



BOARD PACKAGE

September 13, 2023

Regular Board Meeting – 5:00 p.m.

REGULAR BOARD MEETING AGENDA

September 13, 2023 – 5:00 p.m.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Via Conference Call (see below)

REGULAR BOARD MEETING – 5:00 P.M.

Call to Order – Pledge of Allegiance

Roll Call

1) **Approval of Agenda**

2) **Public Comment** – Under this item, any member of the public wishing to directly address the Board on any item of interest that may or may not be within the subject matter jurisdiction of the Board, but not listed on the agenda, may do so at this time. However, the Board is prohibited by law from taking any action on any item not appearing on the agenda unless the action is otherwise authorized by the Brown Act. Any member of the public wishing to directly address the Board on any item listed on the agenda may do so when the item is being considered by the Board. Speakers are requested to be brief in their remarks. The Chair may limit each speaker to a comment period of five (5) minutes.

a) **General Public**

b) **Community Reports**

- C.E.R.T.
- County Supervisor
- Federal Representatives
- Fire
- Mojave Water Agency
- School District
- Sheriff
- State Representatives

3) **Consent Items**

- Approval of Minutes
- Approval of Board Stipends/Reimbursements
- Approval of Contractor Payments
- Acceptance of August Disbursements

4) **Matters Removed from Consent Items**

5) **Presentations/Appointments** – None

6) **Continued/New Agenda Items**

- Discussion & Possible Adoption of Resolutions Nos. 2023-20, 2023-21, 2023-22, 2023-23, & 2023-24; Electing to Cease to be Subject to the Public Employees' Medical & Hospital Care Act with Respect to a Recognized Employee Organization



Mission Statement:

The Mission of the Phelan Piñon Hills Community Services District is to efficiently provide authorized services and maximize resources for the benefit of the community.

Authorized Services:

- Water
- Parks & Recreation
- Street Lighting
- Solid Waste & Recycling

- b) Discussion & Possible Adoption of Resolution No. 2023-25; Election for Employer Paid Member Contributions for Classic Tier I Employees
 - c) Discussion & Possible Adoption of Resolution No. 2023-26; Election for Employer Paid Member Contributions for Classic Tier II Employees
 - d) Discussion & Possible Action Regarding Addition of Translation Stipend Policy to Personnel Manual
 - e) Update on the Proposed Civic Center & Phelan Park Expansion Projects
- 7) **Committee Reports/Comments**
- a) Engineering Committee (Standing)
 - b) Finance Committee (Standing)
 - c) Legislative Committee (Standing)
 - d) Parks, Recreation & Street Lighting Committee (Standing)
 - e) Waste & Recycling Committee (Standing)
- 8) **Staff and General Manager’s Report**
- 9) **Reports**
- a) Director’s Report
 - b) President’s Report
- 10) **Correspondence/Information**
- 11) **Review of Action Items**
- a) Prior Meeting Action Items
 - b) Current Meeting Action Items
- 12) **Set Agenda for Next Meeting**
- Regular Board Meeting – September 27, 2023
- 13) **Recess to Closed Session**
- CONFERENCE WITH REAL PROPERTY NEGOTIATORS
 Pursuant to Government Code Section 54956.8
 Property: 17900 Sheep Creek Road, El Mirage, California (APN 0457-161-83 & 0457-161-83)
 District Negotiator: Donald J. Bartz, General Manager; Steven M. Kennedy, General Counsel
 Negotiating Party: Circle Green, Inc.
 Under Negotiation: Price & Terms of Purchase
- CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
 Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)
 One potential case
- 14) **Return to Open Session** – Announcement of Reportable Action
- 15) **Adjournment**

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to

participate in the above-agendized public meeting should be directed to the District's General Manager at (760) 868-1212 at least 24 hours prior to said meeting.

Agenda materials can be viewed online at www.pphcsd.org

Remote Viewing:

To watch the livestream (view only – nonparticipating), visit our YouTube channel:

[PPHCSD YouTube Channel Link](#)

Remote Participation:

To provide public comment, or otherwise participate remotely, select the meeting you wish to attend on the District's website and then click the "Join Remote Meeting" option.

<https://www.pphcsd.org/meetings>

Please be advised that remote participation and livestreaming options are provided as a courtesy to the public and technical issues could occur, resulting in delays or the inability to participate remotely or livestream. It is recommended that you attend in person to ensure you are able to participate.

Written Comments:

You may also email your public comment to the Board Secretary at ksevy@pphcsd.org by the meeting start time listed on this agenda. Your comment will be added to the record by the Board Secretary.

Please check the District website for updates on this meeting. We encourage you to sign up for our email notifications by emailing ksevy@pphcsd.org or by visiting our website and completing the signup form at www.pphcsd.org under the "Agendas and Minutes" tab.

Agenda Item 3a

Approval of Board Minutes

REGULAR BOARD MEETING MINUTES

August 23, 2023

Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Rebecca Kujawa, President
Chuck Hays, Director
Deborah Philips, Director
Greg Snyder, Director

Board Members Absent: Mark Roberts, Vice President

Staff Present: Don Bartz, General Manager
George Cardenas, Engineering Manager
Kim Sevy, HR & Solid Waste Manager/District Clerk
Sean Wright, Water Operations Manager
Chris Cummings, Assistant Water Operations Manager

District Counsel: Steve Kennedy, General Counsel

REGULAR BOARD MEETING – 5:00 P.M.

Call to Order

President Kujawa called the meeting to order at 5:00 p.m. and the Pledge of Allegiance was conducted.

Roll Call

Director Snyder was absent at Roll Call; he arrived at 5:06 p.m. Vice President Roberts was absent.

1) Approval of Agenda

Director Philips moved to approve the Agenda. Director Hays seconded the motion. Motion carried 3-0; Director Snyder was not present for this item.

2) Public Comment

- a) **General Public** – None
- b) **Community Reports** – None

3) Consent Items

President Kujawa moved to approve the consent items. Director Philips seconded the motion. Motion carried 3-0; Director Snyder was not present for this item.

4) Matters Removed from Consent Items – None

5) Presentations/Appointments

Tony Winkel & Matt Johnson with MWA were present and provided a presentation on the Oeste Basin Recharge Project.

6) Continued/New Agenda Items**a) Discussion & Possible Action Regarding Authorization to Mail Notice of Proposed Water Rates in Compliance with Proposition 218**

Staff Recommendation: For the Board to authorize staff to mail the notification of proposed water rates in accordance with Proposition 218.

Mr. Bartz introduced this item.

Public comment was provided by Debbie McAfee and Peter Barnes.

Consensus of the Board was to mail the notice of proposed water rates in compliance with Proposition 218.

b) Discussion & Possible Action Regarding Fuel Dispensing & Storage Facility at the Oasis Operations Maintenance Yard

Staff Recommendation: For Board to review the cost of increasing fuel storage and dispensing facilities at the Oasis Operations Yard.

Mr. Wright introduced this item.

Consensus of the Board was to explore lease, additional storage, and bulk fuel cost options and bring back the Board for review.

c) Update on Solid Waste Program Implementation

Staff Recommendation: None.

Ms. Sevy noted a meeting with county and Director Hays regarding transfer station issues and that CR&R has hired additional staff to help get caught up on service roll outs.

No action taken.

d) Update on Proposed Civic Center & Phelan Park Expansion Projects

Staff Recommendation: None

Mr. Cardenas provided and update on the status of CEQA and the RFP. Additional information was provided in the agenda packet.

No action taken.

7) Committee Reports/Comments

a) **Engineering Committee (Standing)** – Did not meet.

b) **Finance Committee (Standing)** – Did not meet.

- c) **Legislative Committee (Standing)** – Meets next month.
- d) **Parks, Recreation & Street Lighting Committee (Standing)** – Did not meet.
- e) **Waste & Recycling Committee (Standing)** – Met and discussed transfer station issues and roll out progress.

8) **Staff and General Manager’s Report**

A slideshow of storm damage was provided.

9) **Reports**

a) **Director’s Report**

Philips – Noted her attendance at ASBCSD.

Hays – Nothing to report.

Snyder – Noted his attendance at ASBCSD and the presentation provided.

b) **President’s Report** – Nothing to report.

10) **Correspondence/Information** – The items in the packet were noted.

11) **Review of Action Items**

a) **Prior Meeting Action Items** – Complete

b) **Current Meeting Action Items**

- Fuel storage options
- Post MWA presentation & email to Board

12) **Set Agenda for Next Meeting**

- Regular Board Meeting – September 13, 2023, 5:00 p.m.

13) **Adjournment**

With no further business before the Board, the meeting was adjourned at 6:29 p.m.

Agenda materials can be viewed online at www.pphcsd.org

Rebecca Kujawa, President of the Board

Date

Kim Sevy, HR & Solid Waste Manager/District Clerk

Date



8/23/2023 Board Meeting Chat Box

01:03:27 R: Hello, I have a complaint and concern of the new CRNR waste disposal bins and collections. More of a concern that if it's purpose to change and modify all of the residents large bins to smaller bins thus to separate trash, organic and recyclables it is not meeting its purpose, not to mention the over charge that is happening.

01:07:09 R: I watched the truck pick up ALL of my bins and I was dumbfounded. I was under the impression from all of the meetings that the purpose of this change was to help recycle

01:10:23 Kim Sevy: Please call the District Office at 760-868-1212 x309 and I can answer your questions.

01:15:31 R: Thank you. What are the hours of operation?

01:15:47 Kim Sevy: 8am-5pm

01:24:46 R: Thank you Ms Sevy, look forward to speaking to you.

01:32:31 R: I agree with her, she has a point.

01:33:08 R: Consider reducing the price.

Agenda Item 3b

Approval of Board
Stipends/Reimbursements

Phelan Piñon Hills Community Services District

BOARD STIPEND & EXPENSE VOUCHER/REPORT

2023	AB1234 Compliant								Report of items paid for with District Credit Card***			
*MAXIMUM PAID @ \$120 PER MEETING DAY AND LIMITED TO 10 MEETINGS PER MONTH												
Name: Chuck Hays						Date:						
Reimbursed @ 0.625						REIMBURSEMENT REQUESTED				CREDIT CARD EXPENSES		
Date of mtg. or event	A	Expense Description / Business Purpose	*Meeting (\$120 or N/C)	Miles	Mileage**	Meals	Lodging	Other	Meals	Lodging	Other	
08/01/23		Meeting with GM/ Adhoc Dairy purchase	120.00	6.20	4.06							
08/16/23		Solid Waste Committee Meeting	120.00	6.20	4.06							
08/09/23		Board meeting	120.00	6.20	4.06							
08/22/23		Solid Waste Discussion with SB County	120.00	6.20	4.06							
08/23/23		Board Meeting	120.00	6.20	4.06							
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Totals			600.00	31.00	20.30	-	-	-	-	-	-	

<p style="color: red; font-weight: bold;">A: Board Approved? (section 2.4)</p> <div style="border: 1px solid black; background-color: yellow; padding: 5px; margin: 10px 0;"> <p>I certify the expenses listed above are related to my authorized travel according to the Phelan Piñon Hills Community Services District Policies.</p> </div> <p style="text-align: center; font-weight: bold;">Board member's signature below</p> <p style="text-align: center; font-style: italic; font-size: 1.2em;">Charles Hays</p> <hr style="width: 20%; margin: auto;"/> <p style="text-align: center; font-size: small;">Signature</p>	<p style="text-align: center;">Totals:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="font-size: small;">Acct #</td> <td style="font-size: small;">Meetings</td> <td style="text-align: right;">600.00</td> </tr> <tr> <td></td> <td style="font-size: small;">Mileage</td> <td style="text-align: right;">20.30</td> </tr> <tr> <td></td> <td style="font-size: small;">Meals</td> <td style="text-align: right;">-</td> </tr> <tr> <td></td> <td style="font-size: small;">Lodging</td> <td style="text-align: right;">-</td> </tr> <tr> <td></td> <td style="font-size: small;">Other</td> <td style="text-align: right;">-</td> </tr> <tr> <td></td> <td style="font-weight: bold; font-size: small;">Grand Total</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">620.30</td> </tr> </table>	Acct #	Meetings	600.00		Mileage	20.30		Meals	-		Lodging	-		Other	-		Grand Total	620.30	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="font-size: small;">Payroll</td> <td style="font-size: small;">Date</td> <td></td> </tr> <tr> <td style="font-size: small;">Board Mtg</td> <td></td> <td></td> </tr> <tr> <td style="font-size: small;">Meals</td> <td style="text-align: right;">-</td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td style="font-size: small;">Lodging</td> <td style="text-align: right;">-</td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td style="font-size: small;">Other</td> <td style="text-align: right;">-</td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td></td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">-</td> <td style="border-bottom: 3px double black;"></td> </tr> </table>	Payroll	Date		Board Mtg			Meals	-		Lodging	-		Other	-			-	
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**Mileage is automatically calculated based on the number of miles entered.

***Credit card receipts must be turned in to the office within 24 hours of the charge or return to the District.

Phelan Piñon Hills Community Services District

BOARD STIPEND & EXPENSE VOUCHER/REPORT

2023

AB1234 Compliant

*MAXIMUM PAID @ \$120 PER MEETING DAY AND LIMITED TO 10 MEETINGS PER MONTH

Name: **Greg Snyder**

Date: **September 4, 2023**

Report of items paid for with District Credit Card***

Date of mtg. or event		Expense Description / Business Purpose	*Meeting (\$120 or N/C)	Miles	REIMBURSEMENT REQUESTED				CREDIT CARD EXPENSES			
	A				Mileage**	Meals	Lodging	Other	Meals	Lodging	Other	
08/02/23		Board Meeting Workshop	120.00		-							
08/08/23		Parks Committee Meeting	120.00		-							
08/09/23		Board Meeting Workshop	120.00		-							
08/21/23		ASBCSD MEETING	120.00	104.00	68.12							
08/28/23		CSDA Annual Conference	120.00	288.00	188.64							
08/29/23		CSDA Annual Conference	120.00		-							
08/30/23		CSDA Annual Conference	120.00		-							
08/31/23		CSDA Annual Conference	120.00	288.00	188.64						662.46	
					-							
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		Totals	960.00	680.00	445.40	-	-	-	-	-	662.46	-

A: Board Approved? (section 2.4)

I certify the expenses listed above are related to my authorized travel according to the Phelan Piñon Hills Community Services District Policies.

Board member's signature below

Greg Snyder

Signature

Acct # _____	Totals:	Meetings	960.00		Payroll	Date
		Mileage	445.40		Board Mtg	
		Meals	-			
		Lodging	-			
		Other	-			
		Grand Total	1,405.40			

Meals	-	
Lodging	662.46	
Other	-	
	662.46	

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Phelan Piñon Hills Community Services District

BOARD STIPEND & EXPENSE VOUCHER/REPORT

2023		AB1234 Compliant																																									
		*MAXIMUM PAID @ \$120 PER MEETING DAY AND LIMITED TO 10 MEETINGS PER MONTH							Report of items paid for with District Credit Card***																																		
Name: Greg Snyder		Date: July 26, 2023																																									
		Reimbursed @ 0.655			REIMBURSEMENT REQUESTED				CREDIT CARD EXPENSES																																		
Date of mtg. or event	A	Expense Description / Business Purpose	*Meeting (\$120 or N/C)	Miles	Mileage**	Meals	Lodging	Other	Meals	Lodging	Other																																
07/26/23		Regular Boad Meeting	120.00		-																																						
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Phelan Piñon Hills Community Services District

BOARD STIPEND & EXPENSE VOUCHER/REPORT

2023					AB1234 Compliant						
*MAXIMUM PAID @ \$120 PER MEETING DAY AND LIMITED TO 10 MEETINGS PER MONTH					Report of items paid for with District Credit Card***						
Name: Deborah Philips					Date: August 31, 2023						
Reimbursed @ 0.655					REIMBURSEMENT REQUESTED			CREDIT CARD EXPENSES			
Date of mtg. or event	A	Expense Description / Business Purpose	*Meeting (\$120 or N/C)	Miles	Mileage**	Meals	Lodging	Other	Meals	Lodging	Other
08/02/23		Board Workshop - Rate Study	120.00	10.00	6.55						
08/03/23		Mojave Water Agency TAC	120.00	52.00	34.06						
08/09/23		Board Meeting	120.00	10.00	6.55						
08/16/23		Waste and Recycling Committee	120.00	10.00	6.55						
08/21/23		ASBCSD	120.00	104.00	68.12						
08/23/23		Board Meeting	120.00	10.00	6.55						
08/27/23		CSDA Conference	120.00	365.00	239.08						
08/28/23		CSDA Conference	120.00	0.00	-						
08/29/23		CSDA Conference	0.00	0.00	-						
08/30/23		CSDA Conference	120.00	0.00	-						
08/31/23		CSDA Conference	120.00	365.00	239.08						
					-						
					-						
					-						
					-						
					-						
		Totals	1,200.00	926.00	606.53	-	-	-	-	-	-

A: Board Approved? (section 2.4)

I certify the expenses listed above are related to my authorized travel according to the Phelan Piñon Hills Community Services District Policies.

