



# BOARD PACKAGE

January 22, 2025

Regular Board Meeting – 5:00 p.m.

## REGULAR BOARD MEETING AGENDA

January 22, 2025 – 5:00 p.m.  
Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371  
& Via Conference Call (see below)

### REGULAR BOARD MEETING – 5:00 P.M.

**Call to Order** – Pledge of Allegiance

#### Roll Call

#### 1) **Approval of Agenda**

2) **Public Comment** – Under this item, any member of the public wishing to directly address the Board on any item of interest that may or may not be within the subject matter jurisdiction of the Board, but not listed on the agenda, may do so at this time. However, the Board is prohibited by law from taking any action on any item not appearing on the agenda unless the action is otherwise authorized by the Brown Act. Any member of the public wishing to directly address the Board on any item listed on the agenda may do so when the item is being considered by the Board. Speakers are requested to be brief in their remarks. The Chair may limit each speaker to a comment period of five (5) minutes.

a) **General Public**

b) **Community Reports**

- C.E.R.T.
- County Supervisor
- Federal Representatives
- Fire
- Mojave Water Agency
- School District
- Sheriff
- State Representatives

#### 3) **Consent Items**

- a) Approval of Minutes
- b) Approval of Board Stipends/Reimbursements
- c) Acceptance of Quarterly Director Expenses
- d) Acceptance of December Disbursements
- e) Acceptance of Quarterly Financial Statements

#### 4) **Matters Removed from Consent Items**

#### 5) **Presentations/Appointments**

#### 6) **Continued/New Agenda Items**

- a) Discussion & Possible Action Regarding Entering into Agreement with Rojas Public Affairs for State & Federal Legislative Advocacy Services
- b) Update on District Projects



#### **Mission Statement:**

*The Mission of the Phelan Piñon Hills Community Services District is to efficiently provide authorized services and maximize resources for the benefit of the community.*

#### **Authorized Services:**

- Water
- Parks & Recreation
- Street Lighting
- Solid Waste & Recycling

- 7) **Committee Reports/Comments**
  - a) Engineering Committee (Standing)
  - b) Finance Committee (Standing)
  - c) Legislative Committee (Standing)
  - d) Parks, Recreation & Street Lighting Committee (Standing)
  - e) Waste & Recycling Committee (Standing)
- 8) **Staff and General Manager's Report**
- 9) **Reports**
  - a) Director's Report
  - b) President's Report
- 10) **Correspondence/Information**
- 11) **Review of Action Items**
  - a) Prior Meeting Action Items
  - b) Current Meeting Action Items
- 12) **Set Agenda for Next Meeting**
  - Board Workshop – February 11, 2025
  - Regular Board Meeting – February 12, 2025
- 13) **Adjournment**

*Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in the above-agendized public meeting should be directed to the District's General Manager at (760) 868-1212 at least 24 hours prior to said meeting.*

Agenda materials can be viewed online at [www.pphcsd.org](http://www.pphcsd.org)

**Remote Viewing:**

To watch the livestream (view only – nonparticipating), visit our YouTube channel:

[PPHCSD YouTube Channel Link](#)

**Remote Participation:**

To provide public comment, or otherwise participate remotely, select the meeting you wish to attend on the District's website and then click the "Join Remote Meeting" option.

<https://www.pphcsd.org/meetings>

*Please be advised that remote participation and livestreaming options are provided as a courtesy to the public and technical issues could occur, resulting in delays or the inability to participate remotely or livestream. It is recommended that you attend in person to ensure you are able to participate.*

**Written Comments:**

You may also email your public comment to the District Clerk at [awilliams@pphcsd.org](mailto:awilliams@pphcsd.org) by the meeting start time listed on this agenda. Your comment will be added to the record by the District Clerk.

*Please check the District website for updates on this meeting. We encourage you to sign up for our email notifications by emailing [awilliams@pphcsd.org](mailto:awilliams@pphcsd.org) or by visiting our website and completing the signup form at [www.pphcsd.org](http://www.pphcsd.org) under the “Agendas and Minutes” tab.*

# Agenda Item 3a

Approval of Board Minutes

## **REGULAR BOARD MEETING MINUTES**

January 8, 2025 – 5:00 p.m.  
Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371  
& Remotely Via Zoom or Conference Call

**Board Members Present:** Rebecca Kujawa, President  
Deborah Philips, Vice President  
Chuck Hays, Director  
Jeanna Mills, Director  
Greg Snyder, Director

**Board Members Absent:** None

**Staff Present:** Don Bartz, General Manager  
George Cardenas, Engineering Manager  
Sean Wright, Water Operations Manager  
Chris Cummings, Assistant Water Operations Manager  
Jennifer Oakes, Executive Management Analyst  
Aimee Williams, Asst. District Clerk/Administrative Specialist

**District Counsel:** Steve Kennedy, General Counsel

### **REGULAR BOARD MEETING – 5:00 P.M.**

#### **Call to Order**

President Kujawa called the meeting to order at 5:04 p.m. and the Pledge of Allegiance was conducted.

#### **Roll Call**

All Directors were present at roll call.

#### **1) Approval of Agenda**

Vice President Philips moved to approve the Agenda. Director Hayes seconded the motion. Motion carried 5-0.

#### **2) Public Comment**

- a) **General Public** – None
- b) **Community Reports** – None

#### **3) Consent Items**

Director Snyder moved to approve the Consent Items. Director Mills seconded the motion. Motion carried 5-0.

**4) Matters Removed from Consent Items**

There were no matters removed.

**5) Presentations/Appointments – None****6) Continued/New Agenda Items****a) Discussion & Possible Action Regarding 2025/2026 Budget Process Schedule**

Staff Recommendation: For the Board to review the attached draft 2025/2026 budget timeline and determine if modifications are necessary.

Mr. Noland introduced this item.

President Kujawa moved to approve the 2025/2026 budget timeline. Vice President Philips seconded the motion. Motion carried 5-0.

**b) Discussion & Possible Action Regarding Resolution No. 2025-01; Government Banking Public Unit Resolution & Master Signature Authorization Agreement**

Staff Recommendation: For the Board to adopt Resolution No. 2025-01; Government Banking Public Unit Resolution and Master Signature Authorization Agreement.

Mr. Noland introduced this item.

Vice President Philips moved to adopt Resolution 2025-01. Director Hays seconded the motion. Motion carried 5-0.

**c) Discussion & Possible Action Regarding Entering into a Professional Services Agreement with Tom Dodson & Associates, Environmental Consulting Services, for Proposed Well No. 18 and Backup Well**

Staff Recommendation: For the Board to approve entering into a Professional Service Agreement with Tom Dodson & Associates to assist the District in achieving CEQA compliance for one (1) new well (Well No.18) and one (1) backup site should the District need a secondary site to drill a potable well.

Mr. Wright introduced this item.

Director Snyder moved to approve the staff recommendation. Vice President Philips seconded the motion. Motion carried 5-0.

**7) Committee Reports/Comments**

a) **Engineering Committee (Standing)** – Meet on the 21st.

b) **Finance Committee (Standing)** – Meets on the 21st.

c) **Legislative Committee (Standing)** – Meets tomorrow.

d) **Parks, Recreation & Street Lighting Committee (Standing)** – Meets on the 14th.

e) **Waste & Recycling Committee (Standing)** – Meets tomorrow.

**8) Staff and General Manager's Report**

Mr. Bartz discussed the report from the District’s SDRMA safety inspection and thanked staff for doing such a good job and addressing any concerns.

9) **Reports**

a) **Director’s Report**

**Hays** – Nothing to report.

**Mills** – Nothing to report.

**Philips** – Nothing to report.

**Snyder** – Nothing to report.

b) **President’s Report** – Nothing to report.

10) **Correspondence/Information** – The items in the packet were noted.

11) **Review of Action Items**

a) **Prior Meeting Action Items** – None

b) **Current Meeting Action Items** – None

12) **Set Agenda for Next Meeting**

Regular Board Meeting – January 22, 2025

13) **Recess to Closed Session**

The Board recessed to closed session at 5:17 p.m.

Conference with Legal Counsel – Anticipated Litigation

Significant Exposure to Litigation pursuant to Government Code Section 54956.9(d)(2)

Six potential cases

14) **Return to Open Session – Announcement of Reportable Action**

The Board returned to open session at 6:24 p.m. No reportable action was taken.

15) **Adjournment**

With no further business before the Board, the meeting was adjourned at 6:25 p.m.

Agenda materials can be viewed online at [www.pphcsd.org](http://www.pphcsd.org)

\_\_\_\_\_  
Rebecca Kujawa, President of the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Aimee Williams, District Clerk

\_\_\_\_\_  
Date





# Agenda Item 3b

Approval of Board  
Stipends/Reimbursements

**Phelan Piñon Hills Community Services District**  
Board Stipend & Mileage Report - 2024

**Name:** Mark Roberts  
**Email Address:** [mroberts@pphcsd.org](mailto:mroberts@pphcsd.org)  
**Current Date:** January 14, 2025  
**Reimbursement Month:** September

**Meeting No. 1:**  
Date of Meeting/Event: Monday, September 09, 2024  
Expense Description/Business Purpose: CSDA Annual Conference  
Charge Amount: \$120  
Mileage (Distance): 101

**Meeting No. 2:**  
Date of Meeting/Event (2): Tuesday, September 10, 2024  
Expense Description/Business Purpose (2): CSDA Annual Conference  
Charge Amount (2): \$120  
Mileage (Distance) (2): 0

**Meeting No. 3:**  
Date of Meeting/Event (3): Wednesday, September 11, 2024  
Expense Description/Business Purpose (3): CSDA Annual Conference  
Charge Amount (3): \$120  
Mileage (Distance) (3): 0

**Meeting No. 4:**  
Date of Meeting/Event (4): Thursday, September 12, 2024  
Expense Description/Business Purpose (4): CSDA Annual Conference  
Charge Amount (4): \$120  
Mileage (Distance) (4): 101

**Meeting No. 5:**  
Date of Meeting/Event (5): Wednesday, September 25, 2024  
Expense Description/Business Purpose (5): Regular Board Meeting  
Charge Amount (5): \$120  
Mileage (Distance) (5): 0

**Meeting No. 6:**  
Date of Meeting/Event (6):  
Expense Description/Business Purpose (6):  
Charge Amount (6):  
Mileage (Distance) (6):

**Meeting No. 7:**  
Date of Meeting/Event (7):  
Expense Description/Business Purpose (7):  
Charge Amount (7):  
Mileage (Distance) (7):

**Meeting No. 8:**  
Date of Meeting/Event (8):  
Expense Description/Business Purpose (8):  
Charge Amount (8):  
Mileage (Distance) (8):

**Meeting No. 9:**  
Date of Meeting/Event (9):  
Expense Description/Business Purpose (9):  
Charge Amount (9):  
Mileage (Distance) (9):

**Meeting No. 10:**  
Date of Meeting/Event (10):  
Expense Description/Business Purpose (10):  
Charge Amount (10):  
Mileage (Distance) (10):

**Other Expenses:**  
 List any meals, lodging, or other expenses you are requesting reimbursement for. Be sure to email or turn in your receipts within 24 hours of charges or return to the District.:

**Certification:**  
 I certify the expenses listed above are related to my authorized travel according to District policies: *Mark Roberts*

<b>Reimbursement Summary:</b>	
TOTAL MILEAGE:	202.00
TOTAL REIMBURSED MILEAGE REQUESTED:	\$135.34
TOTAL MEETINGS:	5
TOTAL MEETING REIMBURSEMENT REQUESTED:	\$600.00
OTHER EXPENSES REQUESTED:	\$0.00
<b>Grand Total Reimbursement Requested:</b>	<b>\$735.34</b>

**Phelan Piñon Hills Community Services District**  
Board Stipend & Mileage Report - 2024

**Name:** Mark Roberts  
**Email Address:** [mroberts@pphcsd.org](mailto:mroberts@pphcsd.org)  
**Current Date:** January 14, 2025  
**Reimbursement Month:** October

**Meeting No. 1:**  
Date of Meeting/Event: Wednesday, October 09, 2024  
Expense Description/Business Purpose: Regular Board Meeting  
Charge Amount: \$120  
Mileage (Distance): 0

**Meeting No. 2:**  
Date of Meeting/Event (2): Wednesday, October 23, 2024  
Expense Description/Business Purpose (2): Regular Board Meeting  
Charge Amount (2): \$120  
Mileage (Distance) (2): 0

**Meeting No. 3:**  
Date of Meeting/Event (3):  
Expense Description/Business Purpose (3):  
Charge Amount (3):  
Mileage (Distance) (3):

**Meeting No. 4:**  
Date of Meeting/Event (4):  
Expense Description/Business Purpose (4):  
Charge Amount (4):  
Mileage (Distance) (4):

**Meeting No. 5:**  
Date of Meeting/Event (5):  
Expense Description/Business Purpose (5):  
Charge Amount (5):  
Mileage (Distance) (5):

**Meeting No. 6:**  
Date of Meeting/Event (6):  
Expense Description/Business Purpose (6):  
Charge Amount (6):  
Mileage (Distance) (6):

**Meeting No. 7:**  
Date of Meeting/Event (7):  
Expense Description/Business Purpose (7):  
Charge Amount (7):  
Mileage (Distance) (7):

**Meeting No. 8:**  
Date of Meeting/Event (8):  
Expense Description/Business Purpose (8):  
Charge Amount (8):  
Mileage (Distance) (8):

**Meeting No. 9:**  
Date of Meeting/Event (9):  
Expense Description/Business Purpose (9):  
Charge Amount (9):  
Mileage (Distance) (9):

**Meeting No. 10:**  
Date of Meeting/Event (10):  
Expense Description/Business Purpose (10):  
Charge Amount (10):  
Mileage (Distance) (10):

**Other Expenses:**  
 List any meals, lodging, or other expenses you are requesting reimbursement for. Be sure to email or turn in your receipts within 24 hours of charges or return to the District.:

**Certification:**

I certify the expenses listed above are related to my authorized travel according to District policies:

*Mark Roberts*

**Reimbursement Summary:**

TOTAL MILEAGE:	0.00
TOTAL REIMBURSED MILEAGE REQUESTED:	\$0.00
TOTAL MEETINGS:	2
TOTAL MEETING REIMBURSEMENT REQUESTED:	\$240.00
OTHER EXPENSES REQUESTED:	\$0.00
<b>Grand Total Reimbursement Requested:</b>	<b>\$240.00</b>

**Phelan Piñon Hills Community Services District**  
Board Stipend & Mileage Report - 2024

**Name:** CHUCK HAYS  
**Email Address:** [chays@pphcsd.org](mailto:chays@pphcsd.org)  
**Current Date:** January 16, 2025  
**Reimbursement Month:** November

**Meeting No. 1:**

Date of Meeting/Event: Tuesday, November 05, 2024  
Expense Description/Business Purpose: Special Finance Comm. Meeting  
Charge Amount: \$120  
Mileage (Distance): 0

**Meeting No. 2:**

Date of Meeting/Event (2): Wednesday, November 06, 2024  
Expense Description/Business Purpose (2): Benefits Meeting with GM  
Charge Amount (2): \$120  
Mileage (Distance) (2): 0

**Meeting No. 3:**

Date of Meeting/Event (3): Wednesday, November 13, 2024  
Expense Description/Business Purpose (3): Regular Board  
Charge Amount (3): \$120  
Mileage (Distance) (3): 0

**Meeting No. 4:**

Date of Meeting/Event (4):  
Expense Description/Business Purpose (4):  
Charge Amount (4):  
Mileage (Distance) (4):

**Meeting No. 5:**

Date of Meeting/Event (5):  
Expense Description/Business Purpose (5):  
Charge Amount (5):  
Mileage (Distance) (5):

**Meeting No. 6:**

Date of Meeting/Event (6):  
Expense Description/Business Purpose (6):  
Charge Amount (6):  
Mileage (Distance) (6):

**Meeting No. 7:**

Date of Meeting/Event (7):  
Expense Description/Business Purpose (7):  
Charge Amount (7):  
Mileage (Distance) (7):

**Meeting No. 8:**

Date of Meeting/Event (8):  
Expense Description/Business Purpose (8):  
Charge Amount (8):  
Mileage (Distance) (8):

**Meeting No. 9:**

Date of Meeting/Event (9):  
Expense Description/Business Purpose (9):  
Charge Amount (9):  
Mileage (Distance) (9):

**Meeting No. 10:**

Date of Meeting/Event (10):  
Expense Description/Business Purpose (10):  
Charge Amount (10):  
Mileage (Distance) (10):

**Other Expenses:**

List any meals, lodging, or other expenses you are requesting reimbursement for. Be sure to email or turn in your receipts within 24 hours of charges or return to the District.:

**Certification:**

I certify the expenses listed above are related to my authorized travel according to District policies.:

*Chuck Hays*

**Reimbursement Summary:**

TOTAL MILEAGE:	0.00
TOTAL REIMBURSED MILEAGE REQUESTED:	\$0.00
TOTAL MEETINGS:	3
TOTAL MEETING REIMBURSEMENT REQUESTED:	\$360.00
OTHER EXPENSES REQUESTED:	\$0.00
<b>Grand Total Reimbursement Requested:</b>	<b>\$360.00</b>

**Phelan Piñon Hills Community Services District**  
Board Stipend & Mileage Report - 2024

**Name:** CHUCK HAYS  
**Email Address:** [chays@pphcsd.org](mailto:chays@pphcsd.org)  
**Current Date:** January 16, 2025  
**Reimbursement Month:** December

**Meeting No. 1:**  
Date of Meeting/Event: Thursday, December 11, 2025  
Expense Description/Business Purpose: Board Meeting  
Charge Amount: \$120  
Mileage (Distance):

**Meeting No. 2:**  
Date of Meeting/Event (2):  
Expense Description/Business Purpose (2):  
Charge Amount (2):  
Mileage (Distance) (2):

**Meeting No. 3:**  
Date of Meeting/Event (3):  
Expense Description/Business Purpose (3):  
Charge Amount (3):  
Mileage (Distance) (3):

**Meeting No. 4:**  
Date of Meeting/Event (4):  
Expense Description/Business Purpose (4):  
Charge Amount (4):  
Mileage (Distance) (4):

**Meeting No. 5:**  
Date of Meeting/Event (5):  
Expense Description/Business Purpose (5):  
Charge Amount (5):  
Mileage (Distance) (5):

**Meeting No. 6:**  
Date of Meeting/Event (6):  
Expense Description/Business Purpose (6):  
Charge Amount (6):  
Mileage (Distance) (6):

**Meeting No. 7:**  
Date of Meeting/Event (7):  
Expense Description/Business Purpose (7):  
Charge Amount (7):  
Mileage (Distance) (7):

**Meeting No. 8:**  
Date of Meeting/Event (8):  
Expense Description/Business Purpose (8):  
Charge Amount (8):  
Mileage (Distance) (8):

**Meeting No. 9:**  
Date of Meeting/Event (9):  
Expense Description/Business Purpose (9):  
Charge Amount (9):  
Mileage (Distance) (9):

**Meeting No. 10:**  
Date of Meeting/Event (10):  
Expense Description/Business Purpose (10):  
Charge Amount (10):  
Mileage (Distance) (10):

**Other Expenses:**  
 List any meals, lodging, or other expenses you are requesting reimbursement for. Be sure to email or turn in your receipts within 24 hours of charges or return to the District.:

**Certification:**  
 I certify the expenses listed above are related to my authorized travel according to District policies: *Chuck Hays*

<b>Reimbursement Summary:</b>	
TOTAL MILEAGE:	0.00
TOTAL REIMBURSED MILEAGE REQUESTED:	\$0.00
TOTAL MEETINGS:	1
TOTAL MEETING REIMBURSEMENT REQUESTED:	\$120.00
OTHER EXPENSES REQUESTED:	\$0.00
<b>Grand Total Reimbursement Requested:</b>	<b>\$120.00</b>

**Phelan Piñon Hills Community Services District**  
Board Stipend & Mileage Report - 2024

**Name:** JEANNA MILLS  
**Email Address:** [JMILLS@PPHCSD.ORG](mailto:JMILLS@PPHCSD.ORG)  
**Current Date:** January 7, 2025  
**Reimbursement Month:** December

**Meeting No. 1:**  
Date of Meeting/Event: Wednesday, December 11, 2024  
Expense Description/Business Purpose: General Board Meeting  
Charge Amount: \$120  
Mileage (Distance): 0

**Meeting No. 2:**  
Date of Meeting/Event (2): Thursday, December 19, 2024  
Expense Description/Business Purpose (2): Meeting with GM (No Charge)  
Charge Amount (2): \$0  
Mileage (Distance) (2): 0

**Meeting No. 3:**  
Date of Meeting/Event (3):  
Expense Description/Business Purpose (3):  
Charge Amount (3):  
Mileage (Distance) (3):

**Meeting No. 4:**  
Date of Meeting/Event (4):  
Expense Description/Business Purpose (4):  
Charge Amount (4):  
Mileage (Distance) (4):

**Meeting No. 5:**  
Date of Meeting/Event (5):  
Expense Description/Business Purpose (5):  
Charge Amount (5):  
Mileage (Distance) (5):

**Meeting No. 6:**  
Date of Meeting/Event (6):  
Expense Description/Business Purpose (6):  
Charge Amount (6):  
Mileage (Distance) (6):

**Meeting No. 7:**  
Date of Meeting/Event (7):  
Expense Description/Business Purpose (7):  
Charge Amount (7):  
Mileage (Distance) (7):

**Meeting No. 8:**  
Date of Meeting/Event (8):  
Expense Description/Business Purpose (8):  
Charge Amount (8):  
Mileage (Distance) (8):

**Meeting No. 9:**  
Date of Meeting/Event (9):  
Expense Description/Business Purpose (9):  
Charge Amount (9):  
Mileage (Distance) (9):

**Meeting No. 10:**  
Date of Meeting/Event (10):  
Expense Description/Business Purpose (10):  
Charge Amount (10):  
Mileage (Distance) (10):

**Other Expenses:**  
 List any meals, lodging, or other expenses you are requesting reimbursement for. Be sure to email or turn in your receipts within 24 hours of charges or return to the District.:

**Certification:**  
 I certify the expenses listed above are related to my authorized travel according to District policies.

