



# BOARD PACKAGE

January 26, 2022

Special Board Meeting – 5:00 p.m.

## **SPECIAL BOARD MEETING AGENDA**

January 26, 2022 – 5:00 P.M.  
Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371  
& Via Conference Call (see below)

### **THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF AB361, WHICH EFFECTIVE OCTOBER 1, 2021, MODIFIED CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT WITH RESPECT TO REMOTE TELECONFERENCE BOARD MEETINGS DURING PERIODS OF STATE-DECLARED EMERGENCIES.**

The Phelan Pinon Hills Community Services District is continuing to hold Board meetings to conduct essential District business. Pursuant to AB361, members of the Board may attend the meeting via teleconference or video conference and will participate in the meeting to the same extent as if they were present. Members of the public may watch and participate electronically in the meetings via Zoom or telephone conference. Guidelines from the County of San Bernardino allow for in-person attendance.

#### **REMOTE PARTICIPATION INFORMATION:**

##### **Dial-in**

(253) 215-8782  
Meeting ID: 488 345 9959  
Passcode: 7608681212

##### **Zoom**

<https://us06web.zoom.us/j/4883459959?pwd=ODIUVCZwbFMlNK15K1hHZl0weXNmOT09>  
Meeting ID: 488 345 9959  
Passcode: 7608681212

##### **One-Tap Mobile**

+12532158782,,4883459959#

#### **Remote Comment Procedure:**

- You will be muted until you are called on during the public comment period.
- You will be recognized by the last 4 digits of your phone number or Zoom ID and asked if you have a comment.
  - If you do not have a comment, state “no comment.”
  - If you do have a comment, please state your name, where you live, and limit your comment to 5 minutes. After 5 minutes you may be muted so that others can comment.
- You may also email your public comment to the Board Secretary at [kward@pphcsd.org](mailto:kward@pphcsd.org) by 5:00 p.m. on January 26, 2022. Your comment will be added to the record by the Board Secretary.

Please check the District website for updates on this meeting. We encourage you to sign up for our email notifications by emailing [kward@pphcsd.org](mailto:kward@pphcsd.org) or by visiting our website and completing the signup form at [www.pphcsd.org](http://www.pphcsd.org) under the “Agendas and Minutes” tab.



#### **Mission Statement:**

*The Mission of the Phelan Piñon Hills Community Services District is to efficiently provide authorized services and maximize resources for the benefit of the community.*

#### **Authorized Services:**

- Water
- Parks & Recreation
- Street Lighting
- Solid Waste & Recycling

**SPECIAL BOARD MEETING – 5:00 P.M.**

**Call to Order** – Pledge of Allegiance

**Roll Call**1) **Approval of Agenda**

2) **Public Comment** – Under this item, any member of the public wishing to directly address the Board on any item of interest that may or may not be within the subject matter jurisdiction of the Board, but not listed on the agenda, may do so at this time. However, the Board is prohibited by law from taking any action on any item not appearing on the agenda unless the action is otherwise authorized by the Brown Act. Any member of the public wishing to directly address the Board on any item listed on the agenda may do so when the item is being considered by the Board. *If you wish to address the Board, please do so by the method listed on the first page of this agenda.* Speakers are requested to be brief in their remarks. The Chair may limit each speaker to a comment period of five (5) minutes.

3) **Review of Proposition 68 Grant Submittal by KTUA**4) **Review of Preliminary Community Survey Results by Rincon Strategies**5) **Discussion & Possible Action Regarding Civic Center & Phelan Park Project Funding**6) **Discussion & Possible Adoption of Resolution No. 2022-02; Authorizing Submittal of Application(s) for All CalRecycle Grant and Payment Programs for Which the Phelan Piñon Hills Community Services District is Eligible**7) **Discussion & Possible Adoption of Resolution No. 2022-03; Approving the Application for Land and Water Conservation Fund for the Phelan Park Expansion Project**8) **Adjournment**

*Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in the above-agendized public meeting should be directed to the District's General Manager at (760) 868-1212 at least 24 hours prior to said meeting.*

*Agenda materials can be viewed online at <http://www.pphcsd.org>*

# Agenda Item 3

Review of Proposition 68 Grant  
Submittal by KTUA



A. 4176 Warbler Road  
P.O. Box 294049  
Phelan, CA 92329  
P. (760) 868-1212  
F. (760) 868-2323  
W. [www.pphcsd.org](http://www.pphcsd.org)

## MEMORANDUM

**DATE:** January 26, 2022  
**TO:** Board of Directors  
**FROM:** Don Bartz, General Manager  
By: Kim Ward, HR Manager/Executive Secretary  
**SUBJECT:** Review of Proposition 68 Grant Submittal by KTUA

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### STAFF RECOMMENDATION

None

### BACKGROUND

KTUA staff will provide a recap of the Proposition 68 grant submittal.