Board member's signature below

Deborah Philips

Signature

Acct #		Totals:	
	_____	Meetings	1,200.00
	_____	Mileage	606.53
	_____	Meals	-
	_____	Lodging	-
	_____	Other	-
		Grand Total	1,806.53

		Date			
		Payroll			
		Board Mtg			
		Meals	-		
		Lodging	-		
		Other	-		
			-		

**Mileage is automatically calculated based on the number of miles entered.

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Phelan Piñon Hills Community Services District

Board Stipend & Mileage Report - 2023

Name: Rebecca Kujawa
Current Date: August 27, 2023
Reimbursement Month: August

Meeting No. 1:

Date of Meeting/Event: Wednesday, August 02, 2023
 Expense Description/Business Purpose: Board Workshop
 Charge Amount: \$120
 Mileage (Distance): 0

Meeting No. 2:

Date of Meeting/Event (2): Tuesday, August 08, 2023
 Expense Description/Business Purpose (2): Park & Recreation Committee Meeting
 Charge Amount (2): \$120
 Mileage (Distance) (2): 0

Meeting No. 3:

Date of Meeting/Event (3): Wednesday, August 09, 2023
 Expense Description/Business Purpose (3): General Board Meeting
 Charge Amount (3): \$120
 Mileage (Distance) (3): 0

Meeting No. 4:

Date of Meeting/Event (4): Monday, August 14, 2023
 Expense Description/Business Purpose (4): ASBCSD Board Meeting
 Charge Amount (4): \$120
 Mileage (Distance) (4): 0

Meeting No. 5:

Date of Meeting/Event (5): Wednesday, August 23, 2023
 Expense Description/Business Purpose (5): General Board Meeting
 Charge Amount (5): \$120
 Mileage (Distance) (5): 0

Meeting No. 6:

Date of Meeting/Event (6):
 Expense Description/Business Purpose (6):
 Charge Amount (6):
 Mileage (Distance) (6):

Meeting No. 7:

Date of Meeting/Event (7):
 Expense Description/Business Purpose (7):
 Charge Amount (7):
 Mileage (Distance) (7):

Meeting No. 8:

Date of Meeting/Event (8):
 Expense Description/Business Purpose (8):
 Charge Amount (8):
 Mileage (Distance) (8):

Meeting No. 9:

Date of Meeting/Event (9):
 Expense Description/Business Purpose (9):
 Charge Amount (9):
 Mileage (Distance) (9):

Meeting No. 10:

Date of Meeting/Event (10):
 Expense Description/Business Purpose (10):
 Charge Amount (10):
 Mileage (Distance) (10):

Other Expenses:

List any meals, lodging, or other expenses you are requesting reimbursement for. Be sure to email or turn in your receipts within 24 hours of charges or return to the District.:

Certification:

I certify the expenses listed above are related to my authorized travel according to District policies.:

Rebecca Kujawa

Reimbursement Summary:

TOTAL MILEAGE:	0.00
TOTAL REIMBURSED MILEAGE REQUESTED:	\$0.00
TOTAL MEETINGS:	5
TOTAL MEETING REIMBURSEMENT REQUESTED:	\$600.00
OTHER EXPENSES REQUESTED:	\$0.00
Grand Total Reimbursement Requested:	\$600.00

Agenda Item 3c

Approval of Contractor
Payments

Payment Approval Form - Contractor/Consultant

Date: 08/23/2023

Name of Vendor: IB Consulting, LLC

Description of work: Water Rate Study 2023

Purchase Order # PO-05483

Date of Board Approval November 2, 2023

Original Approved Amount:	
PO-05441	\$ 44,640.00
PO-05483	\$6,090.00
C/O 1	\$37,550.00
	<u>1,000.00</u>

Total Contract Amount \$ 44,640.00

% Completed to Date 85%


Total Invoiced to Date \$ 37,969.00


Amount Paid to Date \$33,240.00

Total Due this Invoice \$4,729.00

Total Contract Amount After Invoice: \$ 6,671.00

Certification that the above work is completed as reflected on the invoice.

 8/23/23
Assistant General Manager / CFO Date

 8/23/2023
General Manager Date

Approved by Board of Directors: _____
Date

IB Consulting, LLC

31938 Temecula Parkway, Suite A #350
Temecula, CA 92592
(615) 870-9371
aboehling@ibconsultinginc.com



INVOICE

BILL TO
Lori Lowrance
Phelan Pinion Hills CSD
4176 Warbler Rd
Phelan, CA 92371

INVOICE 19492
DATE 08/11/2023
TERMS Net 30
DUE DATE 09/10/2023

TIME PERIOD
July 2023

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Consulting Services	Principals Effort - Staff meetings, internal debrief, meeting notes, PPT for Aug 2nd Board Meeting	16	225.00	3,600.00
Sr Consultant	Sr. Consultant- Revisions to Water model, update data, staff meeting, updated consumption	5	190.00	950.00
Reimbursable Expenses	Travel Costs for extra meeting (Part of the flight was reimbursable)	1	179.00	179.00

FY 2023 Rate Study
Only one flight; Return Flight was refunded

BALANCE DUE \$4,729.00

Estimate Summary

Estimate 1082	Increase of 1 thousand Approved by Don for additional meeting	44,640.00
Invoice 19458		18,540.00
Invoice 19443		5,290.00
Invoice 19426		6,090.00
Invoice 19474		3,320.00
This invoice 19492		\$4,729.00
Total invoiced		37,969.00

PO-05783

Alaska
Flight 1320
Boeing 737-800 (Winglets)Seat: , Class: X (Coach)

Traveler(s)
Habib Isaac

Wed, Aug 09
03:20 PM

PDX

Portland, OR

Wed, Aug 09
05:40 PM

ONT

Ontario

Summary of airfare charges

Habib Isaac
Mileage Plan # *****6433
Ticket 0272341804866

Base fare and surcharges	\$152.65
Taxes and other fees	\$26.35
Per-person total	\$179.00
Total charges for air travel	\$179.00

[View all taxes, fees and charges.](#)

Nonrefundable fare of \$179.00 to be charged to the Visa card with number *****0497 held by Habib Isaac on Jul 23, 2023.

Saver fare restrictions

This is a Saver fare reservation. A 50% credit for a Saver fare can be issued up to 14 days before departure. All fares have a 24-hour refund following

Angelica Romero

From: Lori Lowrance
Sent: Wednesday, August 23, 2023 1:47 PM
To: Angelica Romero
Cc: Don Bartz
Subject: increase to IB Consulting bill

Angelica:

When we resumed the rate study, which was started last fall and put on hold pending addition of new directors, the schedule and meeting days needed to be altered.

After meeting with staff to go over the rate study analysis, it was determined that we would need IB Consulting to participate in an additional meeting with the District. Habib provided a verbal quote of \$1,000 for the additional time and work involved in the meeting. I discussed with Don Bartz, General Manager, and he authorized the additional cost.

Please note the PO and vendor information that Don authorized an additional cost of \$1,000 for additional meeting time.

Thank you!!



LORI LOWRANCE

Assistant General Manager / CFO

760-868-1212

760-868-2323 (fax)

<https://www.pphcsd.org>



Phelan Pinon Hills Community Services Dis

Purchase Order Change Register

Change Details

POPKT02388 - Auto Process - PO Change

Purchase Order
PO-05483

Purchase Order Description
Consulting Svcs. - Budget, Water St

Vendor
IB CON - IB Consulting, LLC

Change Description: Increase Amount

Change Reason: Increase Amount - Approved by Don for an Additional Meeting by \$1,000.00

Ship To Code
None -Service

Changed By: Angelica Romero

Attention To

Delivery Date
5/14/2023

Change Date: 4/30/2023

PO Issue Date: 4/30/2023

Void PO:

Amount
38,550.00

Shipping
0.00

Tax
0.00

Discount
0.00

Total Amount
38,550.00

Amount Voided: 0.00

Purchase Order Changes

What Changed
Amount: 37,550.00

Changed To
38,550.00

Changed Item

Item
Consulting Svcs. - Budget, Water St

What Changed
Amount: 37,550.00

Commodity Code
0

Department
0

Sales Tax Code

Needed By

Units
0.00

Price
0.00

Changed To
38,550.00

Amount
38,550.00

Shipping
0.00

Tax
0.00

Discount
0.00

Total Amount
38,550.00

Old Distributions

Account
01-0-1-53150

Project Account Key
Amount 37,550.00

Separate Sales Tax
Percent 100.00%

New Distributions
Account 01-0-1-53150

Project Account Key

Separate Sales Tax
Percent 100.00%

Amount
38,550.00

Account Summary

Account					
01-0-1-53150					
	Changed From	Changed To	Voiced	Difference	
	37,550.00	38,550.00	0.00	1,000.00	
	37,550.00	38,550.00	0.00	1,000.00	
	Packet Totals:				

Fund Summary

Fund				
01				
	Changed From	Changed To	Voiced	Difference
	37,550.00	38,550.00	0.00	1,000.00
	37,550.00	38,550.00	0.00	1,000.00
	Packet Totals:			



PHELAN PIÑON HILLS COMMUNITY SERVICES DISTRICT

P.O. Box 294049
Phelan, CA 92329-4049
(760) 868-1212

PURCHASE ORDER

PO Number: PO-05483

Date: 04/30/2023

Request #: PO-05483

Vendor #: IB CON

ISSUED TO: IB Consulting, LLC
31938 Temecula Parkway, Suite 350
Temecula, CA 92592-

SHIP TO: Service
Service
Phelan, CA 92371

ITEM	UNITS	DESCRIPTION	PROJECT	PRICE	GL ACCOUNT #	GL ACCOUNT NAM	AMOUNT
1		Consulting Svcs. - Budget, Water			01-0-1-53150	Outside Service	38,550.00

Requested By: Angelica Romero

Date: 4/30/2023

SUBTOTAL:	38,550.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	38,550.00

PPHCSD (760) 868-1212 Fax (760) 868-2323

Payment Approval Form - Contract/Consultant

Date: 09/05/2023

Name of Vendor: Tom Dodson & Associates

Description of work: CEQA Compliance for Proposed 1.5 Million Gallon Reservoir at 6A

Purchase Order # PO-05528

Date of Board Approval June 14, 2023

Original Approved Amount: \$ 32,000.00

Total Contract Amount \$ 32,000.00

% Completed to Date 4%

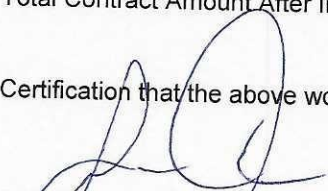
Total Invoiced to Date \$1,322.50

Amount Paid to Date 0.00


Total Due this Invoice \$1,322.50

Total Contract Amount After Invoice: \$ 30,677.50

Certification that the above work is completed as reflected on the invoice.



Engineering Manager 9/5/23
Date



General Manager 9/6/23
Date

Approved by Board of Directors: _____
Date

TOM DODSON & ASSOCIATES

PO Box 2307

San Bernardino, CA 92406

Tel: (909) 882-3612



Invoice

DATE	INVOICE NO.
8/22/23	PPH-127-1

BILL TO

Phelan Pinon Hills CSD
 Attn: George Cardenas
 P.O. Box 294049
 Phelan, CA 92329-4049

PROJECT TITLE			DUE DATE
CEQA for proposed 1.5 MG Tank PO#5528			9/21/23
DESCRIPTION	HOURS	RATE	AMOUNT
Env. Specialist II			
7/11 - CEQA support	5	115.00	575.00
7/14 - CEQA support	0.5	115.00	57.50
7/21 - CEQA support	1	115.00	115.00
7/31 - CEQA support	5	115.00	575.00
SUMMARY AS OF JULY 31, 2023 (PPH-127)			
Contract Amount (PO-05528)		\$32,000.00	
Previously Invoiced		\$0.00	
This Invoice		\$1,322.50	
Total Invoiced To Date		\$1,322.50	
Amount Paid		\$0.00	
Invoiced Amount Outstanding		\$1,322.50	
Balance on Contract		\$30,677.50	
Make check payable to Tom Dodson & Associates Please remit within 30 days		Total	\$1,322.50

Tom Dodson

APPROVED FOR PAYMENT
 PO 5528
 8/22/2023

 BOARD APPROVAL REQD



PHELAN PIÑON HILLS COMMUNITY SERVICES DISTRICT

P.O. Box 294049
 Phelan, CA 92329-4049
 (760) 868-1212

PURCHASE ORDER

PO Number: PO-05528

Date: 07/01/2023

Request #: PO-05528

Vendor #: TOMDOD

ISSUED TO: Tom Dodson & Associates
 P.O. Box 2307
 San Bernardino, CA 92405-

SHIP TO: Phelan Pinon Hills Community Services Distric
 4176 Warbler Road
 Phelan, CA 92371

ITEM	UNITS	DESCRIPTION	PROJECT	PRICE	GL ACCOUNT #	GL ACCOUNT NAM	AMOUNT
1		Proposed 1.5 MG Reservoir - CEQ CEQA compliance proposed IS/MND	C0109		01-0-0-17000	CIP Enterprise Fun	32,000.00
		Technical studies: Air Quality Biological Cultural Resources \$17,000					
		Intial Study (IS) \$15,000					
		Services not to exceed \$32,000					

Requested By: George Cardenas

Date: 7/1/2023

SUBTOTAL:	32,000.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	32,000.00

PPHCSD (760) 868-1212 Fax (760) 868-2323

REGULAR BOARD MEETING MINUTES

June 14, 2023

Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Monterey County Fair RV Park
2004 Fairground Road, Monterey, CA 93940
& Remotely Via Zoom or Conference Call

Board Members Present: Mark Roberts, Vice President
Chuck Hays, Director
Deborah Phillips, Director
Greg Snyder, Director

Board Members Absent: Rebecca Kujawa, President

Staff Present: Don Bartz, General Manager
George Cardenas, Engineering Manager
Kim Sevy, HR & Solid Waste Manager/District Clerk
Chris Cummings, Assistant Water Operations Manager
Linda Smith, Program Technician

District Counsel: Steve Kennedy, General Counsel

REGULAR BOARD MEETING – 5:00 P.M.

Call to Order

Vice President Roberts called the meeting to order at 5:00 p.m. and the Pledge of Allegiance was conducted.

Roll Call

President Kujawa was absent.

1) Approval of Agenda

Director Phillips moved to approve the Agenda. Director Hays seconded the motion. The motion carried after a roll call vote was conducted as follows:

- Hays – Aye
- Phillips – Aye
- Snyder – Aye
- Roberts – Aye

2) Public Comment

- a) **General Public** – None
- b) **Community Reports** – None

3) Consent Items

The public hearing was declared closed at 6:02 p.m.

b) Discussion & Possible Action Regarding Resolution No. 2023-15; Adopting Rates for Solid Waste Collection Services Charges

Staff Recommendation: For the Board to adopt Resolution No. 2023-15; Adopting Rates for Solid Waste Collection Services.

Ms. Bartz introduced this item.

Public comment was given by:

- An unidentified member of the public
- Shawn Troeger, Resident

After discussion, Director Snyder moved to adopt Resolution No. 2023-15. Director Philips seconded the motion. The motion carried after a roll call vote was conducted as follows:

- Hays – Aye
- Philips – Aye
- Snyder – Aye
- Roberts – Aye

c) Update on Solid Waste Program Implementation

Staff Recommendation: None

Ms. Sevy provided a presentation on the status of solid waste program implementation.

NOTE: The presentation can be viewed at www.PPHCSD.org.

No action taken; not an action item.

Vice President Roberts called a recess at 7:04 p.m.

The Board returned from recess at 7:23 p.m.

|

d) Discussion & Possible Approval to Enter into a Professional Services Agreement with Dodson and Associates to Prepare an Initial Study, CEQA Compliance, for a Proposed 1.5 Million-Gallon Reservoir at Site 6A

Staff Recommendation: For the Board to approve the Professional Services Agreement with Dodson & Associates to prepare an Initial Study, CEQA compliance, for a proposed 1.5 million-gallon reservoir at site 6A for an amount not to exceed \$32,000.

Ms. Cardenas introduced this item.

Director Hays moved to approve the staff recommendation. Director Snyder seconded the motion. The motion carried after a roll call vote was conducted as follows:

- Hays – Aye
- Philips – Aye
- Snyder – Aye

- Roberts – Aye

e) **Discussion & Possible Approval to Enter into a Professional Services Agreement with Wallace Group, Inc. for Design Work & Project Management for the Phelan Park Improvement Project**

Staff Recommendation: For the Board to approve the Professional Services Agreement with Wallace Group, Inc., for project management and design work for the Phelan Park Improvements Project.

Ms. Sevy introduced this item.

Director Philips moved to approve the Professional Services Agreement with Wallace Group, Inc. as amended to remove Exhibit B. Director Snyder seconded the motion. The motion carried after a roll call vote was conducted as follows:

- Hays – Aye
- Philips – Aye
- Snyder – Aye
- Roberts – Aye

f) **Discussion & Possible Approval to Enter into a Professional Services Agreement with Wallace Group, Inc. for Design Development & Management for the Phelan Park Expansion Project**

Staff Recommendation: For the Board to approve the Professional Services Agreement with Wallace Group, Inc., for design development and management for the Phelan Park Expansion Project.

Mr. Cardenas introduced this item.

Director Philips moved to approve the Professional Services Agreement with Wallace Group, Inc. as amended to remove Exhibit B and utilize the District's standard professional services agreement. Director Hays seconded the motion. The motion carried after a roll call vote was conducted as follows:

- Hays – Aye
- Philips – Aye
- Snyder – Aye
- Roberts – Aye

g) **Discussion & Possible Adoption of Resolution No. 2023-16; Establishing an Appropriations Limit for Fiscal Year 2023/2024**

Staff Recommendation: For the Board to adopt Resolution 2023-16; Establishing an Appropriations Limit for Fiscal Year 2023/2024.

Mr. Bartz introduced this item.

