL IMPACT

Budgeted: \$157,300
Materials: \$65,372.49
Labor: \$19,782.22
Total: \$80,830.31

ATTACHMENT(S)

- Quotation from Inland Water Works @ \$61,048.09

- Quotation from Western Water Works @ \$84,452.83
- Quotation from Ferguson Water Works @ \$78,994.90
- District Labor Estimate
- Pinon Hills Road Pipeline Plan

Quotation

INLAND WATER WORKS SUPPLY CO
 2468 Miramonte Drive
 San Bernardino, CA 92405
 909-883-8941
 Fax 909-881-4041



EXPIRATION DATE	QUOTE NUMBER
09/25/2022	S1059754
WE APPRECIATE THE OPPORTUNITY TO BID	
PAGE NO. 1 of 3	

QUOTE TO:

SHIP TO:

PHELAN PINON HILLS CSD
 PO BOX 294049
 PHELAN, CA 92329

PHELAN PINON HILLS CSD
 12336 OASIS ROAD
 PHELAN, CA 92329

ORDERED BY	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON	
	PINION HILLS RD		KEN PERTEET	
WRITER	SHIP VIA	TERMS	SHIP DATE	
KEN PERTEET	OT OUR TRUCK WED	2% 15 DAYS NET30	09/26/2022	
ORDER QTY	DESCRIPTION		UNIT PRICE	EXT PRICE
	TO OUR VALUED BUSINESS PARTNERS REGARDING PRICING DUE TO CURRENT SUPPLY CHAIN DISRUPTIONS, MATERIALS ARE SUBJECT TO PRICING AT TIME OF SHIPMENT. MATERIAL AVAILABILITY AND TIMELINESS OF SHIPMENTS CANNOT BE GUARANTEED. THIS TERM SUPERSEDES ALL OTHER CONTRACTUAL PROVISIONS. ***** WE STRONGLY ADVISE YOU TO PUT PROTECTIVE WORDING REGARDING MATERIAL PRICING AND LDs DUE TO LONG LEAD TIMES IN YOUR BID SUBMISSION. THANK YOU AND GOOD LUCK ON THIS BID! *****			
1280ft	PVC DR1408B 8" PVC DR14 C900 PIPE BLUE		31.025/ft	39712.00
54ea	C900RLOK08 8" RieberLok Gasket SBR for C-900 PP/PF		90.000/ea	4860.00
20ft	PVC DR1406B 6" PVC DR14 C900 PIPE BLUE		17.927/ft	358.54
1ea	JCM432-0905-08 8" X 8" JCM SS TAP SLV 898 - 937		1276.500/ea	1276.50
1ea	JCM432-0745-06 6" X 6" JCM SS TAP SLV 7.40 - 7.73		951.000/ea	951.00

** Continued on Next Page *

Subtotal	
S&H Charges	
Estimated Tax	
Amount Due	83

Quotation

INLAND WATER WORKS SUPPLY CO
 2468 Miramonte Drive
 San Bernardino, CA 92405
 909-883-8941
 Fax 909-881-4041



EXPIRATION DATE	QUOTE NUMBER
09/25/2022	S1059754
WE APPRECIATE THE OPPORTUNITY TO BID	
PAGE NO. 2 of 3	

QUOTE TO:

SHIP TO:

PHELAN PINON HILLS CSD
 PO BOX 294049
 PHELAN, CA 92329

PHELAN PINON HILLS CSD
 12336 OASIS ROAD
 PHELAN, CA 92329

ORDERED BY	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON	
	PINION HILLS RD		KEN PERTEET	
WRITER	SHIP VIA	TERMS	SHIP DATE	
KEN PERTEET	OT OUR TRUCK WED	2% 15 DAYS NET30	09/26/2022	
ORDER QTY	DESCRIPTION		UNIT PRICE	EXT PRICE
1ea	A2362-1908 8" MUELLER A-2362 MJ X FLG RW GATE VALVE DI BODY C509 E381 OPEN LEFT 2" OP NUT LACC		1300.000/ea	1300.00
1ea	A2362-1906 6" MUELLER A-2362 MJ X FLG RW GATE VALVE DI BODY C509 E381 OPEN LEFT 2" OP NUT LACC		850.000/ea	850.00
1ea	A2362-606 6" MUELLER A-2362 FLG RW GATE VALVE DI BODY C509 E381 OPEN LEFT 2" OP NUT		850.000/ea	850.00
1ea	DIMJFSSBT0806LACC 8" X 6" DI MJ X FLG SSB TEE LACC 422556		258.600/ea	258.60
1ea	A423MJ54DT 423-543940 54" MJ MUELLER A423 HYD 4" PUMPER 2-2.5" NOZZLE DRAINS TAPPED LACC FEDERAL SAFETY YELLOW		4493.400/ea	4493.40
1ea	DIMJFSSBR0806LACC 8" X 6" DI MJ FLG SSB REDUCER LACC		275.000/ea	275.00
4ea	GRAP-DI08 8" ROMAC GRIP RING KIT DI C-900 242-0905		100.000/ea	400.00

** Continued on Next Page *

Subtotal	
S&H Charges	
Estimated Tax	
Amount Due	84

Quotation

INLAND WATER WORKS SUPPLY CO
 2468 Miramonte Drive
 San Bernardino, CA 92405
 909-883-8941
 Fax 909-881-4041



EXPIRATION DATE	QUOTE NUMBER
09/25/2022	S1059754
WE APPRECIATE THE OPPORTUNITY TO BID	
PAGE NO. 3 of 3	

QUOTE TO:

SHIP TO:

PHELAN PINON HILLS CSD
 PO BOX 294049
 PHELAN, CA 92329

PHELAN PINON HILLS CSD
 12336 OASIS ROAD
 PHELAN, CA 92329

ORDERED BY	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON	
	PINION HILLS RD		KEN PERTEET	
WRITER	SHIP VIA	TERMS	SHIP DATE	
KEN PERTEET	OT OUR TRUCK WED	2% 15 DAYS NET30	09/26/2022	
ORDER QTY	DESCRIPTION		UNIT PRICE	EXT PRICE
2ea	GRAP-DI06 6" ROMAC GRIP RING KIT DI C-900		75.000/ea	150.00
4ea	BNS6-8 6" & 8" BOLT & NUT SET		10.000/ea	40.00
1ea	GRNA08 8" NON ASB NSF61 RING GASKET 1/16		5.000/ea	5.00
3ea	GRNA06 6" NON ASB NSF61 RING GASKET 1/16		4.000/ea	12.00
1500ft	14GAUFWBLACK 14GA UF COATED FEEDER WIRE BLACK 500' COILS		0.180/ft	270.00
3ea	VBC86W 8" X 6" CI VALVE BOX CAP "WATER"		40.000/ea	120.00
3ea	GVCT0818 8" X 18" GALVANIZED TOP SECTION		18.000/ea	54.00
20ft	PVCDR3508G 8" PVC DR35 SEWER PIPE 20' LGHTS GREEN		11.666/ft	233.32
3ea	PWC3X100 3' X 100' CLEAR POLY WRAP 8 MIL		35.000/ea	105.00
15ea	TAPEM1002 2" WIDE 10 MIL TAPE 100' PER ROLL		5.000/ea	75.00
4ea	DBR DIRECT BURIAL SPLICE KIT LOW VOLT		1.950/ea	7.80

THANK YOU FOR THE OPPORTUNITY TO BID!

Subtotal	56657.16
S&H Charges	0.00
Estimated Tax	4390.93
Amount Due	61048.09



WESTERN WATER WORKS SUPPLY COMPANY

PROPOSAL SUBMITTED BY:

CHINO

5671 GATES ST

CHINO, CA - 91710

PHONE: (909)597-7000

FAX: (909)597-7050

www.wwsco.com

PROPOSAL

QUOTE DATE	EXPIRATION DATE	QUOTE NO.
09/22/22	10/22/22	1126417-00

PLEASE REVIEW THIS PROPOSAL VERY CAREFULLY. THANK YOU FOR YOUR CONSIDERATION.

MATERIALS PRICING & AVAILABILITY:

Due to unprecedented global commodity supply issues, material pricing and availability cannot be guaranteed for any set period of time. Please contact your Western Water Works representative for the current status as this issue is fluid and changes regularly.

DUE TO SUPPLY CHAIN ISSUES, THESE ARE THE ESTIMATED LEAD TIMES FOR MATERIALS:

- Valves - 22 to 24 weeks
- Hydrants - 30 to 32 weeks
- PVC Pipe - 8 to 12 weeks
- DI Pipe - 28 to 32 weeks
- Service Brass - 40 to 48 weeks
- DI Fittings - 4 to 8 weeks
- Sewer Fittings - 2 to 8 weeks
- Meter Boxes - 12 to 24 weeks

We can only hold prices in this proposal on a 15/30 basis, which means prices are firm for 15 days, and material must ship within 30 days.



