

REGULAR BOARD MEETING MINUTES

March 27, 2024 – 5:00 p.m.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Chuck Hays, President
Greg Snyder, Vice President
Rebecca Kujawa, Director
Deborah Philips, Director
Mark Roberts, Director

Board Members Absent: None

Staff Present: Don Bartz, General Manager
Kim Sevy, HR & Solid Waste Manager/District Clerk
Sean Wright, Water Operations Manager

District Counsel: Steve Kennedy, General Counsel

REGULAR BOARD MEETING – 5:00 P.M.

Call to Order

President Hays called the meeting to order at 5:00 p.m. and the Pledge of Allegiance was conducted.

Roll Call

All Directors were present at roll call.

1) Approval of Agenda

Director Philips moved to approve the Agenda. Director Kujawa seconded the motion. Motion carried 5-0.

2) Public Comment

a) **General Public** – None

b) Community Reports

- **County Supervisor** – Sam Shoup, Constituent Services Director for Supervisor Cook's office, provided an update and offered for constituents to contact their office if they have any questions, issues, or suggestions.

3) Consent Items

Director Roberts moved to approve the consent items. Vice President Snyder seconded the motion. Motion carried 5-0.

4) Matters Removed from Consent Items – None

5) Presentations/Appointments – None**6) Continued/New Agenda Items****a) Discussion & Possible Action Regarding Options for Increasing Water Production Capacity**

Staff Recommendation: For the Board to authorize staff to move forward with planning and project development for Option 1, pipeline to existing water source in El Mirage.

Mr. Bartz introduced this item.

Consensus of the Board was to move forward with development of option 1, pipeline to existing water source in El Mirage.

b) Discussion & Possible Action Regarding Extension of Pump and Well Services Contract

Staff Recommendation: For the Board to approve a two-year extension to the existing pump and well services maintenance contract with the 9.5% labor and equipment rate increase.

Mr. Bartz introduced this item.

Vice President Snyder moved to approve the staff recommendation. Director Philips seconded the motion. Motion carried 5-0.

c) Discussion & Possible Acceptance of 2024/2025 Solid Waste Collection Rates

Staff Recommendation: For the Board to accept the residential and commercial solid waste rate changes for FY 2024/2025.

Ms. Sevy introduced this item.

Director Roberts moved to accept the residential and commercial solid waste rate changes for FY 2024/2025. President Hays seconded the motion. Motion carried 5-0.

d) Update on the Proposed Civic Center & Phelan Park Expansion Projects

Staff Recommendation: None

Mr. Bartz reported on this item.

No action taken; not an action item.

7) Committee Reports/Comments

a) **Engineering Committee (Standing)** – Met; the Board reviewed two items discussed tonight. Minutes are in the packet.

b) **Finance Committee (Standing)** – Meets tomorrow.

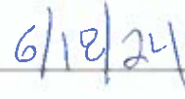
c) **Legislative Committee (Standing)** – Met this month; nothing to report.

- d) **Parks, Recreation & Street Lighting Committee (Standing)** – Scheduled to meet on May 14, 2024.
- e) **Waste & Recycling Committee (Standing)** – Met last week and discussed rates and upcoming franchise amendments which will be brought to the Board.
- 8) **Staff and General Manager's Report**
Mr. Wright reported on the new PRV installation.
- 9) **Reports**
- a) **Director's Report**
Kujawa – Nothing to report.
Snyder – Nothing to report.
Roberts – Nothing to report.
Philips – Attended ASBCSD and learned about securing adequate resources.
- b) **President's Report** – Nothing to report.
- 10) **Correspondence/Information** – The items in the packet were noted.
- 11) **Review of Action Items**
- a) **Prior Meeting Action Items** – None
b) **Current Meeting Action Items** – None
- 12) **Set Agenda for Next Meeting**
- Special Board Meeting – April 3, 2024
 - Regular Board Meeting – April 10, 2024
- 13) **Recess to Closed Session**
The Board recessed to Closed Session at 5:28 p.m.
- CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Pursuant to Government Code Section 54956.8
Property: 17900 Sheep Creek Road, El Mirage, California (APN 0457-161-83)
District Negotiator: Donald J. Bartz, General Manager; Steven M. Kennedy, General Counsel
Negotiating Party: Circle Green, Inc.
Under Negotiation: Price & Terms of Purchase
- 14) **Return to Open Session** – Announcement of Reportable Action
The Board returned to open session at 5:42 p.m. There was no reportable action.
- 15) **Adjournment**
With no further business before the Board, the meeting was adjourned at 5:42 p.m.

Agenda materials can be viewed online at www.pphcsd.org



Chuck Hays, President of the Board



Date



Kim Sevy, HR & Solid Waste Manager/District Clerk



Date