Director Hays moved to adopt the Resolution. Director Snyder seconded the motion. The motion carried after a roll call vote was conducted as follows:

- Hays – Aye

Agenda Item 3d

Acceptance of August
Disbursements



Cash Disbursements Report

By Payment Number

Payment Dates 8/1/2023 - 8/31/2023

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
548	8/4/2023 063023	CHA HAY June Mileage - Board	Charles Hays	01-0-1-52214		4.06 4.06
549	8/4/2023 073123 073123 073123	DEBPHI July Mileage - Board, MWA, ASBCSD, July Mileage - Board, MWA, ASBCSD, July Mileage - Board, MWA, ASBCSD,	Deborah Jeanne Philips	01-0-1-52210 01-0-1-52219 25-5-1-52110		190.61 -6.55 190.61 6.55
550	8/18/2023 073123 073123 073123	CHA HAY July Mileage - Solid Waste Exp. July Mileage - Board, Finance, Solid W July Mileage - Solid Waste	Charles Hays	01-0-1-52210 01-0-1-52214 25-5-1-52210		16.24 -4.06 16.24 4.06
551	8/18/2023 073123	REBKUJ July Mileage - Board, ASBCSD, Tour	Rebecca A. Kujawa	01-0-1-52212		40.61 40.61
552	8/30/2023 083123 083123 083123	CHA HAY August Mileage - Board, Solid Water, August Mileage - Board, Solid Water, August Mileage - Board, Solid Water,	Charles Hays	01-0-1-52210 01-0-1-52214 25-5-1-52210		20.30 -8.12 20.30 8.12
553	8/30/2023 070323	CHRIS CUMM Reimb. - Water Treatment (T2) Cert R	Christopher Cummings	01-1-1-54260		60.00 60.00
554	8/30/2023 0221645 082923	MIDAME HRA Admin Q2 2023 HRA 2023 Additional Contribution	MidAmerica Administrative & Retirement Solutions, LLC	01-0-1-51230 01-0-0-14130		10,147.35 225.00 9,922.35
555	8/30/2023 090123	MUN DEN Dental Premium - Sept.	Municipal Dental Pool	01-0-0-14130		3,285.14 3,285.14
34069	8/2/2023 073123	ASBCSD August Meeting - G. Snyder	Assn of SB County Special Districts	01-0-1-52236		40.00 40.00
34070	8/2/2023 28818	AVCOM Answering Service - August	AVCOM Services Inc.	01-0-1-53150		119.00 119.00
34071	8/2/2023 T232349	CORE (70)1 CTS Clamp	Core & Main	01-1-0-13010		2,483.75 2,483.75
34072	8/2/2023 073123	DONBAR Mileage Reimb. - July	Don Bartz	01-0-1-54140		620.50 620.50
34073	8/2/2023 CAVIC88997	FASTEN Drill Set	Fastenal Company	01-1-2-54650		207.68 207.68
34074	8/2/2023 30420	GENPUM Well 1B Pull for Rehab	General Pump Company, Inc.	01-1-3-54620		6,414.00 6,414.00
34075	8/2/2023 IN7102092812	GOTO Office Phones Support - July	GoTo Communications, Inc.	01-0-1-58010		702.58 702.58
34076	8/2/2023 2004130	HATTRI Carhartt Jacket for M. Roberts	Hatrix Team Sports & Embroidery	01-0-1-54680		144.75 144.75
34077	8/2/2023 19474	IB CON Consulting Svcs. - Budget, Water Sup	IB Consulting, LLC	01-0-1-53150		3,320.00 3,320.00

Cash Disbursements Report

Payment Dates: 8/1/2023 - 8/31/2023

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
34078	8/2/2023 35079	KTUA Phelan Community Park - 65% design	KTU&A Planning & Landcape Architecture	22-2-0-17000	C0078 OUTSIDE SVCS	7,999.25 7,999.25
34079	8/2/2023 073123	LACOTAX APN 3089-021-27 Yr 23 Taxes	Los Angeles County Tax Collector	01-1-1-59110		234.65 234.65
34080	8/2/2023 063023	LACOTAX APN 3089-021-27 Yr 22 Taxes	Los Angeles County Tax Collector	01-1-1-59110		265.53 265.53
34081	8/2/2023 25614	LOWES Well 15 - Fan, Glue, Primer, Hose	Lowe's Credit	01-0-0-17000	C0095 OUTSIDE SVCS	1,813.92 1,813.92
34082	8/2/2023 1023 1025	SHINE Painting Classes 7/20 Painting Classes 7/27	Mary Gabriel	22-2-2-54800 22-2-2-54800		2,650.00 1,264.00 1,386.00
34083	8/2/2023 073123 073123 073123 073123 073123 073123 073123 073123 073123 073123 073123 073123 073123 073123	ANDTRU Batteries for CLA Monitor Pipe for BRU Pump B Belt for Shop Swamp Cooler Air Filter Water Pump for Shop Swamp Cooler Truck #18 Tools - Hammer, Bit Plywood for Traction - Well 1B Bolts, Nuts, Washers Paint, Rollers (12) Air Filters Screws, Braces Drill Bit, Plug (6) Air Filters Elbows, Adapters, Couplings	Mills Hardware	01-1-2-54500 01-1-2-54620 01-1-2-54620 01-1-2-54620 01-1-2-54620 01-1-2-54650 01-1-3-54620 22-2-2-54620 22-2-2-54620 22-2-2-54620 22-2-2-54620 22-2-2-54620 22-2-2-54620 22-2-2-54620		800.07 6.45 137.79 14.00 10.76 43.09 44.16 76.51 20.46 43.23 49.00 61.32 19.16 58.12 216.02
34084	8/2/2023 318562251001	OFFDEP Office Supplies- (2) Toners & Envelop	ODP Business Solutions, Inc.	01-0-1-54530		493.35 493.35
34085	8/2/2023 I-02141795	OFFSOL Office Supplies- Post Its, Paper, Pens,	Office Solutions	01-0-1-54530		229.53 229.53
34086	8/2/2023 46993 47162	PHEEXP Truck #21 - Oil Change Truck #30 - Oil Change	Phelan Express, Inc.	01-1-8-54710 01-1-8-54710		233.13 108.05 125.08
34087	8/2/2023 3055953-IN 7070869-IN	REBEL Fuel-100 Gallons Fuel - 577 Gallons	Rebel Oil Company, Inc.	01-1-8-54410 01-1-8-54410		3,224.07 456.13 2,767.94
34088	8/2/2023 2306	ROSE Kids Baking Class - June	Rose Noir Chocolates LLC	22-2-2-54800		255.23 255.23
34089	8/2/2023 073123	SAR CAR FS Refund - Charged CC Twice, Water	Sarah Cadena	01-1-1-88120		7.50 7.50
34090	8/2/2023 080123 080123 080123	STAINS LTD/Life/AD&D August LTD/Life/AD&D August LTD/Life/AD&D August	Standard Insurance Company	01-0-1-51230 01-7-7-51230 22-0-1-51230		1,133.07 952.60 107.54 72.93
34091	8/2/2023 4867	STEDES Civic Center RFP Support - Design Ser	Steen Design Studio, Inc	01-0-0-17000	C0002 OUTSIDE SVCS	25,000.00 25,000.00
34092	8/2/2023 INV0095901	AQUA MET (324) MXU Single Port Antennas	Aqua Metric Sales Co	01-1-0-13010		44,417.27 44,417.27

Cash Disbursements Report

Payment Dates: 8/1/2023 - 8/31/2023

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
34093	8/2/2023	TOP OPT	Top Option Pest Control			1,223.00
	3481	Pest Control CSD		01-0-1-53150		75.00
	3481	Bee Removal - 232 Lueon		01-1-6-53150		75.00
	3481	Bee Removal - NW Corner of Smoketr		01-1-6-53150		75.00
	3481	Bee Removal 11772 Mountain Rd.		01-1-6-53150		75.00
	3481	Bee Removal - 10221 Via Verde		01-1-6-53150		75.00
	3481	Bee Removal - 1953 Smoketree		01-1-6-53150		75.00
	3481	Bee Removal - SW Corner of Oasis		01-1-6-53150		75.00
	3481	Bee Removal - 788 Cholla Rd.		01-1-6-53150		75.00
	3481	Bee Removal - 2300 CBS Ln.		01-1-6-53150		75.00
	3481	Bee Removal - 1427 Amador		01-1-6-53150		75.00
	3481	Bee Removal - 628 Del Rosa Rd.		01-1-6-53150		75.00
	3481	Bee Removal - 259 Lueon		01-1-6-53150		75.00
	3481	Bee Removal - 232 Lueon (2nd Box)		01-1-6-53150		75.00
	3481	Bee Removal - 12588 Oasis Rd.		01-1-6-53150		75.00
	3481	Bee Removal - 11771 Pinon Hills Rd.		01-1-6-53150		75.00
	3482	Pest Control - Oasis Yard		01-1-1-53150		98.00
34095	8/2/2023	TYLTEC	Tyler Technologies, Inc			369.17
	025-428288	CUSTOM BILL FORM MAINTENANCE		01-1-6-53150		52.09
	025-428288	CUSTOM BILL FORM MAINTENANCE		25-5-1-53150		52.08
	025-431832	UB Online Support - August		01-1-6-53170		265.00
34096	8/2/2023	USA	Underground Service Alert of So. Cal.			501.16
	23-240329	Dig Safe Regulatory Fee		01-1-1-53160		134.16
	720230549	(204)Tickets		01-1-2-53150		367.00
34097	8/2/2023	USPS-VV	United States Postal Service			2,710.00
	073123	Standard Mail Renewal Fee		01-0-1-54860		310.00
	073123-1	Postage for Meter Mailer		01-1-9-54800		2,400.00
34098	8/2/2023	USABB	HD Supply, Inc.			109.72
	INV00077198	(2)Digital Thermometers		01-1-2-54650		109.72
34099	8/2/2023	VALCON	Valley Construction Supply			218.22
	474477	Blue Stakes for Customer Service		01-1-2-54500		218.22
34100	8/2/2023	VIS IMA	Visual Edge IT, Inc.			1,268.58
	24AR965124	Base Rate & Copies		01-0-1-53150		1,268.58
34102	8/16/2023	AWWA	American Water Works Assn			2,517.00
	080123	Membership Renewal 8/1/23 - 7/31/		01-0-1-54230		2,517.00
34103	8/16/2023	ASBCSD	Assn of SB County Special Districts			40.00
	082123	Aug. Meeting - Deborah		01-0-1-52239		40.00
34104	8/16/2023	BRE EDW	Brett Edwards			4,200.00
	1549	EcoHero Show For FY 2023-24		01-1-9-54800		2,100.00
	1549	EcoHero Show For FY 2023-24		25-5-1-54800		2,100.00
34105	8/16/2023	BRUMCE	Brunick, McElhaney & Kennedy			3,906.25
	189	Legal Svcs. - June		01-0-1-53120		1,531.25
	189	Legal Svcs. - June		01-1-1-53120		906.25
	189	Legal Svcs. - June		22-0-1-53120		437.50
	189	Legal Svcs. - June		25-0-1-53120		1,031.25
34106	8/16/2023	CA B HOME	California B Home			5,660.08
	080923	Maint Bond Reimb. - 3068-171-19 &		01-1-0-23330		5,660.08
34107	8/16/2023	CED	Consolidated Electrical Distributors Inc			167.44
	9085-1038663	Electrical Parts - Coding Tape, Cleaner		01-0-0-17000	C0072 OUTSIDE SVCS	167.44
34108	8/16/2023	CORE	Core & Main			11,105.08
	S782613	(22) Brass Saddles		01-1-0-13010		4,715.64

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	T024205	Check Valve Repair Parts & Hydrant E		01-1-2-54620		3,682.60
	T215373	Check Valve Repair Parts & Hydrant E		01-1-2-54620		1,272.53
	T269627	Emergency 12" C900 Repair Clamps f		01-1-5-54620		1,434.31
34109	8/16/2023 IN0175350	SBC FIRE CUPA permit	County of San Bernardino Fire Department	01-1-1-53160		1,227.00 1,227.00
34110	8/16/2023 779523-4538 779782-1564 780039-8478 780039-8478	CR&R Trash - Oasis Yard Aug. Trash - Pinon Hills Park Aug. Trash - Phelan CSD Aug. Trash - Phelan CC Aug.	CR&R Incorporated	01-0-2-58110 22-0-2-58110 01-0-1-58110 22-0-2-58110		1,165.49 388.58 241.01 267.95 267.95
34111	8/16/2023 080123	CRWA Membership Renewa - Over 3,300 Co	California Rural Water Association	01-1-1-54230		1,507.00 1,507.00
34112	8/16/2023 12906	DVMG Medical Screening - K Gustafson	Desert Valley Medical Group Inc	01-0-1-54290		145.00 145.00
34113	8/16/2023 10748379	GARDA Armored Svcs. - Aug.	Garda CL West, Inc	01-0-1-54200		498.55 498.55
34114	8/16/2023 30432	GENPUM Well #15 - Pedestal, Plate, Tube & Co	General Pump Company, Inc.	01-0-0-17000	C0095 OUTSIDE SVCS	16,561.42 16,561.42
34115	8/16/2023 27116	GEOMON Routine Samples	GEO-Monitor, Inc.	01-1-4-53140		3,700.00 3,700.00
34116	8/16/2023 7102150594	GOTO Office Phones Support - Aug.	GoTo Communications, Inc.	01-0-1-58010		702.58 702.58
34117	8/16/2023 70620	HESHOS Fill Station Hose	Hesperia Hose Supply Inc	01-1-2-54620		207.89 207.89
34118	8/16/2023 242457 242457 242457 242457	INFOSE Postage - June Printing - June Postage & Printing - June Postage & Printing - June	Infosend Inc	01-1-6-54860 01-1-6-54890 22-2-2-54800 25-5-1-54800		5,403.03 2,822.89 1,416.44 775.80 387.90
34119	8/16/2023 58100160779	LES SCH Trk #27 - (4) New Tires & Oil Change	Les Schwab Tire Centers of Central CA, INC.	01-1-8-54710		2,256.46 2,256.46
34120	8/16/2023 073123 073123 47806159	LOWES 19088990 - Box Fans for Booster Stati 19090232 - Exhaust Fans for Booster PVC Parts, Glue, Primer	Lowe's Credit	01-1-3-54500 01-1-3-54500 01-1-2-54620		939.23 258.17 113.60 567.46
34121	8/16/2023 325151754001	OFFDEP Business Envelopes	ODP Business Solutions, Inc.	01-0-1-54530		239.82 239.82
34122	8/16/2023 I-02147823	OFFSOL Office Supplies- Folder, Flags, Paper, B	Office Solutions	01-0-1-54530		284.75 284.75
34123	8/16/2023 551464	PAP REC On-site Shredding	Paper Recycling & Shredding Specialist	01-0-1-53150		68.00 68.00
34124	8/16/2023 47092 47554	PHEEXP Trk #24 - Brakes, Rotors, Oil Change Trk #29 - Oil Change	Phelan Express, Inc.	01-1-8-54710 01-1-8-54710		945.28 820.20 125.08
34125	8/16/2023 2075202 7071144	REBEL Clarion FM AW 32 1/55 Gallons Fuel - 468 Gl.	Rebel Oil Company, Inc.	01-1-3-54500 01-1-8-54410		6,258.06 1,578.26 2,271.83

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	7071406	Fuel - 496 Gl.		01-1-8-54410		2,407.97
34126	8/16/2023 080823	RITA ESP Water Letter Fee Refund - Exisiting M	Rita Espinoza	01-1-1-48700		80.00 80.00
34127	8/16/2023 5	SOUWES Well #15 Retention - Final Invoice	South West Pump & Drilling	01-0-0-17000	C0095 OUTSIDE SVCS	53,600.39 53,600.39
34128	8/16/2023 73982 73982 73982 74308 74308	SDRMA Property/Liability FY 2023-24 Discoun Property/Liability FY 2023-24 Credits Property/Liability FY 2023-24 MultiProgram Discount Adj. - Trailer Trailer Added	Special District Risk Management Authority	01-0-0-14100 01-0-0-14100 01-0-0-14100 01-0-1-54350 01-0-1-54350		247,446.92 -13,020.35 -7,417.50 267,824.50 -3.17 63.44
34129	8/16/2023 063023 070123	TRICOM Movies at the Park Snacks - Reimburs Movies at the Park Snacks Reimb. - Ju	Kiwanis Club International Inc	22-2-2-54800 22-2-2-54800		399.18 297.75 101.43
34130	8/16/2023 224444 224444 224444	TURSEC Monitoring Svc. - Aug. Monitoring Svc. - Aug. Monitoring Svc. - Aug.	Turner Security, Inc	01-0-1-53150 01-1-1-53150 22-2-2-53150		373.60 46.95 167.80 158.85
34131	8/16/2023 51337171	UNIVAR Liquid Chlorine - 630 Gl.	UNIVAR INC.	01-1-3-54500		2,559.34 2,559.34
34132	8/16/2023 87339 INV00090693	USABB (2) Class 3 Safety T-Shirts Parts of Hydrant Meter Replacement	HD Supply, Inc.	01-1-2-54500 01-1-2-54620		823.84 53.76 770.08
34133	8/16/2023 81903217 81903217 81903217 81903217 81903217 81903217 81903217	WAXIE TOILET PAPER FOR OFFICE, PARKS, AN TOILET PAPER FOR OFFICE, PARKS, AN SEAT COVERS FOR PARKS TRANSPORTATION SURCHARGE WINDEX FOR PARKS TRASH BAGS FOR PARKS TOILET PAPER FOR OFFICE, PARKS, AN	Waxie Enterprises, Inc	01-0-1-54500 01-1-2-54500 22-2-2-54500 22-2-2-54500 22-2-2-54500 22-2-2-54500 22-2-2-54500		885.77 78.27 156.54 76.02 9.80 151.12 257.48 156.54
34134	8/16/2023 115390	WIEDRU Background Check - K. Gustafson	Wienhoff & Associates Inc	01-0-1-54290		32.00 32.00
34136	8/30/2023 1566 1567	ADD HEA CSD - A/C Repair Phelan CC Unit A - A/C Repair	Addison Heating & Air Conditioning	01-0-1-54620 22-2-2-54620		521.00 398.00 123.00
34137	8/30/2023 93278	APEREN Compaction wheel for excavator	Apex Rentals	01-1-5-54620		4,848.75 4,848.75
34138	8/30/2023 190 190 190 190 190 190	BRUMCE Legal Svcs. - July Legal Svcs. - July Legal Svcs. - July Legal Svcs. - July Legal Svcs. - July Legal Svcs. - July	Brunick, McElhaney & Kennedy	01-0-1-53120 01-1-1-53120 01-7-7-53120 20-0-1-53120 22-2-0-17000 25-0-1-53120	C0078 OUTSIDE SVCS	5,887.50 3,247.50 1,425.00 15.00 225.00 825.00 150.00
34139	8/30/2023 1529678	CA FOREST Fire Crew for Well #10 & #11 Weed A	California Department of Forestry and Fire Protection	01-1-2-53150		227.08 227.08
34140	8/30/2023 082323	CHR CHE Refund - Discount on 4 Mtrs. Installed	Chris Chen Family LP	01-1-1-82300		338.00 338.00