PROPOSAL

QUOTE DATE	EXPIRATION DATE	QUOTE NO.
09/22/22	10/22/22	1126417-00
JOB ID		PAGE NO.
PRESS ZONE 7 IMPRO		1

CUST #: 100320

BILL TO
PHELAN PINON HILLS CSD PO BOX 29049 PHELAN, CA 92329-4049

SHIP TO
PHELAN PINON HILLS CSD 12336 OASIS RD PINON HILLS, CA 92329-4049

INSTRUCTIONS	SHIP POINT	VIA	SHIPPED	TERMS	CONTACT	SEAN WRIGHT
	CHINO	OUR TRUCK		NET 30 DAYS	PHONE	(760)868-1212
					EMAIL	swright@pphcsd.org

LN	PRODUCT AND DESCRIPTION	ORDERED	BO	SHIPPED	UM	PRICE	NET AMOUNT
-	PLEASE PRE-CALL 30 MIN PRIOR TO DELIVERY @ (760)868-1212						
-							
-	REFERENCE PRESSURE ZONE 7 IMPROVEMENT PIPELINE PROJECT						
-							
1	DR14-08 8 CL305 DR14 C900 PVC PIPE	1080		1080	FT	32.10	34668.00
2	DR14-08 8 CL305 DR14 C900 PVC PIPE	200		200	FT	32.10	6420.00
3	DR18-06 6 CL235 DR18 C900 PVC PIPE	280		280	FT	15.30	4284.00
4	DR18-06 6 CL235 DR18 C900 PVC PIPE	540		540	FT	15.30	8262.00
5	ICW-12-500-BLUE 12 GA INSULATED SOLID COPPER WIRE UF (BLUE)	2500		2500	FT	0.30	750.00
6	RIEBERLOK-08# 8 RIEBERLOK EPDM GASKET C900 PVC	64		64	EA	115.90	7417.60
7	RIEBERLOK-06# 6 RIEBERLOK EPDM GASKET C900 PVC	39		39	EA	83.70	3264.30
8	0808-H304-SS-0960# 8X8 SS TAP SLV SS FLG 9.20-9.60 OD RANGE	1		1	EA	1052.70	1052.70
9	GVFM-08 8 FLGXMJ RW GATE VLV OL STEM 316 B/N	1		1	EA	1529.70	1529.70
10	BN6-8 6-8 B/N SET 150# PLATED A307 3/4X3-1/4	1		1	SET	20.50	20.50
11	JM60-08 8X1/16 150# RING NA GSKT	1		1	EA	7.20	7.20
12	SGPA-08 8 MJ RESTRAINT W/ACC C900 PIPE - STAR	1		1	EA	77.10	77.10
13	SDR35-06 6 SDR35 PVC GRAVITY SEWER PIPE 20FT	5		5	FT	7.80	39.00
14	VBT-618 6X18 GALV VLV BOX TOP	1		1	EA	12.90	12.90
15	VBC-64-WATER 6X4 CI GATE CAP "WATER"	1		1	EA	24.40	24.40
16	0606-H304-SS-0750# 6X6 SS TAP SLV SS FLG 7.10-7.50 OD RANGE	1		1	EA	757.60	757.60



PROPOSAL

QUOTE DATE	EXPIRATION DATE	QUOTE NO.
09/22/22	10/22/22	1126417-00
JOB ID		PAGE NO.
PRESS ZONE 7 IMPRO		2

CUST #: 100320

BILL TO
PHELAN PINON HILLS CSD PO BOX 29049 PHELAN, CA 92329-4049

SHIP TO
PHELAN PINON HILLS CSD 12336 OASIS RD PINON HILLS, CA 92329-4049

INSTRUCTIONS	SHIP POINT	VIA	SHIPPED	TERMS	CONTACT	SEAN WRIGHT
	CHINO	OUR TRUCK		NET 30 DAYS	PHONE	(760)868-1212
					EMAIL	swright@pphcsd.org

LN	PRODUCT AND DESCRIPTION	ORDERED	BO	SHIPPED	UM	PRICE	NET AMOUNT
17	GVFF-06 6 FLG RW GATE VLV OL STEM 316 B/N	1		1	EA	1016.60	1016.60
18	MFR-0806 8X6 DI C153 MJXFLG RED	1		1	EA	144.70	144.70
19	BN6-8 6-8 B/N SET 150# PLATED A307 3/4X3-1/4	2		2	SET	20.50	41.00
20	JM60-06 6X1/16 150# RING NA GSKT	2		2	EA	4.50	9.00
21	SGPA-08 8 MJ RESTRAINT W/ACC C900 PIPE - STAR	1		1	EA	77.10	77.10
22	SDR35-06 6 SDR35 PVC GRAVITY SEWER PIPE 20FT	5		5	FT	7.80	39.00
23	VBT-618 6X18 GALV VLV BOX TOP	1		1	EA	12.90	12.90
24	VBC-64-WATER 6X4 CI GATE CAP "WATER"	1		1	EA	24.40	24.40
25	0806-H304-SS-0945# 8X6 SS TAP SLV SS FLG 9.04-9.45 OD RANGE	1		1	EA	774.60	774.60
26	GVFM-06 6 FLGX MJ RW GATE VLV OL STEM 316 B/N	1		1	EA	979.00	979.00
27	BN6-8 6-8 B/N SET 150# PLATED A307 3/4X3-1/4	1		1	SET	20.50	20.50
28	JM60-06 6X1/16 150# RING NA GSKT	1		1	EA	4.50	4.50
29	SGPA-06 6 MJ RESTRAINT W/ACC C900 PIPE - STAR	2		2	EA	57.20	114.40
30	SDR35-06 6 SDR35 PVC GRAVITY SEWER PIPE 20FT	5		5	FT	7.80	39.00
31	VBT-618 6X18 GALV VLV BOX TOP	1		1	EA	12.90	12.90
32	VBC-64-WATER 6X4 CI GATE CAP "WATER"	1		1	EA	24.40	24.40
33	A-423-48MJ 6X48 HYD MJ BURY LESS ACC OL 1-1/2 PENT 079 OP	1		1	EA	4450.70	4450.70
34	GVM-06 6 MJ RW GATE VLV OL STEM 316 B/N	1		1	EA	979.00	979.00
35	SGPA-06 6 MJ RESTRAINT W/ACC C900 PIPE - STAR	2		2	EA	57.20	114.40



PROPOSAL

QUOTE DATE	EXPIRATION DATE	QUOTE NO.
09/22/22	10/22/22	1126417-00
JOB ID		PAGE NO.
PRESS ZONE 7 IMPRO		3

CUST #: 100320

BILL TO
PHELAN PINON HILLS CSD PO BOX 29049 PHELAN, CA 92329-4049

SHIP TO
PHELAN PINON HILLS CSD 12336 OASIS RD PINON HILLS, CA 92329-4049

INSTRUCTIONS	SHIP POINT	VIA	SHIPPED	TERMS	CONTACT	SEAN WRIGHT
	CHINO	OUR TRUCK		NET 30 DAYS	PHONE	(760)868-1212
					EMAIL	swright@pphcsd.org

LN	PRODUCT AND DESCRIPTION	ORDERED	BO	SHIPPED	UM	PRICE	NET AMOUNT
36	SDR35-06 6 SDR35 PVC GRAVITY SEWER PIPE 20FT	5		5	FT	7.80	39.00
37	VBT-618 6X18 GALV VLV BOX TOP	1		1	EA	12.90	12.90
38	VBC-64-WATER 6X4 CI GATE CAP "WATER"	1		1	EA	24.40	24.40
39	XR501-06 6 EXT RANGE CPLG 660-760 304SS B/N EPOXY	1		1	EA	277.10	277.10
40	M11-08 8 DI C153 MJ 11-1/4	2		2	EA	125.80	251.60
41	SGPA-08 8 MJ RESTRAINT W/ACC C900 PIPE - STAR	4		4	EA	77.10	308.40
41	Lines Total	Qty Shipped Total		4761	Total		78378.50
					Taxes		6074.33
					Invoice Total		84452.83

PROPOSAL

QUOTE DATE	EXPIRATION DATE	QUOTE NO.
09/22/22	10/22/22	1126417-00

Terms and Conditions of Sale:

All products and materials offered for sale are subject to these "Terms and Conditions of Sale." Quoted prices may be subject to a price adjustment after the expiration date noted due to a price adjustment from our vendor. The list of materials described in this agreement, and the quantity shown herein, represents our interpretation of the plans and specifications, if any, and is for estimating purposes only. It is not guaranteed for accuracy or completeness, but is furnished only as a guide. The obligation and the responsibility for ordering correct types and verifying quantities of materials rest solely with the Purchaser.