*Jeanna Mills*

<b>Reimbursement Summary:</b>	
TOTAL MILEAGE:	0.00
TOTAL REIMBURSED MILEAGE REQUESTED:	\$0.00
TOTAL MEETINGS:	2
TOTAL MEETING REIMBURSEMENT REQUESTED:	\$120.00
OTHER EXPENSES REQUESTED:	\$0.00
<b>Grand Total Reimbursement Requested:</b>	<b>\$120.00</b>

# Agenda Item 3c

Acceptance of Quarterly

Director Expenses



Phelan Pinon Hills Community Services Dis

# Expense Approval Report

By Fund

Payable Dates 9/1/2024 - 12/31/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 01 - WATER FUND</b>					
Assn of SB County Special Distr..	093024	09/30/2024	Sept. Meeting - R. Kuwaja	01-0-1-52232	39.00
Rebecca A. Kujawa	103124	10/30/2024	Oct. Mileage - ASBCSD Meeting	01-0-1-52212	68.21
Assn of SB County Special Distr..	102124	10/04/2024	Oct. Meeting - R. Kuwaja	01-0-1-52232	38.00
Rebecca A. Kujawa	113024	11/30/2024	Nov. Mileage - Board & ASBC...	01-0-1-52212	25.19
Assn of SB County Special Distr..	111824	11/20/2024	Nov. Meeting Rebecca	01-0-1-52232	44.00
				<b>Fund 01 - WATER FUND Total:</b>	<b>214.40</b>
<b>Grand Total:</b>					<b>214.40</b>



# Report Summary

## Fund Summary

Fund	Payment Amount
01 - WATER FUND	<u>214.40</u>
<b>Grand Total:</b>	<b>214.40</b>

## Account Summary

Account Number	Account Name	Payment Amount
01-0-1-52212	Board - Auto Expense/Ku...	93.40
01-0-1-52232	Board - Education, Traini...	<u>121.00</u>
<b>Grand Total:</b>		<b>214.40</b>

## Project Account Summary

Project Account Key	Payment Amount
**None**	<u>214.40</u>
<b>Grand Total:</b>	<b>214.40</b>



Phelan Pinon Hills Community Services Dis

# Expense Approval Report

By Fund

Payable Dates 9/1/2024 - 12/31/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 01 - WATER FUND</b>					
First Bank Card	093024	09/30/2024	Fuel - Fuel for CSDA Conferen...	01-0-1-52219	43.35
First Bank Card	093024	09/30/2024	Carl's Jr -CSDA Conference Per...	01-0-1-52229	15.28
First Bank Card	093024	09/30/2024	Renaissance Hotel - CSDA Con...	01-0-1-52229	733.58
First Bank Card	093024	09/30/2024	Enterprise Rental - CSDA Conf...	01-0-1-52229	189.54
First Bank Card	093024	09/30/2024	Renaissance Hotel - CSDA Con...	01-0-1-52229	20.00
First Bank Card	093024	09/30/2024	Vacation Condo - ACWA Stay -...	01-0-1-52229	233.91
First Bank Card	093024	09/30/2024	ACWA Stay - Don, Deborah	01-0-1-52229	276.29
First Bank Card	093024	09/30/2024	Six Beans - CSDA Conference ...	01-0-1-52229	19.63
First Bank Card	093024	09/30/2024	Carl's Jr - CSDA Conference M...	01-0-1-52229	16.65
First Bank Card	093024	09/30/2024	ACWA Conference Registratio...	01-0-1-52239	1,350.00
Deborah Jeanne Philips	093024	09/30/2024	Sept. Mileage - CSDA, Board, ...	01-0-1-52219	73.70
Deborah Jeanne Philips	093024	09/30/2024	Reimb. for Personal Charges	01-0-1-52229	-35.28
Deborah Jeanne Philips	103124	10/31/2024	Oct. Mileage - Board, Board, ...	01-0-1-52219	141.37
Assn of SB County Special Distr..	102104-1	10/23/2024	Oct. Meeting - D. Philips	01-0-1-52239	38.00
Deborah Jeanne Philips	113024	11/30/2024	Nov. Mileage - Board, ASBCSD...	01-0-1-52219	38.86
Assn of SB County Special Distr..	111824	11/20/2024	Nov. Meeting Deborah	01-0-1-52239	44.00
Deborah Jeanne Philips	123124	12/31/2024	Dec. Mileage - ACWA, Board, ...	01-0-1-52219	67.00
<b>Fund 01 - WATER FUND Total:</b>					<b>3,265.88</b>
<b>Grand Total:</b>					<b>3,265.88</b>

## Report Summary

### Fund Summary

Fund	Payment Amount
01 - WATER FUND	<u>3,265.88</u>
<b>Grand Total:</b>	<b>3,265.88</b>

### Account Summary

Account Number	Account Name	Payment Amount
01-0-1-52219	Board - Auto Expense/Ph...	364.28
01-0-1-52229	Board - Meals,Travel Exp...	1,469.60
01-0-1-52239	Board - Education,Traini...	<u>1,432.00</u>
<b>Grand Total:</b>		<b>3,265.88</b>

### Project Account Summary

Project Account Key	Payment Amount
**None**	<u>3,265.88</u>
<b>Grand Total:</b>	<b>3,265.88</b>

# Agenda Item 3d

Acceptance of December  
Disbursements



# Cash Disbursements Report By Payment Number

Payment Dates 12/01/2024 - 12/31/2024

Payment Number	Payment Date	Vendor #	Vendor Name	Account Number	Project Account Key	Payment Amount
Payment Number	Payable Number	Description	Vendor Name	Account Number	Project Account Key	Item Amount
705	12/6/2024	DEBPHI	Deborah Jeanne Philips			38.86
	113024	Nov. Mileage - Board, ASBCSD & GM ...		01-0-1-52219		38.86
706	12/6/2024	GENPUM	General Pump Company, Inc.			5,740.00
	31907	Site 2 Booster A Epoxy Coating		01-1-5-54620		5,740.00
707	12/6/2024	MIDAME TRUST	MidAmerica Administrative & Retirement Solutions, LLC			52,000.00
	010125	HRA 2025 Semi-Annual Distribution J...		01-0-0-14130		52,000.00
708	12/6/2024	REBKUJ	Rebecca A. Kujawa			25.19
	113024	Nov. Mileage - Board & ASBCSD Meet...		01-0-1-52212		25.19
709	12/6/2024	REBEL	Rebel Oil Company, Inc.			5,231.71
	1163935-IN	Machinery Oil for Wells		01-1-2-54620		1,708.49
	7108091-IN	Fuel - 375 Gl.		01-1-8-54410		1,561.63
	7108681-IN	Fuel - 475 Gl.		01-1-8-54410		1,961.59
710	12/20/2024	MID AME ADMIN	Mid America Admin & Retirement Solutions			279.00
	0279808	3Q 2024 HRA Admin		01-0-1-51230		279.00
711	12/20/2024	REBEL	Rebel Oil Company, Inc.			2,577.28
	3072567-IN	Fuel - 260 Gl.		01-1-8-54410		1,057.70
	7109534-IN	Fuel - 380 Gl.		01-1-8-54410		1,519.58
35319	12/4/2024	ADA HER	Adam Herkelrath			50.00
	121224	2024 Safety Incentive		01-0-1-54260		50.00
35320	12/4/2024	AIMWIL	Aimee Williams			50.00
	121224	2024 Safety Incentive		01-0-1-54260		50.00
35321	12/4/2024	ANG AHU	Angelica Ahumada			50.00
	121224	2024 Safety Incentive		01-0-1-54260		50.00
35322	12/4/2024	APEREN	Apex Rentals			838.38
	113619	Manlift Rental for Christmas Decoratio...		22-2-2-53150		838.38
35323	12/4/2024	ASBCSD	Assn of SB County Special Districts			300.00
	353	Membership Dues		01-0-1-54230		300.00
35324	12/4/2024	ASBCSD	Assn of SB County Special Districts			44.00
	334	Nov Meeting - D. Bartz		01-0-1-54440		44.00
35325	12/4/2024	AVCOM	AVCOM Services Inc.			70.00
	37888	Answering Svc. - Nov.		01-0-1-53150		70.00
35326	12/4/2024	BRE EDW	Brett Edwards			1,250.00
	2811	EcoHero Show 11/20 Phelan Elementa..		25-5-1-54800	C0106 OUTSIDE SVCS	1,250.00
35327	12/4/2024	BRUMCE	Brunick, McElhaney & Kennedy			12,360.00
	209	Legal Svcs. - Sept.		01-0-0-17000	C0002 OUTSIDE SVCS	450.00
	209	Legal Svcs. - Sept.		01-0-1-53120		8,850.00
	209	Legal Svcs. - Sept.		01-1-1-53120		2,100.00
	209	Legal Svcs. - Sept.		01-7-7-53120		825.00
	209	Legal Svcs. - Sept.		25-0-1-53120		135.00
35328	12/4/2024	C WELLS	C Wells Pipeline Materials, Inc.			6,501.64
	SINV24-3977	6" Gate valves forPRV 4B Rehab		01-1-5-54620		4,202.25
	SINV24-3979	4" Gate valves forPRV 4B Rehab		01-1-5-54620		1,562.38

Cash Disbursements Report

Payment Dates: 12/01/2024 - 12/31/2024

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	SINV24-4053	(24) 1" CTS Clamps		01-1-0-13010		737.01
35329	12/4/2024 111524	CPRS Membership Renewal - R. Kujawa	California Park & Recreation Society	22-2-2-54230		95.00 95.00
35330	12/4/2024 121224	CHRGUA 2024 Safety Incentive	Christopher B Gualco	01-0-1-54260		50.00 50.00
35331	12/4/2024 121224	CHRIS CUMM 2024 Safety Incentive	Christopher Cummings	01-0-1-54260		50.00 50.00
35332	12/4/2024 89085-1054647 9085-1054239-1 9085-1054325 9085-1054439 9085-1054447 9085-1054644 9085-1054918	CED Electrical Struts for Zone G, Wells 1B &..01-1-3-54620 Electrical Selectors for Zone G & Well ... 01-1-3-54620 Circuit Breakers for Zone G & Well 2B 01-1-3-54620 Electrical Parts for Zone G & Well 2B 01-1-3-54620 Electrical Parts for Zone G, Well #2 01-1-3-54620 Electrical Parts for Zone G, Wells 1B &... 01-1-3-54620 Electrical Parts for Wells 2A, 1B & Zon... 01-1-3-54620	Consolidated Electrical Distributors Inc			2,222.83 68.44 283.40 600.30 450.23 181.40 135.38 503.68
35333	12/4/2024 24-253322	SBC LIENS (35) Lien Release Docs.	County of San Bernardino	01-1-1-54830		700.00 700.00
35334	12/4/2024 0014886	CPS HR HR Consulting Services	CPS HR Consulting	01-0-1-53150		23,896.00 23,896.00
35335	12/4/2024 121224	DAVNOL 2024 Safety Incentive	David Noland	01-0-1-54260		50.00 50.00
35336	12/4/2024 121224	DONBAR 2024 Safety Incentive	Don Bartz	01-0-1-54260		50.00 50.00
35337	12/4/2024 12972	EMERY Asphalt & Class 2 Base for Rd Repairs	Emery Concrete & Asphalt Recycling, Inc.	01-1-5-54620		195.14 195.14
35338	12/4/2024 121224	ERIBAR 2024 Safety Incentive	Eric Barnes	01-0-1-54260		50.00 50.00
35339	12/4/2024 121224	ERNARA 2024 Safety Incentive	Ernesto Araiza	01-0-1-54260		50.00 50.00
35340	12/4/2024 121224	DELACRUZ 2024 Safety Incentive	Evelin De La Cruz	01-0-1-54260		50.00 50.00
35341	12/4/2024 121224	FRARAM 2024 Safety Incentive	Frank J Ramirez	01-0-1-54260		50.00 50.00
35342	12/4/2024 111324	FROCLA Claim #1859531 Approved November...	Frontier California Inc.	01-0-1-59310		2,695.31 2,695.31
35343	12/4/2024 101-50155	GAOSBO CL2 Sodium Hypochlorite Bleach	G.A. Osborne Pipe & Supply Inc	01-1-3-54620		383.76 383.76
35344	12/4/2024 10801859	GARDA Armored Svcs. - Dec.	Garda CL West, Inc	01-0-1-54200		965.14 965.14
35345	12/4/2024 121224	GEOCAR 2024 Safety Incentive	George Cardenas	01-0-1-54260		50.00 50.00
35346	12/4/2024 IN7103421961	GOTO Office Phones Support - Dec.	GoTo Communications, Inc.	01-0-1-58010		743.81 743.81
35347	12/4/2024 121224	GRE WAT 2024 Safety Incentive	Gregory Allen Waters	01-0-1-54260		50.00 50.00

Cash Disbursements Report

Payment Dates: 12/01/2024 - 12/31/2024

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
35348	12/4/2024 121224	HEA CHI 2024 Safety Incentive	Heather Childers	01-0-1-54260		50.00 50.00
35349	12/4/2024 121224	JENOAK 2024 Safety Incentive	Jennifer Oakes	01-0-1-54260		50.00 50.00
35350	12/4/2024 121224	KARBUR 2024 Safety Incentive	Karyn M. Burgen	01-0-1-54260		50.00 50.00
35351	12/4/2024 121224	KIMSEV 2024 Safety Incentive	Kimberly Sevy	01-0-1-54260		50.00 50.00
35352	12/4/2024 121224	LANMAR 2024 Safety Incentive	Lance Marckstadt	01-0-1-54260		50.00 50.00
35353	12/4/2024 121224	LINSMI 2024 Safety Incentive	Linda Smith	01-0-1-54260		50.00 50.00
35354	12/4/2024 121224	LORLOW 2024 Safety Incentive	Lori Lowrance	01-0-1-54260		50.00 50.00
35355	12/4/2024 121224	MICLEW 2024 Safety Incentive	Michael Lewis	01-0-1-54260		50.00 50.00
35356	12/4/2024 121224	MIC MAR 2024 Safety Incentive	Michael Marcus	01-0-1-54260		50.00 50.00
35357	12/4/2024 113024 113024 113024 113024 113024 113024 113024 113024 113024 113024 113024 113024	ANDTRU Inv #316216 - Tarps Inv #316244 - Drill Bits, & Repair Suppl.. Inv #316218 - Bolts, Nuts, Washers Inv #316206 - Supplies for Sample Stat.. Inv #316142 - Blind Flange for1B Boos... Inv #316165 - Supplies for Site 2 Boos... Inv #316200 Supplies for Site 2 Booste.. Inv #316204 - Trk #18 Key Inv #316176 - (2) Wallplate Covers Inv #316236 - Circuit Breaker, Cable Ti... Inv #316166 - Key Blank	Mills Hardware	01-1-2-54620 01-1-2-54620 01-1-2-54620 01-1-4-54620 01-1-5-54620 01-1-5-54620 01-1-5-54620 01-1-8-54710 22-2-2-54620 22-2-2-54620 22-2-2-54620		441.61 44.16 55.42 18.76 42.29 34.44 55.36 68.55 78.61 3.86 37.69 2.47
35358	12/4/2024 I-02271530 I-02271833	OFFSOL Office Supplies -Notebooks, Tape, To... Office Supplies - Binder Clips	Office Solutions	01-0-1-54530 01-0-1-54530		392.05 347.98 44.07
35359	12/4/2024 59296 59510 59511 59512	PHEEXP Trk #18 - (4) NewTires, Balance & Ali... Trk #21 - Front Brakes Replaced Trk #27 - Oil Change Trk #29 - Oil Change	Phelan Express, Inc.	01-1-8-54710 01-1-8-54710 01-1-8-54710 01-1-8-54710		2,287.32 1,212.47 786.51 144.17 144.17
35360	12/4/2024 1106132024 1106232024	ARMELE Electrical Repairs - Site 4B, 2B, Zone G Electrical Repairs - Wells B, 2A & B	Rodger Ashby	01-1-5-54620 01-1-3-54620		4,600.00 775.00 3,825.00
35361	12/4/2024 120324	SEAWRI 2024 Safety Incentive	Sean Wright	01-0-1-54260		50.00 50.00
35362	12/4/2024 121224	SER MAD 2024 Safety Incentive	Sergio A. Madrigal	01-0-1-54260		50.00 50.00
35363	12/4/2024 120124 120124 120124	STAINS LTD/Life/AD & D - Dec. LTD/Life/AD & D - Dec. LTD/Life/AD & D - Dec.	Standard Insurance Company	01-0-1-51230 01-7-7-51230 22-0-1-51230		1,156.34 956.69 121.26 78.39

Cash Disbursements Report

Payment Dates: 12/01/2024 - 12/31/2024

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
35364	12/4/2024 121224	STETRU 2024 Safety Incentive	Steve Trujillo	01-0-1-54260		50.00 50.00
35365	12/4/2024 SW-0299962	SWRCB SWRCB - NPDES Annual Permit Rene...	SWRCB	01-0-0-17000	C0002 COUNTY FEES	1,159.00 1,159.00
35366	12/4/2024 025-487392	TYLTEC UB Online Support - Dec.	Tyler Technologies, Inc	01-1-6-53170		265.00 265.00
35367	12/4/2024 1120240546	USA (100) Tickets	Underground Service Alert of So. Cal.	01-1-2-53150		195.00 195.00
35368	12/4/2024 INV00537872 INV00552526	USABB Testing Gas for Gas Sniffers Transfer pump for Sodium Hypochlori...	HD Supply, Inc.	01-1-2-54620 01-1-3-54500		2,019.93 250.57 1,769.36
35369	12/4/2024 63730	WALL GROUP Landscape Achitecture Services - Revi...	Wallace Group, a California Corporation	01-0-0-17000	C0002 OUTSIDE SVCS	2,535.00 2,535.00
35375	12/18/2024 210 210 210 210	BRUMCE Legal Svcs. - Oct. Legal Svcs. - Oct. Legal Svcs. - Oct. Legal Svcs. - Oct.	Brunick, McElhane & Kennedy	01-0-0-17000 01-0-1-53120 01-1-1-53120 01-7-7-53120	C0002 OUTSIDE SVCS	16,605.00 840.00 12,472.50 2,047.50 1,245.00
35376	12/18/2024 SINV24-4268	C WELLS Tracer Wire	C Wells Pipeline Materials, Inc.	01-1-2-54500		144.39 144.39
35377	12/18/2024 113024	CJ BROWN Professional Svcs. - Nov.	C.J. Brown & Company, CPAS - An Accounting Corp.	01-0-1-53110		2,255.00 2,255.00
35378	12/18/2024 9085-1054096 9085-1054938 9085-1054962	CED Electrical Elbows for Wells 1B & 2A Electrical Conduits & Elbows for Wells... (20) Struts for Zone G & Well 2A	Consolidated Electrical Distributors Inc	01-1-3-54620 01-1-3-54620 01-1-3-54620		1,544.82 63.03 1,413.35 68.44
35379	12/18/2024 109333	SBC PARCELS (2) Parcel Map Revisions	County of San Bernardino	01-1-1-54830		4.00 4.00
35380	12/18/2024 0015044	CPS HR HR Consulting Svcs. - Investigation	CPS HR Consulting	01-0-1-53150		4,620.00 4,620.00
35381	12/18/2024 845845-4538 846058-1564 846259-8478 846259-8478	CR&R Trash - Oasis Yard Dec. Tash - Pinon Hills Park Dec. Trash - Phelan CSD Dec. Trash - Phelan CC Dec.	CR&R Incorporated	01-0-2-58110 22-0-2-58110 01-0-1-58110 22-0-2-58110		1,466.97 405.29 251.37 405.15 405.16
35382	12/18/2024 14509	DVMG Medical Screening - M. Marcus	Desert Valley Medical Group Inc	01-0-1-54290		145.00 145.00
35383	12/18/2024 113024	DONBAR Mileage Reimb. - Nov.	Don Bartz	01-0-1-54140		603.00 603.00
35384	12/18/2024 NPC007491	NEWPLU Holiday Greeting Ad	Donald G. Fish Jr	01-0-1-54110		50.00 50.00
35385	12/18/2024 13023	EMERY Base for Rd. Repair in Front of Well 1B	Emery Concrete & Asphalt Recycling, Inc.	01-1-5-54620		100.05 100.05
35386	12/18/2024 CAVIC94529 CAVIC94538	FASTEN Sockets for Clamp Bolts Paint for Fire Hydrants	Fastenal Company	01-1-2-54620 01-1-5-54620		530.04 183.53 346.51



Cash Disbursements Report

Payment Dates: 12/01/2024 - 12/31/2024

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
35387	12/18/2024 10168463-01	GAOSBO Vactor #110 Hose Cam for Suction Line	G.A. Osborne Pipe & Supply Inc	01-1-5-54620		30.99 30.99
35388	12/18/2024 0006710971	DAIPRE Job Posting Ad - Admin Tech 1	Gannett Holdings LLC Mountain/West	01-0-1-54110		210.00 210.00
35389	12/18/2024 373	GREE SVCS Landscape Maint. - Phelan & P.H. Parks	Greenstone Services Inc.	22-2-2-53150		720.00 720.00
35390	12/18/2024 276273-1 276273-1 276273-1 276273-1 276273-2 276273-2 276273-2 276273-2 276273-2 276273-2 276273-2 276273-2 276273-2 276273-2	INFOSE Postage - Oct Printing - Oct Postage - Oct Postage - Oct Postage - Nov. Printing - Nov. Postage - Nov. Printing - Nov. Postage - Nov. Printing - Nov. Postage - Nov. Printing - Nov. Postage - Nov. Printing - Nov. Printing - Nov.	Infosend Inc	01-1-6-54860 01-1-6-54890 01-1-9-54860 22-2-1-54860 01-1-6-54860 01-1-6-54890 01-1-9-54860 01-1-9-54890 22-2-1-54860 22-2-1-54890 25-5-1-54860 25-5-1-54890		13,185.39 3,106.25 913.16 23.22 92.86 3,211.44 1,335.13 23.24 840.45 93.00 3,103.20 23.21 420.23
35391	12/18/2024 58100197925	LES SCH Trk #20 - Struts, Shocks, (4) New Tires	Les Schwab Tire Centers of Central CA, INC.	01-1-8-54710		2,730.28 2,730.28
35392	12/18/2024 280077	LCW Legal Svcs. - Investigation	Liebert Cassidy Whitmore	01-0-1-53120		10,576.25 10,576.25
35393	12/18/2024 010125	LINSMI Health Insurance Reimb. - Jan.	Linda Smith	25-5-1-51230		337.72 337.72
35394	12/18/2024 2024122 2024122 2024122	LIN SVC Janitorial Svcs. - CSD Janitorial Svcs. - Oasis Janitorial Svcs. - CC Windows	Richard J. Linsalato	01-0-1-54320 01-1-1-54320 22-0-1-54320		595.00 340.00 225.00 30.00
35395	12/18/2024 397076154	LOWES Tables & Chairs for Field Training	Lowe's Credit	01-1-2-54500		319.90 319.90
35396	12/18/2024 87	SHINE Painting Classes 12/7	Mary Gabriel	22-2-2-54800		1,100.00 1,100.00
35397	12/18/2024 589040	PAP REC On-Site Shredding	Paper Recycling & Shredding Specialist	01-0-1-53150		78.00 78.00
35398	12/18/2024 59744 59811	PHEEXP Trk #26 Canister Vent Control Replaced Trk #26 Evap Can & Filter Replaced,Di...	Phelan Express, Inc.	22-2-8-54710 22-2-8-54710		696.47 244.75 451.72
35399	12/18/2024 2826MP	SUPTAN Reservoir 1A-2 Coating (30 %)	Superior Tank Solutions, INC	01-1-3-54620		52,000.00 52,000.00
35400	12/18/2024 INV0105071	AQUA MET Pigtails & MXU Clip for Meter Data Tr...	Aqua Metric Sales Co	01-1-6-54620		3,398.58 3,398.58
35401	12/18/2024 4334 4335 4335	TOP OPT Pest Control - Oasis Pest Control - CSD Pest Control - (1) Bee Removal	Top Option Pest Control	01-1-1-53150 01-0-1-53150 01-1-6-53150		248.00 98.00 75.00 75.00
35402	12/18/2024 011325 011325	TRU GOV Civic Center Site Lease Pmt #4 Civic Center Site Lease Interest for Pm...	Truist Governmental Finance	01-1-0-29760 01-1-1-91010		232,408.17 98,653.10 133,755.07

Cash Disbursements Report

Payment Dates: 12/01/2024 - 12/31/2024

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
35403	12/18/2024 0259039	TT TECH Service Line Splitter & Cables	TT Technologies, Inc.	01-1-2-54650		1,374.02 1,374.02
35404	12/18/2024 237475 237475 237475	TURSEC Monitoring Svc - Dec. Monitoring Svc - Dec. Monitoring Svc - Dec.	Turner Security, Inc	01-0-1-53150 01-1-1-53150 22-2-2-53150		417.55 46.95 255.70 114.90
35405	12/18/2024 186290997 186430730	ULINE Gloves T-Shirt Rags	Uline	01-1-2-54500 22-2-2-54500		389.07 189.63 199.44
35406	12/18/2024 52613079	UNIVAR Liquid Chlorine - 495 Gl.	UNIVAR INC.	01-1-3-54500		2,017.80 2,017.80
35407	12/18/2024 63727 63728 63729	WALL GROUP Phelan Park Expansion - 65% Design D... Civic Center - Specs Review Phelan Park Improvements - ARPA	Wallace Group, a California Corporation	22-2-0-17000 01-0-0-17000 22-2-0-17000	C0078 OUTSIDE SVCS C0002 OUTSIDE SVCS C0111 OUTSIDE SVCS	43,892.50 4,388.75 5,438.75 34,065.00
35408	12/18/2024 82900192	WAXIE Toilet Paper & Trash Bags for Commun..	Waxie Enterprises, Inc	22-2-2-54500		380.31 380.31
35409	12/18/2024 0080635627	WESTAIR Shielding Gas for Welding Spools	WestAir Gases & Equipment, Inc.	01-1-2-54620		34.65 34.65
35410	12/18/2024 1152684-00	WESWAT (10) 8 x 12 Clamp	Western Water Works Supply Co	01-1-0-13010		2,604.32 2,604.32
35411	12/18/2024 127007	WIEDRU Background Check - G. Waters	Wienhoff & Associates Inc	01-0-1-54290		32.00 32.00
35412	12/31/2024 201 201 201 201 201 201	BRUMCE Legal Svcs. - Feb. Legal Svcs. - Feb. Legal Svcs. - Feb. Legal Svcs. - Feb. Legal Svcs. - Feb. Legal Svcs. - Feb.	Brunick, McElhaney & Kennedy	01-0-0-17000 01-0-1-53120 01-1-1-53120 01-7-7-53120 22-0-1-53120 25-0-1-53120	C0002 OUTSIDE SVCS	7,470.00 225.00 2,932.50 300.00 382.50 3,585.00 45.00
35413	12/31/2024 121724 121724	CAR AVI Reimb. - Fire Flow Fee Reimb. - Fire Flow Fee	Carlos Avila	01-1-1-48200 01-1-1-48700		80.00 65.00 15.00
35414	12/31/2024 2024-0299PT	SBC ACR Unpaid Special Assessment Reports	County of San Bernardino County Treasurer	01-0-1-54830		166.87 166.87
35415	12/31/2024 0015245	CPS HR HR Consulting Svcs. - Investigation	CPS HR Consulting	01-0-1-53150		1,682.50 1,682.50
35416	12/31/2024 VVP-0414-1 VVP-0414-2 VVP-0414-3 VVP-0414-3	VALLE Streamed Meetings - Oct. Streamed Meetings - Nov. Streamed Meetings - Dec. Streamed Meetings - Dec.	Don Gene Fish Jr.	01-0-1-53150 01-0-1-53150 01-0-1-53150 01-7-7-53150		2,450.00 700.00 700.00 700.00 350.00
35417	12/31/2024 10804552	GARDA Armored Svcs - Jan.	Garda CL West, Inc	01-0-1-54200		1,026.31 1,026.31
35418	12/31/2024 28938	GEOMON Routine Samples - Nov.	GEO-Monitor, Inc.	01-1-4-53140		2,093.50 2,093.50
35419	12/31/2024 1386	MOUPRO (1) Employment Opportunity Ad	Mountaineer Progress Newspaper	01-0-1-54110		175.00 25.00