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34141	8/30/2023	CED	Consolidated Electrical Distributors Inc			4,576.79
	9085-1039141	well 17 meter cross-section		01-0-0-17000	C0072 OUTSIDE SVCS	1,091.42
	9085-1039180	Well 17 Meter Cross-Section		01-0-0-17000	C0072 OUTSIDE SVCS	101.44
	9085-1039184	2A Booster Station Main Breaker Eme		01-1-2-54620	C0110 OUTSIDE SVCS	3,267.94
	9085-1039235	2A Booster Station Main Breaker Eme		01-1-2-54620	C0110 OUTSIDE SVCS	115.99
34142	8/30/2023	CORE	Core & Main			29,875.22
	S985849	well 15 pump control and pump to w		01-0-0-17000	C0095 OUTSIDE SVCS	12,900.07
	S985975	Well 15 Pump Control & Pump to Wa		01-0-0-17000	C0095 OUTSIDE SVCS	9,523.90
	T306574	(70) 1" CTS x 3" Repair Clamps		01-1-0-13010		2,483.75
	T421049	(70) 1 CTS Clamp		01-1-0-13010		2,483.75
	T421075	(70) 1" CTS x 3" Repair Clamps		01-1-0-13010		2,483.75
34143	8/30/2023	SBC LIENS	County of San Bernardino			1,100.00
	23-182522	(24) Lien Releases		01-1-1-54830		480.00
	23-190408	(31) Lien Releases		01-1-1-54830		620.00
34144	8/30/2023	DLTSOL	DLT Solutions LLC			2,544.16
	5189082A	Autodesk Civil3D - Annual Subscriptio		01-7-7-53170		2,544.16
34145	8/30/2023	VALLE	Don Gene Fish Jr.			2,100.00
	VVP-0403	Blanket PO - Streamed Meetings		01-0-1-53150		1,050.00
	VVP-0403	Blanket PO - Streamed Meetings		22-2-2-54800		700.00
	VVP-0403	Blanket PO - Streamed Meetings		25-5-1-54800		350.00
34146	8/30/2023	FAUPRI	Faust Media Services LLC			2,530.00
	7433	Meter/Consumption Portal Mailer		01-1-9-54800		2,530.00
34147	8/30/2023	GAOSBO	G.A. Osborne Pipe & Supply Inc			265.93
	101-61774-01	Galv. Nipples for Well 17		01-0-0-17000	C0072 OUTSIDE SVCS	265.93
34148	8/30/2023	INFOSE	Infosend Inc			12,805.27
	243340	Postage & Printing - July		01-1-6-54860		2,777.25
	243340	Postage & Printing - July		01-1-6-54890		4,214.22
	243340	Postage & Printing - July		01-1-9-54800		23.57
	243340	Postage & Printing - July		25-5-1-54800		141.45
	244532	Postage & Printing - August		01-1-6-54860		2,933.51
	244532	Postage & Printing - August		01-1-6-54890		2,644.63
	244532	Postage & Printing - August		25-5-1-54800		70.64
34149	8/30/2023	LIN SVC	Richard J. Linsalato			595.00
	2023082	Janitorial Svcs. - CSD		01-0-1-54320		340.00
	2023082	Janitorial Svcs. - Oasis		01-1-1-54320		225.00
	2023082	Janitorial Svcs. - CC Windows		22-0-1-54320		30.00
34150	8/30/2023	MCCALL	McCall's Meter Sales & Services			219.81
	35994	Cables for Well 17		01-0-0-17000	C0072 OUTSIDE SVCS	219.81
34151	8/30/2023	MIC FRA	Michael Frauenthal & Associates, Inc.			6,500.00
	080423	Dairy Appraisal		20-0-1-53150		6,500.00
34152	8/30/2023	GATE HOU	GateHouse Media California Holdings, Inc.			645.20
	5674875	Public Hearing-Recision Stage 2 Wate		01-0-1-54110		645.20
34153	8/30/2023	PAP REC	Paper Recycling & Shredding Specialist			68.00
	553694	On Site Shredding		01-0-1-53150		68.00
34154	8/30/2023	RAIMAN	Railroad Management Co., LLC			635.00
	485702	Railroad Crossing Dues for 0272666		01-1-2-53160		635.00
34155	8/30/2023	REBEL	Rebel Oil Company, Inc.			5,596.03
	7071678-IN	Blanket PO - Fuel		01-1-8-54410		3,063.02
	7071973-IN	Blanket PO - Fuel		01-1-8-54410		2,533.01

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34156	8/30/2023	TOP OPT	Top Option Pest Control			1,471.00
	3434	Pest Control CSD		01-0-1-53150		75.00
	3434	Bee Removal - 10325 Wintergreen		01-1-6-53150		75.00
	3434	Bee Removal - 9539 Soledad Rd.		01-1-6-53150		75.00
	3434	Bee Removal - 9544 Mountain		01-1-6-53150		75.00
	3434	Bee Removal - 11576 Alta Vista		01-1-6-53150		75.00
	3434	Bee Removal - 8738 Wintergreen		01-1-6-53150		75.00
	3434	Bee Removal - 10400 Mountain Rd.		01-1-6-53150		75.00
	3434	Bee Removal - 8722 Dry Creek		01-1-6-53150		75.00
	3434	Bee Removal - 13155 Evergreen		01-1-6-53150		75.00
	3435	Pest Control - Oasis Yard		01-1-1-53150		98.00
	3527	Pest Control CSD, (7) Bee Removals		01-0-1-53150		75.00
	3527	Pest Control CSD, (7) Bee Removals		01-1-6-53150		525.00
	3528	Pest Control - Oasis Yard		01-1-1-53150		98.00
34157	8/30/2023	TYLTEC	Tyler Technologies, Inc			20,037.31
	025-436360	Content Manager		01-0-0-14100		14,959.71
	025-436360	Smart Meter Swap		01-1-6-53170		4,812.60
	025-436360	Sept. UB Online Support		01-1-6-53170		265.00
34158	8/30/2023	UNIVAR	UNIVAR INC.			1,949.97
	51371139	Blanket PO - Chlorine		01-1-3-54500		1,949.97
34159	8/30/2023	USABB	HD Supply, Inc.			242.11
	INV00093623	(3) Class 3 Safety T-Shirts		01-1-2-54500		80.65
	INV00098750	(5)Class 2 Safety T-Shirts		01-1-2-54500		107.70
	INV00101840	(2) Class 3 Safety T-Shirts		01-1-2-54500		53.76
34160	8/30/2023	VIS IMA	Visual Edge IT, Inc.			990.01
	24AR1041505	Base Rate & Copies		01-0-1-53150		990.01
34161	8/30/2023	WAXIE	Waxie Enterprises, Inc			205.91
	81933230	(2)Paper Towels		01-0-1-54500		205.91
34162	8/30/2023	ZAB LLC	Zab, LLC			3,175.40
	081423	Refund - Meter Installation Stubout		01-1-1-82300		3,175.40
DFT0012146	8/3/2023	THEGAS	The Gas Company			5.48
	063023-4084	Gas - Phelan Sr. Center 6/20-6/30		22-0-2-58110		5.48
DFT0012147	8/3/2023	THEGAS	The Gas Company			22.57
	063023-4585	Gas - Phelan CC 6/20-6/30		22-0-2-58110		22.57
DFT0012153	8/3/2023	FRO 3434	Frontier Communications			194.74
	071023	Phones - Telemetry 7/10-8/9		01-1-5-58010		194.74
DFT0012154	8/3/2023	FRO 5743	Frontier Communications			95.76
	070723	Phones - Office 7/7-8/6		01-0-1-58010		95.76
DFT0012158	8/3/2023	THEGAS	The Gas Company			1.48
	063023-6781	Gas - Pinon Hills Fire 6/27-6/30		22-0-2-58110		1.48
DFT0012159	8/3/2023	THEGAS	The Gas Company			5.65
	063023-6056	Gas - Pinon Hills CC 6/27-6/30		22-0-2-58110		5.65
DFT0012160	8/3/2023	CINFIR	Cintas			429.86
	5168947366	First Aid Supplies - Shop		01-1-1-54500		429.86
DFT0012161	8/3/2023	CINFIR	Cintas			193.25
	5168947344	First Aid Supplies - CSD		01-0-1-54500		193.25
DFT0012162	8/3/2023	RACE	Race Communications			104.00
	RC961980	Phones - Internet Pinon Hills CC Augu		22-0-1-58010		-100.00
	RC961980	Phones - Internet Pinon Hills CC Augu		22-0-1-58010		204.00

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DFT0012163	8/3/2023	RACE	Race Communications			4.00
	RC961982	Phones - Internet Phelan CC August		22-0-1-58010		204.00
	RC961982	Phones - Internet Phelan CC August C		22-0-1-58010		-200.00
DFT0012164	8/3/2023	RACE	Race Communications			255.00
	RC961981	Phones - Internet CSD August		01-0-1-58010		255.00
DFT0012165	8/3/2023	RACE	Race Communications			255.00
	RC954674	Phones - Internet Shop August		01-1-1-58010		255.00
DFT0012166	8/3/2023	THEGAS	The Gas Company			10.97
	073123-4084	Gas- Phelan Sr. Center 7/1-7/30		22-0-2-58110		10.97
DFT0012167	8/3/2023	THEGAS	The Gas Company			45.14
	072023-4585	Gas - Phelan CC 7/1-7/20		22-0-2-58110		45.14
DFT0012168	8/3/2023	THEGAS	The Gas Company			13.31
	072723-6781	Gas - Pinon Hills Fire 7/1-7/27		22-0-2-58110		13.31
DFT0012169	8/3/2023	THEGAS	The Gas Company			50.88
	072723-6056	Gas- Pinon Hills CC 7/1-7/27		22-0-2-58110		50.88
DFT0012170	8/4/2023	CALPERS 457	California Public Employees' Deferred Compensation Plan			175.00
	INV0005378	Cal PERS 457/ Employer Plan: 450 71		01-1-0-24560		112.78
	INV0005378	Cal PERS 457/ Employer Plan: 450 71		22-2-0-24560		6.23
	INV0005378	Cal PERS 457/ Employer Plan: 450 71		25-5-0-24560		55.99
DFT0012171	8/4/2023	CALPERS	Calif Public Employees' Retirement System			3,489.99
	INV0005379	CalPERS/Employee Portion(EE)		01-1-0-24530		2,571.83
	INV0005379	CalPERS/Employee Portion(EE)		01-7-0-24530		326.44
	INV0005379	CalPERS/Employee Portion(EE)		22-2-0-24530		288.51
	INV0005379	CalPERS/Employee Portion(EE)		25-5-0-24530		303.21
DFT0012172	8/4/2023	CALPERS	Calif Public Employees' Retirement System			3,653.44
	INV0005380	CalPERS/Employee Portion(ER)		01-1-0-24530		2,560.66
	INV0005380	CalPERS/Employee Portion(ER)		01-7-0-24530		420.10
	INV0005380	CalPERS/Employee Portion(ER)		22-2-0-24530		441.31
	INV0005380	CalPERS/Employee Portion(ER)		25-5-0-24530		231.37
DFT0012173	8/4/2023	CALPERS	Calif Public Employees' Retirement System			9,325.28
	INV0005381	CalPERS/Employer Portion		01-1-0-24530		6,600.61
	INV0005381	CalPERS/Employer Portion		01-7-0-24530		1,024.00
	INV0005381	CalPERS/Employer Portion		22-2-0-24530		1,020.45
	INV0005381	CalPERS/Employer Portion		25-5-0-24530		680.22
DFT0012174	8/4/2023	CALPERS	Calif Public Employees' Retirement System			22.32
	INV0005382	CalPERS Retirement/ Survivor Benefit		01-1-0-24530		15.55
	INV0005382	CalPERS Retirement/ Survivor Benefit		01-7-0-24530		2.15
	INV0005382	CalPERS Retirement/ Survivor Benefit		22-2-0-24530		2.66
	INV0005382	CalPERS Retirement/ Survivor Benefit		25-5-0-24530		1.96
DFT0012175	8/4/2023	EDD	Employment Development Department			821.62
	INV0005383	State Disability Ins - Payroll Taxes		01-0-0-24510		821.62
DFT0012176	8/4/2023	IRS	Internal Revenue Service			503.30
	INV0005384	Social Security - Payroll Taxes		01-0-0-24510		503.30
DFT0012177	8/4/2023	EDD	Employment Development Department			1.03
	INV0005385	State Employer Training Tax - Payroll T		01-0-0-24510		1.03
DFT0012178	8/4/2023	EDD	Employment Development Department			30.01
	INV0005386	State Unemployment Ins - Payroll Tax		01-0-0-24510		30.01

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DFT0012179	8/4/2023 INV0005387	EDD CA State Income Tax - Payroll Taxes	Employment Development Department	01-0-0-24510		4,215.69 4,215.69
DFT0012180	8/4/2023 INV0005388	IRS Medicare - Payroll Taxes	Internal Revenue Service	01-0-0-24510		2,986.00 2,986.00
DFT0012181	8/4/2023 INV0005389	IRS Federal Income Tax - Payroll Taxes	Internal Revenue Service	01-0-0-24510		11,816.76 11,816.76
DFT0012182	8/4/2023 INV0005390	EDD State Disability Ins - Payroll Taxes	Employment Development Department	01-0-0-24510		4.07 4.07
DFT0012183	8/4/2023 INV0005391	IRS Social Security - Payroll Taxes	Internal Revenue Service	01-0-0-24510		56.10 56.10
DFT0012184	8/4/2023 INV0005392	EDD State Employer Training Tax - Payroll T	Employment Development Department	01-0-0-24510		0.45 0.45
DFT0012185	8/4/2023 INV0005393	EDD State Unemployment Ins - Payroll Tax	Employment Development Department	01-0-0-24510		13.12 13.12
DFT0012186	8/4/2023 INV0005394	IRS Medicare - Payroll Taxes	Internal Revenue Service	01-0-0-24510		13.12 13.12
DFT0012187	8/8/2023 INV0005395 INV0005395	CALPERS CalPERS/Employee Portion(ER) CalPERS/Employee Portion(ER)	Calif Public Employees' Retirement System	01-1-0-24530 25-5-0-24530		114.46 105.67 8.79
DFT0012188	8/8/2023 INV0005396 INV0005396	CALPERS CalPERS/Employer Portion CalPERS/Employer Portion	Calif Public Employees' Retirement System	01-1-0-24530 25-5-0-24530		165.16 152.47 12.69
DFT0012189	8/8/2023 INV0005397 INV0005397	CALPERS CalPERS Retirement/ Survivor Benefit CalPERS Retirement/ Survivor Benefit	Calif Public Employees' Retirement System	01-1-0-24530 25-5-0-24530		0.93 0.86 0.07
DFT0012190	8/8/2023 INV0005398	EDD State Disability Ins - Payroll Taxes	Employment Development Department	01-0-0-24510		23.95 23.95
DFT0012191	8/8/2023 INV0005399	EDD CA State Income Tax - Payroll Taxes	Employment Development Department	01-0-0-24510		53.32 53.32
DFT0012192	8/8/2023 INV0005400	IRS Medicare - Payroll Taxes	Internal Revenue Service	01-0-0-24510		77.18 77.18
DFT0012193	8/8/2023 INV0005401	IRS Federal Income Tax - Payroll Taxes	Internal Revenue Service	01-0-0-24510		214.31 214.31
DFT0012196	8/24/2023 073123 073123 073123	SCE 9515-2666 Electricity-Wells, Boosters, Tanks Electricity-Solar Creditis Electricity-St. Lights	Southern California Edison	01-1-3-58110 01-1-3-58115 23-3-2-58210		19,063.65 18,966.60 -1,584.26 1,681.31
DFT0012197	8/24/2023 9941015719	VER AIR Phones-Jet Packs, Tablets, On-Call Jul	Verizon Wireless	01-1-1-58010		1,248.89 1,248.89
DFT0012198	8/17/2023 073123	SCE 1613-6373 Electricity - R/R Crossings 7/1-7/31	Southern California Edison	23-0-2-58210		18.27 18.27
DFT0012200	8/11/2023 072523	SCE 2439-1773 Electricity- Phelan Park 7/1-7/25	Southern California Edison	22-0-2-58110		11.44 11.44
DFT0012201	8/17/2023 073023	SCE 3752-2894 Electricity-N. Dairy Mobile 6/28 - 7/3	Southern California Edison	01-1-3-58110		340.68 340.68