It is the Purchaser's responsibility to inspect materials for damage or shortage at the time of delivery. Claims for damage or shortage must be acknowledged at the time of delivery. Purchaser shall furnish people and equipment to unload material.

Material may not be returned without our consent and a copy of the invoice or delivery ticket.

- a) Standard items normally carried in our inventory and returned in a new condition, may be subject to a restocking charge.
- b) Non-standard items (non-stocking) will be subject to a restocking charge and no credit will be given until such credit is received by us from our vendor, less freight.

We shall not be responsible for shipment delays caused by strikes, embargos, fires, accidents, or any other causes beyond our control.

Purchaser agrees to pay in full and according to the terms of the sale as indicated on our invoices which is NET 30 DAYS unless stated otherwise. If Purchaser fails to pay according to terms, Purchaser agrees to pay a late charge at the highest legal rate per month on past due invoices. Should an attorney or a collection agency be employed by us to collect on any debts of the Purchaser, the Purchaser agrees to pay all actual cost of collection, attorney's fees, costs and interest on the past due amount.

Materials are warranted only under the conditions and to the extent that they are warranted by the manufacturer(s). We assume no liability of any kind for any direct or indirect damages including, but not limited to, labor cost, expenses, project delays or any type of consequential damages resulting from the use of the material claimed to be defective.

The terms and conditions of this agreement are the entire integrated agreement between the parties hereto and shall supersede all previous communications, representations or agreements either oral or written between the parties. Any order placed, orally or in writing, pursuant to the terms of this proposal shall be deemed acceptable of its terms, conditions, and pricing.



Deliver To: From: Ryan Gallegos Comments:
--

FERGUSON WATERWORKS #1083

Price Quotation
Phone: 951-674-1323
Fax: 951-674-1084

Bid No: B437020
Bid Date: 09/20/22
Quoted By: RMG

Cust Phone: 760-868-1212
Terms: NET 10TH PROX

Customer: PHELAN PINON HILLS CSD
PO BOX 294049
PHELAN, CA 92329

Ship To:

Cust PO#:

Job Name: 9353 PINON HILLS RD

Item	Description	Quantity	Net Price	UM	Total
DR14BPX	8 C900 DR14 PVC GJ BLUE PIPE	1080	32.767	FT	35388.36
DR14BPX	8 C900 DR14 PVC GJ BLUE PIPE	200	32.767	FT	6553.40
DR14BPU	6 C900 DR14 PVC GJ BLUE PIPE	240	19.011	FT	4562.64
DR14BPU	6 C900 DR14 PVC GJ BLUE PIPE	540	19.011	FT	10265.94
SPWPC8	8 SIGMA BELL REST F/ C900 *PVLOK	54	116.817	EA	6308.12
SPWPC6	6 SIGMA BELL REST F/ C900 *PVLOK	12	69.890	EA	838.68
MA423LAOLMJSS	5-1/4 A423 HYD 5'0 6 MJ OL L/A	1	4388.300	EA	4388.30
MA236223E381UOL	6 DI MJ RW OL GATE VLV L/A E381	1	948.220	EA	948.22
MA236219E381UOL	6 DI MJ X FLG RW OL GATE VLV L/A	1	948.220	EA	948.22
RGTU18	6X18 GAL 20 GA VLV CAN	4	13.300	EA	53.20
SBF6CW	6 CI LG SKT GATE CAP - WTR	2	38.095	EA	76.19
TW14SLDUFW500	14GA SLD COP UF WIRE WHIT 500	500	174.660	M	87.33
MJRLAXU	8X6 MJ C153 RED L/A	1	103.395	EA	103.40
FTU	6 DI 125# C110 FLG TEE	1	310.750	EA	310.75
MJ1LAU	6 MJ C153 11-1/4 BEND L/A	2	94.355	EA	188.71
MJ1LAX	8 MJ C153 11-1/4 BEND L/A	2	127.690	EA	255.38
MH304SSUU	6X6 SS TAPN SLV W/ SS FLG F/ DI	1	852.240	EA	852.24
MH304SSXX	8X8 SS TAPN SLV W/ SS FLG F/ DI	1	1184.060	EA	1184.06

Net Total: \$73313.14
Tax: \$5681.76
Freight: \$0.00
Total: \$78994.90



HOW ARE WE DOING? WE WANT YOUR FEEDBACK!

Scan the QR code or use the link below to complete a survey about your bids:

<https://survey.medallia.com/?bidsorder&fc=1083&on=25918>

Fax: 951-674-1084

18:18:29 SEP 22 2022

Reference No: B437020

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. QUOTES FOR PRODUCTS SHIPPED FOR RESALE ARE NOT FIRM UNLESS NOTED OTHERWISE.

CONTACT YOUR SALES REPRESENTATIVE IMMEDIATELY FOR ASSISTANCE WITH DBE/MBE/WBE/SMALL BUSINESS REQUIREMENTS.

Seller not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing type of products that can be sold or put into commerce. This Quote is offered contingent upon the Buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at <https://www.ferguson.com/content/website-info/terms-of-sale>
Govt Buyers: All items are open market unless noted otherwise.

LEAD LAW WARNING: It is illegal to install products that are not "lead free" in accordance with US Federal or other applicable law in potable water systems anticipated for human consumption. Products with *NP in the description are NOT lead free and can only be installed in non-potable applications. Buyer is solely responsible for product selection.

WATER FLOW RATE NOTICE: Lavatory Faucets with flow rates over 0.5 GPM are not allowed for 'public use' in California.

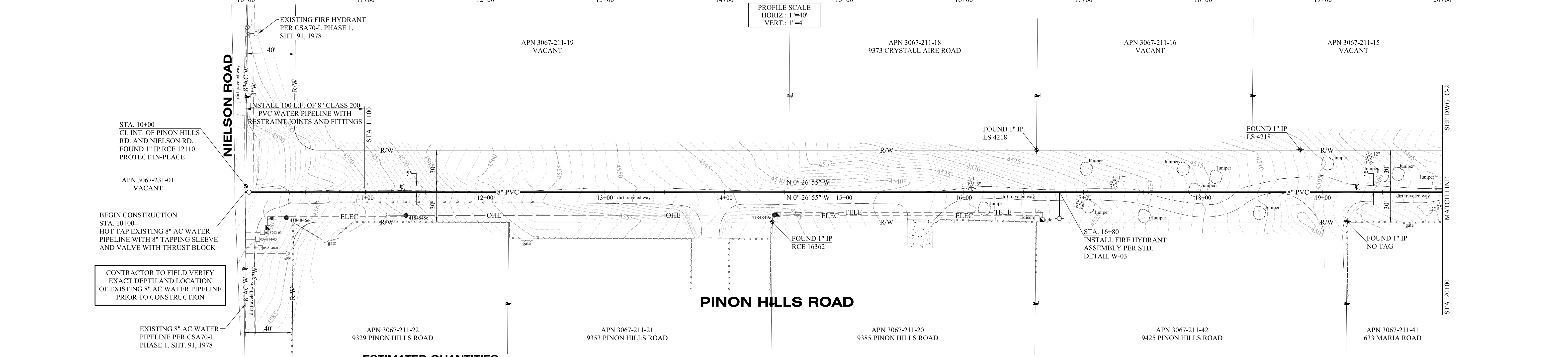
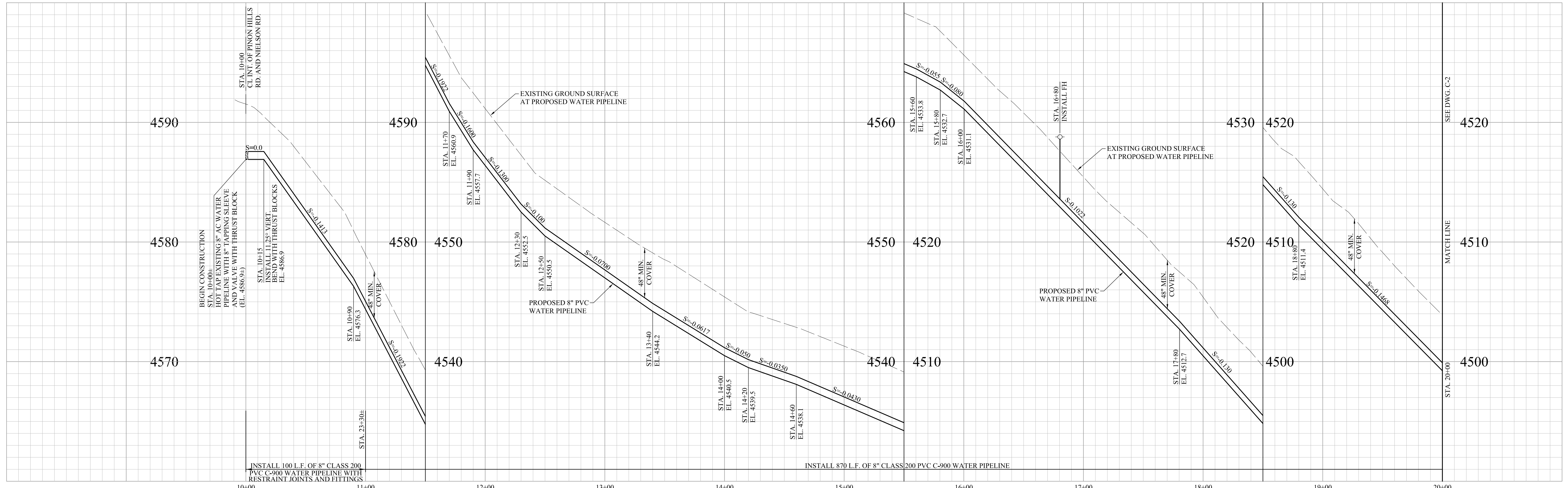
COVID-19 ORDER: ANY REFERENCE TO OR INCORPORATION OF EXECUTIVE ORDER 14042 AND/OR THE EO-IMPLEMENTING FEDERAL CLAUSES (FAR 52.223-99 AND/OR DFARS 252.223-7999) IS EXPRESSLY REJECTED BY SELLER AND SHALL NOT APPLY AS SELLER IS A MATERIALS SUPPLIER AND THEREFORE EXEMPT UNDER THE EXECUTIVE ORDER.