Cash Disbursements Report

Payment Dates: 12/01/2024 - 12/31/2024

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	1395	Christmas Greeting Ad		01-0-1-54110		150.00
35420	12/31/2024 404363267001	OFFDEP Office Supplies - (4) Toners	ODP Business Solutions, Inc.	01-0-1-54530		401.78 401.78
35421	12/31/2024 123124 123124 123124	PETCAS - Petty Cash Petty Cash Postage Purchase Counter Cash Over Water for Community Centers		01-0-1-54860 01-0-1-59310 22-2-2-54500		23.52 -1.25 -0.37 25.14
35422	12/31/2024 60213	PHEEXP Trk #30 - Oil & Air Filter Changed	Phelan Express, Inc.	01-1-8-54710		183.31 183.31
35423	12/31/2024 2427	ROSE Kids Baking Class - Dec.	Rose Noir Chocolates LLC	22-2-2-54800		261.24 261.24
35424	12/31/2024 010125 010125 010125	STAINS LTD/Life/AD&D - Jan. LTD/Life/AD&D - Jan. LTD/Life/AD&D - Jan.	Standard Insurance Company	01-0-1-51230 01-7-7-51230 22-0-1-51230		1,100.96 966.66 74.30 60.00
35425	12/31/2024 1764-0006-00	WALL GROUP Landscape Achitecture Services - Revi...	Wallace Group, a California Corporation	01-0-0-17000	C0002 OUTSIDE SVCS	647.50 647.50
DFT0013644	12/5/2024 103124 103124	SCE 8362-7804 Electricity - Solar Mtr. 9/30 - 10/31 Electricity - Solar Mtr. Credit 9/30 - 10...	Southern California Edison	01-1-3-58110 01-1-3-58115		515.99 566.77 -50.78
DFT0013645	12/5/2024 102324 102324	SCE 9587-0653 Electricity - Office 9/25 - 10/23 Electricity - Solar CR 9/25 - 10/23	Southern California Edison	01-0-1-58110 01-1-3-58115		1,188.91 1,351.79 -162.88
DFT0013646	12/5/2024 113024 113024 113024 113024 113024 113024	FBC-SEAN Ricks Cafe - Staff Meeting Reg: Dept R... Ricks Cafe - Staff Meeting Reg: CR6, ... Mexico Lindo - Meeting with TDN Reg:.. Mexico Lindo - Staff Meeting Reg: Wel.. Amazon - Battery Angle Grinder Rock Auto - Trk #22 - Driver Door Hin...	First Bank Card	01-0-1-54440 01-1-1-54440 01-1-1-54440 01-1-1-54440 01-1-2-54650 01-1-8-54710		728.45 101.42 66.44 74.15 57.69 340.52 88.23
DFT0013647	12/5/2024 113024	FBC-Aimee OTC - Christmas Decoration	First Bank Card -Aimee	01-0-1-54530		168.16 168.16
DFT0013648	12/5/2024 113024	FBC-STEVE Amazon - Power Strip	First Bank Card	22-2-2-54620		72.50 72.50
DFT0013649	12/5/2024 113024 113024	FBC-LORI Ricks Cafe - Staff Meeting - DB, SW, SL,.. Southwest Airlines - CSMFO Weekend...	First Bank Card	01-0-1-54440 01-0-1-54470		711.43 84.47 626.96
DFT0013650	12/5/2024 113024 113024 113024 113024	FBC-HEATHER Amazon - Batteries Cert Mail - Water Theft Letters Cert Mail - Leak Letters Cert Mail - Leak Letters	First Bank Card	01-0-1-54530 01-1-6-54860 01-1-6-54860 01-1-6-54860		577.59 45.31 7.72 478.08 46.48
DFT0013651	12/5/2024 113024 113024 113024 113024 113024 113024	FBC-GEORGE Mexico Lindo - Staff Appreciation Lun... Ricks Cafe - Staff Meeting - GC, DB, SW Amazon - Office Supplies, Organizers, ... Apple - Icloud Storage for Field Ipad 76 - Trk #28 Fuel 76 - Trk #28 Fuel	First Bank Card	01-0-1-54440 01-0-1-54440 01-0-1-54530 01-1-2-53170 01-1-8-54410 01-1-8-54410		571.52 208.62 68.08 80.03 0.99 73.83 83.85



Cash Disbursements Report

Payment Dates: 12/01/2024 - 12/31/2024

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	113024	Home Depot - Bee & Wasp Spray		01-1-2-54500		129.20
	113024	Home Depot - Dewalt Batteries for Trk..		01-1-2-54500		214.42
	113024	Chevron - Propane Refill		01-1-2-54500		19.37
	113024	Ebay - Relays for Station 4B		01-1-5-54500		494.91
	113024	Brimar Industries - Booster Vaults		01-1-5-54500		110.06
	113024	Amazon - Vent Covers for Booster Stat..		01-1-5-54500		84.02
DFT0013667	12/12/2024	SCE 9515-2666	Southern California Edison			91,426.97
	103124-1	Electricity-Wells, Boosters, Tanks Oct.		01-1-3-58110		106,193.30
	103124-1	Electricity- Credits Oct,		01-1-3-58115		-14,766.33
DFT0013668	12/12/2024	SCE 9515-2666	Southern California Edison			8,298.21
	113024	Electricity-Wells, Boosters, Tanks, Nov		01-1-3-58110		7,276.24
	113024	Electricity-Credits Nov.		01-1-3-58115		-651.52
	113024	Electricity- St. Lights Nov		23-3-2-58210		1,673.49
DFT0013669	12/12/2024	SCE 1613-6373	Southern California Edison			18.31
	113024	Electricity - R/R Crossings 11/1 - 11/30		23-0-2-58210		18.31
DFT0013670	12/12/2024	SCE 5917-6455	Southern California Edison			28.12
	113024	Electricity - Phelan Park St. Lights 11/1...		22-2-2-58110		28.12
DFT0013671	12/12/2024	SCE 4490-1265	Southern California Edison			18.31
	113024	Electricity - P.H. Fire Station 11/1 - 11...		22-0-2-58110		18.31
DFT0013672	12/4/2024	ACT IT	David Shay			7,810.65
	CSHRHRQU83YQ	Software Support - Dec.		01-0-1-53170		7,810.65
DFT0013673	12/4/2024	FBC-SEAN	First Bank Card			3,935.69
	110424	Insulated (Harsh Rated)Work Bibs for...		01-1-2-54680		1,664.76
	111524	Portable Equipment Registration Prog...		01-1-8-54710		2,270.93
DFT0013674	12/4/2024	FBC-CHRIS	First Bank Card			807.05
	410039	4 Gas Monitor for Confined Spaces		01-1-2-54500		807.05
DFT0013675	12/4/2024	XEROX	Xerox Corporation			871.32
	6438587	XEROX LEASE 11/1/24-11/30/24		01-0-1-54300		853.33
	6438587	EQUIPMENT PROTECTION PLAN 11/1...		01-0-1-54300		17.99
DFT0013676	12/6/2024	CALPERS 457	California Public Employees' Deferred Compensation Plan			535.00
	INV0005848	Cal PERS 457/ Employer Plan: 450 717...		01-1-0-24560		411.08
	INV0005848	Cal PERS 457/ Employer Plan: 450 717...		22-2-0-24560		9.73
	INV0005848	Cal PERS 457/ Employer Plan: 450 717...		25-5-0-24560		114.19
DFT0013677	12/6/2024	CALPERS	Calif Public Employees' Retirement System			3,921.94
	INV0005849	CalPERS/Employee Portion(EE)		01-1-0-24530		3,608.20
	INV0005849	CalPERS/Employee Portion(EE)		01-7-0-24530		143.18
	INV0005849	CalPERS/Employee Portion(EE)		22-2-0-24530		129.45
	INV0005849	CalPERS/Employee Portion(EE)		25-5-0-24530		41.11
DFT0013678	12/6/2024	CALPERS	Calif Public Employees' Retirement System			3,543.12
	INV0005850	CalPERS/Employee Portion(ER)		01-1-0-24530		2,714.09
	INV0005850	CalPERS/Employee Portion(ER)		01-7-0-24530		475.97
	INV0005850	CalPERS/Employee Portion(ER)		22-2-0-24530		126.90
	INV0005850	CalPERS/Employee Portion(ER)		25-5-0-24530		226.16
DFT0013679	12/6/2024	CALPERS	Calif Public Employees' Retirement System			9,708.47
	INV0005851	CalPERS/Employer Portion		01-1-0-24530		8,004.71
	INV0005851	CalPERS/Employer Portion		01-7-0-24530		943.24
	INV0005851	CalPERS/Employer Portion		22-2-0-24530		339.68
	INV0005851	CalPERS/Employer Portion		25-5-0-24530		420.84
DFT0013680	12/6/2024	CALPERS	Calif Public Employees' Retirement System			21.39
	INV0005852	CalPERS Retirement/ Survivor Benefits		01-1-0-24530		18.07

Cash Disbursements Report

Payment Dates: 12/01/2024 - 12/31/2024

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	INV0005852	CalPERS Retirement/ Survivor Benefits		01-7-0-24530		1.35
	INV0005852	CalPERS Retirement/ Survivor Benefits		22-2-0-24530		0.90
	INV0005852	CalPERS Retirement/ Survivor Benefits		25-5-0-24530		1.07
DFT0013681	12/6/2024	CALPERS 457	California Public Employees' Deferred Compensation Plan			42.09
	INV0005853	457 Loan Payback		01-1-0-24560		38.93
	INV0005853	457 Loan Payback		22-2-0-24560		3.16
DFT0013682	12/6/2024	CALSTA	California State Disbursement Unit			139.61
	INV0005854	Remittance ID: 200000001121596		01-1-0-24520		124.00
	INV0005854	Remittance ID: 200000001121596		22-2-0-24520		15.61
DFT0013683	12/6/2024	EDD	Employment Development Department			1,107.89
	INV0005855	State Disability Ins - Payroll Taxes		01-0-0-24510		1,107.89
DFT0013684	12/6/2024	IRS	Internal Revenue Service			133.92
	INV0005856	Social Security - Payroll Taxes		01-0-0-24510		133.92
DFT0013685	12/6/2024	EDD	Employment Development Department			1.95
	INV0005857	State Employer Training Tax - Payroll ...		01-0-0-24510		1.95
DFT0013686	12/6/2024	EDD	Employment Development Department			50.73
	INV0005858	State Unemployment Ins - Payroll Tax...		01-0-0-24510		50.73
DFT0013687	12/6/2024	EDD	Employment Development Department			4,595.08
	INV0005859	CA State Income Tax - Payroll Taxes		01-0-0-24510		4,595.08
DFT0013688	12/6/2024	IRS	Internal Revenue Service			3,134.53
	INV0005860	Medicare - Payroll Taxes		01-0-0-24510		3,134.53
DFT0013689	12/6/2024	IRS	Internal Revenue Service			12,924.97
	INV0005861	Federal Income Tax - Payroll Taxes		01-0-0-24510		12,924.97
DFT0013690	12/19/2024	NAPA	NAPA Auto Parts			113.42
	113024	Inv #636516 - Trk #27 Windshield Wa...		01-1-8-54710		6.45
	113024	Inv #634639 - Trk #31 Gasket Seal & J...		01-1-8-54710		106.97
DFT0013691	12/19/2024	VER AIR	Verizon Wireless			1,376.70
	6100129865	Phones - Jet Packs, Tablets, On-Call N...		01-1-1-58010		1,376.70
DFT0013692	12/19/2024	SCE 1078-5254	Southern California Edison			332.72
	120624	Electricity - CC & Sr. Ctr. 11/6 - 12/6		22-0-2-58110		332.72
DFT0013693	12/19/2024	SCE 8092-3468	Southern California Edison			351.83
	112624	Electricity - NW Dairy Mobile 10/29 - ...		01-1-3-58110		351.83
DFT0013694	12/19/2024	SCE 7441-5755	Southern California Edison			278.80
	100224	Electricity - Pinon Hills CC 10/31 - 12/2		22-0-2-58110		278.80
DFT0013695	12/12/2024	CINFIR	Cintas			705.43
	5241036415	First Aid Supplies - Shop		01-1-1-54500		705.43
DFT0013696	12/12/2024	CIN UNI	Cintas Corporation			643.92
	113024	Uniform Rental Svcs. - Nov.		01-1-1-54680		600.32
	113024	Uniform Rental Svcs. - Nov.		22-2-1-54680		43.60
DFT0013697	12/18/2024	XEROX	Xerox Corporation			871.32
	6567891	EQUIPMENT PROTECTION PLAN 12/1...		01-0-1-54300		17.99
	6567891	XEROX LEASE 12/1/24-12/31/24		01-0-1-54300		853.33
DFT0013698	12/20/2024	CALPERS 457	California Public Employees' Deferred Compensation Plan			535.00
	INV0005862	Cal PERS 457/ Employer Plan: 450 717...		01-1-0-24560		403.74
	INV0005862	Cal PERS 457/ Employer Plan: 450 717...		22-2-0-24560		24.70
	INV0005862	Cal PERS 457/ Employer Plan: 450 717...		25-5-0-24560		106.56

Cash Disbursements Report

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
DFT0013699	12/20/2024	CALPERS	Calif Public Employees' Retirement System			4,057.37
	INV0005863	CalPERS/Employee Portion(EE)		01-1-0-24530		3,333.89
	INV0005863	CalPERS/Employee Portion(EE)		01-7-0-24530		155.19
	INV0005863	CalPERS/Employee Portion(EE)		22-2-0-24530		515.08
	INV0005863	CalPERS/Employee Portion(EE)		25-5-0-24530		53.21
DFT0013700	12/20/2024	CALPERS	Calif Public Employees' Retirement System			3,543.95
	INV0005864	CalPERS/Employee Portion(ER)		01-1-0-24530		2,705.29
	INV0005864	CalPERS/Employee Portion(ER)		01-7-0-24530		475.97
	INV0005864	CalPERS/Employee Portion(ER)		22-2-0-24530		156.73
	INV0005864	CalPERS/Employee Portion(ER)		25-5-0-24530		205.96
DFT0013701	12/20/2024	CALPERS	Calif Public Employees' Retirement System			9,904.34
	INV0005865	CalPERS/Employer Portion		01-1-0-24530		7,705.90
	INV0005865	CalPERS/Employer Portion		01-7-0-24530		1,019.66
	INV0005865	CalPERS/Employer Portion		22-2-0-24530		779.51
	INV0005865	CalPERS/Employer Portion		25-5-0-24530		399.27
DFT0013702	12/20/2024	CALPERS	Calif Public Employees' Retirement System			22.32
	INV0005866	CalPERS Retirement/ Survivor Benefits		01-1-0-24530		16.74
	INV0005866	CalPERS Retirement/ Survivor Benefits		01-7-0-24530		2.01
	INV0005866	CalPERS Retirement/ Survivor Benefits		22-2-0-24530		2.55
	INV0005866	CalPERS Retirement/ Survivor Benefits		25-5-0-24530		1.02
DFT0013703	12/20/2024	CALPERS 457	California Public Employees' Deferred Compensation Plan			42.09
	INV0005867	457 Loan Payback		01-1-0-24560		41.04
	INV0005867	457 Loan Payback		22-2-0-24560		1.05
DFT0013704	12/20/2024	CALSTA	California State Disbursement Unit			139.61
	INV0005868	Remittance ID: 200000001121596		01-1-0-24520		57.94
	INV0005868	Remittance ID: 200000001121596		22-2-0-24520		81.67
DFT0013705	12/20/2024	EDD	Employment Development Department			1,143.51
	INV0005869	State Disability Ins - Payroll Taxes		01-0-0-24510		1,143.51
DFT0013706	12/20/2024	EDD	Employment Development Department			3.82
	INV0005870	State Employer Training Tax - Payroll ...		01-0-0-24510		3.82
DFT0013707	12/20/2024	EDD	Employment Development Department			99.40
	INV0005871	State Unemployment Ins - Payroll Tax...		01-0-0-24510		99.40
DFT0013708	12/20/2024	EDD	Employment Development Department			4,565.66
	INV0005872	CA State Income Tax - Payroll Taxes		01-0-0-24510		4,565.66
DFT0013709	12/20/2024	IRS	Internal Revenue Service			3,194.96
	INV0005873	Medicare - Payroll Taxes		01-0-0-24510		3,194.96
DFT0013710	12/20/2024	IRS	Internal Revenue Service			12,771.83
	INV0005874	Federal Income Tax - Payroll Taxes		01-0-0-24510		12,771.83
DFT0013711	12/20/2024	VSP	Vision Service Plan			525.77
	821897831	Vision Insurance - Jan.		01-0-0-14130		525.77
DFT0013712	12/21/2024	KAI PER	Kaiser Permanente			16,248.26
	010125	Health Insurance Premium - Jan.		01-0-0-14130		16,248.26
DFT0013713	12/23/2024	ANTBLU	Anthem Blue Cross			26,865.06
	0202412930900	Health Insurance Premium - Jan.		01-0-0-14130		26,865.06
DFT0013714	12/20/2024	AME FID	American Fidelity Assurance Company			266.66
	2348639A	Flex Spending 12/1		01-0-0-24580		266.66
DFT0013715	12/23/2024	AME SUP	American Fidelity Assurance			945.50
	D798341	Supplemental Life Insurance - Dec.		01-0-0-24580		945.50

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
DFT0013721	12/27/2024 122724	PIT RES Postage Machine Refill	Pitney Bowes Bank Inc. Reserve Account	01-0-1-54860		500.00 500.00
<b>Payment Total:</b>						<b>803,180.73</b>



## Report Summary

### Fund Summary

Fund	Payment Amount
01 - WATER FUND	743,721.73
22 - PARKS & RECREATION	53,986.65
23 - STREET LIGHTING	1,691.80
25 - SOLID WASTE	3,780.55
<b>Grand Total:</b>	<b>803,180.73</b>

### Account Summary

Account Number	Account Name	Payment Amount
01-0-0-14130	Prepaid Benefit	95,639.09
01-0-0-17000	CIP Enterprise Funds	11,295.25
01-0-0-24510	Payroll Tax Payable	43,728.25
01-0-0-24580	Supplemental Ins W/H P...	1,212.16
01-0-1-51230	Employee Group Insuran...	2,202.35
01-0-1-52212	Board - Auto Expense/Ku...	25.19
01-0-1-52219	Board - Auto Expense/Ph...	38.86
01-0-1-53110	Auditing & Accounting F...	2,255.00
01-0-1-53120	Legal Services	34,831.25
01-0-1-53150	Outside Service	32,640.99
01-0-1-53170	Software Support	7,963.54
01-0-1-54110	Advertising	435.00
01-0-1-54140	Auto Expense	603.00
01-0-1-54200	Credit Card Fee & Bank ...	1,991.45
01-0-1-54230	Dues & Subscriptions	300.00
01-0-1-54260	Education & Training	2,202.98
01-0-1-54290	Employment Expense	177.00
01-0-1-54300	Equipment Rental / Lease	1,742.64
01-0-1-54320	General Maintenance	340.00
01-0-1-54440	Meeting, Seminar & Sup...	763.14
01-0-1-54470	Travel Expense	626.96
01-0-1-54500	Operating Supplies	265.68
01-0-1-54530	Office Supplies	1,087.33
01-0-1-54830	State & County Fees & S...	166.87
01-0-1-54860	Postage & Mailing	498.75
01-0-1-58010	Telephone	998.81
01-0-1-58110	Utilities	1,756.94
01-0-1-59310	Other Operating Expens...	2,694.94
01-0-2-58110	Utilities	405.29
01-1-0-13010	Inventory - Water Field ...	3,341.33
01-1-0-24520	Garnishment Payable	181.94
01-1-0-24530	Retirement W/H Payable	28,106.89
01-1-0-24560	Retirement 457 W/H Pa...	894.79
01-1-0-29760	Loan Payable - MFC Civic...	98,653.10
01-1-1-48200	Other Services Incomes	65.00
01-1-1-48700	Administrative Fees	15.00
01-1-1-53120	Legal Services	4,447.50
01-1-1-53150	Outside Service	353.70
01-1-1-53170	Software Support	71.97
01-1-1-54320	General Maintenance	225.00
01-1-1-54440	Meeting, Seminar & Sup...	240.59
01-1-1-54500	Operating Supplies	705.43
01-1-1-54680	Uniforms	600.32
01-1-1-54830	State & County Fees & S...	704.00
01-1-1-58010	Telephone	1,631.70
01-1-1-91010	Interest Expense	133,755.07
01-1-2-53150	Outside Service	195.00
01-1-2-53170	Software Support	0.99
01-1-2-54500	Operating Supplies	1,925.22

## Account Summary

Account Number	Account Name	Payment Amount
01-1-2-54620	Repair & Maintenance	2,295.58
01-1-2-54650	Small Tools	1,714.54
01-1-2-54680	Uniforms	1,664.76
01-1-3-54500	Operating Supplies	3,889.46
01-1-3-54620	Repair & Maintenance	59,976.41
01-1-3-58110	Utilities	114,388.14
01-1-3-58115	Utilities - Solar Credits	-15,631.51
01-1-4-53140	Laboratory Analysis	2,093.50
01-1-4-54620	Repair & Maintenance	42.29
01-1-5-54500	Operating Supplies	688.99
01-1-5-54620	Repair & Maintenance	13,110.67
01-1-6-53150	Outside Service	75.00
01-1-6-53170	Software Support	385.00
01-1-6-54620	Repair & Maintenance	3,398.58
01-1-6-54860	Postage & Mailing	6,849.97
01-1-6-54890	Printing	2,248.29
01-1-8-54410	Fuel Costs	6,571.07
01-1-8-54710	Vehicle Maintenance	7,752.10
01-1-9-54860	Postage & Mailing	46.46
01-1-9-54890	Printing	840.45
01-7-0-24530	Retirement W/H Payable	3,216.57
01-7-7-51230	Employee Group Insuran...	195.56
01-7-7-53120	Legal Services	2,452.50
01-7-7-53150	Outside Service	350.00
01-7-7-53170	Software Support	47.98
01-7-7-54440	Meeting, Seminar & Sup...	56.12
22-0-1-51230	Employee Group Insuran...	138.39
22-0-1-53120	Legal Services	3,585.00
22-0-1-54320	General Maintenance	30.00
22-0-1-54500	Operating Supplies	5.42
22-0-1-58010	Telephone	108.00
22-0-2-58110	Utilities	1,571.19
22-2-0-17000	CIP - Parks & Rec	38,453.75
22-2-0-24520	Garnishment Payable	97.28
22-2-0-24530	Retirement W/H Payable	2,050.80
22-2-0-24560	Retirement 457 W/H Pa...	38.64
22-2-1-54680	Uniforms	43.60
22-2-1-54860	Postage & Mailing	185.86
22-2-1-54890	Printing	3,103.20
22-2-2-53150	Outside Service	1,673.28
22-2-2-54230	Dues & Subscriptions	95.00
22-2-2-54500	Operating Supplies	604.89
22-2-2-54620	Repair & Maintenance	116.52
22-2-2-54800	Programs (Park & Rec)	1,361.24
22-2-2-58110	Utilities	28.12
22-2-8-54710	Vehicle Maintenance	696.47
23-0-2-58210	Utilities - Street Lights	18.31
23-3-2-58210	Utilities - Street Lights	1,673.49
25-0-1-53120	Legal Services	180.00
25-5-0-24530	Retirement W/H Payable	1,348.64
25-5-0-24560	Retirement 457 W/H Pa...	220.75
25-5-1-51230	Employee Group Insuran...	337.72
25-5-1-54800	Programs (Solid Waste)	1,250.00
25-5-1-54860	Postage & Mailing	23.21
25-5-1-54890	Printing	420.23
	<b>Grand Total:</b>	<b>803,180.73</b>

**Project Account Summary**

<b>Project Account Key</b>	<b>Payment Amount</b>
**None**	752,181.73
C0002 COUNTY FEES	1,159.00
C0002 OUTSIDE SVCS	10,136.25
C0078 OUTSIDE SVCS	4,388.75
C0106 OUTSIDE SVCS	1,250.00
C0111 OUTSIDE SVCS	34,065.00
<b>Grand Total:</b>	<b>803,180.73</b>