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
DFT0012202	8/17/2023 073123	SCE 5917-6455 Electricity - Phelan Park St. Lights 7/1	Southern California Edison	22-2-2-58110		28.51 28.51
DFT0012203	8/17/2023 073023	SCE 4241-7012 Electricity-S. Dairy Mobile 6/28 -7/30	Southern California Edison	01-1-3-58110		311.02 311.02
DFT0012205	8/17/2023 080123	SCE 7441-5755 Electricity-Pinon Hills CC 6/30 - 8/1	Southern California Edison	22-0-2-58110		685.25 685.25
DFT0012206	8/17/2023 073023	SCE 7695-0442 Electricity - Fill Station 6/28 - 7/30	Southern California Edison	01-0-2-58110		27.22 27.22
DFT0012207	8/17/2023 11237R	ACT IT Software Support - Aug.	David Shay	01-0-1-53170		4,257.60 4,257.60
DFT0012208	8/17/2023 073123 073123 073123	NAPA Inv #589153 Trk #23 Air Filter Inv #590674 - Trk #107 Sway Bar Inv #589891 - Trk #3 Battery	NAPA Auto Parts	01-1-8-54710 01-1-8-54710 22-2-8-54710		496.91 81.09 207.71 208.11
DFT0012209	8/17/2023 082423	FRO 5072 Phones - Oasis Yard 7/25 - 8/24	Frontier Communications	01-1-1-58010		149.67 149.67
DFT0012210	8/17/2023 081823	FRO 8637 Phones - Sr. Ctr. 7/19 - 8/18	Frontier Communications	22-0-1-58010		65.18 65.18
DFT0012211	8/17/2023 083023	FRO 5743 Phones - Office 8/7 - 9/6	Frontier Communications	01-0-1-58010		109.87 109.87
DFT0012213	8/17/2023 310000040294	VER FLEET Fleet GPS - July	Verizon Connect Fleet USA, LLC	01-1-8-54300		341.10 341.10
DFT0012214	8/11/2023 063023	SCE 2439-1773 Electricity - Phelan Park 6/23 - 6/30	Southern California Edison	22-0-2-58110		4.00 4.00
DFT0012215	8/30/2023 17250936	CalPER FY 2022-23 GASB 68 Reports & Sched	CalPERS	01-0-1-53110		1,050.00 1,050.00
DFT0012219	8/24/2023 063023-2 063023-2 063023-2	SCE 9515-2666 Electricity-Wells, Boosters, Tanks Electricity-Solar Credits Electricity-St. Lights	Southern California Edison	01-1-3-58110 01-1-3-58115 23-3-2-58210		114,933.22 154,146.65 -40,894.74 1,681.31
DFT0012220	8/24/2023 053123-1 053123-1	SCE 9515-2666 Electricity-Wells, Boosters, Tanks Electricity-Solar Credits	Southern California Edison	01-1-3-58110 01-1-3-58115		101.45 112,162.47 -112,061.02
DFT0012221	8/24/2023 113022	SCE 8092-3468 Electricity - NW Dairy Mobile 10/31 -	Southern California Edison	01-1-3-58110		830.67 830.67
DFT0012222	8/24/2023 052323 CR	SCE 9587-0653 Electricity - Office Solar Credits	Southern California Edison	01-1-3-58115		-2,759.58 -2,759.58
DFT0012223	8/24/2023 052323-1	SCE 9587-0653 Electricity - Office 4/25 - 5/23	Southern California Edison	01-0-1-58110		1,124.95 1,124.95
DFT0012224	8/24/2023 062223 062223	SCE 9587-0653 Electricity - Office 5/24 - 6/22 Electricity - Solar Credits 5/24 - 6/22	Southern California Edison	01-0-1-58110 01-1-3-58115		1,307.77 1,634.63 -326.86
DFT0012225	8/17/2023 063023 063023	SCE 8362-7804 Electricity - Solar Meter 5/30 - 6/30 Electricity - Solar Credits 5/30 - 6/27	Southern California Edison	01-1-3-58110 01-1-3-58115		626.18 648.34 -22.16
DFT0012226	8/17/2023 073123	FBC-HEATHER Pitney Bowes - Postage Meter Rental	First Bank Card	01-0-1-54300		309.26 169.59

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	073123	Amazon - Binders & File Folders		01-0-1-54530		36.21
	073123	Amazon - Staples & Desk Tray		01-0-1-54530		28.22
	073123	Cert Mail - Priority Check		01-0-1-54860		12.17
	073123	Cert Mail - Priority Check		01-0-1-54860		14.83
	073123	Cert Mail - Hydrant Meter Letter		01-1-6-54860		6.03
	073123	Cert Mail - Water Theft Violation		01-1-6-54860		7.18
	073123	Cert Mail - Leak Letters		01-1-6-54860		29.00
	073123	Cert Mail - Water Theft Letter		01-1-6-54860		6.03
DFT0012227	8/17/2023	FBC-JENNIFER	First Bank Card			4,824.26
	073123	Zoom - Cloud Recording		01-0-1-53170		100.00
	073123	Pizza Factory - Staff Training		01-0-1-54260		311.64
	073123	Stater Bros. - Staff Training		01-0-1-54260		82.17
	073123	Office Depot - Staff Name Tag		01-0-1-54530		18.24
	073123	Office Depot - Board Name Badge		01-0-1-54530		15.34
	073123	Office Depot - Staff Name Tag		01-0-1-54530		24.33
	073123	Office Depot - Staff Name Tag		01-0-1-54530		24.33
	073123	Office Depot - Board Name Tag		01-0-1-54530		24.33
	073123	Office Depot - Board Name Tag		01-0-1-54530		15.65
	073123	Office Depot - Staff Name Tag		01-0-1-54530		24.33
	073123	Office Depot - Board Name Tag		01-0-1-54530		24.33
	073123	(5) HDMWA Meeting & Dinner		01-1-1-54260		100.00
	073123	Amazon - Keyboard & Mouse for Fiel		01-1-1-54530		32.30
	073123	Mailchimp - Customer E-Bills		01-1-6-53170		120.00
	073123	(5) HDMWA Meeting & Dinner		01-7-7-54260		150.00
	073123	EOU - Jen Summer Semester		01-7-7-54260		3,757.27
DFT0012228	8/17/2023	FBC-SEAN	First Bank Card			2,356.62
	073123	National CPR Foundation - CPR Class f		01-1-1-54260		14.95
	073123	Water Wise Pro Training - Chris G.		01-1-1-54260		300.00
	073123	Rick's Cafe - Staff Meeting		01-1-1-54440		118.44
	073123	Harbor Freight - Knee Pads		01-1-2-54500		107.58
	073123	Amazon - Waste Oil Secondary Contai		01-1-2-54620		234.15
	073123	Amazon - Sawzall Batteries for Truck		01-1-2-54650		142.23
	073123	Amazon - Reciprocating Saws for Truc		01-1-2-54650		452.52
	073123	Amazon - Batteries for Tools		01-1-2-54650		235.97
	073123	7-Eleven - Fuel for Truck 21		01-1-8-54410		120.20
	073123	7-Eleven - Fuel for Truck 30		01-1-8-54410		127.86
	073123	7-Eleven - Fuel for Truck 21		01-1-8-54410		155.50
	073123	7-Eleven - Fuel for Truck 23		01-1-8-54410		147.20
	073123	Chevron - Fuel for Truck 19		01-1-8-54410		107.01
	073123	76 - Fuel for Truck 19		01-1-8-54410		93.01
DFT0012229	8/17/2023	FBC-STEVE	First Bank Card			472.89
	073123	No IP		01-0-1-53170		24.95
	073123	Lowe's - Lumber, Saw, Blades		22-2-2-54500		114.61
	073123	Amazon - (2) 12 Pack Air Filters		22-2-2-54620		150.52
	073123	Webstaurant - (8) Table Cover Rolls		22-2-2-54800		182.81
DFT0012230	8/17/2023	FBC-LORI	First Bank Card			1,139.49
	073123	GFOA - Membership Renewal for Lori		01-0-1-54230		160.00
	073123	CalPERS Ed. Forum - A. Romero		01-0-1-54260		449.00
	073123	CalPERS Ed. Forum - D. Noland		01-0-1-54260		449.00
	073123	Pizza Factory - Office Lunch		01-0-1-54530		81.49
DFT0012231	8/17/2023	FBC-CHRIS	First Bank Card			1,945.17
	073123	Tri-State Seminar Registration - C. Cu		01-1-1-54260		99.00
	073123	Amazon - Batteries for Meter Progra		01-1-2-54500		39.94
	073123	Amazon - Eye Wash Tags		01-1-2-54500		25.81
	073123	Downtown Burgers - 12" Main Break		01-1-2-54500		56.57
	073123	Amazon - Tap Cans for Booster Statio		01-1-2-54500		109.15

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	073123	Tractor Supply - Parts for Trailer Repai		01-1-2-54620		252.57
	073123	7-Eleven - Trk #18 Fuel		01-1-8-54410		56.51
	073123	76 - Trk #20 Fuel		01-1-8-54410		95.60
	073123	76 - Trk #20 Fuel		01-1-8-54410		96.50
	073123	76 - Trk #22 Fuel		01-1-8-54410		125.00
	073123	76 - Trk #21 Fuel		01-1-8-54410		129.00
	073123	76 - Trk #21 Fuel		01-1-8-54410		152.50
	073123	76 - Trk #21 Fuel		01-1-8-54410		153.57
	073123	7-Eleven - Trk #24 Fuel		01-1-8-54410		175.00
	073123	76 - Trk #25 Fuel		01-1-8-54410		200.00
	073123	76 Trk #25 Fuel		01-1-8-54410		89.81
	073123	76 - Trk #20 Fuel		01-1-8-54410		88.64
DFT0012232	8/17/2023	FBC-GEORGE	First Bank Card			5,429.10
	073123	DOC Star Svc. - Affidavit of Death Typi		01-0-0-17000	C0109 OUTSIDE SVCS	356.00
	073123	Adobe Subscription - Office		01-0-1-53170		263.89
	073123	Mexico Lindo - Post Rate Study Meeti		01-0-1-54440		81.54
	073123	Ricks Cafe - Pre-ESRI Conference & St		01-0-1-54440		59.45
	073123	Ricks Cafe - Project Discussion Meetin		01-0-1-54440		41.75
	073123	Baja Ricks - ESRI Conference Expense		01-0-1-54470		30.81
	073123	Dollar Tree - Poster Foam Boards		01-0-1-54530		6.80
	073123	Staples - Poster Boards		01-0-1-54530		71.08
	073123	Adobe Subscription - Field		01-1-1-53170		47.98
	073123	Apple - iCloud Storage		01-1-2-53170		0.99
	073123	Depot 8 - Trk #28 Fuel		01-1-8-54410		102.51
	073123	76 - Trk #28 Fuel		01-1-8-54410		96.00
	073123	Chevron - Trk #28 Fuel		01-1-8-54410		100.83
	073123	Costco - Trk #28 Fuel		01-1-8-54410		80.23
	073123	Ft. Independence - Trk #28 Fuel		01-1-8-54410		76.79
	073123	Adobe Subscription - Eng		01-7-7-53170		47.98
	073123	Stone Brewing - ESRI Conf. Expense G		01-7-7-54470		19.80
	073123	Hotel Reservation - ESRI Conf. for Don		01-7-7-54470		815.88
	073123	The Cheesecake Factory - ESRI Conf. E		01-7-7-54470		29.75
	073123	Baja Ricks - ESRI Conf. Expense Georg		01-7-7-54470		29.51
	073123	Tacos El Gordo - ESRI Conf. Expense G		01-7-7-54470		29.28
	073123	Grand Hyatt - ESRI Conf. Expense Geo		01-7-7-54470		14.28
	073123	Grand Hyatt - ESRI Conf. Expense Geo		01-7-7-54470		8.57
	073123	Crack Shack - ESRI Conf. Expense Geo		01-7-7-54470		22.32
	073123	Starbucks - ESRI Conf. Expense Georg		01-7-7-54470		9.70
	073123	Grand Hyatt - ESRI Conf. Stay George		01-7-7-54470		1,459.40
	073123	Everline - CSDA GM Leadership Confe		01-7-7-54470		102.50
	073123	Baja Ricks - ESRI Conference Expense		01-7-7-54470		30.82
	073123	Baja Ricks - ESRI Conf. Expense Georg		01-7-7-54470		31.29
	073123	Slaters 50-50 - ESRI Conf. Expense Ge		01-7-7-54470		51.09
	073123	The Broken Yolk - ESRI Conf. Exp. Geo		01-7-7-54470		53.66
	073123	Grand Hyatt - ESRI Conf. Stay Tony		01-7-7-54470		1,249.50
	073123	Starbucks - ESRI Conf. Expense Georg		01-7-7-54470		7.12
DFT0012233	8/17/2023	FBC-DON	First Bank Card			1,930.82
	073123	Xmaps		01-0-1-53170		99.99
	073123	76 - Fuel		01-0-1-54140		88.78
	073123	76 - Fuel		01-0-1-54140		84.14
	073123	Depot 8 - Fuel		01-0-1-54140		66.54
	073123	Depot 8 - Fuel		01-0-1-54140		125.00
	073123	Ricks Cafe - Dairy Meeting		01-0-1-54440		60.72
	073123	Ricks Cafe - Agenda Meeting		01-0-1-54440		41.56
	073123	Ricks Cafe - Meeting wih Don & Sean		01-0-1-54440		37.79
	073123	Ricks Cafe - Sheep Creek Meeting		01-0-1-54440		34.82
	073123	Grand Hyatt - ESRI Conference		01-0-1-54470		26.27
	073123	Southwest Airlines Returned from CS		01-0-1-54470		354.96

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	073123	Hyatt Regency - Deposit for Stay (CSD		01-0-1-54470		290.38
	073123	Grand Hyatt - ESRI Conference		01-0-1-54470		240.29
	073123	Southwest Airlines - CSDA Meeting		01-0-1-54470		217.97
	073123	Brass Pro Shop - Sfty. Boots		01-0-1-54680		161.61
DFT0012234	8/17/2023 4644510	XEROX Copier Lease 8/12 - 9/11	Xerox Corporation	01-0-1-54300		280.55 280.55
DFT0012235	8/17/2023	FBC-KIM	First Bank Card			1,693.43
	073123	Calendar Wiz		01-0-1-53170		14.00
	073123	Mama Maria's - Safety Training		01-0-1-54260		371.74
	073123	Jet Suitex - CSDA Annual Conf. for Kim		01-0-1-54470		518.00
	073123	Amazon - Cert. Paper Kit		01-0-1-54530		45.24
	073123	Acacia's Country Flowers for Heather		01-0-1-54530		116.92
	073123	Minuteman Press - Employee Badges		01-0-1-54530		243.85
	073123	Office Depot - File Cabinet for Solid W		25-5-1-54500		129.29
	073123	Amazon - Solid Waste Stickers		25-5-1-54530		6.45
	073123	Amazon - Trashbags for Solid Waste		25-5-1-54530		12.08
	073123	Office Depot - Solid Waste Letter Tray		25-5-1-54530		20.19
	073123	Amazon - Monitor for Solid Waste		25-5-1-54530		143.49
	073123	Office Depot - Solid Waste Whiteboar		25-5-1-54530		72.18
DFT0012236	8/17/2023 073023 073023	SCE 8362-7804 Electricity - Solar Meter 6/28-7/30 Electricity - Solar Credits 6/28-7/30	Southern California Edison	01-1-3-58110 01-1-3-58115		629.55 630.50 -0.95
DFT0012237	8/17/2023 073123 073123 4162429225	CIN UNI Uniform Rental Svcs. - July Uniform Rental Svcs. - July Vehicle Wash Station Supplies	Cintas Corporation	01-1-1-54680 22-2-1-54680 01-1-8-54710		1,042.90 953.27 50.55 39.08
DFT0012238	8/17/2023 18181982103	FBC-DON DJI-Drone (Water Conservation)	First Bank Card	01-1-9-54500		4,589.39 4,589.39
DFT0012239	8/17/2023 113660	FBC-SEAN Fastool - Fuel Pump for Oasis	First Bank Card	01-1-2-54620		1,650.59 1,650.59
DFT0012240	8/17/2023 071323 39547368	FBC-CHRIS PVC Parts for Meter Repairs Shovels- 20 Round, 10 Flat, 8 Trenchi	First Bank Card	01-1-2-54620 01-1-2-54650		2,417.85 806.17 1,611.68
DFT0012241	8/9/2023 080423 080923	PIT RES Refill for Postage Machine Refill for Postage Machine	Pitney Bowes Bank Inc. Reserve Account	01-0-1-54860 01-0-1-54860		1,000.00 500.00 500.00
DFT0012242	8/18/2023 INV0005402 INV0005402 INV0005402 INV0005402	CALPERS 457 Cal PERS 457/ Employer Plan: 450 71 Cal PERS 457/ Employer Plan: 450 71 Cal PERS 457/ Employer Plan: 450 71 Cal PERS 457/ Employer Plan: 450 71	California Public Employees' Deferred Compensation Plan	01-0-0-24560 01-1-0-24560 22-2-0-24560 25-5-0-24560		175.00 -3.78 132.31 8.59 37.88
DFT0012243	8/18/2023 INV0005403 INV0005403 INV0005403 INV0005403	CALPERS CalPERS/Employee Portion(EE) CalPERS/Employee Portion(EE) CalPERS/Employee Portion(EE) CalPERS/Employee Portion(EE)	Calif Public Employees' Retirement System	01-1-0-24530 01-7-0-24530 22-2-0-24530 25-5-0-24530		3,531.48 2,676.12 353.20 218.81 283.35
DFT0012244	8/18/2023 INV0005404 INV0005404 INV0005404 INV0005404	CALPERS CalPERS/Employee Portion(ER) CalPERS/Employee Portion(ER) CalPERS/Employee Portion(ER) CalPERS/Employee Portion(ER)	Calif Public Employees' Retirement System	01-0-0-24530 01-1-0-24530 01-7-0-24530 22-2-0-24530		3,643.98 -15.32 2,571.64 438.39 468.89

