

## REGULAR BOARD MEETING MINUTES

May 24, 2023

Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371  
& Remotely Via Zoom or Conference Call

**Board Members Present:** Rebecca Kujawa, President  
Mark Roberts, Vice President  
Chuck Hays, Director  
Deborah Philips, Director  
Greg Snyder, Director

**Board Members Absent:** None

**Staff Present:** Don Bartz, General Manager  
George Cardenas, Engineering Manager  
Kim Sevy, HR & Solid Waste Manager/District Clerk  
Sean Wright, Water Operations Manager  
Chris Cummings, Assistant Water Operations Manager  
Jennifer Oakes, Executive Management Analyst

**District Counsel:** Steve Kennedy, General Counsel

### REGULAR BOARD MEETING – 5:00 P.M.

#### Call to Order

President Kujawa called the meeting to order at 5:00 p.m. and the Pledge of Allegiance was conducted.

#### Roll Call

All Directors were present at roll call.

#### 1) Approval of Agenda

Mr. Bartz requested to remove Item 13 and to amend the APN for Item 6a to 3098-081-01. Director Philips moved to approve the Agenda, as amended. Director Snyder seconded the motion. Motion carried 5-0.

#### 2) Public Comment

##### a) General Public

Public comment was provided by Peter Barnes.

##### b) Community Reports

- **School District:** Superintendent Holman noted the District's art contest and congratulated the participants.



- **County Supervisor:** Sam Shoup, Field Representative for Supervisor Cook, provided an update on the Phelan Road widening project and the county's emergency plan regarding the Cajon Pass.
- **State Representatives:** Victor Hernandez, Field Representative for Rosilicie Ochoa-Bogh, provided an update on bills in the legislature.

### 3) **Consent Items**

Vice President Roberts moved to approve the Consent Items. Director Hays seconded the motion. Motion carried 5-0.

### 4) **Matters Removed from Consent Items**

### 5) **Presentations/Appointments**

President Kujawa and Ms. Sevy presented the 2023 Earth Day Art Contest awards.

### 6) **Continued/New Agenda Items**

#### a) **Discussion & Possible Action Regarding Temporary Use Agreement with Asplundh Construction for APN 3098-081-01**

Staff Recommendation: For the Board to approve the Temporary Use Agreement with Asplundh Construction for APN 3098-081-01.

Mr. Bartz introduced this item.

Director Philips moved to approve the Temporary Use Agreement with Asplundh Construction for APN 3098-081-01. Director Snyder seconded the motion. Motion carried 5-0.

#### b) **Discussion & Possible Action Regarding Chromium-6 Mitigation Projects**

Staff Recommendation: For the Board to authorize staff to move forward with the development of projects necessary for Chromium-6 maximum contaminant level (MCL) mitigation in anticipation of upcoming California Department of Water Resources (CDWR) recommendations and State Water Board adoption.

Ms. Bartz introduced this item.

Consensus of the Board was to authorize staff to move forward with the development of projects necessary for Chromium-6 maximum contaminant level (MCL) mitigation in anticipation of upcoming California Department of Water Resources (CDWR) recommendations and State Water Board adoption.

#### c) **Discussion & Possible Action Regarding Well No. 15 Payment No. 4 and Change Order No. 2**

Staff Recommendation: For the Board to approve Southwest Pump and Drilling's application for payment for services and materials furnished at Well No. 15.

Mr. Bartz introduced this item.



Vice President Roberts moved to approve staff recommendation for a period of one year. Director Philips seconded the motion. Motion carried 5-0.

d) **Discussion & Possible Action Regarding Purchase of Mini-Excavator & Hydraulic Tilt Trailer**

Staff Recommendation: For the Board to approve the purchase of a new Kubota U55-5RIA Excavator with a quick coupler and angle blade from Apex Equipment, and Hydraulic Tilt Trailer from Trailersplus.

Mr. Bartz introduced this item.

Director Snyder moved to approve staff recommendation. Director Philips seconded the motion. Motion carried 5-0.

e) **Update on Proposed Civic Center & Phelan Park Expansion Projects**

Staff Recommendation: None

Mr. Cardenas provided an update on the WQMP; it is awaiting final approval from the county. The county has taken lead on CEQA and will be completing noticing soon.

No action taken; not an action item.

7) **Committee Reports/Comments**

- a) **Engineering Committee (Standing)** – Met and reviewed the CIP and Chromium-6 projects.
- b) **Finance Committee (Standing)** – Has not met.
- c) **Legislative Committee (Standing)** – Has not met.
- d) **Parks, Recreation & Street Lighting Committee (Standing)** – Has not met.
- e) **Waste & Recycling Committee (Standing)** – Met and discussed status of implementation and solid waste collection ordinance revision.

8) **Staff and General Manager's Report**

Nothing further to report.

9) **Reports**

a) **Director's Report**

**Philips** – Attended ASBCSD meeting and also MWA's workshop regarding history of the adjudication; a written report will be provided at the next meeting.

**Roberts** – Noted the drop in water consumption in the last four months compared to prior two years.

**Hays** – Thanked Ms. Sevy for her work with solid waste implementation.

**Snyder** – Nothing to report.

b) **President's Report** – Attended ASBCSD meeting.

10) **Correspondence/Information** – The items in the packet were noted.

11) **Review of Action Items**



- a) **Prior Meeting Action Items** – Complete
- b) **Current Meeting Action Items** – None

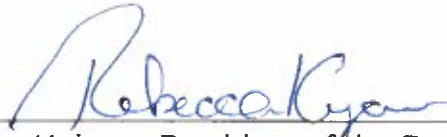
12) **Set Agenda for Next Meeting**

- Regular Board Meeting – May 24, 2023, 5:00 p.m.

13) **Adjournment**

With no further business before the Board, the meeting was adjourned at 5:51 p.m.

Agenda materials can be viewed online at [www.pphcsd.org](http://www.pphcsd.org)



Rebecca Kujawa, President of the Board



Date



Kim Sew, HR & Solid Waste Manager/District Clerk



Date