# Agenda Item 3e

Acceptance of Quarterly  
Financial Statements



Phelan Pinon Hills Community Services District

# Revenue and Expense - Ent & Gvmt Funds

## Summary

For the Period Ending 12/31/2024

	Total ENTERPRISE FUNDS			Total GOVERNMENT FUNDS			TOTAL			Annual Budget
	Budget	Jul - Per	\$ (Unfav) Budget	Budget	Jul - Per	\$ (Unfav) Budget	Budget	Jul - Per	\$ (Unfav) Budget	
<b>Operational</b>										
<b>Revenue</b>										
<b>Total 40 - Water Consumption</b>	2,595,070.02	2,719,084.30	124,014.28	0.00	0.00	0.00	2,595,070.02	2,719,084.30	124,014.28	4,497,672.79
<b>Total 41 - Water Meter Charges</b>	2,201,415.06	2,214,462.63	13,047.57	0.00	0.00	0.00	2,201,415.06	2,214,462.63	13,047.57	4,404,592.24
<b>Total 44 - Special Assessments</b>	279,914.73	277,587.00	-2,327.73	0.00	0.00	0.00	279,914.73	277,587.00	-2,327.73	278,554.55
<b>Total 47 - Parks</b>	0.00	0.00	0.00	12,415.02	10,175.00	-2,240.02	12,415.02	10,175.00	-2,240.02	24,840.00
<b>Total 48 - Other Income</b>	157,030.98	157,538.96	507.98	192,482.94	180,890.79	-11,592.15	349,513.92	338,429.75	-11,084.17	699,307.95
<b>Total Revenue</b>	5,233,430.79	5,368,672.89	135,242.10	204,897.96	191,065.79	-13,832.17	5,438,328.75	5,559,738.68	121,409.93	9,904,967.53
<b>Expense</b>										
<b>Total 50 - Water</b>	9,955.59	5,977.61	3,977.98	0.00	0.00	0.00	9,955.59	5,977.61	3,977.98	18,205.37
<b>Total 51 - Salary &amp; Benefits</b>	1,855,659.86	1,833,822.39	21,837.47	364,090.18	291,867.53	72,222.65	2,219,750.04	2,125,689.92	94,060.12	4,346,753.57
<b>Total 52 - Board</b>	53,528.58	34,419.28	19,109.30	4,598.04	3,120.15	1,477.89	58,126.62	37,539.43	20,587.19	116,300.00
<b>Total 53 - Professional Fee</b>	335,782.80	359,013.82	-23,231.02	37,837.32	17,039.86	20,797.46	373,620.12	376,053.68	-2,433.56	747,539.87
<b>Total 54 - Service and Supplies</b>	1,040,984.70	699,884.09	341,100.61	126,167.40	62,605.61	63,561.79	1,167,152.10	762,489.70	404,662.40	2,335,239.68
<b>Total 58 - Utilities</b>	632,197.82	573,610.66	58,587.16	27,867.78	25,228.61	2,639.17	660,065.60	598,839.27	61,226.33	1,414,473.02
<b>Total 59 - Other Expenses-Depreciation/Amort/Other</b>	844,977.78	832,869.60	12,108.18	46,361.40	34,941.15	11,420.25	891,339.18	867,810.75	23,528.43	1,783,391.87
<b>Total Expense</b>	4,773,087.13	4,339,597.45	433,489.68	606,922.12	434,802.91	172,119.21	5,380,009.25	4,774,400.36	605,608.89	10,761,903.38
<b>Net Operational Income</b>	460,343.66	1,029,075.44	568,731.78	-402,024.16	-243,737.12	158,287.04	58,319.50	785,338.32	727,018.82	-856,935.85
<b>Non-Operational</b>										
<b>70 - Property Tax Revenue</b>										
<b>Total 71 - Property Tax Revenue - Current</b>	0.00	0.00	0.00	939,339.78	1,019,149.09	79,809.31	939,339.78	1,019,149.09	79,809.31	1,786,265.83
<b>Total 72 - Property Tax Revenue - Prior Years</b>	0.00	0.00	0.00	43,233.39	27,740.15	-15,493.24	43,233.39	27,740.15	-15,493.24	54,602.05
<b>Total 73 - Property Tax Revenue - Other</b>	7,656.58	9,667.08	2,010.50	6,390.85	5,874.66	-516.19	14,047.43	15,541.74	1,494.31	31,040.45
<b>Total 70 - Property Tax Revenue</b>	7,656.58	9,667.08	2,010.50	988,964.02	1,052,763.90	63,799.88	996,620.60	1,062,430.98	65,810.38	1,871,908.33
<b>80 - Other Revenue</b>										
<b>Total 82 - Meter Installation/Fees/Capacity</b>	326,979.78	409,446.99	82,467.21	0.00	0.00	0.00	326,979.78	409,446.99	82,467.21	654,221.50
<b>Total 83 - State/County Assistance General</b>	0.00	500,000.00	500,000.00	0.00	0.00	0.00	0.00	500,000.00	500,000.00	0.00
<b>Total 86 - Penalty &amp; Other Fees</b>	107,431.26	131,623.63	24,192.37	0.00	0.00	0.00	107,431.26	131,623.63	24,192.37	214,948.60
<b>Total 88 - Other</b>	739,462.02	921,586.88	182,124.86	319,084.26	408,429.02	89,344.76	1,058,546.28	1,330,015.90	271,469.62	2,117,940.00

	Total ENTERPRISE FUNDS			Total GOVERNMENT FUNDS			TOTAL			Annual Budget
	Budget	Jul - Per	\$ (Unfav) Budget	Budget	Jul - Per	\$ (Unfav) Budget	Budget	Jul - Per	\$ (Unfav) Budget	
<b>Total 89 - Other Revenue</b>	0.00	6,500.00	6,500.00	0.00	0.00	0.00	0.00	6,500.00	6,500.00	0.00
<b>Total 80 - Other Revenue</b>	1,173,873.06	1,969,157.50	795,284.44	319,084.26	408,429.02	89,344.76	1,492,957.32	2,377,586.52	884,629.20	2,987,110.10
<b>Total Revenue</b>	1,181,529.64	1,978,824.58	797,294.94	1,308,048.28	1,461,192.92	153,144.64	2,489,577.92	3,440,017.50	950,439.58	4,859,018.43
<b>90 - Other Expense</b>										
<b>Total 91 - Interest Expense</b>	154,770.12	152,783.90	1,986.22	0.00	0.00	0.00	154,770.12	152,783.90	1,986.22	485,000.00
<b>Total 92 - Loan Expense</b>	15,956.00	15,956.00	0.00	0.00	0.00	0.00	15,956.00	15,956.00	0.00	15,956.00
<b>Total 93 - Other Expense - Tax Processing</b>	0.00	0.00	0.00	2,374.00	2,627.97	-253.97	2,374.00	2,627.97	-253.97	4,380.94
<b>Total 94 - Chromium 6 Expense Reimb</b>	425,127.84	0.00	425,127.84	0.00	0.00	0.00	425,127.84	0.00	425,127.84	850,596.00
<b>Total 95 - Fair Market Value</b>	3,498.60	-21,743.27	25,241.87	1,499.40	-21,222.74	22,722.14	4,998.00	-42,966.01	47,964.01	10,000.00
<b>Total 99 - Other</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total 90 - Other Expense</b>	599,352.56	146,996.63	452,355.93	3,873.40	-18,594.77	22,468.17	603,225.96	128,401.86	474,824.10	1,365,932.94
<b>Total Expense</b>	599,352.56	146,996.63	452,355.93	3,873.40	-18,594.77	22,468.17	603,225.96	128,401.86	474,824.10	1,365,932.94
<b>Net Non-Operational Income</b>	582,177.08	1,831,827.95	1,249,650.87	1,304,174.88	1,479,787.69	175,612.81	1,886,351.96	3,311,615.64	1,425,263.68	3,493,085.49
<b>Net Income</b>	1,042,520.74	2,860,903.39	1,818,382.65	902,150.72	1,236,050.57	333,899.85	1,944,671.46	4,096,953.96	2,152,282.50	2,636,149.64



# Balance Sheet - Consolidated Account Summary

As Of 12/31/2024

	Beginning Balance 07/01/2024	12/31/2024	Change
<b>Assets</b>			
<b>Current Assets</b>			
<b>11 - Cash</b>			
11000 - Cash in Bank	12,232,681.42	14,551,174.29	2,318,492.87
11100 - Cash in Bank-Project Fund	6,180,588.05	6,226,925.00	46,336.95
11201 - Cash-Operating Reserves	2,166,444.00	2,166,444.00	0.00
11202 - Cash-Replacement Reserves	4,575,545.01	4,575,545.01	0.00
11203 - Cash-Disaster Reserves	4,398,150.01	4,398,150.01	0.00
11300 - Cash-Water Resources (Righ	545,724.86	545,724.86	0.00
11310 - Cash-Water Rights (Connect	589,664.00	762,843.00	173,179.00
11400 - Rate Stabilization Cash Fund	383,679.00	383,679.00	0.00
<b>Total 11 - Cash</b>	<b>31,072,476.35</b>	<b>33,610,485.17</b>	<b>2,538,008.82</b>
<b>12 - Accounts Receivable</b>			
12010 - Accounts Receivable - Water	1,086,640.65	996,473.50	-90,167.15
12150 - A/R - Accrual	81,832.75	594,129.12	512,296.37
12200 - Accounts Receivable - Parks	24,585.47	1,870.00	-22,715.47
12610 - Delinquent Accounts to Tax	54,913.32	104,436.98	49,523.66
12630 - Water Availability Receivabl	94,487.35	207,236.60	112,749.25
12640 - Water Availability Receivabl	34.80	34.80	0.00
12740 - Tax Receivable - PPHCSD	52,143.11	0.00	-52,143.11
12751 - Lease Receivable - C & G Par	54,061.05	54,061.05	0.00
12752 - Lease Receivable - Asplundh	147,406.81	147,406.81	0.00
12800 - Other Receivable	191,063.17	34,043.87	-157,019.30
12910 - Accrued Interest Receivable	217,295.19	512,511.08	295,215.89
<b>Total 12 - Accounts Receivable</b>	<b>2,004,463.67</b>	<b>2,652,203.81</b>	<b>647,740.14</b>
<b>13 - Inventory</b>			
13010 - Inventory - Water Field Part	320,869.61	318,578.26	-2,291.35
<b>Total 13 - Inventory</b>	<b>320,869.61</b>	<b>318,578.26</b>	<b>-2,291.35</b>
<b>14 - Other Current Assets</b>			
14100 - Prepaid Expense	285,597.71	180,082.78	-105,514.93
14120 - Prepaid - Worker's Comp	93,404.54	47,971.36	-45,433.18
14130 - Pre Paid Benefit	54,623.40	74,813.10	20,189.70
14300 - Deferred Outflows of Resou	616,623.00	616,623.00	0.00
<b>Total 14 - Other Current Assets</b>	<b>1,050,248.65</b>	<b>919,490.24</b>	<b>-130,758.41</b>
<b>Total Current Assets</b>	<b>34,448,058.28</b>	<b>37,500,757.48</b>	<b>3,052,699.20</b>
<b>Fixed Assets</b>			
<b>15 - Fixed Assets</b>			
15100 - Land	1,340,885.87	1,361,895.25	21,009.38
15110 - Land	1,154,890.36	1,154,890.36	0.00
15120 - Land - Parks - Phelan	1,504,729.22	1,504,729.22	0.00
15130 - Land - Parks - Pinon Hills	53,892.65	53,892.65	0.00
15150 - Water Rights	16,371,782.80	16,371,782.80	0.00
15160 - Planning and Development	3,969,753.59	3,969,753.59	0.00
15200 - Bldg & Facilities - Pump Stati	4,172,533.65	4,172,533.65	0.00
15230 - Bldg & Facilities	6,286,664.10	6,286,664.10	0.00
15250 - Water Shares - SCWC	8,400.00	8,400.00	0.00
15320 - Improvement - Phelan	714,266.09	714,266.09	0.00
15330 - Improvement - Pinon Hills	621,073.45	621,073.45	0.00
15340 - Improvement - Parks Develo	57,834.16	57,834.16	0.00
15410 - Wells	8,531,928.15	8,531,928.15	0.00
15420 - Reservoirs	4,187,496.00	4,187,496.00	0.00
15430 - Tanks	2,281,723.29	2,281,723.29	0.00

**Balance Sheet - Consolidated**

**As Of 12/31/2024**

	Beginning Balance 07/01/2024	12/31/2024	Change
15440 - Hydrants Telemetry & Contr	191,669.94	191,669.94	0.00
15450 - Transmission & Dist. Mains	18,644,149.27	18,644,149.27	0.00
15480 - Meters	2,282,731.95	2,282,731.95	0.00
<b>Total 15 - Fixed Assets</b>	<b>72,376,404.54</b>	<b>72,397,413.92</b>	<b>21,009.38</b>
<b>16 - Equipment</b>			
16620 - Equipment - Computer	1,289,606.51	1,289,606.51	0.00
16630 - Equipment-Office Furnitures	24,914.92	24,914.92	0.00
16640 - Equipment - Operation	574,106.62	574,106.62	0.00
16650 - Equipment - P	12,845.00	12,845.00	0.00
16730 - Trucks	786,810.01	826,332.20	39,522.19
16740 - Backhoe & Trailer	151,064.94	151,064.94	0.00
16750 - Dump Truck	190,800.59	190,800.59	0.00
16800 - Other Equipment	82,940.01	82,940.01	0.00
<b>Total 16 - Equipment</b>	<b>3,113,088.60</b>	<b>3,152,610.79</b>	<b>39,522.19</b>
<b>17 - CIP</b>			
17000 - CIP -	1,707,505.73	1,882,922.04	175,416.31
<b>Total 17 - CIP</b>	<b>1,707,505.73</b>	<b>1,882,922.04</b>	<b>175,416.31</b>
<b>19 - Accumulated Depreciation</b>			
19010 - Accm. Depreciation - ADM	-398,380.70	-415,789.76	-17,409.06
19040 - Accm. Depreciation - Parks	-1,232,303.59	-1,262,700.97	-30,397.38
19050 - Accm. Depreciation - OP	-1,928,535.14	-2,068,613.09	-140,077.95
19200 - Accm. Depreciation - Bldg &	-3,521,713.41	-3,567,005.79	-45,292.38
19410 - Accm. Depreciation - Wells	-2,866,897.33	-2,992,321.30	-125,423.97
19420 - Accm. Depreciation - Reserv	-3,664,100.81	-3,680,249.57	-16,148.76
19430 - Accm. Depreciation - Tanks	-1,016,540.55	-1,050,156.43	-33,615.88
19440 - Accm. Depreciation - Hydrar	-191,669.94	-191,669.94	0.00
19450 - Accm. Depreciation - Transn	-14,673,270.78	-14,799,003.61	-125,732.83
19470 - Accm. Depreciation - Meters	-241,905.63	-317,955.36	-76,049.73
19620 - Accm. Depreciation - Equipn	-1,234,679.25	-1,244,718.36	-10,039.11
19630 - Accm. Depreciation - Office I	-24,914.92	-24,914.92	0.00
19640 - Accm. Depreciation - Equipn	-203,623.68	-222,730.77	-19,107.09
19730 - Accm. Depreciation - Truck	-537,589.62	-563,473.42	-25,883.80
19740 - Accm. Depreciation - Backhc	-134,504.13	-141,601.62	-7,097.49
19750 - Accm. Depreciation - Dump	-175,067.72	-190,800.59	-15,732.87
19800 - Accm. Depreciation - Other I	-60,907.51	-61,851.76	-944.25
19900 - Accm. Amortization	-3,068,355.00	-3,204,592.62	-136,237.62
19930 - Accumulated Depreciation-F	-1,569.99	-1,569.99	0.00
<b>Total 19 - Accumulated Depreciation</b>	<b>-35,176,529.70</b>	<b>-36,001,719.87</b>	<b>-825,190.17</b>
<b>Total Fixed Assets</b>	<b>42,020,469.17</b>	<b>41,431,226.88</b>	<b>-589,242.29</b>
<b>Other Assets</b>			
<b>18 - Other Assets</b>			
16930 - Right to Use Asset - Office E	28,259.80	28,259.80	0.00
18100 - Deposits	500.00	500.00	0.00
<b>Total 18 - Other Assets</b>	<b>28,759.80</b>	<b>28,759.80</b>	<b>0.00</b>
<b>Total Other Assets</b>	<b>28,759.80</b>	<b>28,759.80</b>	<b>0.00</b>
<b>Total Assets</b>	<b>76,497,287.25</b>	<b>78,960,744.16</b>	<b>2,463,456.91</b>
<b>Liability</b>			
<b>Current Liabilities</b>			
<b>21 - Accounts Payable</b>			
21100 - Accounts Payable - Trade	695,232.06	8,247.92	-686,984.14
21150 - Accounts Payable - Unclaim	2,539.76	2,887.14	347.38
<b>Total 21 - Accounts Payable</b>	<b>697,771.82</b>	<b>11,135.06</b>	<b>-686,636.76</b>
<b>22 - Accrrued Payable</b>			
22150 - Accrued Interest Payable	231,192.80	0.00	-231,192.80
22210 - Deferred Revenue	56,876.64	-190.20	-57,066.84
<b>Total 22 - Accrrued Payable</b>	<b>288,069.44</b>	<b>-190.20</b>	<b>-288,259.64</b>



**Balance Sheet - Consolidated**

**As Of 12/31/2024**

	Beginning Balance 07/01/2024	12/31/2024	Change
<b>23 - Deposit</b>			
23310 - Customer Deposits	12,501.00	12,501.00	0.00
23320 - Customer Deposit - Meter	18,500.00	15,000.00	-3,500.00
23330 - Customer Deposit - Maint. B	17,447.27	5,013.58	-12,433.69
<b>Total 23 - Deposit</b>	<b>48,448.27</b>	<b>32,514.58</b>	<b>-15,933.69</b>
<b>24 - Payroll Liability</b>			
24410 - Accrued Payroll	89,620.29	0.00	-89,620.29
24510 - Payroll Tax Payable	22,486.68	25,673.96	3,187.28
24520 - Garnishment Payable	139.61	139.61	0.00
24530 - Retirement W/H Payable	17,584.74	17,731.15	146.41
24560 - Retirement 457 W/H Payabl	275.00	577.09	302.09
24580 - Supplemental Ins W/H Payal	367.95	738.01	370.06
24650 - Current P- Compensated abs	127,108.89	127,108.89	0.00
<b>Total 24 - Payroll Liability</b>	<b>257,583.16</b>	<b>171,968.71</b>	<b>-85,614.45</b>
<b>25 - Other Current Liabilities</b>			
25511 - Deferred Inflow Lease - C & I	48,508.37	48,508.37	0.00
25512 - Deferred Inflow Lease - Aspl	143,507.33	143,507.33	0.00
<b>Total 25 - Other Current Liabilities</b>	<b>192,015.70</b>	<b>192,015.70</b>	<b>0.00</b>
<b>Total Current Liabilities</b>	<b>1,483,888.39</b>	<b>407,443.85</b>	<b>-1,076,444.54</b>
<b>Long Term Liabilities</b>			
<b>29 - Long Term Liability</b>			
29720 - CIEDB Loan	5,318,665.51	5,092,088.41	-226,577.10
29740 - Loan Payable - CalTrans	6,600.34	0.00	-6,600.34
29750 - MFC Loan 2021	4,373,633.19	4,247,064.29	-126,568.90
29760 - MFC Civic Center Site Lease	5,851,559.38	5,654,253.21	-197,306.17
29799 - Lease Liability - SBITA	26,808.87	26,808.87	0.00
29800 - Compensated absences	127,108.88	127,108.88	0.00
29850 - Net Pension Liability	222,608.00	222,608.00	0.00
<b>Total 29 - Long Term Liability</b>	<b>15,926,984.17</b>	<b>15,369,931.66</b>	<b>-557,052.51</b>
<b>Total Long Term Liabilities</b>	<b>15,926,984.17</b>	<b>15,369,931.66</b>	<b>-557,052.51</b>
<b>Total Liability</b>	<b>17,410,872.56</b>	<b>15,777,375.51</b>	<b>-1,633,497.05</b>
<b>Equity</b>			
<b>31 - Board Designated Reserves</b>			
31110 - Operating Reserve - Water&	1,846,517.00	1,846,517.00	0.00
31150 - Operating Reserve - Govt Fu	319,927.00	319,927.00	0.00
31220 - Water Rate Stabilization Fun	383,679.00	383,679.00	0.00
31310 - Replacement Reserve - Wate	4,320,628.01	4,320,628.01	0.00
31350 - Replacement Reserve - Govt	254,917.00	254,917.00	0.00
31410 - Disaster Reserve-Water&Ad	4,184,078.01	4,184,078.01	0.00
31450 - Disaster Reserve - Govt Func	214,072.00	214,072.00	0.00
<b>Total 31 - Board Designated Reserves</b>	<b>11,523,818.02</b>	<b>11,523,818.02</b>	<b>0.00</b>
<b>32 - Unrestricted</b>			
32000 - Unrestricted Net Assets	21,652,676.48	21,652,676.48	0.00
<b>Total 32 - Unrestricted</b>	<b>21,652,676.48</b>	<b>21,652,676.48</b>	<b>0.00</b>
<b>33 - Investment in Plant</b>			
33110 - Investments in Utility Plant-I	23,764,129.39	23,764,129.39	0.00
33120 - Investments in Utility Plant-I	2,145,790.80	2,145,790.80	0.00
<b>Total 33 - Investment in Plant</b>	<b>25,909,920.19</b>	<b>25,909,920.19</b>	<b>0.00</b>
<b>Total Beginning Equity</b>	<b>59,086,414.69</b>	<b>59,086,414.69</b>	<b>0.00</b>
Total Revenue	0.00	8,999,756.18	8,999,756.18
Total Expense	0.00	4,902,802.22	4,902,802.22
<b>Total Equity and Current Surplus (Deficit):</b>	<b>59,086,414.69</b>	<b>63,183,368.65</b>	<b>4,096,953.96</b>
<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b>76,497,287.25</b>	<b>78,960,744.16</b>	<b>2,463,456.91</b>



Phelan Pinon Hills Community Services District

# Revenue and Expense - Consolidated Summary

For the Period Ending 12/31/2024

	CURRENT			YEAR TO DATE			Annual Budget	%	
	Budget	Per	\$ (Unfav) Budget	YTD Budget	Jul - Per	\$ (Unfav) Budget			
<b>Operational</b>									
<b>Revenue</b>									
<b>Total 40 - Water Consumption</b>	252,936.64	289,488.02	36,551.38	2,595,070.02	2,719,084.30	124,014.28	4,497,672.79	60.46%	2.76%
<b>Total 41 - Water Meter Charges</b>	366,902.51	369,479.89	2,577.38	2,201,415.06	2,214,462.63	13,047.57	4,404,592.24	50.28%	0.30%
<b>Total 44 - Special Assessments</b>	0.00	0.00	0.00	279,914.73	277,587.00	-2,327.73	278,554.55	99.65%	-0.84%
<b>Total 47 - Parks</b>	2,069.17	1,300.00	-769.17	12,415.02	10,175.00	-2,240.02	24,840.00	40.96%	-9.02%
<b>Total 48 - Other Income</b>	58,252.32	65,380.31	7,127.99	349,513.92	338,429.75	-11,084.17	699,307.95	48.39%	-1.59%
<b>Total Revenue</b>	680,160.64	725,648.22	45,487.58	5,438,328.75	5,559,738.68	121,409.93	9,904,967.53	56.13%	1.23%
<b>Expense</b>									
<b>Total 50 - Water</b>	4,116.89	0.00	4,116.89	9,955.59	5,977.61	3,977.98	18,205.37	32.83%	21.85%
<b>Total 51 - Salary &amp; Benefits</b>	400,037.44	288,959.70	111,077.74	2,219,750.04	2,125,689.92	94,060.12	4,346,753.57	48.90%	2.16%
<b>Total 52 - Board</b>	9,687.77	8,815.54	872.23	58,126.62	37,539.43	20,587.19	116,300.00	32.28%	17.70%
<b>Total 53 - Professional Fee</b>	62,270.02	19,450.33	42,819.69	373,620.12	376,053.68	-2,433.56	747,539.87	50.31%	-0.33%
<b>Total 54 - Service and Supplies</b>	194,525.35	78,079.86	116,445.49	1,167,152.10	762,489.70	404,662.40	2,335,239.68	32.65%	17.33%
<b>Total 58 - Utilities</b>	48,473.46	5,123.90	43,349.56	660,065.60	598,839.27	61,226.33	1,414,473.02	42.34%	4.33%
<b>Total 59 - Other Expenses-Depreciation/Amort/Other</b>	148,556.53	143,384.11	5,172.42	891,339.18	867,810.75	23,528.43	1,783,391.87	48.66%	1.32%
<b>Total Expense</b>	867,667.46	543,813.44	323,854.02	5,380,009.25	4,774,400.36	605,608.89	10,761,903.38	44.36%	5.63%
<b>Net Operational Income</b>	-187,506.82	181,834.78	369,341.60	58,319.50	785,338.32	727,018.82	-856,935.85	-91.64%	-84.84%
<b>Non-Operational</b>									
<b>70 - Property Tax Revenue</b>									
<b>Total 71 - Property Tax Revenue - Current</b>	653,236.78	803,750.06	150,513.28	939,339.78	1,019,149.09	79,809.31	1,786,265.83	57.05%	4.47%
<b>Total 72 - Property Tax Revenue - Prior Years</b>	3,747.86	3,546.09	-201.77	43,233.39	27,740.15	-15,493.24	54,602.05	50.80%	-28.37%
<b>Total 73 - Property Tax Revenue - Other</b>	3,336.94	3,342.73	5.79	14,047.43	15,541.74	1,494.31	31,040.45	50.07%	4.81%
<b>Total 70 - Property Tax Revenue</b>	660,321.58	810,638.88	150,317.30	996,620.60	1,062,430.98	65,810.38	1,871,908.33	56.76%	3.52%
<b>80 - Other Revenue</b>									
<b>Total 82 - Meter Installation/Fees/Capacity</b>	54,496.63	31,802.90	-22,693.73	326,979.78	409,446.99	82,467.21	654,221.50	62.59%	12.61%
<b>Total 83 - State/County Assistance General</b>	0.00	500,000.00	500,000.00	0.00	500,000.00	500,000.00	0.00	0.00%	0.00%
<b>Total 86 - Penalty &amp; Other Fees</b>	17,905.21	18,238.63	333.42	107,431.26	131,623.63	24,192.37	214,948.60	61.23%	11.25%
<b>Total 88 - Other</b>	176,424.38	230,918.16	54,493.78	1,058,546.28	1,330,015.90	271,469.62	2,117,940.00	62.80%	12.82%