HOW ARE WE DOING? WE WANT YOUR FEEDBACK!

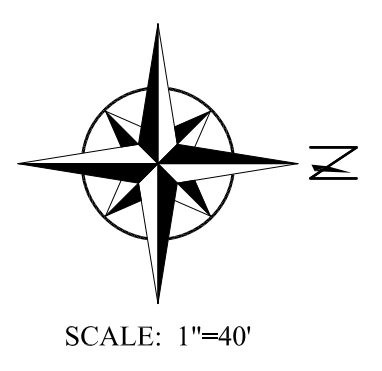
Scan the QR code or use the link below to
complete a survey about your bids:

<https://survey.medallia.com/?bidsorder&fc=1083&on=25918>



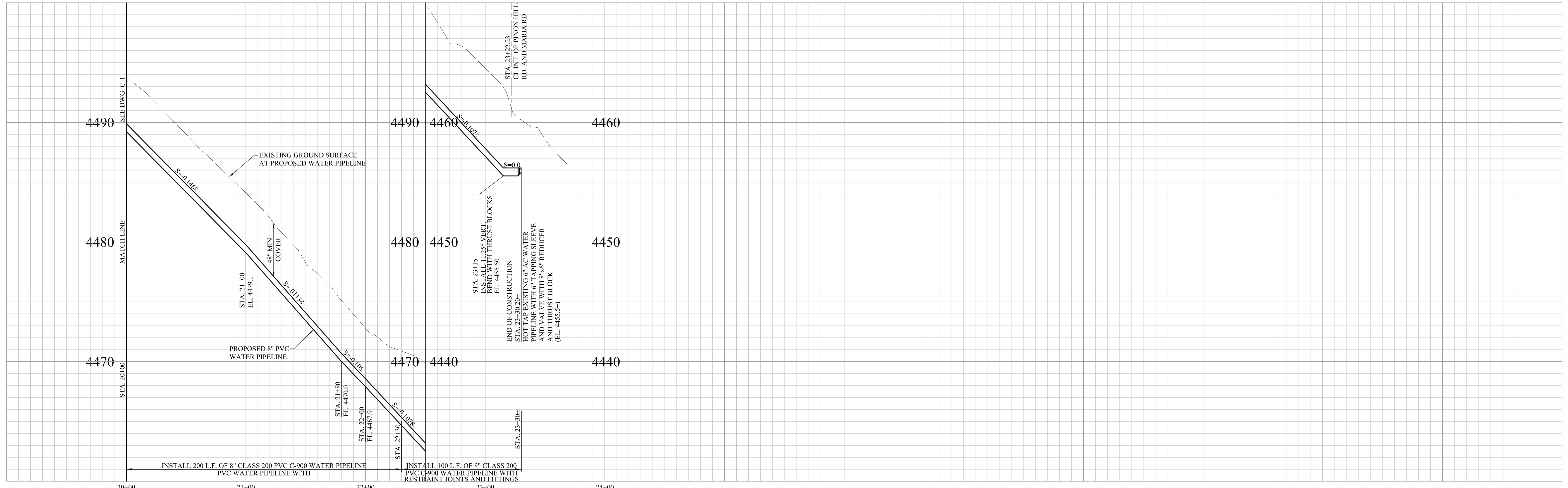
ESTIMATED QUANTITIES

1. INSTALL 8" PVC C-900, CLASS 200, WATER PIPELINE WITH RESTRAINT JOINTS AND FITTINGS	1,070 LF
2. INSTALL 8" PVC C-900, CLASS 200, WATER PIPELINE	200 LF
3. INSTALL 6" PVC C-900, CLASS 200, WATER PIPELINE WITH RESTRAINT JOINTS AND FITTINGS	227 LF
4. INSTALL 6" PVC C-900, CLASS 200, WATER PIPELINE	535 LF
5. 8" TAPPING SLEEVE WITH 8" TAPPING VALVE	1 EA
6. 6" TAPPING SLEEVE WITH 6" TAPPING VALVE	2 EA
7. INSTALL FIRE HYDRANT ASSEMBLY PER STD. DETAIL W-03	1 EA
8. INSTALL 6" GATE VALVE W/ VALVE CAN PER STD. DETAIL W-05	1 EA
9. INSTALL 8"x6" REDUCER	1 EA
10. CONNECTION TO EXISTING 6" FIRE HYDRANT TEE	1 EA
11. 11-1/4" VERTICAL BENDS WITH THRUST BLOCK	2 EA