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	INV0005404	CalPERS/Employee Portion(ER)		25-5-0-24530		180.38
DFT0012245	8/18/2023	CALPERS	Calif Public Employees' Retirement System			9,378.00
	INV0005405	CalPERS/Employer Portion		01-0-0-24530		-22.10
	INV0005405	CalPERS/Employer Portion		01-1-0-24530		6,743.65
	INV0005405	CalPERS/Employer Portion		01-7-0-24530		1,081.01
	INV0005405	CalPERS/Employer Portion		22-2-0-24530		993.89
	INV0005405	CalPERS/Employer Portion		25-5-0-24530		581.55
DFT0012246	8/18/2023	CALPERS	Calif Public Employees' Retirement System			21.39
	INV0005406	CalPERS Retirement/ Survivor Benefit		01-0-0-24530		-0.06
	INV0005406	CalPERS Retirement/ Survivor Benefit		01-1-0-24530		15.50
	INV0005406	CalPERS Retirement/ Survivor Benefit		01-7-0-24530		2.18
	INV0005406	CalPERS Retirement/ Survivor Benefit		22-2-0-24530		2.36
	INV0005406	CalPERS Retirement/ Survivor Benefit		25-5-0-24530		1.41
DFT0012247	8/18/2023	EDD	Employment Development Department			836.79
	INV0005407	State Disability Ins - Payroll Taxes		01-0-0-24510		836.79
DFT0012248	8/18/2023	IRS	Internal Revenue Service			345.22
	INV0005408	Social Security - Payroll Taxes		01-0-0-24510		345.22
DFT0012249	8/18/2023	EDD	Employment Development Department			4,412.89
	INV0005409	CA State Income Tax - Payroll Taxes		01-0-0-24510		4,412.89
DFT0012250	8/18/2023	IRS	Internal Revenue Service			3,036.70
	INV0005410	Medicare - Payroll Taxes		01-0-0-24510		3,036.70
DFT0012251	8/18/2023	IRS	Internal Revenue Service			11,699.71
	INV0005411	Federal Income Tax - Payroll Taxes		01-0-0-24510		11,699.71
DFT0012254	8/29/2023	AME FID	American Fidelity Assurance Company			187.49
	2160967A	Flex Spending 8/15		01-0-0-24580		187.49
DFT0012255	8/29/2023	AME FID	American Fidelity Assurance Company			187.49
	2160957B	Flex Spending 8/1		01-0-0-24580		187.49
DFT0012256	8/30/2023	AME SUP	American Fidelity Assurance			663.24
	D625869	Supplemental Life Insurance - Aug.		01-0-0-24580		663.24
DFT0012257	8/21/2023	VSP	Vision Service Plan			471.38
	818609396	Vision Insurance - Sept.		01-0-0-14130		471.38
DFT0012258	8/30/2023	CalPERS Health	California Public Employees' Retirement System			37,195.46
	090123-PERS	PERS Health Premium - Sept.		01-0-0-14130		37,076.81
	090123-PERS	PERS Health Premium - Sept.		01-0-1-51230		118.65
DFT0012259	8/30/2023	CalPERS Health	California Public Employees' Retirement System			3,333.43
	090123-NonPERS	NonPERS Health Premium - Sept.		01-0-0-14130		3,322.80
	090123-NonPERS	NonPERS Health Premium - Sept.		01-0-1-51230		10.63
DFT0012260	8/25/2023	SCE 8092-3468	Southern California Edison			910.73
	122922	Electricity - NW Dairy Mobile 12/1 - 1		01-1-3-58110		910.73
DFT0012261	8/25/2023	SCE 8092-3468	Southern California Edison			4,152.66
	073023	Electricity - NW Dairy Mobile 12/30/2		01-1-3-58110		3,754.11
	073023	Electricity - NW Dairy Mobile 06/28/2		01-1-3-58110		398.55
DFT0012262	8/31/2023	SCE 1078-5254	Southern California Edison			1,210.11
	080723	Electricity - CC & Sr. Ctr. 7/10 - 8/7		22-0-2-58110		1,210.11
DFT0012263	8/30/2023	SCE 2439-1773	Southern California Edison			13.57
	082323	Electricity - Phelan Park 7/26-8/23		22-0-2-58110		13.57

Cash Disbursements Report

Payment Dates: 8/1/2023 - 8/31/2023

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
DFT0012264	8/31/2023	CINFIR	Cintas			198.66
	5172907262	First Aid Supplies - CSD		01-0-1-54500		194.69
	5172907262	First Aid Supplies - CSD		22-0-1-54500		3.97
DFT0012265	8/31/2023	THEGAS	The Gas Company			57.00
	083123-6056	Gas - Pinon Hills CC 7/27-8/25		22-0-2-58110		57.00
DFT0012266	8/31/2023	THEGAS	The Gas Company			14.30
	083123-6781	Gas - Pinon Hills Fire 7/27-8/25		22-0-2-58110		14.30
DFT0012267	8/31/2023	PHI WATER	Philippine Water Works Association, Inc			700.00
	083123	PWWA Conference - D. Bartz		01-0-1-54260		350.00
	083123	PWWA Conference - G. Cardenas		01-7-7-54260		350.00
DFT0012268	8/24/2023	PIT RES	Pitney Bowes Bank Inc. Reserve Account			500.00
	082423	Refill for Postage Machine		01-0-1-54860		500.00
Payment Total:						911,256.06

Report Summary

Fund Summary

Fund	Payment Amount
01 - WATER FUND	871,516.49
20 - GOV'T GENERAL FUND	6,725.00
22 - PARKS & RECREATION	22,569.08
23 - STREET LIGHTING	3,380.89
25 - SOLID WASTE	7,064.60
Grand Total:	911,256.06

Account Summary

Account Number	Account Name	Payment Amount
01-0-0-14100	Prepaid Expense	262,346.36
01-0-0-14130	Prepaid Benefit	54,078.48
01-0-0-17000	CIP Enterprise Funds	121,601.74
01-0-0-24510	Payroll Tax Payable	41,161.34
01-0-0-24530	Retirement W/H Payable	-37.48
01-0-0-24560	Retirement 457 W/H Pay	-3.78
01-0-0-24580	Supplemental Ins W/H P	1,038.22
01-0-1-51230	Employee Group Insuran	1,306.88
01-0-1-52210	Board Exp - Auto Expens	-18.73
01-0-1-52212	Board - Auto Expense/K	40.61
01-0-1-52214	Board - Auto Expense/H	40.60
01-0-1-52219	Board - Auto Expense/P	190.61
01-0-1-52236	Board - Education,Traini	40.00
01-0-1-52239	Board - Education,Traini	40.00
01-0-1-53110	Auditing & Accounting F	1,050.00
01-0-1-53120	Legal Services	4,778.75
01-0-1-53150	Outside Service	7,155.54
01-0-1-53170	Software Support	4,760.43
01-0-1-54110	Advertising	645.20
01-0-1-54140	Auto Expense	984.96
01-0-1-54200	Credit Card Fee & Bank	498.55
01-0-1-54230	Dues & Subscriptions	2,677.00
01-0-1-54260	Education & Training	2,013.55
01-0-1-54290	Employment Expense	177.00
01-0-1-54300	Equipment Rental / Leas	450.14
01-0-1-54320	General Maintenance	340.00
01-0-1-54350	Insurance	60.27
01-0-1-54440	Meeting, Seminar & Sup	357.63
01-0-1-54470	Travel Expense	1,678.68
01-0-1-54500	Operating Supplies	672.12
01-0-1-54530	Office Supplies	2,048.14
01-0-1-54620	Repair & Maintenance	398.00
01-0-1-54680	Uniforms	306.36
01-0-1-54860	Postage & Mailing	1,837.00
01-0-1-58010	Telephone	1,865.79
01-0-1-58110	Utilities	3,027.53
01-0-2-58110	Utilities	415.80
01-1-0-13010	Inventory - Water Field P	59,067.91
01-1-0-23330	Customer Deposit - Mai	5,660.08
01-1-0-24530	Retirement W/H Payable	24,014.56
01-1-0-24560	Retirement 457 W/H Pay	245.09
01-1-1-48700	Administrative Fees	80.00
01-1-1-53120	Legal Services	2,331.25
01-1-1-53150	Outside Service	461.80
01-1-1-53160	Permits & Fees	1,361.16
01-1-1-53170	Software Support	47.98
01-1-1-54230	Dues & Subscriptions	1,507.00
01-1-1-54260	Education & Training	573.95

Account Summary

Account Number	Account Name	Payment Amount
01-1-1-54320	General Maintenance	225.00
01-1-1-54440	Meeting, Seminar & Sup	118.44
01-1-1-54500	Operating Supplies	429.86
01-1-1-54530	Office Supplies	32.30
01-1-1-54680	Uniforms	953.27
01-1-1-54830	State & County Fees & S	1,100.00
01-1-1-58010	Telephone	1,653.56
01-1-1-59110	Property Taxes	500.18
01-1-1-82300	Meter Installation	3,513.40
01-1-1-88120	Other Income - Water O	7.50
01-1-2-53150	Outside Service	594.08
01-1-2-53160	Permits & Fees	635.00
01-1-2-53170	Software Support	0.99
01-1-2-54500	Operating Supplies	1,016.13
01-1-2-54620	Repair & Maintenance	13,033.61
01-1-2-54650	Small Tools	2,803.96
01-1-3-54500	Operating Supplies	6,459.34
01-1-3-54620	Repair & Maintenance	6,490.51
01-1-3-58110	Utilities	293,100.32
01-1-3-58115	Utilities - Solar Credits	-157,649.57
01-1-4-53140	Laboratory Analysis	3,700.00
01-1-5-54620	Repair & Maintenance	6,283.06
01-1-5-58010	Telephone	194.74
01-1-6-53150	Outside Service	2,227.09
01-1-6-53170	Software Support	5,462.60
01-1-6-54860	Postage & Mailing	8,581.89
01-1-6-54890	Printing	8,275.29
01-1-8-54300	Equipment Rental / Leas	341.10
01-1-8-54410	Fuel Costs	16,069.17
01-1-8-54710	Vehicle Maintenance	3,762.75
01-1-9-54500	Operating Supplies	4,589.39
01-1-9-54800	Programs (Wtr Conserva	7,053.57
01-7-0-24530	Retirement W/H Payable	3,647.47
01-7-7-51230	Employee Group Insuran	107.54
01-7-7-53120	Legal Services	15.00
01-7-7-53170	Software Support	2,592.14
01-7-7-54260	Education & Training	4,257.27
01-7-7-54470	Travel Expense	3,964.47
20-0-1-53120	Legal Services	225.00
20-0-1-53150	Outside Service	6,500.00
22-0-1-51230	Employee Group Insuran	72.93
22-0-1-53120	Legal Services	437.50
22-0-1-54320	General Maintenance	30.00
22-0-1-54500	Operating Supplies	3.97
22-0-1-58010	Telephone	173.18
22-0-2-58110	Utilities	2,660.11
22-2-0-17000	CIP - Parks & Rec	8,824.25
22-2-0-24530	Retirement W/H Payable	3,436.88
22-2-0-24560	Retirement 457 W/H Pay	14.82
22-2-1-54680	Uniforms	50.55
22-2-2-53150	Outside Service	158.85
22-2-2-54500	Operating Supplies	765.57
22-2-2-54620	Repair & Maintenance	740.83
22-2-2-54800	Programs (Park & Rec)	4,963.02
22-2-2-58110	Utilities	28.51
22-2-8-54710	Vehicle Maintenance	208.11
23-0-2-58210	Utilities - Street Lights	18.27
23-3-2-58210	Utilities - Street Lights	3,362.62

Account Summary

Account Number	Account Name	Payment Amount
25-0-1-53120	Legal Services	1,181.25
25-5-0-24530	Retirement W/H Payable	2,285.00
25-5-0-24560	Retirement 457 W/H Pay	93.87
25-5-1-52110	Board Director's Fee	6.55
25-5-1-52210	Board Exp - Auto Expens	12.18
25-5-1-53150	Outside Service	52.08
25-5-1-54500	Operating Supplies	129.29
25-5-1-54530	Office Supplies	254.39
25-5-1-54800	Programs (Solid Waste)	3,049.99
	Grand Total:	911,256.06

Project Account Summary

Project Account Key	Payment Amount
None	777,446.14
C0002 OUTSIDE SVCS	25,000.00
C0072 OUTSIDE SVCS	1,846.04
C0078 OUTSIDE SVCS	8,824.25
C0095 OUTSIDE SVCS	94,399.70
C0109 OUTSIDE SVCS	356.00
C0110 OUTSIDE SVCS	3,383.93
	Grand Total:
	911,256.06

Agenda Item 4

Matters Removed from
Consent Items

Agenda Item 5

Presentations/Appointments

Agenda Item 6a

Discussion & Possible Adoption of Resolutions Nos. 2023-20, 2023-21, 2023-22, 2023-23, & 2023-24; Electing to Cease to be Subject to the Public Employees' Medical & Hospital Care Act with Respect to a Recognized Employee Organization

M E M O R A N D U M

DATE: September 13, 2023

TO: Board of Directors

FROM: Don Bartz, General Manager
By: Kim Sevy, HR & Solid Waste Manager/District Clerk

SUBJECT: Discussion & Possible Adoption of Resolutions Nos. 2023-20, 2023-21, 2023-22, 2023-23, & 2023-24; Electing to Cease to be Subject to the Public Employees' Medical & Hospital Care Act with Respect to a Recognized Employee Organization

STAFF RECOMMENDATION

For the Board to adopt Resolution Nos. 2023-20, 2023-21, 2023-22, 2023-23, & 2023-24; Electing to Cease to be Subject to the Public Employees' Medical & Hospital Care Act with Respect to a Recognized Employee Organization.

BACKGROUND

District staff received renewal rates from CalPERS for calendar year 2024 as follows:

Basic Plans	2023			2024			Percent Change
	Single	2-Party	Family	Single	2-Party	Family	
Basic Premiums - Region 3							
Los Angeles, Riverside and San Bernardino							
Anthem Blue Cross Select HMO	\$737.91	\$1,475.82	\$1,918.57	\$841.13	\$1,682.26	\$2,186.94	13.99%
Anthem Blue Cross Traditional HMO	942.73	1,885.46	2,451.10	1,012.67	2,025.34	2,632.94	7.42%
Blue Shield Access+ HMO	738.29	1,476.58	1,919.55	756.65	1,513.30	1,967.29	2.49%
Blue Shield Trio HMO	661.49	1,322.98	1,719.87	704.69	1,409.38	1,832.19	6.53%
Health Net Salud y Más	606.34	1,212.68	1,576.48	630.13	1,260.26	1,638.34	3.92%
Kaiser Permanente	754.64	1,509.28	1,962.06	865.41	1,730.82	2,250.07	14.68%
PERS Gold	680.37	1,360.74	1,768.96	785.28	1,570.56	2,041.73	15.42%
PERS Platinum	992.59	1,985.18	2,580.73	1,131.47	2,262.94	2,941.82	13.99%
UnitedHealthcare SignatureValue Alliance	790.46	1,580.92	2,055.20	826.44	1,652.88	2,148.74	4.55%
UnitedHealthcare SignatureValue Harmony	713.55	1,427.10	1,855.23	734.76	1,469.52	1,910.38	2.97%

Not all health plans listed above are available in our area. The lowest cost HMO family health plan available in our area will be \$2,186.94, making the employee contribution \$571.94, an increase of \$268 over the current plan year. The majority of District employees utilize Kaiser. The Kaiser family health plan will be \$2,250.07, making the employee contribution \$635.07, an increase of \$288. This is just for medical insurance. When dental and vision insurance are included, an average District employee with a family will contribute \$800 towards health benefits compared to \$508 this year; that is the equivalent of losing \$1.68 per hour.

When the preliminary rates were released, staff conducted an insurance shop and have determined it is in the best interest of the District and its staff to withdraw from the CalPERS

health plan and to move into a new medical benefits program. The last day to withdraw from the CalPERS health plan is September 18, 2023, and it requires a separate resolution for each recognized employee organization. In order to maximize the District's contribution towards employee health insurance, and to reduce employee contributions, staff recommends for the Board to adopt the attached resolutions which will terminate the District's participation CalPERS health plan, allowing staff to redesign the District's health benefits program utilizing the existing Board approved budget. The District would not be allowed to participate in the CalPERS health plan for five years, however if there is ever a need to join a large group plan in the near future, options are available through SDRMA and ACWA.

