

FINANCE COMMITTEE MEETING MINUTES

October 18, 2022

Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Mark Roberts, Chair
Rebecca Kujawa, President

Board Members Absent: None

Staff Present: Lori Lowrance, Assistant General Manager/CFO
David Noland, Accountant
Aimee Williams, Asst. Board Clerk/Administrative Specialist

Guests/Public: Chris Brown, Fedak & Brown, LLP

Call to Order

President Kujawa called the meeting to order at 4:32 p.m.

Roll Call

All Committee Members were present at Roll Call.

1) **Approval of Agenda**

Ms. Lowrance requested to discuss Item 7 before Item 3. President Kujawa moved to approve the Agenda as amended. Director Roberts seconded the motion. Motion passed unanimously.

2) **Public Comment** – None

3) **Approval of Minutes**

President Kujawa moved to approve the Minutes. Director Roberts seconded the motion. Motion passed unanimously.

4) **Review of Disbursements**

The Committee reviewed the disbursements.

5) **Review of Financials**

The Committee reviewed the financials.

6) **Review of Solar Project Credits & Expenses**

The Committee reviewed the solar project credits and expenses.

7) **Review of Preliminary Audit Report**

Chris Brown of Fedak & Brown, LLP reviewed the preliminary audit report with staff.



8) Committee Comments

Director Roberts asked how staff will be handling the upcoming COLA and CalPERS increases.

9) Review of Action Items

- a) **Prior Meeting** – Completed
- b) **Current Meeting** – Bring Audit Report to a Board meeting in November.

10) Set Agenda for Next Meeting

- Regular Meeting – January 17, 2023
- Remove Item 7

11) Adjournment

With no further business before the Committee, the meeting adjourned at 5:40 p.m.

Agenda materials can be viewed online at <https://www.pphcsd.org>