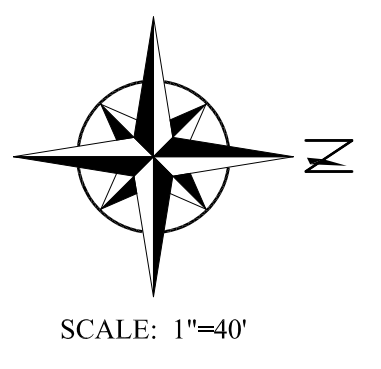
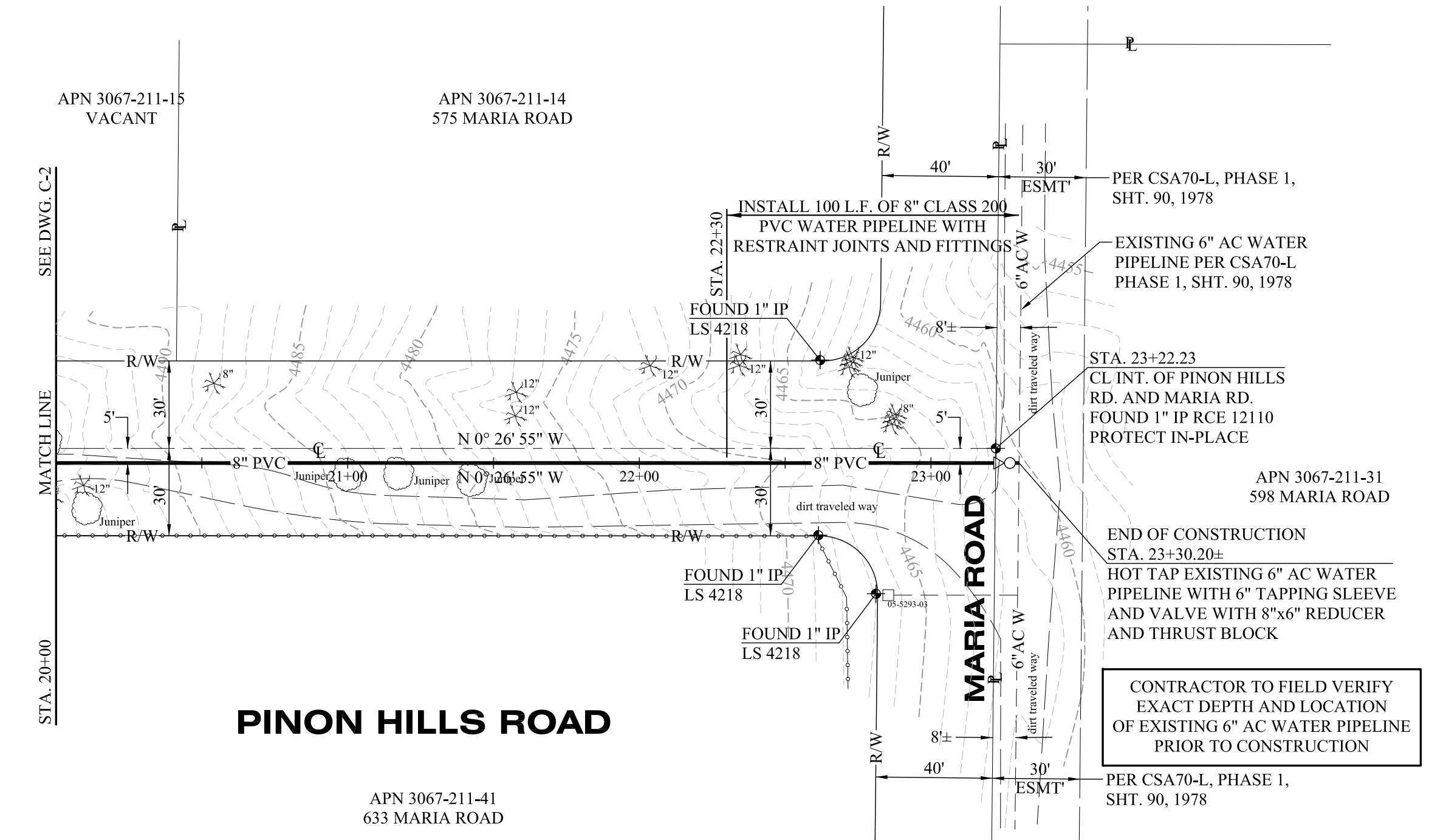


DIGALERT
CALL BEFORE YOU DIG
CALL 811
OR WWW.CONTACT811.ORG
UNDERGROUND SERVICE ALERT
Call at least 2 working days prior to excavating

REV.	REVISION DESCRIPTION	BY	DATE	DESIGNED BY: GRC	APPROVED BY:	PLANS PREPARED BY: PHELAN PINON HILLS COMMUNITY SERVICES DISTRICT PO BOX 294049, PHELAN, CA 92329-4049 4176 WARBLER ROAD 92371 PHONE: 760-868-1212 FAX: 760-868-2323	APPROVED BY:	SCALE: 1"=40'	WORK ORDER No. 2016-015		PHELAN PINON HILLS COMMUNITY SERVICES DISTRICT PO BOX 294049, PHELAN, CA 92329-4049 PHONE: 760-868-1212 FAX: 760-868-3232 PRESSURE ZONE 7 IMPROVEMENT WATER PIPELINE PROJECT PINON HILLS ROAD - STA. 10+00± TO STA. 20+00	SHEET 2
				DRAWN BY: GRC	SAN BERNARDINO COUNTY FIRE DISTRICT DATE		DON BARTZ, PPHCS GENERAL MANAGER DATE					OF 5
				CHECKED BY: GRC	SUBMITTED BY:	4176 WARBLER ROAD 92371 PHONE: 760-868-1212 FAX: 760-868-2323	CHECKED BY:				PINON HILLS ROAD - STA. 10+00± TO STA. 20+00	DRAWING No. C-1



PROFILE SCALE
HORIZ.: 1"=40'
VERT.: 1"=4'



ESTIMATED QUANTITIES

1. INSTALL 8" PVC C-900, CLASS 200, WATER PIPELINE WITH RESTRAINT JOINTS AND FITTINGS	1,070 LF
2. INSTALL 8" PVC C-900, CLASS 200, WATER PIPELINE	200 LF
3. INSTALL 6" PVC C-900, CLASS 200, WATER PIPELINE WITH RESTRAINT JOINTS AND FITTINGS	227 LF
4. INSTALL 6" PVC C-900, CLASS 200, WATER PIPELINE	535 LF
5. 8" TAPPING SLEEVE WITH 8" TAPPING VALVE	1 EA
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10. CONNECTION TO EXISTING 6" FIRE HYDRANT TEE	1 EA
11. 11-1/4" VERTICAL BENDS WITH THRUST BLOCK	2 EA

DIGALERT
CALL BEFORE YOU DIG
CALL 811
OR WWW.CONTACT811.ORG
UNDERGROUND SERVICE ALERT
Call at least 2 working days prior to excavating

DESIGNED BY: GRC	APPROVED BY: SAN BERNARDINO COUNTY FIRE DISTRICT DATE	PLANS PREPARED BY: PHELAN PINON HILLS COMMUNITY SERVICES DISTRICT PO BOX 294049, PHELAN, CA 92329-4049 4176 WARBLER ROAD 92371 PHONE: 760-868-1212 FAX: 760-868-2323	APPROVED BY: DON BARTZ, PPHCS GENERAL MANAGER DATE	SCALE: 1"=40'		PHELAN PINON HILLS COMMUNITY SERVICES DISTRICT PO BOX 294049, PHELAN, CA 92329-4049 PHONE: 760-868-1212 FAX: 760-868-3232 PRESSURE ZONE 7 IMPROVEMENT WATER PIPELINE PROJECT PINON HILLS ROAD - STA. 20+00 TO STA. 23+30.20±	SHEET 3 OF 5
DRAWN BY: GRC	SUBMITTED BY: DATE	CHECKED BY: GEORGE CARDENAS, PPHCS ENGINEERING MANAGER DATE	WORK ORDER No. 2016-015	DRAWING No. C-2			
REV. REVISION DESCRIPTION BY DATE	CHECKED BY: GRC	DATE	DATE	DATE			

Agenda Item 6f

Update on the Proposed Civic Center & Phelan Park Expansion Projects & Approval of Payment to California Department of Fish and Wildlife for Incidental Take Permit



A. 4176 Warbler Road
P.O. Box 294049
Phelan, CA 92329
P. (760) 868-1212
F. (760) 868-2323
W. www.pphcsd.org

MEMORANDUM

DATE: December 14, 2022

TO: Board of Directors

FROM: Don Bartz, General Manager
By: Kim Sevy, HR & Solid Waste Manager/District Clerk

SUBJECT: Update on the Proposed Civic Center & Phelan Park Expansion Projects & Approval of Payment to California Department of Fish and Wildlife for Incidental Take Permit

STAFF RECOMMENDATION

For the Board to approve payment in the amount of \$34,585.25 to the California Department of Fish and Wildlife for the Incidental Take Permit.

BACKGROUND

RCA prepared the incidental take permit application and it had been submitted to the state's portal for review. Before review can take place, payment is required.

Staff will update the Board on the Proposed Civic Center and Phelan Park Expansion Project.

FISCAL IMPACT

None

ATTACHMENT(S)

Invoice with Payment Instructions



INVOICE

Client: Phelan Pinon Hills Community Services District
Project: California Endangered Species Act Incidental Take Permit
Application for the Phelan Community Park Expansion
EPIMS ID #34747
Invoice Date: November 29, 2022

Terms: Due Upon Receipt	Hours	Rate	Total
-------------------------	-------	------	-------

Task 1: Background data review

Task 2: Conduct Impact Analysis.

Task 3: Prepare ITP application documentation
for submittal to California Department of Fish and Wildlife

ITP APPLICATION FEE	\$34,585.25
---------------------	-------------

Terms: Full payment must be made to California Department of Fish and Wildlife
Before the Incidental Take Permit review can begin.

Mail payment to:

California Department of Fish and Wildlife
Region 6
3602 Inland Empire Blvd., Suite C-220
Ontario, CA 91764

BE SURE AND PUT THE EPIMS ID # 34747 ON THE CHECK

HDFile: INV#936

Agenda Item 7

Committee Reports/Comments

LEGISLATIVE COMMITTEE MEETING MINUTES

November 10, 2022
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Deborah Philips, Chair/Vice President
Kathy Hoffman, Director

Board Members Absent: None

Staff Present: Kim Ward, HR & Solid Waste Manager/District Clerk

Call to Order

Vice President Philips called the meeting to order at 3:00 p.m.

Roll Call

All Committee Members were present at Roll Call.

