

REGULAR BOARD MEETING MINUTES

May 8, 2024 – 5:00 p.m.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Chuck Hays, President
Rebecca Kujawa, Director
Deborah Philips, Director
Mark Roberts, Director

Board Members Absent: Greg Snyder, Director

Staff Present: Don Bartz, General Manager
George Cardenas, Engineering Manager
Kim Sevy, HR & Solid Waste Manager/District Clerk
Sean Wright, Water Operations Manager
Chris Cummings, Assistant Water Operations Manager
Jennifer Oakes, Executive Management Analyst

District Counsel: Steve Kennedy, General Counsel

SPECIAL BOARD MEETING – 5:00 P.M.

Call to Order

President Hays called the meeting to order at 5:00 p.m. and the Pledge of Allegiance was conducted.

Roll Call

All Directors but Director Snyder were present at roll call.

1) Approval of Agenda

Mr. Bartz requested to move item 6d after the first presentation under Item 5. Director Kujawa moved to approve the Agenda as amended. Director Roberts seconded the motion. Motion carried 4-0.

2) Public Comment

a) **General Public** – None

b) **Community Reports**

- **State Representatives** – Armando Martinez with Senator Ochoa-Bogh's office, provided a legislative update and presented awards to the 2024 Earth Day Art Contest winners.
- **Federal Representatives** – Sonia Miranda with Congressman Obernolte's office provided an update and an email address to oppose the EPA waiver the state has filed in regard to CARB.

3) **Consent Items**

Director Roberts requested to remove Item 3h and moved to approve the remainder consent items. Director Philips seconded the motion. Motion carried 4-0.

4) **Matters Removed from Consent Items**

Director Roberts made a recommendation regarding Item 3h before it is brought back to the Board.

5) **Presentations/Appointments**

- Presentation of 2024 Earth Day Art Contest Winners
By: Kim Sevy, Solid Waste Manager

Awards were presented as follows:

- Third Place: Esteban Gutierrez, Scarlett Mihalik, Bode Walczynski, and Evelyn Murillo Marron.
 - Second Place: Leo Munoz, Hector Munoz, Gabriel Karsten, and Stephanie Jimenez.
 - First Place: Jace Cianciolo, Eleanor Mae Gernon, Violet Verdin, and Emily Whitecotton
- Presentation on Chromium-6 Regulations
By: Jen Oakes, Executive Management Analyst & Sean Wright, Water Operations Manager

Mr. Wright provided a presentation on Chromium-6 regulations.

6) **Continued/New Agenda Items**

a) **Discussion & Possible Action Regarding Declaration of Surplus Meter Reading Equipment**

Staff Recommendation: For the Board to declare the old meter reading equipment as surplus to allow staff to seek auction or disposal value.

Mr. Wright introduced this item.

Director Roberts moved to declare the old meter reading equipment as surplus and for staff to attempt to donate the meter reading equipment to another water agency first before seeking auction value or disposing of it. Director Philips seconded the motion. Motion carried 4-0.

b) **Discussion & Possible Adoption Regarding Modifications for Proposed Civic Center & Emergency Operations Center Project**

Staff Recommendation (Modified): For the Board to authorize staff to move forward with proposed modifications necessary to comply with FEMA requirements.

Mr. Cardenas introduced this item.

Director Roberts moved to approve the staff recommendation. Director Kujawa seconded the motion. Motion carried 4-0.

c) **Discussion & Possible Action Regarding Approval of Contact Between the County of San Bernardino and the Phelan Piñon Hills Community Services District for the Purpose of Providing Funding Support for the Civic Center & Emergency Operations Center Project in an Amount not to Exceed \$500,000.**

Staff Recommendation: For the Board to approve the contract between the County of San Bernardino and the Phelan Piñon Hills Community Services District in order to receive funding for the Civic Center & Emergency Operations Center Project.

Ms. Sevy introduced this item.

President Hays moved to approve the Contract between the County of San Bernardino and the Phelan Piñon Hills Community Services District in order to receive funding for the Civic Center & Emergency Operations Center Project. Director Philips seconded the motion. Motion carried 4-0.

d) **Update on the Proposed Civic Center & Phelan Park Expansion Projects**

NOTE: This item was discussed after the first presentation in Item 5.

Staff Recommendation: None

Matt Wilkins of Wallace Group provided an update on this item.

No action taken; not an action item.

7) **Committee Reports/Comments**

- a) **Engineering Committee (Standing)** – Meets next week.
- b) **Finance Committee (Standing)** – Meets tomorrow.
- c) **Legislative Committee (Standing)** – Noted that Legislative Days are upcoming.
- d) **Parks, Recreation & Street Lighting Committee (Standing)** – Meets next week.
- e) **Waste & Recycling Committee (Standing)** – Meets next week.

8) **Staff and General Manager's Report**

Nothing further to report.

9) **Reports**

a) **Director's Report**

Roberts – Nothing to report.

Philips – Attended a tour at CR&R.

Kujawa – Prepared a written report; it will be attached to the minutes.

b) **President's Report** – Nothing to report.

10) **Correspondence/Information** – The items in the packet were noted.



11) **Review of Action Items**

- a) **Prior Meeting Action Items** – None
- b) **Current Meeting Action Items** – None

12) **Set Agenda for Next Meeting**

- Regular Board Meeting – May 22, 2024

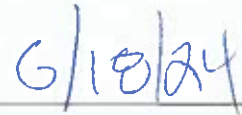
15) **Adjournment**

With no further business before the Board, the meeting was adjourned at 5:45 p.m.

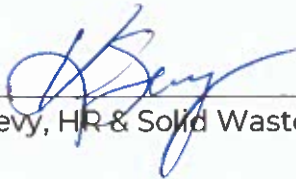
Agenda materials can be viewed online at www.pphcsd.org



Chuck Hays, President of the Board



Date



Kim Sew, HR & Solid Waste Manager/District Clerk



Date



ASBCSD 4/15/24
East Valley Water District

1. LAFCO - No report
2. CSDA - Mustafa : Update on the California Dept of Housing & Community Development:
Public Lands for Affordable Housing Development
(Surplus Land Act) SLA
How does this affect Community Service Districts? Buy, Sell, Lease?
3. East Valley Water District: General Manager - Michael Moore

Presentation: Progressive Design Build - SB 706

 - A. PDB - one of several alternative contracting methods available for improving project delivery for us on Federal - aid construction contracts.
 - B. 1993 - only 2 states allowed PDB
 - C. 2021 - all but 2 states

Added info about Sterling Natural Resource Center:

1. State of the art facility housing the administration center and waste water treatment facility. The facility has the capability of treating up to 8 million gallons a day of waste water and sending it to the local Bunker Hills Groundwater Basin.
2. In the future the facility will use co-digestion to repurpose food waste to create renewable electricity, giving them the opportunity to provide all their own electricity.