FISCAL IMPACT

None

ATTACHMENT(S)

Resolution No. 2023-20

RESOLUTION NO. 2023-20
ELECTING CEASE TO BE SUBJECT TO
THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT
WITH RESPECT TO A RECOGNIZED EMPLOYEE ORGANIZATION

- WHEREAS, (1) Government Code Section 22938 provides that a contracting agency which has elected to be subject to the Public Employees' Medical and Hospital Care Act (the "Act") may cease to be so subject by proper application by the contracting agency; and
- WHEREAS, (2) Phelan Pinon Hills Community Services District is a contracting agency under Government Code Section 22920 and subject to the Public Employees' Medical and Hospital Care Act (the "Act") for participation by members of **Elected Officials (Non-PERS)**; now, therefore be it
- RESOLVED, (a) Phelan Pinon Hills Community Services District elects to cease to be subject to the Act; and be it further
- RESOLVED, (b) That coverage under the Act cease on December 31, 2023.

Adopted at a regular meeting of the Board of Directors of the Phelan Pinon Hills Community Services District at 4128 Warbler Road, Phelan, California, this 13th day of September, 2023.

Signed: _____
President of the Board

Attest: _____
Assistant Board Clerk

RESOLUTION NO. 2023-21
ELECTING CEASE TO BE SUBJECT TO
THE PUBLIC EMPLOYEES’ MEDICAL AND HOSPITAL CARE ACT
WITH RESPECT TO A RECOGNIZED EMPLOYEE ORGANIZATION

- WHEREAS, (1) Government Code Section 22938 provides that a contracting agency which has elected to be subject to the Public Employees' Medical and Hospital Care Act (the "Act") may cease to be so subject by proper application by the contracting agency; and
- WHEREAS, (2) Phelan Pinon Hills Community Services District is a contracting agency under Government Code Section 22920 and subject to the Public Employees’ Medical and Hospital Care Act (the "Act") for participation by members of **Supervisors**; now, therefore be it
- RESOLVED, (a) Phelan Pinon Hills Community Services District elects to cease to be subject to the Act; and be it further
- RESOLVED, (b) That coverage under the Act cease on December 31, 2023.

Adopted at a regular meeting of the Board of Directors of the Phelan Pinon Hills Community Services District at 4128 Warbler Road, Phelan, California, this 13th day of September, 2023.

Signed: _____
President of the Board

Attest: _____
Assistant Board Clerk

RESOLUTION NO. 2023-22
ELECTING CEASE TO BE SUBJECT TO
THE PUBLIC EMPLOYEES’ MEDICAL AND HOSPITAL CARE ACT
WITH RESPECT TO A RECOGNIZED EMPLOYEE ORGANIZATION

WHEREAS, (1) Government Code Section 22938 provides that a contracting agency which has elected to be subject to the Public Employees' Medical and Hospital Care Act (the "Act") may cease to be so subject by proper application by the contracting agency; and

WHEREAS, (2) Phelan Pinon Hills Community Services District is a contracting agency under Government Code Section 22920 and subject to the Public Employees’ Medical and Hospital Care Act (the "Act") for participation by members of **Management**; now, therefore be it

RESOLVED, (a) Phelan Pinon Hills Community Services District elects to cease to be subject to the Act; and be it further

RESOLVED, (b) That coverage under the Act cease on December 31, 2023.

Adopted at a regular meeting of the Board of Directors of the Phelan Pinon Hills Community Services District at 4128 Warbler Road, Phelan, California, this 13th day of September, 2023.

Signed: _____
President of the Board

Attest: _____
Assistant Board Clerk

RESOLUTION NO. 2023-23
ELECTING CEASE TO BE SUBJECT TO
THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT
WITH RESPECT TO A RECOGNIZED EMPLOYEE ORGANIZATION

- WHEREAS, (1) Government Code Section 22938 provides that a contracting agency which has elected to be subject to the Public Employees' Medical and Hospital Care Act (the "Act") may cease to be so subject by proper application by the contracting agency; and
- WHEREAS, (2) Phelan Pinon Hills Community Services District is a contracting agency under Government Code Section 22920 and subject to the Public Employees' Medical and Hospital Care Act (the "Act") for participation by members of **Field Personnel**; now, therefore be it
- RESOLVED, (a) Phelan Pinon Hills Community Services District elects to cease to be subject to the Act; and be it further
- RESOLVED, (b) That coverage under the Act cease on December 31, 2023.

Adopted at a regular meeting of the Board of Directors of the Phelan Pinon Hills Community Services District at 4128 Warbler Road, Phelan, California, this 13th day of September, 2023.

Signed: _____
President of the Board

Attest: _____
Assistant Board Clerk

RESOLUTION NO. 2023-24
ELECTING CEASE TO BE SUBJECT TO
THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT
WITH RESPECT TO A RECOGNIZED EMPLOYEE ORGANIZATION

- WHEREAS, (1) Government Code Section 22938 provides that a contracting agency which has elected to be subject to the Public Employees' Medical and Hospital Care Act (the "Act") may cease to be so subject by proper application by the contracting agency; and
- WHEREAS, (2) Phelan Pinon Hills Community Services District is a contracting agency under Government Code Section 22920 and subject to the Public Employees' Medical and Hospital Care Act (the "Act") for participation by members of **Office Personnel**; now, therefore be it
- RESOLVED, (a) Phelan Pinon Hills Community Services District elects to cease to be subject to the Act; and be it further
- RESOLVED, (b) That coverage under the Act cease on December 31, 2023.

Adopted at a regular meeting of the Board of Directors of the Phelan Pinon Hills Community Services District at 4128 Warbler Road, Phelan, California, this 13th day of September, 2023.

Signed: _____
President of the Board

Attest: _____
Assistant Board Clerk

Agenda Item 6b

Discussion & Possible Adoption of Resolution No. 2023-25; Election for Employer Paid Member Contributions for Classic Tier I Employees



A. 4176 Warbler Road
P.O. Box 294049
Phelan, CA 92329
P. (760) 868-1212
F. (760) 868-2323
W. www.pphcsd.org

MEMORANDUM

DATE: September 13, 2023

TO: Board of Directors

FROM: Don Bartz, General Manager
By: Kim Sevy, HR & Solid Waste Manager/District Clerk

SUBJECT: Discussion & Possible Adoption of Resolution No. 2023-25; Election for Employer Paid Member Contribution for Classic Tier I Employees

STAFF RECOMMENDATION

For the Board to adopt resolution No. 2023-25; Election for Employer Paid Member Contribution for Classic Tier I Employees.

BACKGROUND

In a review of our CalPERS account, it was discovered a resolution was never adopted regarding the Employer Paid Member Contribution ("EPMC") when the District enrolled in the CalPERS retirement program. This resolution is for Classic Tier I members, which are the District's original contracting employees prior to the establishment of Tier II in 2012. EPMC for Classic Tier I employees has always been paid for by the District; this resolution formalizes this policy.

FISCAL IMPACT

None

ATTACHMENT(S)

Resolution No. 2023-25

RESOLUTION NO. 2023-25

RESOLUTION OF THE BOARD OF DIRECTORS OF THE PHELAN PINON HILLS COMMUNITY SERVICES DISTRICT IN THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, CALPERS ID NO. 3282578662, ELECTION FOR EMPLOYER PAID MEMBER CONTRIBUTIONS FOR CLASSIC TIER I EMPLOYEES

WHEREAS, the Phelan Pinon Hills Community Services District (“District”) has the authority to implement Government Code Section 20691; and

WHEREAS, the District has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer; and

WHEREAS, one of the steps in the procedures to implement Section 20691 is the adoption by the District of a Resolution to commence said Employer Paid Member Contributions (“EPMC”); and

WHEREAS, the District has identified the following conditions for the purpose of its election to pay EPMC:

- 1) This benefit shall apply to all employees of Classic Tier I membership.
- 2) This benefit shall consist of paying 100% of the normal member contributions as EPMC.
- 3) The effective date of this Resolution shall be January 1, 2009.

NOW, THEREFORE IT BE RESOLVED that the Phelan Piñon Hills Community Services District elects to pay EPMC, as set forth above.

PASSED AND ADOPTED by the Board of Directors of the Phelan Pinon Hills Community Services District, State of California, by the following vote:

AYES: Directors:
NOES: Directors:
ABSENT: Directors:
ABSTAIN: Directors:

President of Phelan Piñon Hills
Community Services District and of
the Board of Directors thereof

STATE OF CALIFORNIA)
) ss.
COUNTY OF SAN BERNARDINO)

I, Kimberly Sevy, Secretary to the Board of Directors of the Phelan Pinon Hills Community Services District, California, hereby certify the foregoing to be a full, true and correct copy of the record of the action as the same appears in the Official Minutes of said Board at its meeting of September 13, 2023.

Secretary to the Board of Directors of the
Phelan Pinon Hills Community Services District

Agenda Item 6c

Discussion & Possible Adoption of Resolution No. 2023-26; Election for Employer Paid Member Contributions for Classic Tier II Employees

MEMORANDUM

DATE: September 13, 2023

TO: Board of Directors

FROM: Don Bartz, General Manager
By: Kim Sevy, HR & Solid Waste Manager/District Clerk

SUBJECT: Discussion & Possible Adoption of Resolution No. 2023-26; Election for Employer Paid Member Contribution for Classic Tier II Employees

STAFF RECOMMENDATION

For the Board to adopt resolution No. 2023-26; Election for Employer Paid Member Contribution for Classic Tier II Employees.

BACKGROUND

District finance staff recommend to amend the District's Employer Paid Member Contribution ("EPMC") for new contracting employees eligible for Classic Tier II membership. Classic Tier II membership is for new employees who were enrolled in CalPERS at another agency within six months of joining the District and who are not subject to the Public Employee Pension Reform Act ("PEPRA").

In order to help minimize the risk of unfunded retirement liability, it is recommended to change the EPMC from 100% to 0% for new Classic Tier II employees hired by the District after October 1, 2023. This means that any new employees eligible for this retirement classification would pay the employee contribution into CalPERS rather than the District paying it for them and is like the District's PEPRA employees, which comprise the majority of District staff. Making this change for new staff would not impact existing staff members.

FISCAL IMPACT

None

ATTACHMENT(S)

Resolution No. 2023-26

RESOLUTION NO. 2023-26

RESOLUTION OF THE BOARD OF DIRECTORS OF THE PHELAN PINON HILLS COMMUNITY SERVICES DISTRICT IN THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, CALPERS ID NO. 3282578662, ELECTION FOR EMPLOYER PAID MEMBER CONTRIBUTIONS FOR CLASSIC TIER II EMPLOYEES

WHEREAS, the Phelan Pinon Hills Community Services District (“District”) has the authority to implement Government Code Section 20691; and

WHEREAS, the District has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer; and

WHEREAS, one of the steps in the procedures to implement Section 20691 is the adoption by the District of a Resolution to commence said Employer Paid Member Contributions (“EPMC”); and

WHEREAS, the District has identified the following conditions for the purpose of its election to pay EPMC:

- 1) Existing Classic Tier II Employees
 - a. This benefit shall apply to all employees of Classic Tier II Miscellaneous Membership contracting with the District prior to the effective date of the Resolution.
 - b. This benefit shall consist of paying 100% of the normal member contributions as EPMC.
- 2) New Contracting Classic Tier II Employees
 - a. This benefit shall apply to all employees of Classic Tier II Miscellaneous Membership contracting with the District after the effective date of this Resolution.
 - b. This benefit shall consist of paying 0% of the normal member contributions as EPMC.
- 3) The effective date of this Resolution shall be October 1, 2023.

NOW, THEREFORE IT BE RESOLVED by the Board of Directors of the Phelan Piñon Hills Community Services District as follows:

- 1) The District elects to pay EPMC, as set forth above.
- 2) This Resolution Supersedes Resolution No. 2017-13, adopted on July 5, 2017.

PASSED AND ADOPTED by the Board of Directors of the Phelan Pinon Hills Community Services District, State of California, by the following vote:

AYES: Directors:
NOES: Directors:
ABSENT: Directors:
ABSTAIN: Directors:

President of Phelan Piñon Hills
Community Services District and of
the Board of Directors thereof

STATE OF CALIFORNIA)
) ss.
COUNTY OF SAN BERNARDINO)

I, Kimberly Sevy, Secretary to the Board of Directors of the Phelan Pinon Hills Community Services District, California, hereby certify the foregoing to be a full, true and correct copy of the record of the action as the same appears in the Official Minutes of said Board at its meeting of September 13, 2023.

Secretary to the Board of Directors of the
Phelan Pinon Hills Community Services District

Agenda Item 6d

Discussion & Possible Action Regarding
Addition of Translation Stipend Policy to
Personnel Manual

MEMORANDUM

DATE: September 13, 2023

TO: Board of Directors

FROM: Don Bartz, General Manager
By: Kim Sevy, HR & Solid Waste Manager/District Clerk

SUBJECT: Discussion & Possible Action Regarding Addition of Translator Stipend Policy to Personnel Manual

STAFF RECOMMENDATION

For the Board to approve the addition of Section 6.5 “Translator Stipend Policy” to the District’s Personnel Manual.

BACKGROUND

Many of the District’s customers speak a language other than English. A few of the District’s employees regularly provide translation assistance for customers and staff, with two staff members providing these services daily and at a high level, including written communication.

This skill is valuable to the District and helps provide effective customer service both in the office and in the field. To reward this skillset, staff recommend enacting a stipend policy. The draft policy is attached for Board review.

FISCAL IMPACT

\$500 - \$3,500 per year + one-time testing costs. Currently, there is only one employee who has provided a certificate of proficiency for Spanish language translation and who translates frequently for the District. It is possible there will be up to six additional employees that seek to obtain proficiency certification; upon certification, they would be eligible for the stipend.

ATTACHMENT(S)

Section 6.5 of the Personnel Manual (Draft)

6.5 TRANSLATOR STIPEND POLICY

- 6.5.1 Purpose. Many of the District's customers speak a language other than English. In order to provide the best possible customer service, it is often necessary for District staff to translate District policies, procedures, and account information for customers.
- 6.5.2 Employee Eligibility. Employees whose job duties include the frequent need to translate in a language commonly spoken by District customers, and who have passed the District's translator proficiency exam through a third-party provider, or who have provided adequate proof of proficiency through a prior employer, shall be eligible to receive an annual stipend in the amount of \$500 paid annually on the Employee's anniversary date.
- 6.5.3 Procedure. Employee submits proof of proficiency from a prior employer or requests to take the translation proficiency exam to Human Resources. Human Resources and the Employee's Department Manager will determine the need for the Employee to frequently provide translation services for the District. If it is determined there is a need for the Employee to frequently provide translation services for the District, Human Resources will either verify proof of proficiency or schedule the proficiency exam for Employee.

Upon satisfactory review of proof of proficiency, or successful completion of translation proficiency certification, the Employee shall receive the stipend amount at their next anniversary date, and on each anniversary date thereafter, so long as translation services for the District by that employee remain necessary. In the event the Employee fails to pass the proficiency exam, the Employee will be responsible for paying for any subsequent proficiency exam attempts and will not be reimbursed for said attempts.

Agenda Item 6e

Update on the Proposed Civic Center &
Phelan Park Expansion Projects



A. 4176 Warbler Road
P.O. Box 294049
Phelan, CA 92329
P. (760) 868-1212
F. (760) 868-2323
W. www.pphcsd.org

MEMORANDUM

DATE: September 7, 2023
TO: Board of Directors
FROM: Don Bartz, General Manager
By: Kim Sevy, HR & Solid Waste Manager/District Clerk
SUBJECT: Update on the Proposed Civic Center & Phelan Park Expansion Project

STAFF RECOMMENDATION

None

BACKGROUND

Staff will update the Board on the Proposed Civic Center and Phelan Park Expansion Project.

FISCAL IMPACT

None

ATTACHMENT(S)

None

Agenda Item 7

Committee Reports/Comments

Agenda Item 8

Staff & General Manager's Report



Water Operations Manager's Report August 2023

Introduction

The Phelan Piñon Hills Community Services District (District) maintains a large water distribution system that includes over three hundred & forty miles of water lines. The following are District statistics and information related to the operations of this distribution system and the quality of the water supplied to District customers.

Summary

The District's water distribution system is in compliance with the State Water Resources Control Board- Division of Drinking Water, The Environmental Protection Agency, the Safe Drinking Water Act, Cal OSHA, and all other governing agencies.

Current chlorine demand has remained low and steady due to routine maintenance and flushing. Chlorine demand is found by subtracting the chlorine residual from the total chlorine added to the water system. A low chlorine demand indicates water-free or nearly free of pathogenic microorganisms.

Water Quality Samples

The following is a summary of all water quality samples collected this month and any pertinent information related to said samples.

TEST TYPE	NO. OF COLLECTIONS THIS MONTH	TESTING SCHEDULE	NOTES
Raw water and Bac-t samples	53 samples	Monthly	All in compliance, Sampled Weekly
General physical samples	6 samples	Monthly	All in compliance, Sampled Weekly
TTHM/HAA5	4 samples sets	Quarterly	All in compliance.
Title 22	0 sample sets	TBD	All in Compliance.
Inorganics	0 samples	Yearly	All in compliance.
Radiological (Gross Alpha)	0 samples	Every 3 Years	All in compliance.
Trichloropropane 1,2,3-TCP	0 samples	Quarterly	All in compliance.
Regulated VOC	2 samples	As needed	All in compliance.
Nitrate as N	8 samples	As needed	All in Compliance.
Chromium 6	14 samples	Quarterly	All in Compliance.
Secondary GP'S	1 samples	As needed	All in Compliance.
Uranium	0 samples	As needed	All in Compliance

Production and Service Order Report

The following is a summary of the District's water production and service orders for the current month.