1) Approval of Agenda

Director Hoffman moved to approve the Agenda. Vice President Philips seconded the motion. Motion passed unanimously.

2) Public Comment – None

3) Approval of Minutes

Director Hoffman moved to approve the Minutes. Vice President Philips seconded the motion. Motion passed unanimously.

4) Update from Representatives

- **State Assembly**

Kassie Vickers, Field Representative for Assemblyman Smitty Smith, noted this will be their last meeting and thanked everyone. The Assembly is out of session. She wished everyone a happy Veterans Day.

- **County Supervisor**

Sam Shoup, Field Representative for Supervisor Cook, noted Measure D is going to pass. He provided an update on the Phelan Road extension project that widens the road from Hwy 138 to Main Street.

- **Congress**

Hayden Bartz, Field Representative for Congressman Obernolte, noted federal overspending, high gas prices, illegal marijuana grows, and the SAFE Veterans Act.

5) Update on Elections Results

The District election is too close to call at this point but there will be at least one new director.

6) **Staff Reports/Committee Comments**

Nothing further at this time.

7) **Review of Action Items**

a) **Prior Meeting** – None

b) **Current Meeting** – None

8) **Set Agenda for Next Meeting** – February 9, 2023

9) **Adjournment**

With no further business before the Committee, the meeting adjourned at 3:13 p.m.

Agenda materials can be viewed online at www.pphcsd.org

SOLID WASTE & RECYCLING COMMITTEE MEETING MINUTES

November 10, 2022 – 4:30 p.m.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

- Board Members Present:** Deborah Philips, Chair/Vice President
Rebecca Kujawa, President
- Board Members Absent:** None
- Staff Present:** Kim Sevy, HR & Solid Waste Manager/District Clerk
- CR&R Staff Present:** Brandon McGill, Operations Manager
- Guests/Public:** Peter Barnes
Cheryl Rhoden
Meredith Hergenrader

Call to Order

Vice President Philips called the meeting to order at 4:33 p.m.

Roll Call

All Committee Members were present at Roll Call.

- 1) **Approval of Agenda**
President Kujawa moved to approve the Agenda. Vice President Philips seconded the motion. Motion passed unanimously.
- 2) **Public Comment**
Public comment was given by Peter Barnes.
- 3) **Approval of Minutes**
President Kujawa moved to approve the Minutes as amended. Vice President Philips seconded the motion. Motion passed unanimously.
- 4) **Review of Quarterly Report**
Ms. Sevy reviewed the updated quarterly report.
- 5) **Review of Program Events**
Ms. Sevy reviewed the programs and events.
- 6) **SB 1383 & Recycling Requirements**
Ms. Sevy gave an update on SB 1383 & recycling requirements.

7) **Staff Reports**

A written report was provided at the meeting and is available on the website.

8) **Review of Action Items**

a) **Prior Meeting** – None

b) **Current Meeting** – None

9) **Set Agenda for Next Meeting** – January 2023

10) **Adjournment**

With no further business before the Committee, the meeting adjourned at 5:10 p.m.

Agenda materials can be viewed online at www.pphcsd.org

Agenda Item 8

Staff & General Manager's Report



Phelan Piñon Hills Community Services District

4176 Warbler Road - PO Box 2940449 - Phelan, CA 92329-4049 - (760) 868-1212 - Fax (760) 868-2323

Assistant General Manager / CFO's Report

October 2022

FINANCIAL DATA:

Enterprise Fund (Water Operations)				
	October	YTD	Total Budget	% of Total Budget
Operational Revenue	\$640,629.20	\$2,851,698.05	\$8,287,548.92	34%
Operational Expenses	\$609,010.51	\$2,743,084.99	\$8,329,076.79	33%
Net Income (Loss)	\$31,618.69	\$108,613.06	-\$41,527.87	-262%
Non-Operational Revenue	\$197,138.15	\$715,980.13	\$1,763,046.40	41%
Non-Operational Expenses	\$0.00	\$38,941.27	\$974,919.08	4%
Net Income (Loss)	\$197,138.15	\$677,038.86	\$788,127.32	86%
Total Revenue	\$837,767.35	\$3,567,678.18	\$10,050,595.32	35%
Total Expense	\$609,010.51	\$2,782,026.26	\$9,303,995.87	30%
Total Net Income (Loss)	\$228,756.84	\$785,651.92	\$746,599.45	105%
Capital Outlay/Principal Pmts/C6		\$991,311.49	\$4,642,476.34	

Government Funds (Parks, Street Lighting, Solid Waste & Recycling)				
	October	YTD	Total Budget	% of Total Budget
Operational Revenue	\$120,116.20	\$254,804.28	\$531,667.30	48%
Operational Expenses	\$83,163.40	\$270,295.71	\$916,645.95	29%
Net Income (Loss)	\$36,952.80	-\$15,491.43	-\$384,978.65	4%
Non-Operational Revenue	\$33,204.51	\$33,215.28	\$1,528,448.08	2%
Non-Operational Expenses	\$0.00	\$0.00	\$159,510.88	0%
Net Income (Loss)	\$33,204.51	\$33,215.28	\$1,368,937.20	2%
Total Revenue	\$153,320.71	\$288,019.56	\$2,060,115.38	14%
Total Expense	\$83,163.40	\$270,295.71	\$1,076,156.83	25%
Total Net Income (Loss)	\$70,157.31	\$17,723.85	\$983,958.55	2%

GOVERNMENT FUNDS:	General	Parks and Rec	Street Lighting	Property Tax	Solid Waste	Total
Revenue YTD	143,162.41	24,619.13	80.07	11,965.19	108,192.76	288,019.56
Expense TYD	1,916.74	224,588.21	7,357.57	0.00	36,433.19	270,295.71
Total Net Income (Loss)	141,245.67	-199,969.08	-7,277.50	11,965.19	71,759.57	17,723.85

	Enterprise	Government	Total
Cash Available	\$823,363.73	\$7,676,698.10	\$8,500,061.83
Cash Reserves	\$11,205,033.30	\$632,780.00	\$11,837,813.30
Total Cash	\$12,028,397.03	\$8,309,478.10	\$20,337,875.13

ADMINISTRATIVE DATA: October 2022

Water Consumption (HCF):		July	August	September	October
	2022	118,854	131,055	98,969	93,012
	2021	144,605	153,959	126,601	92,468
	2020	125,663	155,787	119,872	105,801

Meters In Ground:		July	August	September	October
		7193	7201	7212	7216

Meter Permits Issued:		July	August	September	October
		4	13	7	6

Lock-offs:		July	August	September	October
		55	49	74	71

Customer Service A/R Activities	October Quantity		October \$ Received	
Payments				
Cash	499	8.87%	\$75,537.56	8.72%
Check	930	16.54%	\$281,468.43	32.48%
Credit Card (counter)	168	2.99%	\$29,002.38	3.35%
Mail (checks)	1,125	20.01%	\$139,473.00	16.09%
Online (credit card)	2,901	51.59%	\$341,115.78	39.36%
TOTAL	<u>5,623</u>	<u>100.00%</u>	<u>\$866,597.15</u>	<u>100.00%</u>

Payments Received and Processed	October Quantity	Enterprise	Government
Water	5,583	5,583	
Gvmt (Rentals, Classes, Franchise fee, et	40		40
	<u>5,623</u>	<u>5,583</u>	<u>40</u>
		99.3%	0.7%

24

Customer Service Other Activities	October Quantity	Enterprise	Government
Service Orders Processed	408	408	
Assisted Customers at Counter	1,597	1,557	40
	<u>2,005</u>	<u>1,965</u>	<u>40</u>
		97.5%	2.5%

Phelan Pinon Hills Community Services District
Engineering Manager's Report
December 7, 2022

Alternative Energy - 1.16 MW Solar Photovoltaic

SunPower Corporation has entered into an equity purchase agreement TotalEnergies Renewables USA, LLC. TotalEnergies. During the transition the agreement will ensure ongoing performance under each Agreement in compliance with its terms. For the district, this is the Performance Guarantee Agreement. Screw drives failed on two sections of the solar site. An order for the replacement screws have been placed. Data will be collected in the coming weeks for reporting.

2021 registered 2,639 MWh (2,638,614 kWh)

2020 registered 2,658 MWh (2,657,613 kWh)

Geographic Information System (GIS)

The district has migrated its mail exchange server to a hybrid cloud management with Azure Active Directory through Microsoft Office 365 portal. Active IT, the District's IT, is currently working with Microsoft to complete the migration. Staff will utilize Microsoft SharePoint platform providing a host of features and infrastructure to share, store, access, and organize information from any device.