	CURRENT			YEAR TO DATE			Annual Budget	%	
	Budget	Per	\$ (Unfav) Budget	YTD Budget	Jul - Per	\$ (Unfav) Budget			
Total 89 - Other Revenue	0.00	0.00	0.00	0.00	6,500.00	6,500.00	0.00	0.00%	0.00%
Total 80 - Other Revenue	248,826.22	780,959.69	532,133.47	1,492,957.32	2,377,586.52	884,629.20	2,987,110.10	79.59%	29.61%
<b>Total Revenue</b>	<b>909,147.80</b>	<b>1,591,598.57</b>	<b>682,450.77</b>	<b>2,489,577.92</b>	<b>3,440,017.50</b>	<b>950,439.58</b>	<b>4,859,018.43</b>	<b>70.80%</b>	<b>19.56%</b>
<b>90 - Other Expense</b>									
<b>Total 91 - Interest Expense</b>	133,755.07	133,755.07	0.00	154,770.12	152,783.90	1,986.22	485,000.00	31.50%	0.41%
<b>Total 92 - Loan Expense</b>	0.00	0.00	0.00	15,956.00	15,956.00	0.00	15,956.00	100.00%	0.00%
<b>Total 93 - Other Expense - Tax Processing</b>	1,628.07	2,019.03	-390.96	2,374.00	2,627.97	-253.97	4,380.94	59.99%	-5.80%
<b>Total 94 - Chromium 6 Expense Reimb</b>	70,854.64	0.00	70,854.64	425,127.84	0.00	425,127.84	850,596.00	0.00%	49.98%
<b>Total 95 - Fair Market Value</b>	833.00	-5,238.57	6,071.57	4,998.00	-42,966.01	47,964.01	10,000.00	-429.66%	479.64%
<b>Total 99 - Other</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
<b>Total 90 - Other Expense</b>	<b>207,070.78</b>	<b>130,535.53</b>	<b>76,535.25</b>	<b>603,225.96</b>	<b>128,401.86</b>	<b>474,824.10</b>	<b>1,365,932.94</b>	<b>9.40%</b>	<b>34.76%</b>
<b>Total Expense</b>	<b>207,070.78</b>	<b>130,535.53</b>	<b>76,535.25</b>	<b>603,225.96</b>	<b>128,401.86</b>	<b>474,824.10</b>	<b>1,365,932.94</b>	<b>9.40%</b>	<b>34.76%</b>
<b>Net Non-Operational Income</b>	<b>702,077.02</b>	<b>1,461,063.04</b>	<b>758,986.02</b>	<b>1,886,351.96</b>	<b>3,311,615.64</b>	<b>1,425,263.68</b>	<b>3,493,085.49</b>	<b>94.80%</b>	<b>40.80%</b>
<b>Net Income</b>	<b>514,570.20</b>	<b>1,642,897.82</b>	<b>1,128,327.62</b>	<b>1,944,671.46</b>	<b>4,096,953.96</b>	<b>2,152,282.50</b>	<b>2,636,149.64</b>	<b>155.41%</b>	<b>81.64%</b>



# Statement of Cash Flows - Phelan Pinon Hills

Phelan Pinon Hills Community Services Dis

07/01/2024 - 12/31/2024

## 01 - WATER FUND

### Cash Flows From Operating Activities

Total Revenue	7,347,497.47
Total Expense	4,486,594.08
<b>Net Income</b>	<b>2,860,903.39</b>

### Adjustments to Net Income

Depr Amort Exp Accts - Depreciation & Amortization Expense Acct	823,936.22
<b>Net Income After Adjustments</b>	<b>3,684,839.61</b>

### Adjustments to reconcile Net Income to net cash provided by Operating Activities

12010 - Accounts Receivable - Water	-90,167.15
12150 - A/R - Accrual	510,546.79
12610 - Delinquent Accounts to Tax Roll	49,523.66
12630 - Water Availability - WC13	112,749.25
12910 - Accrued Interest Receivable-GF	295,215.89
13010 - Inventory - Water Field Parts	-2,291.35
14100 - Prepaid Expense	-105,514.93
14120 - Prepaid - Workers Comp	-45,433.18
14130 - Prepaid Benefit	20,189.70
21100 - Accounts Payable - Trade	621,700.00
21150 - Accounts Payable - Unclaimed	-347.38
22150 - Accrued Interest Payable	231,192.80
22210 - Deferred Revenue	54,866.84
23320 - Customer Deposit - Meter	3,500.00
23330 - Customer Deposit - Maint. Bond	12,433.69
24410 - Accrued Payroll	79,006.00
24510 - Payroll Tax Payable	-3,187.28
24520 - Garnishment Payable	43.46
24530 - Retirement W/H Payable	-1,303.36
24560 - Retirement 457 W/H Payable	-259.63
24580 - Supplemental Ins Payable	-370.06
<b>Net cash provided by Operating Activities</b>	<b>1,942,745.85</b>

### Cash Flows From Investing Activities

16730 - Trucks	-39,522.19
17000 - CIP	-115,208.87
<b>Net cash provided by Investing Activities</b>	<b>-154,731.06</b>

### Cash Flows From Financing Activities

29720 - CIEDB Loan 2012	-226,577.10
29740 - Loan Payable Cal Trans	-6,600.34
29750 - Loan Payable - MFC Loan 2021 (Re-fi)	-126,568.90
29760 - Loan Payable - MFC Civic Center Site Lease	-197,306.17
<b>Net cash provided by Financing Activities</b>	<b>-557,052.51</b>

<b>Net Change in Cash</b>	<b>1,230,962.28</b>
<b>Beginning Cash Balance</b>	<b>13,094,099.54</b>
<b>Ending Cash Balance</b>	<b>14,325,061.82</b>

Statement of Cash Flows - Phelan Pinon Hills

07/01/2024 - 12/31/2024

20 - GOV'T GENERAL FUND

Cash Flows From Operating Activities

Total Revenue	226,921.90
Total Expense	<u>-7,741.30</u>
<b>Net Income</b>	<b>234,663.20</b>

Adjustments to reconcile Net Income to net cash provided by Operating Activities

12800 - Other Receivable	9,363.63
21100 - Accounts Payable - Trade	<u>5,645.00</u>
<b>Net cash provided by Operating Activities</b>	<b>219,654.57</b>

**Net Change in Cash** **219,654.57**

**Beginning Cash Balance** **4,544,030.60**

**Ending Cash Balance** **4,763,685.17**

Statement of Cash Flows - Phelan Pinon Hills

07/01/2024 - 12/31/2024

22 - PARKS & RECREATION

Cash Flows From Operating Activities

Total Revenue	161,163.89
Total Expense	<u>326,784.97</u>
<b>Net Income</b>	<b>-165,621.08</b>

Adjustments to Net Income

Depr Amort Exp Accts - Depreciation & Amortization Expense Acct	<u>34,941.15</u>
<b>Net Income After Adjustments</b>	<b>-130,679.93</b>

Adjustments to reconcile Net Income to net cash provided by Operating Activities

12200 - Accounts Receivable - Gov't	-2,790.00
21100 - Accounts Payable - Trade	52,753.19
22210 - Deferred Revenue	2,200.00
24520 - Garnishment Payable	-43.46
24530 - Retirement W/H Payable	1,044.33
24560 - Retirement 457 W/H Payable	<u>-1.76</u>
<b>Net cash provided by Operating Activities</b>	<b>-183,842.23</b>

Cash Flows From Investing Activities

17000 - CIP	<u>-60,207.44</u>
<b>Net cash provided by Investing Activities</b>	<b>-60,207.44</b>

**Net Change in Cash** **-244,049.67**

**Beginning Cash Balance** **6,158,230.56**

**Ending Cash Balance** **5,914,180.89**

Statement of Cash Flows - Phelan Pinon Hills

07/01/2024 - 12/31/2024

23 - STREET LIGHTING

Cash Flows From Operating Activities

Total Revenue	557.71
Total Expense	<u>8,431.92</u>
<b>Net Income</b>	<b>-7,874.21</b>
<b>Adjustments to reconcile Net Income to net cash provided by Operating Activities</b>	
21100 - Accounts Payable - Trade	<u>5,068.23</u>
<b>Net cash provided by Operating Activities</b>	<b>-12,942.44</b>
<b>Net Change in Cash</b>	<b>-12,942.44</b>
<b>Beginning Cash Balance</b>	<b>28,935.92</b>
<b>Ending Cash Balance</b>	<b><u>15,993.48</u></b>

Statement of Cash Flows - Phelan Pinon Hills

07/01/2024 - 12/31/2024

24 - GOV'T PROPERTY TAX

Cash Flows From Operating Activities

Total Revenue	1,079,745.45
Total Expense	<u>745.27</u>
<b>Net Income</b>	<b>1,079,000.18</b>
<b>Adjustments to reconcile Net Income to net cash provided by Operating Activities</b>	
12150 - A/R - Accrual	1,749.58
12740 - Tax Receivable - PPHCSD	<u>-52,143.11</u>
<b>Net cash provided by Operating Activities</b>	<b>1,129,393.71</b>
<b>Net Change in Cash</b>	<b>1,129,393.71</b>
<b>Beginning Cash Balance</b>	<b>986,329.07</b>
<b>Ending Cash Balance</b>	<b><u>2,115,722.78</u></b>



Statement of Cash Flows - Phelan Pinon Hills

07/01/2024 - 12/31/2024

25 - SOLID WASTE

Cash Flows From Operating Activities

Total Revenue	183,869.76
Total Expense	<u>87,987.28</u>
<b>Net Income</b>	<b>95,882.48</b>

Adjustments to reconcile Net Income to net cash provided by Operating Activities

12200 - Accounts Receivable - Gov't	-19,925.47
21100 - Accounts Payable - Trade	1,817.72
24530 - Retirement W/H Payable	112.62
24560 - Retirement 457 W/H Payable	<u>-40.70</u>
<b>Net cash provided by Operating Activities</b>	<b>113,918.31</b>

**Net Change in Cash** **113,918.31**

**Beginning Cash Balance** **80,262.61**

**Ending Cash Balance** **194,180.92**



Revenue Code - Description	Current Amount	+ 1 Month	+2 Months	+ 3 Months	+ 4 Months	Balance
400 - Payment Agreement Contract	3,924.10	375.64	49.20	2.25	870.13	5,221.32
410 - Meter Assistance Program (Payment agreement)	119.94	0.00	0.00	0.00	0.00	119.94
600 - Misc Charges - Water	10,322.45	6,309.78	6,680.50	1,289.34	2,779.02	27,381.09
600 LIEN - Misc Charges - Water LIEN	0.00	194.27	480.29	0.00	35.00	709.56
996 - Utility Unapplied Credits	-41,792.17	-1,420.37	-672.41	-352.65	-2,194.37	-46,431.97
C-001 - Consumption - Residential	264,479.05	50,210.80	40,941.71	5,139.82	5,617.78	366,389.16
C-001 LIEN - Consumption - Residential LIEN	0.00	1,610.32	1,033.41	437.23	122.92	3,203.88
C-002 - Consumption - Commercial	2,632.27	414.76	43.83	0.00	0.00	3,090.86
C-007 - Consumption - Multiple Res	458.52	57.06	0.00	0.00	0.00	515.58
C-009 - Consumption - School	4,524.17	607.54	632.51	0.00	0.00	5,764.22
C-012 - Consumption - Fill Station	2,021.14	1,306.38	0.00	0.00	0.00	3,327.52
C-100 - Cutoff	0.00	440.00	310.39	446.17	549.54	1,746.10
CHROM 6-001 - Chromium 6 Surcharge	68,921.88	13,551.99	6,667.69	1,723.13	4,100.17	94,964.86
CHROM-001LIEN - Chromium-6 LIEN	0.00	201.93	109.80	74.09	59.22	445.04
M-001 - Meter Charge - Residential	345,658.72	69,038.07	34,341.26	8,973.24	20,133.84	478,145.13
M-001 LIEN - Meter Chrg - Residential LIEN	0.00	2,992.76	2,200.38	1,357.96	935.63	7,486.73
M-002 - Meter Charge - Commercial	2,966.77	356.34	58.20	0.00	0.00	3,381.31
M-007 - Meter Charge - Multiple Res	366.20	53.61	0.00	0.00	0.00	419.81
M-009 - Meter Charge - School	4,740.37	151.76	72.85	0.00	0.00	4,964.98
M-011 - Meter Charges - Construction	963.94	0.00	0.00	0.00	0.00	963.94
M-012 - Meter Charge - Fill Station	1,691.12	422.85	0.00	0.00	0.00	2,113.97
P-001 - Penalty	119.59	15,748.85	9,734.59	2,135.48	4,934.10	32,672.61
P-001 LIEN - Penalty LIEN	0.00	257.69	308.44	113.96	84.18	764.27
P-002 - Penalty-Adjustment	0.00	120.00	29.96	64.36	0.00	214.32
P-002 LIEN - Penalty - Adjustment LIEN	0.00	0.00	0.00	5.76	0.00	5.76
P-003 - Miscellaneous Charges	0.00	600.69	881.70	324.88	1,025.19	2,832.46
P-003 LIEN - Miscellaneous Charges LIEN	0.00	75.00	0.00	0.00	0.00	75.00
<b>Revenue Totals:</b>	<b>672,118.06</b>	<b>163,677.72</b>	<b>103,904.30</b>	<b>21,735.02</b>	<b>39,052.35</b>	<b>1,000,487.45</b>



# Open Payable Report

As Of 12/31/2024

Summarized by Payable Account

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
<b>Payable Account:</b> <a href="#">99-0-0-21100 - Accounts Payable - Trade</a>							
<b>Vendor:</b> <a href="#">DEBPHI</a>	<b>Deborah Jeanne Philips</b>					<b>Payable Count: (1)</b>	<b>67.00</b>
<a href="#">123124</a>	Dec. Mileage - ACWA, Board, GM Meetings	12/31/2024	67.00	0.00	0.00	0.00	67.00
<b>Distributions</b>							
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Distribution Amount</b>				
01-0-1-52219	Board - Auto Expense/Philips		67.00				
<b>Vendor:</b> <a href="#">MUN DEN</a>	<b>Municipal Dental Pool</b>					<b>Payable Count: (1)</b>	<b>3,184.33</b>
<a href="#">010125</a>	Dental Insurance Premium - Jan.	12/31/2024	3,184.33	0.00	0.00	0.00	3,184.33
<b>Distributions</b>							
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Distribution Amount</b>				
01-0-0-14130	Prepaid Benefit		3,184.33				
<b>Vendor:</b> <a href="#">REBEL</a>	<b>Rebel Oil Company, Inc.</b>					<b>Payable Count: (2)</b>	<b>3,860.68</b>
<a href="#">7110523-IN</a>	Fuel - 310 Gl., Dsl - 248 Gl.	12/31/2024	2,346.52	0.00	0.00	0.00	2,346.52
<b>Distributions</b>							
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Distribution Amount</b>				
01-1-8-54410	Fuel Costs		2,346.52				
<a href="#">7111213-IN</a>	Fuel - 370 Gl.	12/31/2024	1,514.16	0.00	0.00	0.00	1,514.16
<b>Distributions</b>							
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Distribution Amount</b>				
01-1-8-54410	Fuel Costs		1,514.16				
<b>Vendor:</b> <a href="#">THEGAS</a>	<b>SoCalGas</b>					<b>Payable Count: (2)</b>	<b>200.21</b>
<a href="#">121924-4084</a>	Gas - Phelan Sr. Ctr. 11/20 - 12/19	12/19/2024	75.47	0.00	0.00	0.00	75.47
<b>Distributions</b>							
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Distribution Amount</b>				
22-0-2-58110	Utilities		75.47				
<a href="#">121924-4585</a>	Gas - Phelan CC 11/20 - 12/29	12/19/2024	124.74	0.00	0.00	0.00	124.74
<b>Distributions</b>							
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Distribution Amount</b>				
22-0-2-58110	Utilities		124.74				
<b>Vendor:</b> <a href="#">SCE 8362-7804</a>	<b>Southern California Edison</b>					<b>Payable Count: (1)</b>	<b>604.64</b>
<a href="#">113024</a>	Electricity - Solar Mtr. & Credits 11/1 - 11/30	11/30/2024	604.64	0.00	0.00	0.00	604.64
<b>Distributions</b>							
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Distribution Amount</b>				
01-1-3-58110	Utilities		656.60				
01-1-3-58115	Utilities - Solar Credits		-51.96				
<b>Vendor:</b> <a href="#">SCE 9587-0653</a>	<b>Southern California Edison</b>					<b>Payable Count: (2)</b>	<b>2,458.33</b>
<a href="#">112224</a>	Electricity - Office & Credits 10-24 - 11/22	11/22/2024	1,158.79	0.00	0.00	0.00	1,158.79
<b>Distributions</b>							
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Distribution Amount</b>				
01-0-1-58110	Utilities		1,297.00				
01-1-3-58115	Utilities - Solar Credits		-138.21				
<a href="#">122324</a>	Electricity - Office 11/23 - 12/23	12/23/2024	1,299.54	0.00	0.00	0.00	1,299.54

**Open Payable Report**

**As Of 12/31/2024**

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
<b>Distributions</b>							
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Distribution Amount</b>				
01-0-1-58110	Utilities			1,299.54			
						<b>Payable Account 99-0-0-21100</b>	<b>Payable Count: (9) Total:</b>
							<b>10,375.19</b>

**Payable Account Summary**

<b>Account</b>	<b>Count</b>	<b>Amount</b>
99-0-0-21100 - Accounts Payable - Trade	9	10,375.19
<b>Report Total:</b>	<b>9</b>	<b>10,375.19</b>

**Payable Fund Summary**

<b>Fund</b>	<b>Count</b>	<b>Amount</b>
99 - POOLED CASH	9	10,375.19
<b>Report Total:</b>	<b>9</b>	<b>10,375.19</b>



Project Number	Project Name	Group	Type	Status		
<a href="#">C0002</a>	ADMINISTRATIVE PROPERTY	Administration	Construction in Pro...	Active		
<b>Revenues</b>						
<b>Account Key</b>	<b>Account Name</b>	<b>Category</b>	<b>Beginning Balance</b>	<b>Activity</b>	<b>Ending Balance</b>	
<a href="#">C0002 REVENUE</a>	C0002 REVENUE	Revenue	0.00	-500,000.00	-500,000.00	
<b>Total Revenues:</b>			<b>0.00</b>	<b>-500,000.00</b>	<b>-500,000.00</b>	
<b>Expenses</b>						
<b>Account Key</b>	<b>Account Name</b>	<b>Category</b>	<b>Beginning Balance</b>	<b>Activity</b>	<b>Ending Balance</b>	
<a href="#">C0002 ARCHITECT</a>	C0002 ARCHITECT	OUTSIDE SERVICES	0.00	204,970.95	204,970.95	
<a href="#">C0002 COUNTY FEES</a>	C0002 COUNTY FEES	Fees/License	0.00	110,972.91	110,972.91	
<a href="#">C0002 IMPROVE</a>	C0002 IMPROVEMENTS	OUTSIDE SERVICES	0.00	66,751.26	66,751.26	
<a href="#">C0002 LABOR</a>	C0002 LABOR - ADMIN BUILDING	LABOR	0.00	16,259.91	16,259.91	
<a href="#">C0002 OUTSIDE SVCS</a>	C0002 OUTSIDE SVCS	OUTSIDE SERVICES	0.00	536,960.67	536,960.67	
<b>Total Expenses:</b>			<b>0.00</b>	<b>935,915.70</b>	<b>935,915.70</b>	
<b>Total C0002:</b>			<b>0.00</b>	<b>435,915.70</b>	<b>435,915.70</b>	
<a href="#">C0072</a>	Mountain Well	Wells	Construction in Pro...	Active		
<b>Expenses</b>						
<b>Account Key</b>	<b>Account Name</b>	<b>Category</b>	<b>Beginning Balance</b>	<b>Activity</b>	<b>Ending Balance</b>	
<a href="#">C0072 LABOR</a>	C0072 LABOR - MOUNTAIN WELL	LABOR	0.00	392.72	392.72	
<a href="#">C0072 OUTSIDE SVCS</a>	C0072 OUTSIDE SVCS - MOUNTAIN W...	OUTSIDE SERVICES	0.00	118,681.86	118,681.86	
<b>Total Expenses:</b>			<b>0.00</b>	<b>119,074.58</b>	<b>119,074.58</b>	
<b>Total C0072:</b>			<b>0.00</b>	<b>119,074.58</b>	<b>119,074.58</b>	
<a href="#">C0078</a>	Phelan Park Expansion	Parks	Construction in Pro...	Active		
<b>Expenses</b>						
<b>Account Key</b>	<b>Account Name</b>	<b>Category</b>	<b>Beginning Balance</b>	<b>Activity</b>	<b>Ending Balance</b>	
<a href="#">C0078 COUNTY FEES</a>	C0078 COUNTY FEES - Phelan Park Ex...	Fees/License	0.00	26,161.58	26,161.58	
<a href="#">C0078 ENGINEERING</a>	C0078 ENGINEERING - Phelan Park Ex...	ENGINEERING	0.00	70.44	70.44	
<a href="#">C0078 LABOR</a>	C0078 LABOR - Phelan Park Expansion	LABOR	0.00	10,672.37	10,672.37	
<a href="#">C0078 OUTSIDE SVCS</a>	C0078 OUTSIDE SVCS - Phelan Park Ex...	OUTSIDE SERVICES	0.00	566,759.01	566,759.01	
<b>Total Expenses:</b>			<b>0.00</b>	<b>603,663.40</b>	<b>603,663.40</b>	
<b>Total C0078:</b>			<b>0.00</b>	<b>603,663.40</b>	<b>603,663.40</b>	
<a href="#">C0109</a>	Reservoir 6A - 2	Tanks	Construction in Pro...	Active		
<b>Expenses</b>						
<b>Account Key</b>	<b>Account Name</b>	<b>Category</b>	<b>Beginning Balance</b>	<b>Activity</b>	<b>Ending Balance</b>	
<a href="#">C0109 LABOR</a>	C0109 LABOR - Reservoir 6A - 2 (Chr...	LABOR	0.00	833.02	833.02	
<a href="#">C0109 LAND</a>	C0109 LAND - Reservoir 6A - 2 (Chrom...	Land	0.00	25,000.00	25,000.00	
<a href="#">C0109 OUTSIDE SVCS</a>	C0109 OUTSIDE SVCS - Reservoir 6A - ...	OUTSIDE SERVICES	0.00	75,374.97	75,374.97	
<b>Total Expenses:</b>			<b>0.00</b>	<b>101,207.99</b>	<b>101,207.99</b>	
<b>Total C0109:</b>			<b>0.00</b>	<b>101,207.99</b>	<b>101,207.99</b>	
<a href="#">C0111</a>	ARPA project - Community Gard...	Parks	Construction in Pro...	Active		
<b>Expenses</b>						
<b>Account Key</b>	<b>Account Name</b>	<b>Category</b>	<b>Beginning Balance</b>	<b>Activity</b>	<b>Ending Balance</b>	
<a href="#">C0111 COUNTY FEES</a>	C0111 COUNTY FEES - ARPA project	Fees/License	0.00	847.46	847.46	
<a href="#">C0111 LABOR</a>	C0111 LABOR - ARPA project	LABOR	0.00	621.49	621.49	
<a href="#">C0111 OUTSIDE SVCS</a>	C0111 OUTSIDE SVCS - ARPA project	OUTSIDE SERVICES	0.00	89,209.50	89,209.50	
<b>Total Expenses:</b>			<b>0.00</b>	<b>90,678.45</b>	<b>90,678.45</b>	
<b>Total C0111:</b>			<b>0.00</b>	<b>90,678.45</b>	<b>90,678.45</b>	
<a href="#">C0112</a>	Mobile GIS Asset Mgmnt Applica...	Study & Design	Construction in Pro...	Active		
<b>Expenses</b>						
<b>Account Key</b>	<b>Account Name</b>	<b>Category</b>	<b>Beginning Balance</b>	<b>Activity</b>	<b>Ending Balance</b>	

**Project Balance Report**

**Report Dates: 07/01/2008 - 12/31/2024**

Project Number	Project Name	Group	Type	Status	
<a href="#">C0112 OUTSIDE SVCS</a>		C0112 OUTSIDE SERVICES - Novotx GIS..	OUTSIDE SERVICES		
					0.00 61,750.00 61,750.00
			<b>Total Expenses:</b>		<b>0.00 61,750.00 61,750.00</b>
			<b>Total C0112:</b>		<b>0.00 61,750.00 61,750.00</b>

