

**SPECIAL PARKS, RECREATION & STREET LIGHTING
COMMITTEE MEETING MINUTES**

January 23, 2024
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Rebecca Kujawa, Chair
Greg Snyder

Board Members Absent: None

Staff Present: Don Bartz, General Manager
Steve Lowrance, Parks Supervisor
Kim Sevy, HR & Solid Waste Manager/District Clerk
Jennifer Oakes, Executive Management Analyst

Call to Order

President Kujawa called the meeting to order at 4:30 p.m.

Roll Call

All Committee Members were present at Roll Call.

- 1) **Approval of Agenda**
Director Snyder moved to approve the Agenda. President Kujawa seconded the motion. Motion passed unanimously.
- 2) **Public Comment** – Public comment was given by Dave Roberts; a written statement is attached to the minutes.
- 3) **Approval of Minutes**
Director Kujawa moved to approve the Minutes. Director Snyder seconded the motion. Motion passed unanimously.
- 4) **Review of 10-Year Capital Plan for the 2024/2025 Budget**
The committee reviewed the Capital Plan. Modifications discussed will be brought to the budget workshop.
- 5) **Review & Discussion Regarding Parks and Recreation Events & Programs**
Mr. Lowrance reviewed the parks and recreation events and programs scheduled for 2024.
- 6) **Update Regarding Phelan Park Expansion**
Ms. Sevy provided an update on the APRA portion of the park expansion and reviewed the ADA map and schedule provided in the agenda packet.

- 7) **Update on Phelan Farmers Market**
Mr. Lowrance provided an update on the farmer's market.
- 8) **Update on Teaching Garden**
Mr. Lowrance provided an update on the teaching garden.
- 9) **Staff Report**
A written report was included in the packet.
- 10) **Committee Comments**
None
- 11) **Review of Action Items**
 - a) **Prior Meeting** – None
 - b) **Current Meeting** – Update CIP for Board workshop
- 12) **Set Agenda for Next Meeting** – February 13, 2023
 - Remove Item 4
 -
- 13) **Adjournment**
With no further business before the Committee, the meeting was adjourned at 4:54 p.m.

Agenda materials can be viewed online at www.pphcsd.org