Staff is in the process of updating drone imagery of all of it facilities with current photos of all booster stations. Staff has completed a draft reporting portal for solid waste. This will be reviewed internally and possibly expand the portal to CR&R.

Pressure Zone 6 Improvements

The district continues to look at ways to improve system pressures. 2020 Water Master Plan (WMP) validated improving pressure at the west end of Maria Road in pressure zone (PZ) 6 with expanding PZ 7 with 1,300 lineal feet of 8-inch pipeline on Pinon Hills Road, between Nielson Road and Maria Road. Connections in PZ6 would see the increase in pressure. District staff has prepared design drawings for this project. The purchase of the material will be brought to the Board for approval in the Fall of 2022.

The second location is on Mescalero Road, between Quail Road and Snowline Road, with 740 LF of proposed 6-inch water pipeline. Design plans for Mescalero Road were also prepared by District staff. The installation is proposed to be constructed by field staff.

Staff recently performed field testing in respect to Tank 6A capacity. Tank level was brought down to 10 feet from 23 feet over a 24-hour period resulting no immediate concerns of pressure therefore removing the need to expand the PZ at the second location.

The WMP proposes increasing capacity at Tank site 6A with an additional 2.2 MG capacity tank. Preliminary layout proposes a tank between Sheep Creek's tank and the existing District's 0.42 MG.

Tank 6A primarily serve PZ6. CIP table identifies project tentatively for 2025-2026 budget year for \$3.6 million.

Civic Center / Community Center and Future Phelan Park Expansion (nothing new to report)

Phase 1 – (APN 3066-261-10) Civic Center

Phase 2 – Phelan Community Park [event plaza, splash pad, multi-use field (soccer), restrooms, concession, playground, native garden, community garden, and tennis court]

Phase 3 – Phelan Community Park [equestrian, multi-use (baseball), skate park, pump track]

Geotechnical report for the 14-acre property has been approved with conditions. Hydrology study has been approved with minor corrections. The existing electrical switch gear, which serves the district office, is proposed to be upgraded from an 800-amp to 4000-amp service. The transformer will also serve the proposed Civic Center, the future Community Building and Phelan Park expansion and is currently in design with Edison planner. Staff met with the Edison planner to finalize the phasing design for the project.

The 3rd submittal for the Street design plans for the Civic Center project were submitted to the County for final approval. Pending is the approval of the revised CUP for Phase 1. This would require a formal submittal for Phase 2 and 3. Phase 1 grading would impact the parcels of the future park expansion. This has been challenging for the County to approve the revision of the CUP for the Civic Center that also includes CEQA. Therefore, an application for the park expansion is required. The environmental documents have been sent to and received by the State Clearinghouse on October 5th for a 30-day review. Adjacent property owners have been noticed.

Fish and Game Commission proposed consideration of a Conservation Plan for the Joshua tree. The Commission met on October 12th. This meeting was set aside to hear from the Native American Tribes. No action was taken. The next meeting is scheduled for February 2023 to consider listing the Western Joshua Tree as an endangered species.

The species remains a candidate and protected under the California Endangered Species Act (CESA) during this period. Incidental Take Permits (ITP's) are not on hold and can be issued when approved. ITP will be involved in the Phase 2 and 3 (Phelan Park expansion). We will continue to move forward with approvals and permitting for Phase 1 of the project without an ITP but instead to protect the Joshua trees during grading. The draft ITP for Phase 2 and 3 has been reviewed by staff. The final ITP has been uploaded to the State site. An application fee of \$34,000 is due. Staff is waiting for an invoice from the State to then bring forward to the Board for approval.

Comments from Van Dam were received for the ingress/egress and grading easements for APN 3066-251-05 and -06. Staff is waiting for Van Dam's response or potentially signed and notarized easement documents. Easements are required to abandon Sahara Road. Written permission was conditioned to proceed with the abandonment process with the County of San Bernardino.

Future Well No. 15 and 16

The Board adopted CEQA for Well No. 15 and 16. The Board also approved the contract with Southwest Drilling Inc. for well no. 15. Start of work is scheduled for mid-November 2022. Surveyor is scheduled for staking of property and proposed well.

Water Mainline Extension Projects (nothing new to report)

Pinon Road - to serve APN 3067-111-21

Proposed 353 Linear Feet of 8-inch PVC water pipeline, located on Pinon Road west from Ponderosa Road. Plans prepared by TRLS Engineering for Joel Jacoby. Second plan check completed. Pending pre-construction meeting.

Joshua St. - to serve APN 3038-131-08 (nothing new to report)

Proposed 665 Linear Feet of 8-inch PVC water pipeline, located on Joshua Street east of Caughlin Road. Owner: Donovan Homes. Plans prepared by TRLS Engineering. Second plan check completed on April 27, 2021. Pending County Fire Department approval.

Coyote Road - to serve APN 3068-621-06

Proposed 320 linear feet of 8-inch PVC water pipeline, from Yucatan Road east 320. Plans prepared by Merrell-Johnson Companies. First plan check submitted on September 19, 2022. Comments were addressed and a 2nd plan check is in progress.

Schlitz Road - to serve APN 3101-571-02 (nothing new to report)

Proposed 320 Linear Feet of 8-inch PVC water pipeline, located on Schlitz Road from Palmdale Road south 320 feet. Owner: So. Cal Services. Plans were prepared by TRLS Engineering. Second plan check complete. Pending County Fire Department approval.

Salerno Road - to serve APN 3101-431-08 (nothing new to report)

Proposed 950 Linear Feet of 8-inch PVC water pipeline, located on Salerno Road from Bambi Court west to 350 west of Johnson Road. Plans prepared by Merrell Johnson Companies Owner: Perez / Valdillez. First plan check completed March 30, 2021

Acanthus Street - to serve APN 3066-681-13 (nothing new to report)

Proposed 300 Linear Feet of 8-inch PVC water pipeline, located on Acanthus Street south from McAllister Road for Arturo Mata. Plans were prepared by Ludwig Engineering and approved in July of 2018. 2nd plan check completed April 14, 2021

Sequoia Road - to serve APN 3069-331-10 (nothing new to report)

Proposed 340 Linear Feet of 8-inch PVC water pipeline, located on Sequoia Road east of Johnson Road. Owner: ZAB LLC, Luis Benites. Plans were prepared by Capstone Engineering Inc. Plans approved. Pending pre-construction meeting.

Smoke Tree Road - to serve APN 3070-631-03 (nothing new to report)

Proposed 740 Linear Feet of 8-inch PVC water pipeline, located on Smoke Tree Road east of Beaver Road. Plans prepared by Rodriguez Brothers Engineering for Maria Sandoval. First plan check completed (June 8, 2022)

Beekley Road - to serve APN 3100-551-13 (nothing new to report)

Proposed 300 Linear Feet of 8-inch PVC water pipeline, located on Beekley Road north from Begonia Road. Plans prepared by TRLS Engineering. Final check complete on June 6, 2018. Pending County Fire Department approval.

San Bernardino County Public Works Projects

Phelan Road Intersection Improvements

The San Bernardino County Public Works Department began work early September. Completion date December 16, 2022. The intersection widening for left and right turn lanes along Phelan Road areas are as listed:

Sonora Road
Tumbleweed Road
Sunny Vista Road
& Arrowhead Road

Phelan Road Widening Project

Work to include mill/overlay, leveling course, isolated areas of full depth reconstruction and the installation of a traffic signal at Clovis Road. Improvements from State Highway 138 to Los Banos Road. Work is tentatively scheduled for July 2023. This is phase 1 of 2.

Phase 2 will include road widening, from 2 lanes to 5 lanes, including drainage improvements, and the realignment of intersection Highway 138 and Phelan Road.

The tentative schedule is as follows:

- Project Approval/Environmental Document: Spring 2024
- Final Plans & Right of Ways Acquisitions: Fall 2025
- Construction: Spring 2026

Agenda Item 9

Director Reports

Agenda Item 10

Correspondence/Information



Kiwanis TRI-COMMUNITY

Foundation

Phelan - Pinon Hills - Wrightwood

P.O. Box 720390 Pinon Hills, CA 92372

November 22, 2022

PPCSD

4176 Warbler Rd

Phelan, CA 92371

Dear Friends,

On behalf of, The Kiwanis of the Tri-Community Foundation, The Heritage School Builders Club and our local Veterans, thank you for your generous support of the Veteran's dinner held November 8, 2022, at Serrano High School.

It was a great success and felt so good to be inside again after two years of a drive-through event! Our students benefited a great deal serving and talking to our Veterans which is one of the best parts of this event.



We could not do this without your help!