Expenses	Account Key	Account Name	Category	Beginning Balance	Activity	Ending Balance
<a href="#">C0115</a>		Well 18 - Development / Chromi... Wells			Construction in Pro... Active	
	<a href="#">C0115 LAND</a>	C0115 LAND - WELL 18 Dvlpmnt/Chr...	Land	0.00	21,009.38	21,009.38
			<b>Total Expenses:</b>	<b>0.00</b>	<b>21,009.38</b>	<b>21,009.38</b>
			<b>Total C0115:</b>	<b>0.00</b>	<b>21,009.38</b>	<b>21,009.38</b>

**Summary**

**Project Summary**

Project Number	Project Name	Beginning Balance	Activity	Ending Balance
<a href="#">C0002</a>	ADMINISTRATIVE PROPERTY	0.00	435,915.70	435,915.70
<a href="#">C0072</a>	Mountain Well	0.00	119,074.58	119,074.58
<a href="#">C0078</a>	Phelan Park Expansion	0.00	603,663.40	603,663.40
<a href="#">C0109</a>	Reservoir 6A - 2	0.00	101,207.99	101,207.99
<a href="#">C0111</a>	ARPA project - Community Garden &	0.00	90,678.45	90,678.45
<a href="#">C0112</a>	Mobile GIS Asset Mgmt Applicator	0.00	61,750.00	61,750.00
<a href="#">C0115</a>	Well 18 - Development / Chromium	0.00	21,009.38	21,009.38
<b>Project Totals:</b>		<b>0.00</b>	<b>1,433,299.50</b>	<b>1,433,299.50</b>

**Group Summary**

Group	Beginning Balance	Activity	Ending Balance
Adminstration	0.00	435,915.70	435,915.70
Parks	0.00	694,341.85	694,341.85
Study & Design	0.00	61,750.00	61,750.00
Tanks	0.00	101,207.99	101,207.99
Wells	0.00	140,083.96	140,083.96
<b>Group Totals:</b>	<b>0.00</b>	<b>1,433,299.50</b>	<b>1,433,299.50</b>

**Type Summary**

Type	Beginning Balance	Activity	Ending Balance
Construction in Progress	0.00	1,433,299.50	1,433,299.50
<b>Type Totals:</b>	<b>0.00</b>	<b>1,433,299.50</b>	<b>1,433,299.50</b>





DATE: January 21, 2025  
 TO: Board of Directors  
 FROM: Don Bartz, General Manager/Treasurer  
 BY: David Noland, Finance Supervisor

## Cash / Investment Report

As of 12/31/24

Institution	Account Type	Amount	Interest Rate	Maturity Date	Market Value	% of total Funds
<b><u>CHECKING ACCOUNTS</u></b>						
Flagstar Bank (DCB)	Checking / Sweep	\$ 145,751.63	2.50%	N/A	\$ 145,751.63	0.43%
<b><u>INVESTMENT ACCOUNTS</u></b>						
State of California	LAIF	\$42,790.67	4.48%	N/A	\$ 42,790.67	0.13%
California CLASS	JP Investment Pool	\$13,681,708.76	4.64%	N/A	\$ 13,681,708.76	40.64%
Flagstar Bank (DCB)	Savings	\$782,184.61	3.15%	N/A	\$ 782,184.61	2.32%
Flagstar Bank (DCB)	CD (1 yr.)	\$3,000,000.00	5.45%	4/18/2025	\$ 3,000,000.00	8.91%
Flagstar Bank (DCB)	CD (2 yr.)	\$1,000,000.00	4.08%	5/8/2025	\$ 1,000,000.00	2.97%
Flagstar Bank (DCB)	CD (3 yr.)	\$1,000,000.00	4.30%	11/29/2025	\$ 1,000,000.00	2.97%
Flagstar Bank (DCB)	CD (3 yr.)	\$1,000,000.00	4.70%	11/9/2026	\$ 1,000,000.00	2.97%
Flagstar Bank (DCB)	CD (4 yr.)	\$1,000,000.00	4.15%	11/29/2026	\$ 1,000,000.00	2.97%
Flagstar Bank (DCB)	CD (3 yr.)	\$1,000,000.00	3.80%	12/9/2027	\$ 1,000,000.00	2.97%
Flagstar Bank (DCB)	CD (3 yr.)	\$2,000,000.00	4.25%	12/17/2027	\$ 2,000,000.00	5.94%
Flagstar Bank (DCB)	CD (5 yr.)	\$1,000,000.00	4.50%	11/9/2028	\$ 1,000,000.00	2.97%
Flagstar Bank (DCB)	CD (4 yr.)	\$1,000,000.00	3.80%	12/9/2028	\$ 1,000,000.00	2.97%
Flagstar Bank (DCB)	CD (4 yr.)	\$1,000,000.00	4.25%	12/17/2028	\$ 1,000,000.00	2.97%
Flagstar Bank (DCB)	CD (5 yr.)	\$1,000,000.00	3.80%	12/9/2029	\$ 1,000,000.00	2.97%
Flagstar Bank (DCB)	CD (5 yr.)	\$2,000,000.00	4.25%	12/17/2029	\$ 2,000,000.00	5.94%
Charles Schwab	US Treasury (3 yr.)	\$994,000.00	4.25%	11/29/2025	\$ 994,155.26	2.95%
Charles Schwab	CD (2 yr.)	\$250,000.00	4.80%	5/19/2025	\$ 250,520.75	0.74%
Charles Schwab	CD (3 yr.)	\$250,000.00	4.60%	5/15/2026	\$ 251,607.50	0.74%
Charles Schwab	CD (3 yr.)	\$250,000.00	4.65%	5/19/2026	\$ 251,834.75	0.74%
Charles Schwab	CD (3 yr.)	\$21,000.00	4.50%	5/29/2026	\$ 21,121.44	0.06%
Charles Schwab	CD (3 yr.)	\$250,000.00	4.65%	12/14/2026	\$ 253,305.50	0.74%
Charles Schwab	CD (3 yr.)	\$250,000.00	4.60%	12/14/2026	\$ 253,072.75	0.74%
Charles Schwab	CD (4 yr.)	\$250,000.00	4.50%	5/17/2027	\$ 253,384.00	0.74%
Charles Schwab	CD (4 yr.)	\$250,000.00	4.50%	12/13/2027	\$ 254,170.75	0.74%
Charles Schwab	CD (4 yr.)	\$250,000.00	4.55%	12/13/2027	\$ 254,507.00	0.74%
<b><u>MISC ACCOUNTS</u></b>						
Change Fund/Petty Cash		\$ 2,000.00		N/A	\$ 2,000.00	0.01%
<b>TOTAL</b>		<b>\$ 33,669,435.67</b>			<b>\$ 33,692,115.37</b>	<b>100%</b>

**Statement on Compliance with Investment Policy**

The District is in compliance with the adopted Investment Policy

**Statement of Ability to Meet Required Expenditures for the Next Six Months**

Based upon currently budgeted revenues and expenditures, the District has sufficient financial resources to meet the anticipated expenditures for the next six months of 1/1/2025 through 7/1/2025

# Solar Project and Credits Report

<b>Cost of Solar Project:</b>	\$ 5,239,947.43			<u>Running Balance</u>	\$ 5,239,947.43
<b>Loan Received:</b>	\$ 5,000,000.00				\$ (5,000,000.00)
<b>Loan Payments:</b>	Principal	Interest	Total		
Total Pmts 01/2015-06/2020	\$ 1,028,328.62	\$ 909,777.59	\$ 1,938,106.21		Y0-5
7/13/2020	12 \$ 104,326.80	\$ 74,468.84	\$ 178,795.64		Y6
1/4/2021	\$ 106,282.93	\$ 72,512.71	\$ 178,795.64		Y6
8/13/2021	\$ 147,792.30	\$ 21,689.89	\$ 169,482.19		Y7
2/1/2022	\$ 118,069.37	\$ 51,412.82	\$ 169,482.19		Y7
8/1/2022	\$ 119,722.34	\$ 49,759.85	\$ 169,482.19		Y8
2/1/2023	\$ 121,398.45	\$ 48,083.74	\$ 169,482.19		Y8
8/1/2023	\$ 123,098.03	\$ 46,384.16	\$ 169,482.19		Y9
2/1/2024	\$ 124,821.40	\$ 44,660.79	\$ 169,482.19		Y9
8/1/2024	\$ 126,568.90	\$ 42,913.29	\$ 169,482.19		Y10
2/1/2025					Y10
<b>Total</b>	\$ 2,120,409.14	\$ 1,361,663.68	\$ 3,482,072.82	\$ 3,482,072.82	
OM Expenses				\$ 380,274.81	
		<b>Total Cost to Date</b>		\$ 4,102,295.06	

## Edison Credits Received:

	Credits Received				
2015/2016	\$ 102,606.65	Total Received for Fiscal Year	Y1	\$ 102,606.65	
2016/2017	\$ 363,593.28	Total Received for Fiscal Year	Y2	\$ 363,593.28	
2017/2018	\$ 370,590.41	Total Received for Fiscal Year	Y3	\$ 370,590.41	
2018/2019	\$ 128,314.95	Total Received for Fiscal Year	Y4	\$ 128,314.95	
2019/2020	\$ 1,075,131.15	Total Received for Fiscal Year	Incl Settlement	Y5	\$ 1,075,131.15
2020/2021	\$ 119,612.47	Total Received for Fiscal Year	Y6	\$ 119,612.47	
2021/2022	\$ 1,237,537.38	Total Received for Fiscal Year	Incl PY Credits	Y7	\$ 1,237,537.38
2022/2023	\$ 341,447.87	Total Received for Fiscal Year	Y8	\$ 341,447.87	
2023/2024	\$ 394,731.65	Total Received for Fiscal Year	Y9	\$ 394,731.65	
July - Sept 2024	\$ 121,234.15		Y10		
Oct - Dec 2024	\$ 30,525.83		Y10		
Jan -Mar 2025			Y10		
Apr - Jun 2025	\$ -		Y10		
2024/2025	\$ 151,759.98	Total Received for Fiscal Year	Y10	\$ 151,759.98	
<b>Total</b>	\$ 4,285,325.79	<b>Total Credits to Date</b>		\$ (4,285,325.79)	4,285,325.79
		<b>Total Cost (Income)</b>		\$ (183,030.73)	

Scenario 09/11/2014 Revised 09/2021  
 Terms Turnkey System, Annual O&M, 10 Year Performance Guarantee @90%  
 Terms 25 Year Module Warranty, 10 Year Balance of System Warranty, 30 Year Lifecycle  
 Financing Structure 20 Yr Loan Term, 3.75% interest rate, Origination Fees and Financing Fees May Apply, \$0 Annual Payment Escalation

Estimate

EOY	Utility Savings	REC Sales	O&M Expense	Pre-COD	Net Operating Savings	Principal Balance	Principal Payment	Interest Payment	Total Debt Service	DSCR	Net Cash Flow
Y0	\$ -	\$ -	\$ -	\$ (198,821)	\$ (198,821)	\$ 5,000,000					\$ (198,821)
2016	\$ 416,265	\$ 3,484	\$ (35,575)	\$ -	\$ 384,174	\$ 4,828,314	\$ (171,686)	\$ (185,905)	\$ (357,591)	107%	\$ 26,583
2017	\$ 431,833	\$ 3,623	\$ (35,575)	\$ -	\$ 399,882	\$ 4,650,130	\$ (178,184)	\$ (179,407)	\$ (357,591)	112%	\$ 42,290
2018	\$ 447,984	\$ 3,768	\$ (35,575)	\$ -	\$ 416,177	\$ 4,465,201	\$ (184,929)	\$ (172,662)	\$ (357,591)	116%	\$ 58,586
2019	\$ 464,738	\$ 3,919	\$ (35,575)	\$ -	\$ 433,082	\$ 4,273,272	\$ (191,929)	\$ (165,662)	\$ (357,591)	121%	\$ 75,491
2020	\$ 482,119	\$ 4,076	\$ (35,575)	\$ -	\$ 450,620	\$ 4,074,078	\$ (199,194)	\$ (158,398)	\$ (357,591)	126%	\$ 93,029
2021	\$ 500,151	\$ 4,239	\$ (35,575)	\$ -	\$ 468,815	\$ 3,867,345	\$ (206,733)	\$ (150,858)	\$ (357,591)	131%	\$ 111,223
2022	\$ 318,788	\$ 12,212	\$ (35,575)	\$ -	\$ 295,425	\$ 3,652,786	\$ (214,559)	\$ (143,033)	\$ (357,591)	136%	\$ (62,166)
2023	\$ 333,890	\$ 12,790	\$ (35,575)	\$ -	\$ 311,105	\$ 3,430,106	\$ (222,680)	\$ (134,911)	\$ (357,591)	142%	\$ (46,486)
2024	\$ 349,708	\$ 13,396	\$ (35,575)	\$ -	\$ 327,529	\$ 3,198,997	\$ (231,109)	\$ (126,482)	\$ (357,591)	148%	\$ (30,062)
2025	\$ 366,276	\$ 14,031	\$ (35,575)	\$ -	\$ 344,732	\$ 2,959,140	\$ (239,857)	\$ (117,735)	\$ (357,591)	153%	\$ (12,859)
2026	\$ 383,628	\$ 14,696	\$ (31,946)	\$ -	\$ 366,378	\$ 2,710,205	\$ (248,936)	\$ (108,656)	\$ (357,591)	161%	\$ 8,786
2027	\$ 401,803	\$ 15,392	\$ (32,905)	\$ -	\$ 384,290	\$ 2,451,847	\$ (258,358)	\$ (99,233)	\$ (357,591)	167%	\$ 26,699
2028	\$ 420,838	\$ 16,121	\$ (33,892)	\$ -	\$ 403,067	\$ 2,183,709	\$ (268,137)	\$ (89,454)	\$ (357,591)	173%	\$ 45,476
2029	\$ 440,775	\$ 16,885	\$ (34,909)	\$ -	\$ 422,751	\$ 1,905,422	\$ (278,287)	\$ (79,304)	\$ (357,591)	179%	\$ 65,160
2030	\$ 461,657	\$ 17,685	\$ (167,208)	\$ -	\$ 312,134	\$ 1,616,602	\$ (288,820)	\$ (68,771)	\$ (357,591)	150%	\$ (45,457)
2031	\$ 483,528	\$ 18,522	\$ (37,035)	\$ -	\$ 465,015	\$ 1,316,849	\$ (299,753)	\$ (57,838)	\$ (357,591)	193%	\$ 107,424
2032	\$ 506,435	\$ 121,398	\$ 48,084	\$ -	\$ 675,917	\$ 1,005,750	\$ (311,099)	\$ (46,492)	\$ (357,591)	201%	\$ 318,326
2033	\$ 530,427	\$ 20,319	\$ (39,290)	\$ -	\$ 511,456	\$ 682,875	\$ (322,874)	\$ (34,717)	\$ (357,591)	208%	\$ 153,865
2034	\$ 555,556	\$ 21,282	\$ (40,469)	\$ -	\$ 536,369	\$ 347,780	\$ (335,096)	\$ (22,495)	\$ (357,591)	216%	\$ 178,778
2035	\$ 581,876	\$ 22,290	\$ (41,683)	\$ -	\$ 562,483	\$ (0)	\$ (347,780)	\$ (9,812)	\$ (357,591)	224%	\$ 204,892
2036	\$ 609,442	\$ 23,346	\$ (42,933)	\$ -	\$ 589,855	\$ (0)	\$ (0)	\$ 0	\$ -	0%	\$ 589,855
2037	\$ 638,315	\$ 24,452	\$ (44,221)	\$ -	\$ 618,546	\$ (0)	\$ -	\$ -	\$ -	0%	\$ 618,546
2038	\$ 668,555	\$ 25,610	\$ (45,548)	\$ -	\$ 648,617	\$ (0)	\$ -	\$ -	\$ -	0%	\$ 648,617
2039	\$ 700,227	\$ 26,823	\$ (46,914)	\$ -	\$ 680,136	\$ (0)	\$ -	\$ -	\$ -	0%	\$ 680,136
2040	\$ 733,401	\$ 28,094	\$ (48,322)	\$ -	\$ 713,173	\$ (0)	\$ -	\$ -	\$ -	0%	\$ 713,173
2041	\$ 768,146	\$ 29,425	\$ (49,771)	\$ -	\$ 747,800	\$ (0)	\$ -	\$ -	\$ -	0%	\$ 747,800
2042	\$ 804,536	\$ 30,819	\$ (51,265)	\$ -	\$ 784,090	\$ (0)	\$ -	\$ -	\$ -	0%	\$ 784,090
2043	\$ 842,651	\$ 32,279	\$ (52,802)	\$ -	\$ 822,128	\$ (0)	\$ -	\$ -	\$ -	0%	\$ 822,128
2044	\$ 882,572	\$ 33,808	\$ (54,387)	\$ -	\$ 861,993	\$ (0)	\$ -	\$ -	\$ -	0%	\$ 861,993
2045	\$ 924,384	\$ 35,410	\$ (56,018)	\$ -	\$ 903,776	\$ (0)	\$ -	\$ -	\$ -	0%	\$ 903,776
TOTAL	\$ 16,450,503	\$ 650,194	\$ (1,259,181)	\$ (198,821)	\$ 15,642,696	\$ (5,000,000)	\$ (2,151,825)	\$ (7,151,826)			\$ 8,490,870

Actual

FYE	Utility Savings	REC Sales	O&M Expense	Other Exp	Net Operating Savings	Principal Balance	Principal Payment	Interest Payment	Total Debt Service	DSCR	Net Cash Flow
Y0	\$ -	\$ -	\$ -	\$ (239,947)	\$ (239,947)	\$ 5,000,000	\$ (85,046)	\$ (65,104)	\$ (150,150)		\$ (390,097)
2016	\$ 102,607	\$ -	\$ (35,575)	\$ -	\$ 67,032	\$ 4,914,954	\$ (174,905)	\$ (182,686)	\$ (357,591)	19%	\$ (290,559)
2017	\$ 363,593	\$ -	\$ (35,575)	\$ (24,528)	\$ 303,491	\$ 4,740,049	\$ (181,525)	\$ (176,066)	\$ (357,591)	85%	\$ (54,101)
2018	\$ 370,590	\$ -	\$ (35,575)	\$ -	\$ 335,016	\$ 4,558,524	\$ (188,396)	\$ (169,195)	\$ (357,591)	94%	\$ (22,576)
2019	\$ 128,315	\$ -	\$ (35,575)	\$ -	\$ 92,740	\$ 4,370,127	\$ (195,528)	\$ (162,064)	\$ (357,591)	0%	\$ (264,851)
2020	\$ 1,075,131	\$ -	\$ (35,575)	\$ -	\$ 1,039,556	\$ 4,174,600	\$ (202,929)	\$ (154,663)	\$ (357,591)	0%	\$ 681,965
2021	\$ 119,612	\$ -	\$ (35,575)	\$ -	\$ 84,038	\$ 3,971,671	\$ (210,610)	\$ (146,982)	\$ (357,591)	0%	\$ (273,554)
2022	\$ 1,237,537	\$ -	\$ (35,575)	\$ -	\$ 1,201,963	\$ 3,761,062	\$ (265,862)	\$ (73,103)	\$ (338,964)	0%	\$ 862,998
2023	\$ 341,448	\$ -	\$ (35,575)	\$ -	\$ 305,873	\$ 3,495,200	\$ (241,121)	\$ (97,844)	\$ (338,964)	0%	\$ (33,091)
2024	\$ 394,732	\$ -	\$ (35,575)	\$ -	\$ 359,157	\$ 3,254,079	\$ (247,919)	\$ (91,045)	\$ (338,964)	0%	\$ 20,193
2025	\$ 151,760	\$ -	\$ (35,575)	\$ -	\$ 116,185	\$ 3,006,160	\$ (126,569)	\$ (42,913)	\$ (169,482)	0%	\$ (53,297)
2026	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2027	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2028	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2029	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2030	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2031	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2032	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2033	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2034	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2035	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2036	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2037	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2038	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2039	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2040	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2041	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2042	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2043	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2044	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2045	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
TOTAL	\$ 4,285,326	\$ -	\$ (355,747)	\$ (264,475)	\$ 3,665,104	\$ (2,120,409)	\$ (1,361,664)	\$ (3,482,073)			\$ 183,031

# Agenda Item 4

Matters Removed from  
Consent Items

# Agenda Item 5

Presentations/Appointments

# Agenda Item 6a

Discussion & Possible Action Regarding  
Entering into Agreement with Rojas Public  
Affairs for State & Federal Legislative Advocacy  
Services

## MEMORANDUM

**DATE:** January 22, 2025

**TO:** Board of Directors

**FROM:** Don Bartz, General Manager  
By: Aimee Williams, Assistant Board Clerk/Administrative Specialist

**SUBJECT:** Discussion & Possible Action Regarding Entering into Agreement with Rojas Public Affairs for State & Federal Legislative Advocacy Services

### STAFF RECOMMENDATION

For the Board to authorize staff to enter into an agreement with Rojas Public Affairs for State & Federal Legislative Advocacy Services

### BACKGROUND

At the Legislative Committee meeting on January 9, 2025, representatives from Rojas Public Affairs (RPA) provided information about the firm and the services they offer for state & federal legislative advocacy. The recommendation of staff and the Committee was to have RPA attend the next Board meeting to give a presentation to the full Board.

While RPA does not do grant writing, they would work with the District to assist in identifying grants to help fund District projects and they would advocate on the District's behalf at the county, state, and federal levels. A description of RPA's services is included as an attachment along with state and federal legislative timelines. Some of the services offered include developing and implementing a legislative strategy, trips to Sacramento and Washington on behalf of the District to build and strengthen relationships, tracking and supporting legislation that affects the District, federal earmark & member request funding opportunities, advocating for District submitted grant applications, and providing progress reports to staff and the Board.

Per the Legislative Committee's request, a partial list of references has been included to highlight some agencies that RPA has successfully helped to receive funding.

### FISCAL IMPACT

\$5,000 per month. RPA operates on a monthly retainer so the District would not be locked into a long-term contract.

### ATTACHMENT(S)

Proposal Rojas Public Affairs  
Federal Legislative Advocacy Annual Timeline 2025  
State Legislative Advocacy Annual Timeline 2025  
State & Federal Funding Successes List



CELEBRATING 10 YEARS

November 4, 2024

Don Bartz  
Phelan Pinon Hills Community Service District  
4176 Warbler Road.  
Phelan, CA 92371

Dear Mr. Bartz:

I am writing to provide you with an overview of our firm and the scope of services we discussed to provide Phelan Pinon Hills CSD. Rojas Public Affairs (RPA) was established ten years ago with deep California connections and a locally focused methodology. We also have extensive experience in representing governmental entities and are uniquely qualified to partner with the Phelan Pinon Hills CSD. In addition, the RPA team has a great presence in Washington, D.C. with an office just blocks from the United States Capitol & The White House.

#### RPA Background

For almost a decade, RPA has offered a wide range of services to a variety of organizations across many industry sectors. These include local governments, Fortune 500 companies, and trade associations. We have provided government relations services throughout California and Washington, D.C. to some of the largest and most complex governmental & business entities in the country; helped clients successfully achieve policy, regulatory, and funding goals; and assisted others to envision and implement multi-year, multi-million-dollar development projects. Our in-depth substantive knowledge combined with our creativity, hard work and reputation for integrity has earned us the trust of long-standing clients. We are proud that clients think of us as an integral part of their operations, capable of delivering the services they need when they need them.

#### Scope of Services

RPA will collaborate with Phelan Pinon Hills CSD to open doors in Washington, D.C., Sacramento, and the county to assist finding additional funds to various needs like capital improvement projects and the Phelan Community Park. Our partnership would include:

- Working with the District to raise their profile with the California House and Senate delegation, federal agencies, and the Biden Administration; California State Senate and Assembly, state agencies and Governor Newsom's Office; and other local agencies.





- Building support for Phelan Pinon Hills CSD objectives and resource needs within Congress, State Legislatures and Board of Supervisors and target key allies and influential lawmakers, committees, and Executive branch policy makers.
- Coordinating trips to Washington, D.C., Sacramento, and County to meet with the Congressional, State & local delegation and key staff in the federal, state and local agencies.
- Helping Phelan Pinon Hills CSD with any issues that have a federal, state or local nexus, which may include providing comments on federal and state regulations, securing letters of support for grant applications, connecting local officials to federal and state agency professionals to maximize opportunities for success.

RPA will collaborate with Phelan Pinon Hills CSD to create a federal and state government funding and outreach program. The focus will be on developing a plan to apply for earmarks and targeted funding within specific government agencies and developing crucial relationships with program managers responsible for administering target grants.

#### Rojas Public Affairs Leadership

##### **Jaime Rojas, Jr. - President, Rojas Public Affairs**

Jaime Rojas is President of RPA and has over 25 years of local, state & federal experience in public affairs, public relations & community outreach, including working as a staffer in the The White House under President Clinton. Jaime has also worked for companies like UPS, Lucent Technologies and was the President of the California Hispanic Chambers of Commerce. He has received his undergrad and graduate school degrees from USC. Jaime has taught at USC's Sol Price School of Public Administration. He grew up in Los Angeles and is based in Rancho Cucamonga, California.



