

ENGINEERING COMMITTEE MEETING AGENDA

August 10, 2022 – 4:00 P.M.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Via Conference Call (see below)

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF AB361, WHICH EFFECTIVE OCTOBER 1, 2021, MODIFIED CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT WITH RESPECT TO REMOTE TELECONFERENCE BOARD MEETINGS DURING PERIODS OF STATE-DECLARED EMERGENCIES.

Pursuant to AB361, and as a precaution to our Board of Directors, District staff, and general public as a result of the ongoing COVID-19 pandemic, the Phelan Piñon Hills Community Services District will hold this meeting of its Board of Directors both in-person at the above location and via teleconference or video conference. Members of the public may watch and participate in the meeting by physical attendance or by Zoom or telephone conference via the remote instructions below.

REMOTE PARTICIPATION INFORMATION:

Dial-in

(669) 444-9171
Meeting ID: 865 4412 5015
Passcode: 584227

Zoom

<https://us06web.zoom.us/j/86544125015?pwd=QUh0djlZeEJvenE5VDdaTDl0TUkydz09>
Meeting ID: 865 4412 5015
Passcode: 584227

One-Tap Mobile

+16694449171,,86544125015#

Remote Comment Procedure:

- You will be muted until you are called on during the public comment period.
- You will be recognized by the last 4 digits of your phone number or Zoom ID and asked if you have a comment.
 - If you do not have a comment, state “no comment.”
 - If you do have a comment, please state your name, where you live, and limit your comment to 5 minutes. After 5 minutes you may be muted so that others can comment.
- You may also email your public comment to the Board Secretary at kward@pphcsd.org by 4:00 p.m. on August 10, 2022. Your comment will be read into the record by the Board Secretary.

Please check the District website for updates on this meeting. We encourage you to sign up for our email notifications by emailing kward@pphcsd.org or by visiting our website and completing the signup form at www.pphcsd.org under the “Agendas and Minutes” tab.



Mission Statement:

The Mission of the Phelan Piñon Hills Community Services District is to efficiently provide authorized services and maximize resources for the benefit of the community.

Authorized Services:

- Water
- Parks & Recreation
- Street Lighting
- Solid Waste & Recycling

ENGINEERING COMMITTEE MEETING – 4:00 P.M.

Call to Order – Pledge of Allegiance

Roll Call1) **Approval of Agenda**

2) **Public Comment** – Under this item, any member of the public wishing to directly address the Board on any item of interest that may or may not be within the subject matter jurisdiction of the Board, but not listed on the agenda, may do so at this time. However, the Board is prohibited by law from taking any action on any item not appearing on the agenda unless the action is otherwise authorized by the Brown Act. Any member of the public wishing to directly address the Board on any item listed on the agenda may do so when the item is being considered by the Board. *If you wish to address the Board, please do so by the method listed on the first page of this agenda.* Speakers are requested to be brief in their remarks. The Chair may limit each speaker to a comment period of five (5) minutes.

3) **Approval of Minutes**4) **Oeste Recharge Study Project**5) **Discussion Regarding Water System**

- Pumps and Wells Services Agreement
- 10-Year Tank Rehabilitation & Maintenance Service
- Water Quality
- Service Line Replacement Program Update
- Other Repairs/Replacements/Updates/Maintenance

6) **Smithson Springs Update**7) **State Regulations Update**8) **Review of Current Projects**

- Pressure Zone 6
- New Well No. 15

9) **Staff Reports**10) **Review of Action Items**

- a) **Prior Meeting**
- b) **Current Meeting**

11) **Set Agenda for Next Meeting** – September 14, 202212) **Adjournment**

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in the above-agendized public meeting should be directed to the District's General Manager at (760) 868-1212 at least 24 hours prior to said meeting.

Agenda materials can be viewed online at www.pphcsd.org

ENGINEERING COMMITTEE MEETING MINUTES

May 11, 2022 – 4:00 p.m.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Mark Roberts, Director (Chair)
Kathy Hoffman, Director
Charlie Johnson (non-participating)

Board Members Absent: None

Staff Present: Don Bartz, General Manager
Sean Wright, Water Operations Manager
Chris Cummings, Water Operations Assistant Manager
George Cardenas, Engineering Manager
Tony De La Rosa, Engineering Technician
Jennifer Oakes, Executive Management Analyst
Aimee Williams, Administrative Technician II

Guests/Public: None

Call to Order

Director Roberts called the meeting to order at 4:00 p.m.

Roll Call

All Committee Members were present at Roll Call.

- 1) **Approval of Agenda**
Director Hoffman moved to approve the Agenda. Director Roberts seconded the motion. Motion passed unanimously.
- 2) **Public Comment** – None
- 3) **Approval of Minutes**
Director Hoffman moved to approve the Minutes. Director Roberts seconded the motion. Motion passed unanimously.
- 4) **Oeste Recharge Study Project**
Nothing new to report.
- 5) **Discussion Regarding Water System**
 - **Pumps and Wells Services Agreement**
 - **10-Year Tank Rehabilitation & Maintenance Service**
 - **Water Quality**

- **Service Line Replacement Program Update**
- **Other Repairs/Replacements/Updates/Maintenance**

Mr. Wright provided an update on the water system. The SCADA server was recently completed and updated. Tank 1A3 interior coating has been completed. Approximately 39% of the District's meters have been updated to new Sensus meters. He stated the Wilson Ranch pipeline protection project was completed and drone footage of the project will go to the Board meeting next week.

6) **Smithson Springs Update**

Mr. Wright reported that the flow is 2.5gpm at the upper weir and 2gpm at the lower weir.

7) **State Regulations Update**

Ms. Oakes provided a handout and discussed state requirements for reporting water demand. A preliminary report is due to the state on June 1st; final report is due July 1st. Stage II water conservation measures were discussed, and information will go to the Board next week.

NOTE: The meeting handout is available on the District's website.

8) **Review of Current Projects**

- **Pressure Zone 6**

Mr. Cardenas reported that a mainline extension on Pinon Hills Road is scheduled for next fiscal year. Nothing further to report.

- **New Well No. 15**

Mr. Cardenas reported there will be a public hearing regarding CEQA and an agenda item regarding the contract for drilling Well No. 15 at next week's Board meeting.

9) **Staff Reports**

Nothing further to report.

10) **Review of Action Items**

- a) **Prior Meeting** – None
- b) **Current Meeting** – None

11) **Set Agenda for Next Meeting** – June 8, 2022

12) **Adjournment**

With no further business before the Committee, the meeting adjourned at 4:25 p.m.

Agenda materials can be viewed online at <https://www.pphcsd.org>