Sincerely,

Kiwanis of the Tri-Community Foundation

501 (C) (3) 83-2427002

October 18, 2022

Mr. Mark Roberts
Director
Phelan Pinon Hills Community Services District
Post Office Box 294049
Phelan, California 92329-4049

Re: No Paid Workers' Compensation Claims in 2021-22

Dear Mr. Roberts,

This letter is to formally acknowledge the dedicated efforts of the Phelan Pinon Hills Community Services District's Governing Body, management and staff towards proactive loss prevention and workplace safety. Your agency's efforts have resulted in no "paid" workers' compensation claims for program year 2021-22. A "paid" claim for the purposes of this recognition represents the first payment on an open claim during the prior program year. This is a great accomplishment!

In addition to this annual recognition, members with no "paid" claims during 2021-22 earned one credit incentive point (CIP) thereby reducing their annual contribution amount. Also, members without claims receive a lower "experience modification factor" (EMOD), which also reduces their annual contribution amount.

As SDRMA is dedicated to serving its members and preventing claims, we would appreciate your agency taking a moment and sharing with us what made your District successful in preventing work-related injuries. Our goal is to incorporate your successful ideas and suggestions into our loss prevention programs to benefit all members of SDRMA. Please forward any ideas or suggestions to us at memberplus@sdrma.org.

On behalf of the SDRMA Board of Directors and staff, it is my privilege to congratulate the Governing Body, management, and staff for their commitment to proactive loss prevention and safety in the workplace.

Sincerely,
Special District Risk Management Authority



Mike Scheafer, President
Board of Directors

October 18, 2022

Mr. Mark Roberts
Director
Phelan Pinon Hills Community Services District
Post Office Box 294049
Phelan, California 92329-4049

Re: No Paid Property/Liability Claims in 2021-22

Dear Mr. Roberts,

This letter is to formally acknowledge the dedicated efforts of the Phelan Pinon Hills Community Services District's Governing Body, management, and staff towards proactive risk management and loss prevention training. Your agency's efforts have resulted in no "paid" property/liability claims for program year 2021-22. A "paid" claim for the purposes of this recognition represents the first payment on an open claim during the prior program year and excludes property claims. This is a great accomplishment!

In addition to this annual recognition, members with no "paid" claims during 2021-22 earned one credit incentive point (CIP), thereby reducing their annual contribution amount.

As SDRMA is dedicated to serving its members and preventing claims, we would appreciate your agency taking a moment and sharing with us what made your District successful in preventing property/liability losses. Our goal is to incorporate your successful ideas and suggestions into our loss prevention programs to benefit all members of SDRMA. Please forward any comments or suggestions to us at memberplus@sdrma.org.

On behalf of the SDRMA Board of Directors and staff, it is my honor to congratulate the Governing Body, management, and staff for their commitment to proactive risk management and loss prevention training.

Sincerely,
Special District Risk Management Authority



Mike Scheafer, President
Board of Directors



UTILITY COST MANAGEMENT LLC

www.utilitycostmanagement.com

December 5, 2022

George Cardenas
Engineering Manager
Phelan Pinon Hills Community Services District
4176 Warbler Rd.
Phelan, CA 92329-4049

Dear Mr. Cardenas:

Utility Cost Management LLC (“UCM”) has completed its review of the Southern California Edison (“SCE”) accounts linked to Phelan Pinon Hills Community Service District (PPHCSD). As a result of this evaluation, UCM has not identified opportunities to reduce the electricity expenditures at this time, nor did we identify errors in past bills. In other words, UCM concluded that each account is most likely being billed appropriately under SCE tariffs and the regulations of the California Public Utilities Commission (“CPUC”).

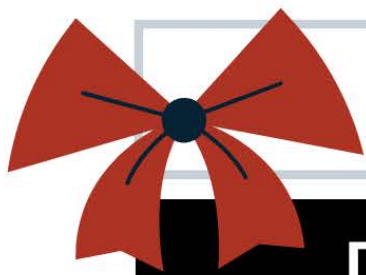
To reach its conclusions about the electricity accounts, UCM considered an array of information that included publicly available information about PPHCSD, general information about district operations, copies of bills, historical billing, and consumption data, and detailed 15-minute interval data generated by the accounts’ “smart meters” and available through SCE. Most critical to our review was the information provided by you regarding the now resolved issues concerning the solar installation and application of grandfathered rates as well as the agreed upon settlement between SCE and PPHCSD.

Although unable to identify opportunities to lower costs at the present time, UCM encourages PPHCSD to contact us down the road. Expiration of ‘grandfathered rates,’ rate changes at the CPUC, SCE and in the circumstances at your facilities can open new opportunities. In the meantime, UCM thanks Phelan Pinon Hills Community Services District for the opportunity to review its bills.

Sincerely,

Scott Predmore

Scott Predmore



BILLING SCHEDULE

DECEMBER 2022

December 1

- Bills mailed for **November 2022** charges

December 13

- Payment must be received by 5:00 p. to avoid disconnection for **October 2022** bill

December 14

-Disconnection date for **October 2022** bill

December 21

-Payment must be received by 5:00 p.m. to avoid penalty for **December 2022** bill



JANUARY 2023

January 1

- Bills mailed for **December 2022** charges

January 17

- Payment must be received by 5:00 p.m. to avoid disconnection for **November 2022** bill

January 18

-Disconnection date for **November 2022** bill

January 23

- Payment must be received by 5:00 p.m. to avoid penalty for **January 2023** bill



FEBRUARY 2023

February 1

- Bills mailed for **January 2023** charges

February 13

- Payment must be received by 5:00 p.m. to avoid disconnection for **December 2022** bill

February 14

-Disconnection date for **December 2022** bill

February 21

- Payment must be received by 5:00 p.m. to avoid penalty for **February 2023** bill

Holiday Closure

Christmas Eve & Christmas Day Observance- Friday & Monday December 23 & 26, 2022

New Year's Day Observance- Monday January 2, 2023

Martin Luther King Jr Day- Monday January 16, 2023

President's Day- Monday February 20, 2023



PROTECT YOUR PIPES

This Winter



PREVENT FROZEN PIPES

- **Wrap Your Pipes** - Check around your home for areas where water supply lines are located and are in unheated areas. Look in crawl spaces, attics, garages, and under kitchen and bathroom cabinets. Both hot and cold water pipes in these areas should be insulated.
- **Let Water Drip** - When the weather is very cold outside (such as at night), let the cold water drip from the faucet served by exposed pipes. Make sure to capture this water in a bucket for use elsewhere! Running water through the pipe - even at a trickle - helps prevent pipes from freezing.
- **Leave the Heat On** - If you will be going away during cold weather, leave the heat on in your home, set to a temperature no lower than 55 degrees fahrenheit.

TO THAW FROZEN PIPES

- **When in Doubt** - If you turn on a faucet and only a trickle comes out, suspect a frozen pipe. Locate the suspected frozen area of the water pipe. Likely places include pipes running against exterior walls or where your water service enters your home through the foundation.
- **Let Water Run** - Keep the faucet open. As you treat the frozen pipe and the frozen area begins to melt, water will begin to flow through the frozen area.
- **Warm it Up** - Apply heat to the section of pipe using an electric heating pad wrapped around the pipe, an electric hair dryer, a portable space heater (kept away from flammable materials), or wrapping pipes with towels soaked in hot water. Apply heat until full water pressure is restored.
- **Do NOT use a blowtorch, kerosene or propane heater, charcoal stove, or other open flame device.**
- **Check it Out** - Check all other faucets in your home to find out if you have additional frozen pipes. If one pipe freezes, other may freeze too.
- **Call for Help** - If you are unable to locate the frozen area or have other problems, call a licensed plumber.

FOR MORE INFORMATION AND OTHER USEFUL TIPS, CHECK OUT OUR WEBSITE WWW.PPHCSD.ORG. OR FOLLOW US ON FACEBOOK AND INSTAGRAM!



CONSERVATION
IT'S OUR WAY OF LIFE



Bobsleds *and* brushes

CHRISTMAS PAINTING CLASS



DECEMBER 17, 2022

9 AM AGES 5 - 12 | 11 AM AGES 13+



MAKE A BEAUTIFUL CHRISTMAS PAINTING WITH US!

RSVP REQUIRED : WWW.PPHCSD.ORG/EVENTS

PHELAN SENIOR CENTER

4128 WARBLER RD, PHELAN



**WWW.PPHCSD.ORG
760-868-1212**



**Go Play
at the Park**

Phelan Piñon Hills CSD Parks and Recreation

Agenda Item 11

Review of Action Items

Agenda Item 12

Set Agenda for Next Meeting