Rojas Public Affairs would very much welcome the opportunity to partner with the Phelan Pinon Hills CSD. Should you decide to hire our team we are prepared to begin November 1<sup>st</sup>, 2024, and would recommend a strategy session be scheduled as soon as possible so that we can begin our collaboration. **The monthly retainer for our services is \$5,500 per month.**

DESCRIPTION OF SERVICES	MONTHLY FEE
<b>State &amp; Federal Legislative Advocacy Services</b>	<b>\$5,500</b>
● Conduct Detailed Orientation/Kick-Off Meeting	Included
● Develop Legislative Strategy	Included
● Implement the Legislative Strategy	Included
● Build and Strengthen Relevant Relationships (Sacramento/D.C.)	Included
● Leverage Relationships for Strategic Advocacy Plan	Included
● Coordinate Advocacy Trips (Sacramento/Washington, D.C.)	Included
● Track State & Federal Legislation	Included
● Craft State & Federal Testimony and Position Letters	Included
● Draft Bill Language	Included
● Federal Earmark/Member Requests Opportunities	Included
● Work with Fire Authority Team for Seamless Strategy	Included
● Advocate Agency/Department Submitted Grant Applications	Included
● Provide Progress Reports	Included
● Prepare and File Lobbying Disclosure Reports	Included
<i>*The monthly fee includes all reasonable business and travel expenses</i>	



Thank you for taking the time to review this proposal. Please do not hesitate to contact us with any questions.

Very respectfully,

*Jaime Rojas Jr*

Jaime Rojas, Jr.  
President

Rojas Public Affairs  
1808 Foothill Blvd., Suite  
160-516 Rancho Cucamonga,  
CA 91730  
(213) 400-8664  
[jaime@rojaspublicaffairs.com](mailto:jaime@rojaspublicaffairs.com)



## 1ST QUARTER ACTIVITIES

Formalize Projects and Apply for Funding

### RPA Activities: January – March

- **January/Early February**
  - **4th Quarter Report** – Summary of RPA activities sent the first week of January.
  - **Representatives Check-In Meetings** – Request meetings with staff from the U.S. Congressmembers and U.S. Senators offices to discuss proposed Community Project Funding (CPF) requests.
- **February**
  - **Support and Advocacy Letters** – Begin reaching out to state legislators, regional partners, and other local entities for support letters on CPF requests.
  - **Schedule Washington D.C. Advocacy Day** – Plan and prepare materials for advocacy days in Washington D.C.
- **March**
  - **CPF Submissions** – Monitor opening of U.S. House/Senate CPF portals and assist clients in writing and submitting applications.
  - **Washington D.C. Advocacy Trip** – Office visits with staff.

### Key Legislative Dates:

- **Jan. 3** – U.S. House and Senate Reconvene
- **Jan. 20** – Inauguration Day, President Assumes Office
- **Jan. 27 – Jan. 31** – U.S. House Recess for District Work Week
- **Feb. 17 – Feb. 21** – U.S. House Recess for District Work Week
- **March 17 – March 21** – U.S. House & Senate Recess
- **1st Monday of Feb.** – President to submit budget request to Congress, no penalty if late.
- **March** – Community Project Funding requests typically due to U.S. Congressmembers or Senators



## 2ND QUARTER ACTIVITIES

Secure Funding Approvals

### RPA Activities: April – June

- **April**
  - **1st Quarter Report** – Summary of RPA activities sent the first week of April.
  - **CPF Submissions** – Potential for more portals to open for additional submissions.
  - **House Selection** – U.S. House selects the CPF requests to be forwarded to the Appropriations Committee.
  - **Regular Updates** – RPA informs clients on the selections.
- **May**
  - **House Appropriations** – Subcommittees award CPF requests and funding amounts are determined.
  - **Regular Updates** – RPA informs clients on the selections made.
- **June**
  - **2nd Washington D.C. Trip** – Visit offices, if necessary.
  - **Appropriations Announced** – Selections published online.

### Key Legislative Dates:

- **April 14 – April 25** – U.S. House & Senate Spring Recess
- **Late April** – Guidance for Community Project Funding (CPF) – Tentative
- **May** – Usually subcommittee deadlines for CPF requests
- **May 15–June 10** – Appropriations Committees finalize appropriation bills
- **May 26 – May 30** – U.S. House & Senate Recess
- **June 16 – June 20** – U.S. House Recess for District Work
- **June 30** – Action on appropriation bills to be completed by U.S. House
- **June 30 – July 4** – U.S. House & Senate Recess



## 3RD QUARTER ACTIVITIES

Monitor Selections & Plan Local Visits

**RPA Activities: July - September**

- **July - August**
  - **2nd Quarter Report** - Summary of RPA activities sent the first week of July.
  - **U.S. Senate Appropriations** - Submits CPF requests to Senate Appropriations.
  - **Subcommittee Approvals** - Select CPF requests.
  - **Regular Updates** - RPA inform clients on the selections made.
  - **Local Visits** - Invite U.S. Congressmembers, U.S. Senators, and staff for tours and events during summer recess.
- **September**
  - **Final Appropriation Approval** - Selected CPF requests officially approved (funds to be received the following summer, i.e. summer 2026).

### Key Legislative Dates:

- **July/Aug.** - Funds appropriated from requests made and authorized in the previous year, i.e. 2024
- **July 15** - President transmits Mid-Session Review of the budget
- **July 25 - Sept. 1** - U.S. House Summer Recess for District Work
- **Aug. 4 - Sept 1** - U.S. Senate Summer Recess for State Work
- **Sept. 30** - End of the 2025 Fiscal Year



## 4TH QUARTER ACTIVITIES

Reconcile Success and Identify Project Priorities

**RPA Activities: October - December**

- **3rd Quarter Report** - Summary of RPA activities sent the first week of October.
- **Local visits** - Another opportunity to invite U.S. Congressmembers, U.S. Senators, and staff to visit (recommended on election years).
- **Annual Advocacy Preparation Meeting** - Schedule meeting with staff to discuss priorities and key issues for the upcoming year.
- **Client Notes of Priorities and Issues** - Summarize preparation meeting to formalize CPF, i.e. earmarks for coming year.
- **Congratulatory Emails** - Send congratulatory emails to newly elected and reelected U.S. Congressmembers and U.S. Senators on behalf of RPA and client.
- **Update Elected U.S. Congressmembers and Staff** - Verify changes in D.C. and update contact database.

### Key Legislative Dates:

- **Oct. 1** - Federal Fiscal Year begins, i.e. 2026 Fiscal Year
- **Oct. 1 - 3** - U.S. House Recess for District Work
- **Oct. 13 - 17** - U.S. Senate Recess for State Work
- **Nov. 10 - 14** - U.S. House and Senate Recess
- **Nov. 24 - Nov. 28** - U.S. House and Senate Recess
- **Dec. 22 - Dec. 31** - U.S. House and Senate Winter Recess



## 1ST QUARTER ACTIVITIES

Identify Priorities, Plan, and Prepare

### RPA Activities: January – March

#### January – February

- **4th Quarter Report** – Summary of RPA activities sent the first week of January.
- **Legislative Staff Check-In Meetings** – Meet virtually with staff from the offices of Assemblymembers and Senators to introduce and discuss legislative priorities.
- **Formalize Client Priorities** – Develop Client Member Request Letters outlining three to five legislative priorities.

#### March

- **Plan Sacramento Legislative Day** – Schedule a day of meetings in Sacramento with State Legislators and/or State Departments in April or May.
- **Develop Outreach Materials** – Develop one-page leave behind materials showcasing legislative priorities.

### Key Legislative Dates:

- **Jan. 1** – New statutes take effect
- **Jan. 6** – Legislature reconvenes
- **Jan. 10** – Budget bill must be submitted by the Governor
- **Jan. 24** – Last day to submit bill requests to the Office of Legislative Counsel
- **Feb. 21** – Last day for bills to be introduced
- **Feb., Third Week** – Legislative Analyst’s Office releases annual *Analysis of the Budget Bill* and *Perspectives and Issues*



## 2ND QUARTER ACTIVITIES

Launch Advocacy and Engagement Efforts

### RPA Activities: April – June

#### April – May

- **1st Quarter Report** – Summary of RPA activities sent the first week of April.
- **Support and Advocacy Letters** – Draft and send support letters for Member Budget Requests and/or legislative issues.
- **Sacramento Legislative Day** – Coordinate activities for Sacramento Legislative Day and attend in-person meetings with legislators. Send follow up email with supporting materials.
- **Monitor Budget Revisions** – Review Governor’s may budget revision and report any relevant updates.

#### June

- **Follow Up Emails** – Send follow-up emails to legislative staff in regard to legislative priorities.
- **Monitor Committee Meetings** – Monitor legislative meetings and daily file for relevant bills or budget considerations.
- **Provide Testimonials** – As needed, draft and/or present testimonials.

### Key Legislative Dates:

- **April 10-21** – Spring Recess for Legislature
- **May 2** – Last day for policy committees to hear and report to fiscal committees fiscal bills
- **May 9** – Last day for policy committees to hear and report to the Floor nonfiscal bills
- **May 14** – Deadline for Governor to release May Budget Revision
- **June 6** – Last day for each house to pass bills introduced in that house
- **June 15** – Budget bill must be passed by midnight



## 3RD QUARTER ACTIVITIES

Proactively Monitor and Respond

### RPA Activities: July – September

- **2nd Quarter Report** – Summary of RPA activities sent the first week of July.
- **Ongoing Communication with Legislative Staff** – Regularly communicate with legislative staff regarding priorities.
- **Monitor Committee Meetings** – Monitor legislative meetings and daily file for relevant bills or budget considerations.
- **Provide Testimonials** – As needed, draft and/or present testimonials related to bills or budget requests presented.
- **Bill Tracking** – Monitor progress and outcomes on key bills as identified throughout the year.
- **Department Outreach** – Contact State departments, if allowable, related to budget requests.
- **Invite Legislators for Location Tours and Events** – Extend an invitation to Assemblymembers and Senators to visit Client facilities or events during summer or interim recess.

### Key Legislative Dates:

- **July 1** – California’s fiscal year begins
- **July 18** – Last day for policy committees to hear and report bills
- **July 18 – Aug. 18** – Summer recess for Legislature
- **Sept. 5** – Last day to amend bills on the floor
- **Sept. 12** – Last day for each house to pass bills. Interim recess begins
- **Mid-Sept. to Early Oct.** – State Departments submit Budget Change Proposals to the Dept. of Finance



## 4TH QUARTER ACTIVITIES

Reconcile Success and Future Considerations

### RPA Activities: October – December

- **3rd Quarter Report** – Summary of RPA activities sent the first week of October.
- **Confirm Outcome of Bills Passed by Legislature** – Verify signing or veto of any bills monitored for the year.
- **Plan Next Year’s Priorities** – Internal preparation including reviewing agency budget and state budget documents.
- **Annual Advocacy Preparation Meeting** – Schedule meeting with staff to discuss priorities and key issues for the upcoming year.
- **Client Notes of Priorities and Issues** – Summarize preparation meeting to formalize member requests and legislative priorities for coming year.
- **Congratulatory Emails** – Send congratulatory emails to newly elected and reelected legislators on behalf of RPA and client.
- **Update Elected Representatives and Staff** – Verify changes in state or local representatives, update contact database.

### Key Legislative Dates:

- **Oct. 12** – Last day for the Governor to sign or veto bills passed by the Legislature
- **Nov. 4** – Election Day for local municipalities
- **December** – Dept. of Finance finalizes Governor’s budget, budget summary, budget highlights, and budget bill



### State and Federal Funding Successes (Partial List)

1. **Chino Valley Fire District**
  - Secured **\$6.25 million in state member requests** to fund the construction of a new fire station.
  - Secured **\$500,000 in federal earmarks** to fund the construction of a new fire station.
  - Supported efforts to obtain both state and federal funding for critical projects.
2. **Tehama County Resource Conservation District (RCD)**
  - Obtained **\$3 million in federal funds** for resource conservation initiatives.
  - Secured an additional **\$584,000 in state funds** for environmental and resource management projects.
3. **City of South Gate**
  - Successfully secured **\$250,000 in federal funding** to support local community initiatives and infrastructure improvements.
4. **City of Jurupa Valley**
  - Achieved **\$1 million in federal funds** to enhance municipal projects and infrastructure development.
5. **City of Patterson**
  - Secured **\$5 million in federal funds** to support infrastructure and community service projects, delivering substantial value to the city.
6. **Monte Vista Water District**
  - Secured **\$3 million in Federal earmarks** for essential upgrades in water pumps and pipes infrastructure
7. **Montecito Sanitary District**
  - Secured **\$1.5 million in Federal earmarks** for upgrades in sanitation capital improvement infrastructure

### Parks, Solid Waste, and Water Sector Clients

1. **Hesperia Recreation & Park District**
  - Provided strategic guidance and support for recreational and park enhancement projects aimed at meeting community needs.
  - Collaborated on identifying funding opportunities and advancing project planning.
2. **McKinleyville Community Services District (CSD)**
  - Assisted in initiatives related to water, wastewater, and community services.



- Offered strategic advice and advocacy to position the district for future funding opportunities.

# Agenda Item 6b

Update on District Projects



A. 4176 Warbler Road  
P.O. Box 294049  
Phelan, CA 92329  
P. (760) 868-1212  
F. (760) 868-2323  
W. [www.pphcsd.org](http://www.pphcsd.org)

## MEMORANDUM

**DATE:** January 22, 2025  
**TO:** Board of Directors  
**FROM:** Don Bartz, General Manager  
By: Aimee Williams, Asst. Board Clerk/Administrative Specialist  
**SUBJECT:** Update on District Projects

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### STAFF RECOMMENDATION

None

### BACKGROUND

Staff will update the Board on the current PPHCSD Projects.

### FISCAL IMPACT

None

### ATTACHMENT(S)

Park Expansion Costs  
Park Enhancement Costs  
Park Enhancement Project Timeline  
Civic Center Project Timeline  
Civic Center/Emergency Operation Center Costs

<b>Phelan Park Expansion Costs*</b>				
<b>Vendor Name</b>	<b>Services Provided</b>	<b>Total Expended</b>	<b>Total Outstanding</b>	<b>Comments</b>
Brunick, McElhane & Kennedy	Legal Services	\$ 1,893.75		
DUKE Cultural Resources Management, LLC	Future Phelan Park-Cultural/Paleontological Study	\$ 3,896.82		
KTU&A Planning & Landcape Architecture	Phelan Park Expansion - Planning Services	\$ 343,266.25		
Lilburn Corp.	Environmental	\$ 59,000.00		
Randall C. Arnold Jr	Biological/Joshua Tree ITP	\$ 31,650.00		
Red Brick Consulting Engineers & Architects	Civic Center - Partial Phase 2 WQMP	\$ 6,500.00		
Steen Design Studio, Inc	Required Fees/Master Plan/Perc Test	\$ 112,614.08		
TRLS Engineering, Inc	Parcel Merge	\$ 3,700.00		
Wallace Group, a California Corporation	65% Design Services	\$ 32,936.26	\$ 402,874.74	Some sub-contractors are billed under Wallace Group
		<b>Total \$ 595,457.16</b>	<b>\$ 402,874.74</b>	

\*Through 12/31/24

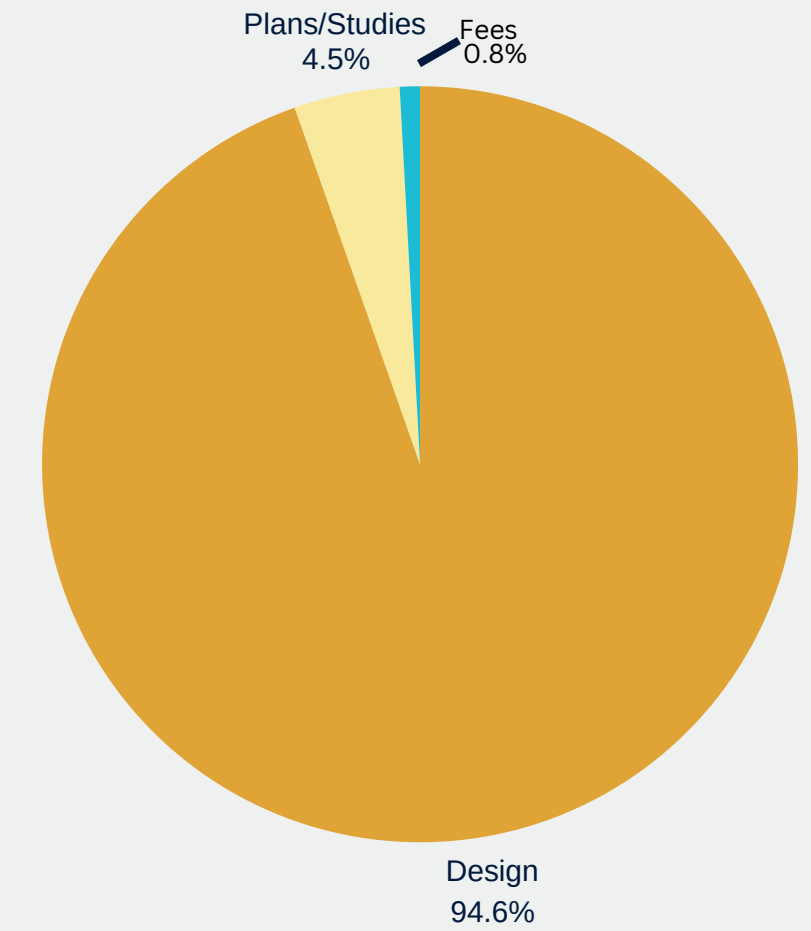
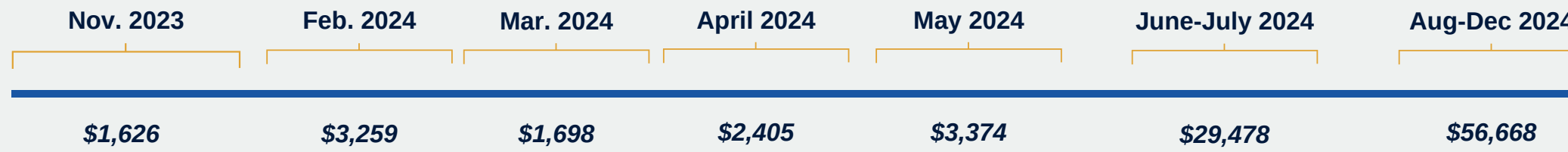
<b>Phelan Park Enhancement Costs*</b>				
<b>Vendor Name</b>	<b>Services Provided</b>	<b>Total Expended</b>	<b>Total Outstanding</b>	<b>Comments</b>
Wallace Group, a California Corporation	Design/Plans/Studies	\$ 90,159.95	\$ 13,827.05	Some sub-contractors are billed under Wallace Group. Previous outstanding amount did not include entire approved amount for design, just fees and topographic survey.
Wallace Group, a California Corporation	Topographic Study	\$ -	\$ 12,095.00	
TRLS	Parking Lot Design	\$ 8,347.46	\$ -	Some fees included
	<b>Total</b>	<b>\$ 98,507.41</b>	<b>\$ 25,922.05</b>	

*\*Through 12/31/2024*

# Park Enhancement Project (ARPA & Per Capita Grant)

Grant Amount: \$457,194 (ARPA) + \$179,297 (Per Capita)  
 Funding Source: ARPA, Per Capita Grant, District Funds  
 Estimated Completion Date: December 2025

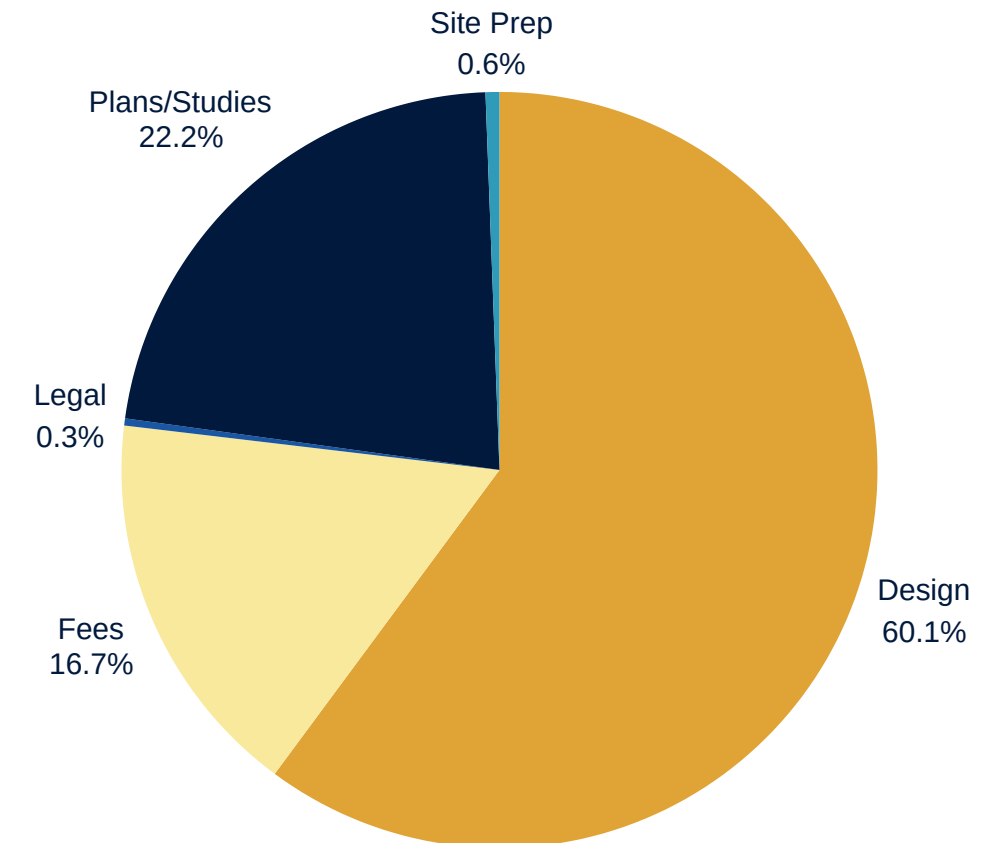
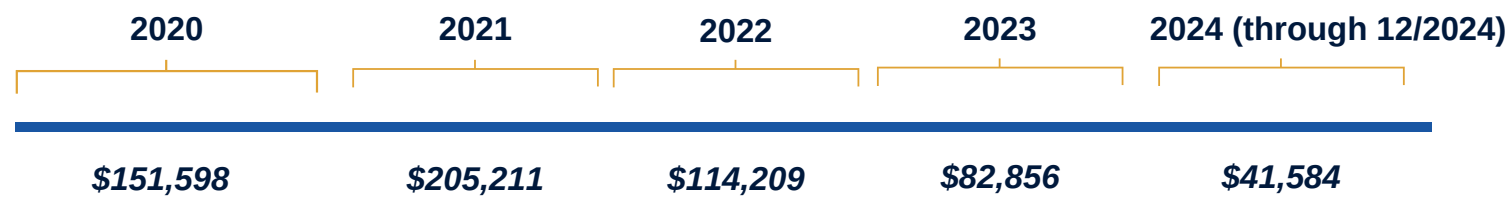
## Project Expenditure Breakdown (through 12/31/24)



# Park Expansion Project

Funding Source: District Funds, Possible Future Grants  
 Estimated Completion Date: TBD