### FISCAL IMPACT

None

### ATTACHMENT(S)

None

# Agenda Item 4

Review of Preliminary  
Community Survey Results by  
Rincon Strategies



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W. [www.pphcsd.org](http://www.pphcsd.org)

## MEMORANDUM

**DATE:** January 26, 2022

**TO:** Board of Directors

**FROM:** Don Bartz, General Manager  
By: Kim Ward, HR Manager/Executive Secretary

**SUBJECT:** Review of Preliminary Community Survey Results by Rincon Strategies

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### STAFF RECOMMENDATION

None

### BACKGROUND

Chris Collier of Rincon Strategies will provide a presentation on the preliminary community survey results for a potential parcel tax measure.

### FISCAL IMPACT

None

### ATTACHMENT(S)

None

# Agenda Item 5

Discussion & Possible Action  
Regarding Civic Center & Phelan  
Park Project Funding





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## MEMORANDUM

**DATE:** January 26, 2022

**TO:** Board of Directors

**FROM:** Don Bartz, General Manager  
By: Kim Ward, HR Manager/Executive Secretary

**SUBJECT:** Discussion & Possible Action Regarding Civic Center & Phelan Park Project Funding

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### STAFF RECOMMENDATION

None

### BACKGROUND

Staff will provide a presentation on possible funding sources for the proposed Civic Center & Phelan Park Project.

### FISCAL IMPACT

None

### ATTACHMENT(S)

None

# Agenda Item 6

Discussion & Possible Adoption  
of Resolution No. 2022-02;  
Authorizing Submittal of  
Application(s) for All CalRecycle  
Grant and Payment Programs  
for Which the Phelan Piñon Hills  
Community Services District is  
Eligible



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## MEMORANDUM

**DATE:** January 26, 2022

**TO:** Board of Directors

**FROM:** Don Bartz, General Manager  
By: Kim Ward, HR Manager/Executive Secretary

**SUBJECT:** Discussion & Possible Adoption of Resolution No. 2022-02; Authorizing Submittal of Application(s) for All CalRecycle Grant and Payment Programs for Which the Phelan Piñon Hills Community Services District is Eligible

### STAFF RECOMMENDATION

For the Board to adopt Resolution No. 2022-02; Authorizing Submittal of Application(s) for All CalRecycle Grant and Payment Programs for Which the Phelan Piñon Hills Community Services District is Eligible.

### BACKGROUND

Staff is in the process of submitting a grant application to help fund certain SB1383 compliance costs. In order to submit the application, a resolution authorizing submittal must be passed by the Board. This Resolution also authorizes staff to submit for additional CalRecycle grants for which the District is eligible over the next five years.

### FISCAL IMPACT

None

### ATTACHMENT(S)

Resolution No. 2022-02

**RESOLUTION NO. 2022-02**  
**A RESOLUTION OF THE BOARD OF DIRECTORS OF**  
**THE PHELAN PIÑON HILLS COMMUNITY SERVICES DISTRICT**  
**AUTHORIZING SUBMITTAL OF APPLICATION(S) FOR ALL CALRECYCLE GRANT AND**  
**PAYMENT PROGRAMS FOR WHICH THE PHELAN PIÑON HILLS COMMUNITY SERVICES**  
**DISTRICT IS ELIGIBLE**

**Whereas**, Public Resources Code sections 48000 et seq., 14581, and 42023.1(g), authorize the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant and payment programs in furtherance of the State of California's (state) efforts to reduce, recycle and reuse solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment; and

**Whereas**, in furtherance of this authority, CalRecycle is required to establish procedures governing the administration of the payment programs; and administration of the application, awarding, and management of the grant programs; and

**Whereas**, CalRecycle's procedures for administering payment and grant programs require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of the payment and grant program.