Total Monthly Production	287.31 A. F. 11 % less than 2022
2022 Monthly Production	321.72 A. F.
USA's Marked	273
Service Orders Completed	586 service orders completed
Main/Service Line Leaks	51 service line leaks repaired. 5 Main line leak/ breaks repaired
Hydrant Repairs/Replacements	1 hydrant repaired/1 replaced
Residential Meters Sold	10
Commercial Meters Sold	0
YTD Total Meters Sold (Calendar)	31 (86 in 2022) (95 in 2021)
Construction Meters Out	3
Service Lines Replaced	2

Job Code Summary

Job Code	Total Completed
C-Lock - Lock	17
C-Read & Unlock-Open - Read & Unlock - Opening	0
C-Read & Unlock-OC-DM - Read & Unlock - Opening-OC-DM	48
D-Closing Read & Lck - Closing Read & Lock DO NOT USE	0
D-Closing Read-OC-DM - Closing Read & Lock-OC-DM DO NOT USE	5
M- Investigate Lock - Verify Meter Still Locked	18
M- Verify Acct Class - Verify Account Class	0
M- Water Audit - Audit Water Usage	2
M-Backflow - Backflow Information	0
M-Cost Estimate Req - Cost Estimate Request	1
M-Data - Data Log	4
M-Bees- Bees	0
M-Investigate Leak - Investigate Leak	0
M-Investigate No Wtr - Investigate No Water	1
M-Lock No N/O Info - Meter Locked No New Owner Info	0
M-Low/No Consumption - Investigate Low/No Consumption	11
M-Meter Leaking - Meter Leaking	0
M-Meter UTL - Buried - Meter UTL - Buried	0
M-Pressure Ck Hi-Low - Pressure Check Hi-Low	1
M-R/R Angle Stop - Repair/ Replace Angle Stop	2
M-R/R Gate Valve - Repair/ Replace Gate Valve	2
M-Read - Read (do not update Read)	0
M-Repair Svc Line - Repair Service Line	51
M-Repair/Install Box - Meter Box	2
M-Replace Serv Line - Replace Service Line	2

M-Stake Meter Loc - Stake Meter Location	2
M-Status - Status	7
M-Turn off-Cust Req - Turn off - Customer Request	4
M-UNLOCK – UNLOCK	27
M-Verify Leak Repair - Verify Leak Repaired	2
M-Water Loss Leak - Door Hanger Water Loss Leak	18
M-Water Quality Taste - Water Quality - Taste	2
S- Replace Register - Register Not Sending Signal	208
S- Meter Downsize - Meter Downsizing	0
Service Change - Service Status Change	0
S-Replace Mtr & Reg - Replace Entire Meter Max Life Usage	0
S-Replace Reg Hotrod - Replace Register Hotrod Died	2
S-Replace Register - Replace Register Mueller	0
S-Replace Mtr- Replace Entire Meter Bottom Seal Leaking	1
Grand Totals	586

Summary of Current Projects

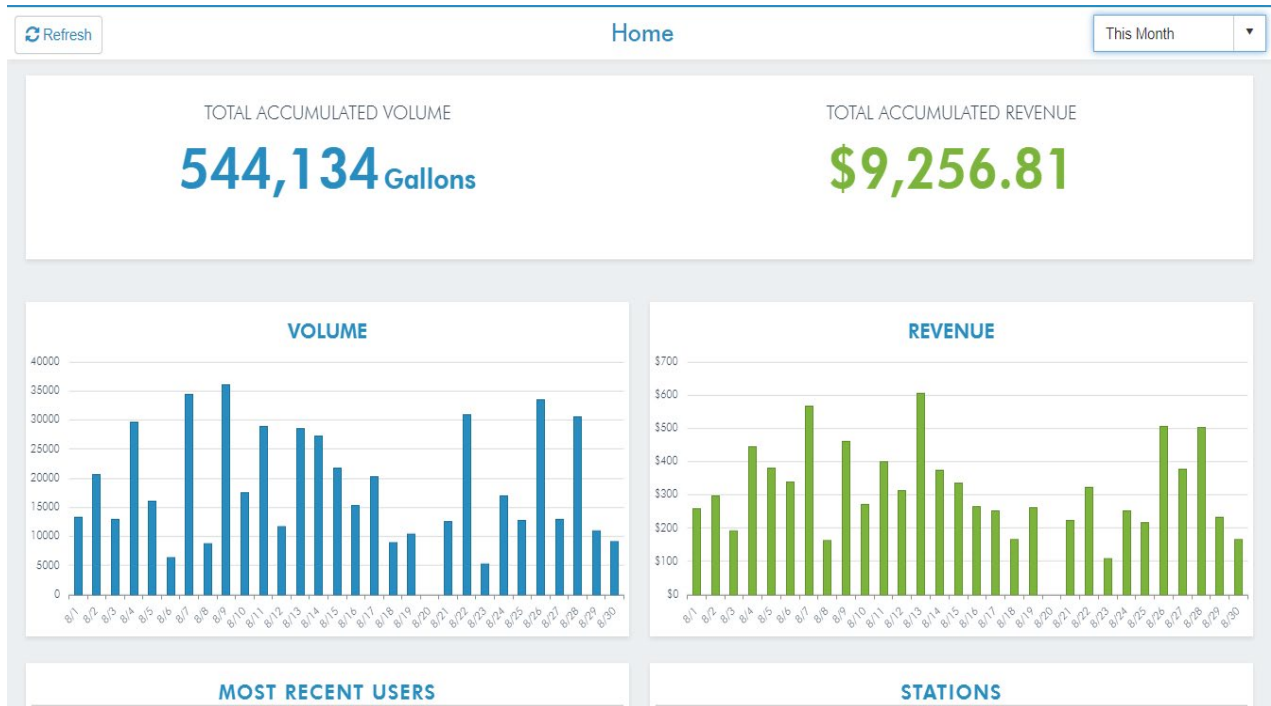
The following is a brief summary of all current and completed projects for the reported period

- Well Soundings at all wells are being done monthly
- Well 14 Production for August 0.18 AF, YTD 6.88 AF @ \$1055 per AF replacement C/Y 2023
- Valves and Hydrants Maintenance: 3 hydrants flushed and painted YTD Total-66
- Service line replacement program. 24 Replaced Calendar Year to Date, 11 Replaced Fiscal Year to Date
- Air-Vac maintenance & flushing program-0 Flushed & Maintenance YTD-0 of 336 Total Project 0% Complete
- Cla-Val automatic controls valves being systematically rebuilt as a water conservation measure- 23 Complete YTD Water savings from this project is 17 GPM and counting in conjunction with operational efficiency @ 7MG
- Water Meter Replacement Project- 5638 of 7204 Replaced – 78.3 % Complete
- Tank 1C-2 Interior coating sand, blast, re-coat- 100% Complete
- Outfitting & Equipping of Mountain well (Well 17)- 96% Complete
- Drilling, Outfitting, and Equipping of Well # 15- 75% Complete (Started 12/5/22)
- Pipeline Protection Project phase 3- Sonora Rd between Phelan Rd & Hollister- 100% Complete
- Pinon Hills Pipeline Project- 1,270' on Pinon Hills Rd- 100% Complete
- Well 1B pulled due to failure for rehabilitation-100% Complete
- Mainline extensions @ Coyote & Wagon Train and Smoketree & Beaver- 100% Complete

Projects Completed

- Well 15 Pipeline 5900' of 12" Ductile Iron Installed -100% Complete.
- Booster 3A-B Suction can hole repair- 100% Complete
- Well Meter and inter-tie Meter annual accuracy program FY 22/23- 100 % Complete
- Electrical Efficiency test performed @ every booster and well within the District- 100% Complete with summaries of notable replacements attached
- Oil Changes and greasing at all district wells 100% Complete Boosters 100 % Complete
- 0 Valves Turned this month as part of the district Valve Exercising Program, 41 Year to Date Turned of 4291
- 168 Dead ends flushed of 317 = every year no matter what < No goal, this is mandatory
- 1936 hydrants = 50 flushed this Year to Date 162 Painted Goal is 968 annually, this is done Bi-Annual
- Tank washouts of 10&11, 3B,2A-1,4B,3A,2A,4A,5A,1A-2,8A Complete

- The Fill Station Stats For the Month of August 2023



- The Fill Station Stats For Year to Date 2023















Agenda Item 9

Director Reports

8/31/2023

DIRECTOR HAYS CONFERENCE AND TRAINING REPORT.

ATTENDED THE CALIFORNIA SPECIAL DISTRICT ASSOCIATION CONFERENCE AND EXHIBITOR SHOWCASE 8/27/23 – 8/31/23

CONFERENCE TOPICS INCLUDED

- i. Governance Foundations
- ii. Round Table Discussion “various issues”
- iii. The Heart of Leadership
- iv. Practicing Emotional Intelligence
- v. Hearings Protests and Elections
- vi. Avoiding Conflicts of Interest and Maintaining Public Trust
- vii. Understanding Board Member Liabilities
- viii. Legislative Updates

Director Philips August 2023

- 3rd Mojave Water Agency's Technical Advisory Committee:
 - Updated the committee on the ad hoc committee's recommendations.
 - Workshop: Mojave River storm flows
 - Workshop: 2023 imported water operations for the agency
- 21st Association of San Bernardino County Special Districts monthly meeting: Partnering with local agencies for better results.
- 27th to 31st California Special District Association Conference:
 - Practicing emotional intelligence and better communication skills
 - Public outreach and educating on projects
 - DEI and cultural norm
 - AI, ChatGPT, and the future of work within special districts
 - OSHA requirements
 - Legislative updates

Agenda Item 10

Correspondence/Information

How Much Water is Wasted Through Leaks?*

The average household's leaks can account for 10,000 gallons of water wasted every year, which is the equivalent of 270+ loads of laundry.



Percentage of homes that have leaks that waste 90 gallons or more per day.

A leaky faucet that drips at the rate of one drip per second can waste more than 3,000 gallons per year. That's enough water for more than 180 showers!



A showerhead leaking at 10 drips per minute wastes more than 500 gallons per year. That's the amount of water it takes to wash 60 loads of dishes in your dishwasher.

An irrigation system that has a leak that is 1/32nd of an inch in diameter (about the thickness of a dime) can waste about 6,300 gallons of water per month.



Repairing easy to fix leaks such as toilet flappers, dripping faucets, and other leaking valves can save you hundreds of dollars per year, not to mention hundreds of gallons of water.



4176 Warbler Road
Phelan, CA 92371
760-221-0706
www.pphcsd.org



*Statistics courtesy of the U.S. EPA

Your Smart Meter Account is Waiting for You

1. Register or Login to Account

Go to www.pphcsd.org to login or to register your online water account.

2. Set Up Alerts

Choose communication preferences for consumption alerts and billing reminders.

Choose Notification Type

- Text Message
- Email
- Phone Call

Consumption Alerts

- Leak Alerts - When water consumption indicates a possible leak or constant usage.
- Billing Threshold Alerts - If the current estimated bill amount exceeds the 12-month averaged bill amount.
- Consumption Threshold Alerts - If current daily or monthly usage exceeds the average daily or monthly consumption amount.

Billing Reminders

- Bill Reminders - When there is a new or past balance posted.
- Auto Pay - Get notified when a payment is successfully drafted or declined.
- Payment Method - Notification when a payment method is updated or is expiring.



Have more questions or
need help?
Contact us: 760-868-1212



High Desert Home Shows

39th Annual High Desert Home Improvement Show

September 29/30 – Oct 1, 2023

Desert Communities Water Awareness Expo

July-Sept 2023 Billing Cycles

ADMIT ONE FREE
Please be our guest! At the:
39th Annual
High Desert Home
Improvement Show

Compliments of:
DESERT COMMUNITIES
WATER AWARENESS EXPO



10

SEPT 29/30 - Oct 1, 2023
FRI 12p-5p/SAT 10a-5p/SUN 10a-5p
At the Fairgrounds in Victorville

COUPON MAY NOT BE DUPLICATED

Women's

FREE

Women's Self-Defense Class

SEPTEMBER 30, 2023

3:00 PM - 5:00 PM

PHELAN COMMUNITY CENTER

4128 WARBLER ROAD

**RSVP
Required**
www.pphcsd.org/events

Learn more about this class by visiting www.elevenelevationbjj.com/womens-self-defense.



**Go Play
at the Park**

Phelan Piñon Hills CSD Parks and Recreation



Come learn to make Mummy Hot Dogs and
Frankenstein Rice Crispy Treats at our

KIDS BAKING CLASS

Ages 5 - 17

October 21, 2023
10:00 a.m. - 12:00 p.m.

Phelan Senior Center
4128 Warbler Road
Phelan, CA

RSVP Required: www.pphcsd.org/sign-up-for-classes

*All minors must be accompanied by an adult.



Go Play
at the Park

Phelan Piñon Hills CSD Parks and Recreation

4176 Warbler Road
Phelan, CA 92371
760-868-1212
www.pphcsd.org



Have you completed your application? 

THE WAY WE DISPOSE OF TRASH IS CHANGING



What if I have not received an application?

- Complete the application on the reverse side of this flyer and mail it in with your water bill payment, or drop it off at the District Office located at 4176 Warbler Road in Phelan.
- Visit our website at www.PPHCSD.org/residential or scan the QR code below for additional information and to complete your application online.
- All residents of Phelan and Pinon Hills must complete an application, including existing CR&R customers, new customers, and self-haulers.

Learn More:
www.PPHCSD.org/residential

Questions?
(760) 868-1212

Complete your application online:





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 P.O. Box 294049
 Phelan, CA 92329
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 W. www.pphcsd.org

APPLICATION FOR SOLID WASTE COLLECTION SERVICE/SELF-HAUL

Owner **Tenant** (3-cart service only – written permission from property owner needed for other services/self-haul)

PARCEL NUMBER (APN): _____ WATER SERVICE PROVIDER: _____
IF KNOWN

SERVICE ADDRESS: _____

CUSTOMER NAME(S): _____

MAILING ADDRESS: _____

CITY, STATE, ZIP: _____

PHONE/CELL/TEXT NO: Primary _____ Secondary _____

DRIVERS LICENSE/ID NO: _____ DATE OF BIRTH: _____

EMAIL ADDRESS: _____

OPTION #1: SELF-HAUL TO TRANSFER STATION (DUMP) (no fee or permit required at this time)

- I am a current self-hauler and want to continue to self-haul.
- I am a current CR&R customer and want to cancel my CR&R collection service and self-haul instead.
- I am a new resident and want to self-haul.

Self-Hauler Acknowledgements

As a self-hauler, you must sort trash, recycling, and organics before going to the dump. You are also required to keep receipts for verification of self-hauling. You may change from a self-hauler to a CR&R collection customer but will need to complete a new application. Tenants cannot self-haul without written authorization from the owner. By signing this form below, you are acknowledging these requirements.

OPTION #2: CONTINUE/SIGN-UP/CHANGE COLLECTION SERVICE WITH CR&R

- I am a current CR&R collection service customer and want to confirm or modify my service level.
- I am a current self-hauler and want to sign-up for collection service with CR&R.
- I am a new resident and want to sign-up for collection service with CR&R.

CR&R Standard Service Options – Choose One

- Standard 3-Cart Service - \$30.98/month* (1 trash cart, 1 recycling cart, 1 organics cart)
- Standard Bin (Dumpster) Service - \$121.20/month* (1 two-yard bin, 1 recycling cart, 1 organics cart)

Additional CR&R Service Options

- Additional Trash Cart(s) Quantity: _____ \$7.01/month* for each additional cart
- Additional Recycling Cart(s) Quantity: _____ \$7.01/month* for each additional cart
- Other: _____
- Additional Organics Cart(s) Quantity: _____ \$7.01/month* for each additional cart

I am moving out of Phelan/Piñon Hills and want to stop collection service. *Moving Date:* _____

CR&R Collection Customer Acknowledgements

All solid waste must be separated into the appropriate cart or bin. Information on how to sort your solid waste is attached to this application. Information on collection day(s)/time(s) will be provided when your containers are delivered. Property owners are responsible for all unpaid charges; tenants may only sign-up for basic, 3-cart collection service unless written authorization for additional services is received from the owner of the property. By signing this form below, you are acknowledging these requirements.

Customer Signature (REQUIRED)

Date

*Rates effective 7/1/2023. Residential cart service is billed quarterly in advance. Residential bin service is billed monthly in advance.

OFFICE STAFF ONLY: Sent to CR&R Legal Property Owner **NOTES:** _____

Now it's easier than ever to pay Your Bill

Take advantage of all of our payment options to ensure you don't miss a payment.

And follow us on Facebook to stay up to date on when your bill is due!

Did you know?

When you use your bank's bill pay, most banks now have the option to have your payment made next day or on whichever day you select.



Auto Pay- Establish a recurring monthly payment using your Visa*, Mastercard*, Discover Card*, or your bank account.



Pay by Phone- We now offer the option of paying your bill over the phone with your credit card*. Simply call 760-868-1212 and select option 1.



Pay Online- You can pay your bill online at your convenience at pphcsd.org.



Pay in Person or By Mail- You may always pay in our office or by mail. We accept cash, check, and credit cards*.

***A \$3 convenience fee applies to all credit card payments effective July 1, 2022.**



760-868-1212
www.pphcsd.org

Phelan Piñon Hills
Community Services District
4176 Warbler Road
Phelan, CA 92371



Agenda Item 11

Review of Action Items

Agenda Item 12

Set Agenda for Next Meeting