

SPECIAL BOARD MEETING MINUTES

February 15, 2023
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Rebecca Kujawa, President
Mark Roberts, Vice President
Kathy Hoffman, Director
Chuck Hays, Director
Greg Snyder, Director

Board Members Absent: None

Staff Present: Don Bartz, General Manager
Lori Lowrance, Assistant General Manager/CFO
George Cardenas, Engineering Manager
Kim Sevy, HR & Solid Waste Manager/District Clerk
Sean Wright, Water Operations Manager
Chris Cummings, Assistant Water Operations Manager
Steve Lowrance, Parks Supervisor
David Noland, Finance Supervisor

District Counsel: Steve Kennedy, General Counsel (Zoom)

SPECIAL BOARD MEETING – 5:00 P.M.

Call to Order

President Kujawa called the meeting to order at 5:06 p.m. and the Pledge of Allegiance was conducted.

Roll Call

All Directors were present at roll call.

1) Approval of Agenda

Director Hoffman moved to approve the Agenda. Director Hays seconded the motion.
Motion carried 5-0.

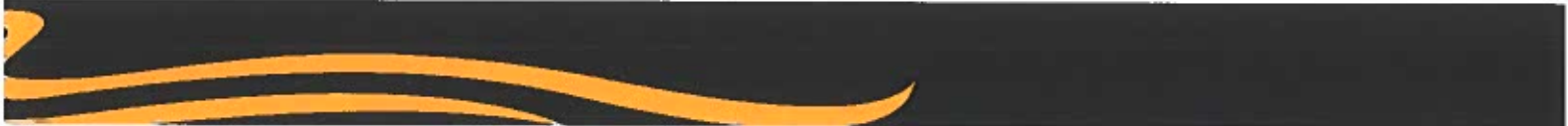
2) Public Comment – None

3) 2023/2024 Budget Workshop

a) Review and Discussion Regarding Budget Policy

Ms. Lowrance presented this item.

No action was taken; not an action item.



b) Review and Possible Approval of Amended Strategic Plan

Ms. Sevy presented this item.

Director Hoffman moved to approve the amended strategic plan. Vice President Roberts seconded the motion. Motion carried 5-0.

c) Review and Possible Acceptance of Draft Capital, Maintenance, and Program Plans

Staff presented the draft Capital, Maintenance, and Program Plans.

Director Snyder moved to accept the draft capital, maintenance, and program plans as amended. President Kujawa seconded the motion. Motion carried 5-0.

4) Review of Action Items

- Budget Policy Update
- Updates to Strategic Plan
- Updates to CIP/Program Plan

5) Recess to Closed Session

The Board recessed to closed session at 6:15 p.m.

Conference with Legal Counsel
Initiation of Litigation Pursuant to Government Code
Section 54956.9(d)(4)
Four Potential Cases


6) Return to Open Session – Announcement of Reportable Closed Session Action

The Board returned to open session at 7:32 p.m.; there was no reportable action.

7) Adjournment

With no further business before the Board, the meeting was adjourned at 7:32 p.m.

Agenda materials can be viewed online at www.pphcsd.org



Rebecca Kujawa, President of the Board



Date



Kim Sevy, HR & Solid Waste Manager/District Clerk



Date