**Now, therefore, be it resolved** that the Phelan Piñon Hills Community Services District is authorized to submit an application to CalRecycle for any and all grant and payment programs offered; and

**Be it further resolved** that the General Manager, or his/her designee, is hereby authorized and empowered to execute in the name of the Phelan Piñon Hills Community Services District all documents, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure funds and implement the approved grant or payment project; and

**Be it further resolved** that these authorizations are effective from the date of adoption through January 26, 2027.

Adopted this 26<sup>th</sup> Day of January, 2022

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_  
President, Board of Directors

Attest:

\_\_\_\_\_  
Secretary, Board of Directors

# Agenda Item 7

Discussion & Possible Adoption  
of Resolution No. 2022-03;  
Approving the Application for  
Land and Water Conservation  
Fund for the Phelan Park  
Expansion Project

## MEMORANDUM

**DATE:** January 26, 2022

**TO:** Board of Directors

**FROM:** Don Bartz, General Manager  
By: Kim Ward, HR Manager/Executive Secretary

**SUBJECT:** Discussion & Possible Adoption of Resolution No. 2022-03; Approving the Application for Land and Water Conservation Fund for the Phelan Park Expansion Project

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### STAFF RECOMMENDATION

For the Board to adopt Resolution No. 2022-03; Approving the Application for Land and Water Conservation Fund for the Phelan Park Expansion Project

### BACKGROUND

Staff is in the process of submitting a grant application to help fund portions of the Phelan Park Expansion Project. Up to \$6 million is available in matching funds for portions of the park that meet eligible grant program goals and requirements. In order to submit for this grant, a resolution authorizing submittal must be approved by the Board. Should the District be awarded the grant, staff will bring back requirements for matching funds and other conditions for Board review and approval before accepting the grant funds. If awarded and accepted, the District will be required to match and pre-pay for any grant amount awarded, and the District will not be allowed to use any portions of the park developed with these grant funds for any other purposes in perpetuity unless certain conditions are met and authorized by the Secretary of the Interior.

### FISCAL IMPACT

None; Future potential fund matching obligation up to \$6 million.

### ATTACHMENT(S)

Resolution No. 2022-03

**RESOLUTION NO. 2022-03**  
**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE**  
**PHELAN PINON HILLS COMMUNITY SERVICES DISTRICT APPROVING THE**  
**APPLICATION FOR LAND AND WATER CONSERVATION FUND**  
**FOR THE PHELAN PARK EXPANSION PROJECT**

**WHEREAS**, the Congress under Public Law 88-578 has authorized the establishment of a federal Land and Water Conservation Fund Grant-In-Aid program, providing Matching funds to the State of California and its political subdivisions for acquiring lands and developing Facilities for public outdoor recreation purposes; and

**WHEREAS**, the California Department of Parks and Recreation is responsible for administration of the program in the State, setting up necessary rules and procedures governing Applications by local agencies under the program; and

**WHEREAS**, the Applicant certifies by resolution the approval of the Application and the availability of eligible Matching funds prior to submission of the Application to the State.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Phelan Piñon Hills Community Services District hereby:

1. Approves the filing of an Application for Land and Water Conservation Fund assistance for the proposed Phelan Park Expansion Project;
2. Agrees to abide by Section 6(f)(3) of Public Law 88-578 which states "No property acquired or developed with assistance under this section shall, without the approval of the National Secretary of the Interior, be converted to other than public outdoor recreation uses. The Secretary shall approve such conversion only if he finds it to be in accord with the then existing comprehensive statewide outdoor recreation plan and only upon such conditions as he deems necessary to assure the substitution of other recreation properties of at least equal fair market value and of reasonably equivalent usefulness and location."
3. Certifies that said agency has Matching funds from eligible source(s) and can finance 100 percent of the Project, which up to half may be reimbursed; and
4. Appoints the General Manager as agent of the Applicant to conduct all negotiations and execute and submit all documents, including, but not limited to, Applications, Contracts, amendments, payment requests, and compliance with all applicable current state and federal laws which may be necessary for the completion of the aforementioned Project.

Approved and Adopted on the 26<sup>th</sup> day of January, 2022

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by Board of Directors of the Phelan Piñon Hills Community Services District following a roll call vote:

Ayes  
Noes  
Absent

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Kimberly Ward, Clerk