## Project Expenditure Breakdown (through 12/31/24)



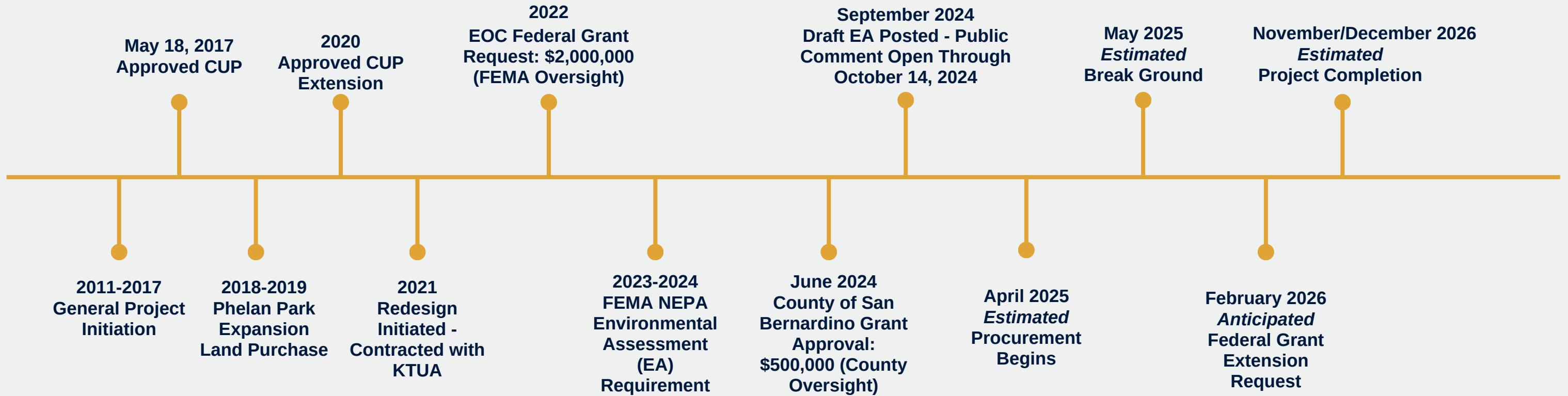
# Civic Center Project

Funding Sources: Federal Grant, County Grant, District Funds

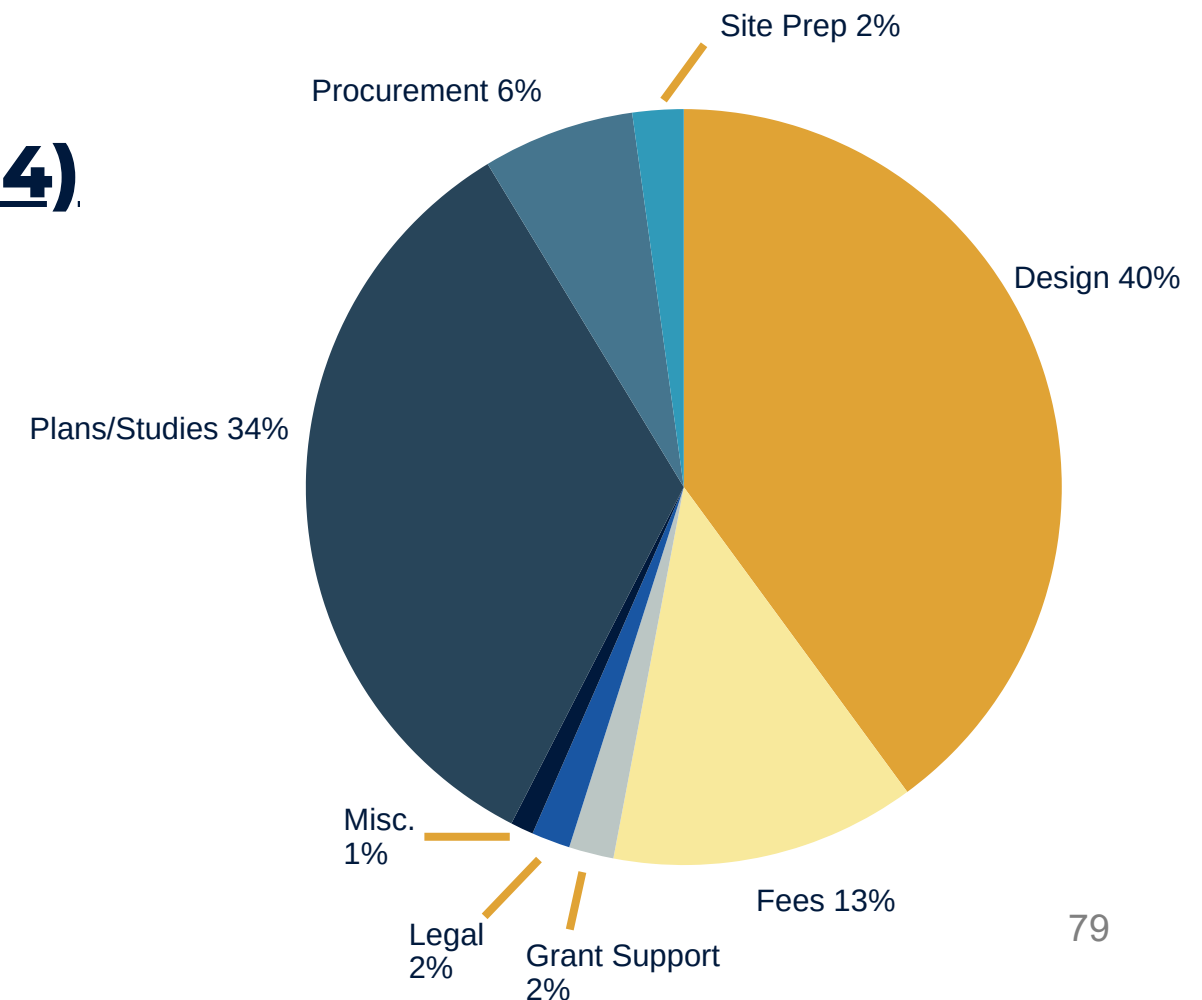
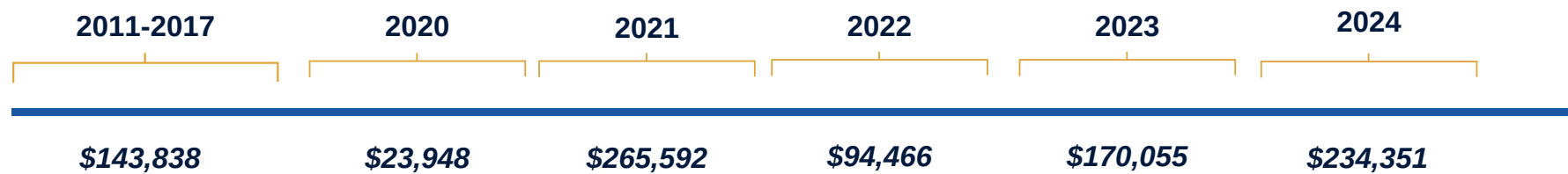
Grants Total: \$2,500,000

Estimated Completion Date: December 2026

## Timeline



## Project Expenditure Breakdown (through 12/31/2024)



<b>Civic Center/Emergency Operations Center Costs*</b>				
<b>Vendor Name</b>	<b>Services Provided</b>	<b>Total Expended</b>	<b>Total Outstanding</b>	<b>Comments</b>
ALR Engineering & Testing	Proposed Admin Building - modified WQMP	\$ 2,000.00		
Archaeological Information Center	Historical Record Search/APN: 3066-261-10	\$ 151.95		
Brunick, McElhaney & Kennedy	Legal Services	\$ 15,542.50		
California Department of Fish and Wildlife	FEES - Fees/License	\$ 2,216.25		
County of San Bernardino	FEES - Fees/License	\$ 57,113.01		
CR&R Incorporated	Disposal Fee for Clean Up on Future Admin Site	\$ 644.26		
David Evans and Associates, Inc.	Civic Center Street Improvements Traffic Study	\$ 29,613.46		
Debbie L. Van Dam	Easement Purchase APN:3066-251-06	\$ 10,000.00		
Design West Engineering, Inc.	Civic Center - SCE Service Upgrade Coordination	\$ 12,075.00		
DUKE Cultural Resources Management, LLC	Civic Center-Cultural/Paleontological Study	\$ 4,776.30		
Gary Van Dam	Easement Purchase APN:3066-251-05	\$ 7,875.00		
Hall & Foreman Inc	Traffic Engineering Report/Admin Property	\$ 6,770.82		
Inland Signs, Inc.	Project Signage	\$ 9,231.48		
KTU&A Planning & Landscape Architecture	Civic Center Landscape-Hardscape Const. Docs	\$ 24,650.00		
Lilburn Corp.	CEQA/NEPA	\$ 33,710.75	\$ 30,062.50	
Merrell-Johnson Engineering Inc	Geotechnical/Infiltration Study	\$ 15,111.00		
Orange Coast Title Company	Preliminary Title Report/APN: 3066-261-10	\$ 400.00		
Paul A. Penardi	Acoustical Analysis/Admin Property	\$ 860.00		
Plannet, LLC	Civic Center Building - A/V design/Technology Design	\$ 24,991.00		
Randall C. Arnold Jr	Biological Report/APN: 3066-261-10	\$ 5,325.00		
Red Brick Consulting Engineers & Architects	Research LOMR & Site Plan, WQMP, FEMA Compliance	\$ 12,345.00		
Richtig Inc.	Civic Center - Topographic/Boundary/RS	\$ 11,495.00		
Rider Levett Bucknall, LTD	Cost Estimate, RFQ/RFP	\$ 28,000.00		
Steen Design Studio, Inc	Architectual Services/Project Fees	\$ 358,286.28	\$ 1,335.70	A lot of the cost incorporates required fees.
TRLS Engineering, Inc	Lot merger, grading plan, geotechnical, revision to CUP	\$ 186,278.00	\$ 23,460.00	
Wallace Group, a California Corporation	Specs review, bid docs, grant assistance, landscape design services	\$ 72,745.00	\$ 23,255.00	
Miscellaneous	Varied	\$ 44.58		
	<b>Total</b>	<b>\$ 932,251.64</b>	<b>\$ 78,113.20</b>	

\*2011 - 12/31/2024



# Agenda Item 7

Committee Reports/Comments

## **District Meetings List**

### **Board Meeting**

Regular Meetings: Second & Fourth Wednesday of the Month

Meeting Time: 5:00pm

Board Members: Chuck Hays, Rebecca Kujawa, Jeanna Mills, Deborah Philips, Greg Snyder

### **Engineering – Standing Committee**

Meeting Frequency: Monthly

Meeting Dates: Third Wednesday of each Month

Meeting Time: 5:00pm

Committee Members: Rebecca Kujawa, Greg Snyder

### **Finance – Standing Committee**

Meeting Frequency: Quarterly

Meeting Dates: Third Tuesday in January, April, July, October

Meeting Time: 4:00pm

Committee Members: Chuck Hays, Jeanna Mills

### **Legislative – Standing Committee**

Meeting Frequency: Quarterly

Meeting Dates: Second Tuesday in March, June, September, December

Meeting Time: 3:00pm

Committee Members: Deborah Philips, Chuck Hays

### **Parks, Recreation & Street Lighting – Standing Committee**

Meeting Frequency: Quarterly

Meeting Dates: Second Tuesday in February, May, August, November

Meeting Time: 4:30pm

Committee Members: Rebecca Kujawa, Jeanna Mills

### **Waste & Recycling – Standing Committee**

Meeting Frequency: Quarterly

Meeting Dates: Third Tuesday in March, June, September, December

Meeting Time: 5:00pm

Committee Members: Deborah Philips, Greg Snyder

**Budget Schedule - Committees and Management**  
**2025/2026 Budget**

January 8, 2025	Wed	5:00 PM	Regular Board Meeting - Board review schedule and approve.
January and February			Management and Supervision staff begin work on operational budgets, reviewing historical expenses, estimating future expenses, gathering quotes and estimates, evaluating goals and programs, etc.
January 6, 2025	Mon	10:30am	Following Staff Meeting: Management meeting budget process
January 9, 2025	Thurs	5:00 PM	Special Solid Waste and Recycling Committee - Review and discuss draft budget schedule, long range plans, programs and operational goals.
January 14, 2025	Tues	4:30 PM	Special Parks and Recreation Committee - Review and discuss draft budget schedule, long range plans, programs and operational goals.
January 21, 2025	Tues	5:00 PM	Special Engineering Committee - Review and discuss draft budget schedule, long range plans and operational goals.
January 2025	TBD	TBD	As committees meet quarterly now, they may need to schedule special meeting(s) in January or February in order to complete the long range plans and operational goals by January 29, 2025.
January 29, 2025	Wed	5:00 PM	Long range capital, maintenance plans, programs and capital budgets due to Lori for inclusion in the February 11, 2025 Special Workshop.
February 5, 2025	Wed	Noon	Long range capital, maintenance plans, programs and capital budgets due to Staff for Special Board Meeting.
<b>February 11, 2025</b>	<b>Tues</b>	<b>5:00 PM</b>	<b>Board Workshop - Workshop to review and approve long range capital, maintenance plans, programs, capital budgets, and goals.</b>
March			Staff develops draft budget.
April 3, 2025	Thurs	Noon	Draft Budget due to Staff for inclusion in Finance Committee Meeting.
April 8, 2025	Tues	4:00 PM	Special Finance Committee Meeting - Review and discuss draft budget.
April 10, 2025	Thurs	Noon	Draft budget due to Staff for inclusion in April 15, 2025 Special Board Workshop package.
<b>April 15, 2025</b>	<b>Tues</b>	<b>5:00 PM</b>	<b>Board Workshop - Review draft budget.</b>
April 30, 2025	Wed	Noon	Final Draft Budget due to Staff for inclusion in Finance Committee Meeting.
May 6, 2025	Tues	4:00 PM	Special Finance Committee Meeting - Review and discuss final draft budget.
May 15, 2025	Thurs	Noon	Final Draft Budget due to Staff for inclusion in May 20 Special Board Workshop package.
<b>May 20, 2025</b>	<b>Tues</b>	<b>5:00 PM</b>	<b>Board Workshop - Review final draft budget (NOTE: This meeting is tentative. The meeting of April 15, 2025 will determine whether or not this meeting will be necessary).</b>
<b>June 11, 2025</b>	<b>Wed</b>	<b>5:00 PM</b>	<b>Regular Board Meeting - Budget presentation, Hearing, and possible adoption.</b>

Note: Shaded meetings are public meetings. Meeting dates are subject to change and notification will be posted accordingly.

## LEGISLATIVE COMMITTEE MEETING MINUTES

January 9, 2025  
Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371  
& Remotely Via Zoom or Conference Call

**Board Members Present:** Deborah Philips, Chair/Vice President  
Chuck Hays, Director

**Board Members Absent:** None

**Staff Present:** Don Bartz, General Manager  
Aimee Williams, Asst. Board Clerk/Administrative Specialist

### Call to Order

The meeting was called to order at 3:00 p.m.

### Roll Call

All committee members were present at Roll Call.

#### 1) **Approval of Agenda**

Vice President Philips moved to approve the Agenda. Director Hays seconded the motion. Motion passed unanimously.

#### 2) **Public Comment** – None

#### 3) **Approval of Minutes**

Director Hays moved to approve the Minutes. Vice President Philips seconded the motion. Motion passed unanimously.

#### 4) **Review of Committee Roles & Responsibilities**

The committee reviewed the Roles & Responsibilities; no changes recommended.

#### 5) **Update from Representatives** – None

NOTE: The committee recessed for a short break.

#### 6) **Presentation By Rojas Public Affairs**

Jasmid Enciso and Ariel Pe provided information about legislative advocacy services offered by Rojas Public Affairs and answered questions from the committee. The committee recommended that they attend the next Board meeting to present this item to the full Board.

#### 7) **Staff Report**

Nothing new to report.

8) **Committee Comments**

Nothing new to report.

9) **Review of Action Items**

a) **Prior Meeting** – None

b) **Current Meeting** – Add Rojas Public Affairs item to January 22, 2025, Board meeting.

10) **Set Agenda for Next Meeting** – March 11, 2024

11) **Adjournment**

With no further business before the Committee, the meeting adjourned at 4:09 p.m.

Agenda materials can be viewed online at [www.pphcsd.org](http://www.pphcsd.org)

**SPECIAL PARKS, RECREATION & STREET LIGHTING  
COMMITTEE MEETING MINUTES**

January 14, 2025  
Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371  
& Remotely Via Zoom or Conference Call

**Board Members Present:** Rebecca Kujawa, President/Chair  
Jeanna Mills, Director

**Board Members Absent:** None

**Staff Present:** Don Bartz, General Manager  
Jennifer Oakes, Executive Management Analyst  
Aimee Williams, Asst. District Clerk/Administrative Specialist

**Call to Order**

Director Kujawa called the meeting to order at 4:30 p.m.

**Roll Call**

All Committee Members were present at Roll Call.

- 1) **Approval of Agenda**  
Director Mills moved to approve the Agenda. President Kujawa seconded the motion.  
Motion passed unanimously.
- 2) **Public Comment** – None
- 3) **Approval of Minutes**  
Director Mills moved to approve the Minutes. President Kujawa seconded the motion.  
Motion passed unanimously.
- 4) **Review of Committee Roles & Responsibilities**  
The committee reviewed the Roles & Responsibilities; no changes recommended.
- 5) **Review of 10-Year Capital Plan for the 2025/2026 Budget**  
The committee reviewed the Capital Plan. Modifications discussed will be brought to the budget workshop.
- 6) **Update on Phelan Farmers Market**  
Ms. Oakes provided an update on this item.
- 7) **Review & Discussion Regarding Parks and Recreation Events**  
Ms. Oakes reviewed the parks and recreation events.

8) **Update Regarding Phelan Community Park**

- Expansion Project
- Improvement Project

Mr. Bartz commented that there are no new updates.

9) **Update on Teaching Garden**

Ms. Oakes provided an update on the teaching garden.

10) **Staff Report**

Mr. Bartz reported that the District is in the process of hiring new employees for vacant parks positions.

11) **Committee Comments** – None

12) **Review of Action Items**

- a) **Prior Meeting** – Provide statistics on programs & classes.
- b) **Current Meeting** – Update Capital Plan

13) **Set Agenda for Next Meeting** – May 13, 2025

14) **Adjournment**

With no further business before the Committee, the meeting was adjourned at 4:42 p.m.

Agenda materials can be viewed online at [www.pphcsd.org](http://www.pphcsd.org)

## **SOLID WASTE & RECYCLING COMMITTEE MEETING MINUTES**

January 9, 2025 – 5:00 p.m.  
Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371  
& Remotely Via Zoom or Conference Call

**Board Members Present:** Greg Snyder, Chair  
Deborah Philips, Vice President

**Staff Present:** Don Bartz, General Manager  
Jennifer Oakes, Executive Management Analyst  
Aimee Williams, Asst. District Clerk/Administrative Specialist

**CR&R Staff Present:** Brandon McGill, Operations Manager

### **Call to Order**

Director Philips called the meeting to order at 5:00 p.m.

### **Roll Call**

All Committee Members were present at Roll Call.

1) **Approval of Agenda**

Director Snyder moved to approve the Agenda. Vice President Philips seconded the motion. Motion passed unanimously.

2) **Public Comment**

None

3) **Approval of Minutes**

Director Snyder moved to approve the minutes. Vice President Philips seconded the motion. Motion passed unanimously.

4) **Review of Committee Roles & Responsibilities**

The committee reviewed the Roles & Responsibilities. An update was requested in the Specific Tasks/Goals section.

5) **Review of 10-Year Capital Plan for the 2025/2026 Budget**

The committee reviewed the Capital Plan. Modifications discussed will be brought to the budget workshop.

6) **Review of Solid Waste Programs & Events**

Ms. Williams and Ms. Oakes provided an update on the programs & events.

7) **Update on Uniform Collection**

Mr. McGill provided an update on the uniform collection program.



8) **Update on Solid Waste Rates**

Mr. McGill provided an update on the solid waste rates.

9) **Staff Reports**

Mr. Bartz provided an update regarding CR&R taking back some of the solid waste responsibilities going forward.

10) **Review of Action Items**

a) **Prior Meeting** – None

b) **Current Meeting** – Update Roles & Responsibilities and Capital Plan

11) **Set Agenda for Next Meeting** – March 18, 2025

12) **Adjournment**

With no further business before the Committee, the meeting adjourned at 5:13 p.m.

Agenda materials can be viewed online at [www.pphcsd.org](http://www.pphcsd.org)

# Agenda Item 8

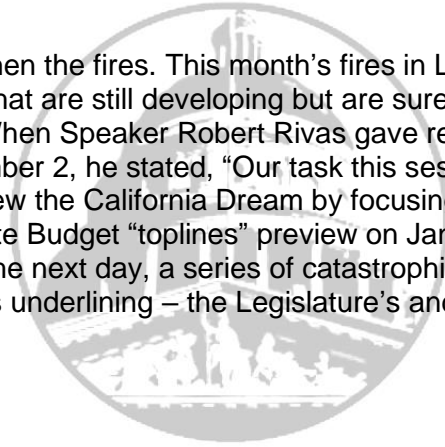
Staff & General Manager's Report



# TAKE ACTION BRIEF

## January 2025

Affordability, accountability, and then the fires. This month’s fires in Los Angeles have rapidly shaped the narrative in Sacramento in ways that are still developing but are sure to affect the legislative and budgetary decisions for 2025 and beyond. When Speaker Robert Rivas gave remarks at the State Assembly’s Organizational Session on December 2, he stated, “Our task this session is urgent, and it’s clear: We must chart a new path forward and renew the California Dream by focusing on affordability.” When Governor Gavin Newsom presented his State Budget “toplines” preview on January 6, he shared his “word of the year” would be “accountability.” The next day, a series of catastrophic fires fueled by extreme Santa Ana winds hit LA, altering – or perhaps underlining – the Legislature’s and Governor’s charted course toward affordability and accountability.



### Inside this edition of the Take Action Brief:

Overview of Governor’s 2025-26 January budget proposal.....2

Begin preparing for Prop 4 Climate Bond funding opportunities.....4

2025 CSDA sponsored legislative proposals.....5

NSDC is now the National Special Districts Association.....6

### Contact a local CSDA representative near you!

Chris Norden  
 Dane Wadlé  
 Dane Wadlé (Interim)  
 Erasmo Viveros  
 Richelle Noroyan  
 Chris Palmer

Northern Network  
 Sierra Network  
 Bay Area Network  
 Central Network  
 Coastal Network  
 Southern Network

[chrisn@csda.net](mailto:chrisn@csda.net)  
[danew@csda.net](mailto:danew@csda.net)  
[danew@csda.net](mailto:danew@csda.net)  
[erasmov@csda.net](mailto:erasmov@csda.net)  
[richellen@csda.net](mailto:richellen@csda.net)  
[chrisp@csda.net](mailto:chrisp@csda.net)



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## Overview of Governor's 2025-26 January budget proposal

On January 10, California Director of Finance Joe Stephenshaw presented a detailed overview of the Governor's 2025-26 budget proposal, highlighting significant fiscal developments. According to Stephenshaw, State General Fund revenues are expected to rise by \$16.5 billion compared to the 2024 Budget Act, a reflection of favorable economic and fiscal conditions. General Fund revenues for Fiscal Year 2025-26 are projected to total \$225.1 billion.

Expenditures for the fiscal year are estimated at \$228.9 billion, allocated as follows:

- \$83.3 billion for K-12 Education,
- \$83.6 billion for Health and Human Services,
- \$23.3 billion for Higher Education,
- \$13.6 billion for Corrections and Rehabilitation,
- and \$25.0 billion for other expenditures.

The Department of Finance (DOF) projects revenues to be \$8.2 billion (1.4%) higher than estimates provided by the Legislative Analyst's Office (LAO), underscoring a more optimistic financial outlook.

### Rainy Day Fund and Reserves

The Governor's 2025-26 budget proposal sustains a planned withdrawal of \$7.31 billion from the Budget Stabilization Account, commonly referred to as the Rainy-Day Fund, to address anticipated fiscal challenges. Despite this withdrawal, the state's overall financial reserves are projected to be at \$17 billion by the end of the fiscal year. This includes \$10.96 billion retained in the Rainy-Day Fund, which serves as a critical safeguard against unexpected economic downturns or emergencies. Additionally, \$4.5 billion is allocated to the Special Fund for Economic Uncertainties, providing flexibility to address unforeseen budgetary pressures. Another \$1.5 billion is set aside in the Public School System Stabilization Account.

### Proposition 2 Reforms

The Governor's budget also introduced two proposed reforms to Proposition 2, aimed at strengthening California's ability to save during periods of economic growth. The first reform proposes raising the cap on deposits into the Rainy-Day Fund from 10 percent to 20 percent of General Fund revenues, allowing the state to build a larger financial cushion to prepare for future economic downturns. The second reform excludes Rainy Day Fund deposits from the State Allocation Limit (SAL), thereby preserving the state's flexibility to save without triggering restrictions on spending. In addition to these savings enhancements, Proposition 2 funding is being utilized to address initiatives to test for and mitigate lead contamination in school water systems.

### Housing and Infrastructure Reforms

The Budget also included the Administration's proposal to create a California Housing and Homelessness Agency to streamline housing efforts, one of two new agencies proposed for creation. Policies will focus on reducing construction costs, eliminating barriers to development, and promoting transit-oriented projects. Additionally, the 2025 Five-Year Infrastructure Plan allocates \$55.4 billion for essential state responsibilities, including fire and life safety projects.

### Cap-and-Trade and Decarbonization

The cap-and-trade program, which is currently authorized to run through 2030, is already the subject of early extension discussions, which CSDA has participated in, as the state seeks to ensure long-term stability and predictability.



At the same time, the Administration is prioritizing collaboration with the Legislature to develop and implement measures that ease the financial burden of the clean energy transition on residents. A key focus is on reducing electric bill costs for Californians while accelerating progress toward a clean energy economy. This includes exploring policies to enhance energy efficiency, expand renewable energy infrastructure, and ensure equitable access to clean energy benefits. CSDA closely monitors these investments as special districts work to comply with the California Air Resources Board's Advanced Clean Fleets vehicle electrification mandate.

### **Cannabis Regulation and Environmental Protection**

Proposition 64 funding places an emphasis on regulatory and enforcement activities, dedicating \$93.6 million specifically to address the environmental impacts caused by illegal cannabis cultivation. These illegal activities detrimentally impact the work of special districts, particularly those providing water service in impacted areas. This funding supports critical efforts, including the cleanup and remediation of affected sites, as well as the enforcement of environmental protections to prevent further damage. The allocation represents 20 percent of the total funding, underscoring the importance of mitigating the ecological harm associated with unregulated cannabis operations.

### **Master Plan for Career Education**

The recently released January budget allocates more than \$100 million to implement the newly developed Master Plan for Career Education, signaling a significant investment in the state's education and workforce development strategies. This plan is designed to align state education initiatives with anticipated economic demands and further seeks to expand affordable access to educational and career opportunities. Among the key investments is \$4 million specifically earmarked to support regional coordination efforts, which will facilitate partnerships between schools, colleges, employers, and community organizations. These initiatives are expected to create a more adaptable and skilled workforce while driving economic growth and innovation across the state.

### **Risks to Economy and Revenue**

Director Stephenshaw also highlighted several risks to the state's economy that could affect revenue ahead of the May Revise and in future years. These include stock market volatility and potential declines, which would significantly impact state finances. Additional uncertainties stem from potential new federal policies, such as tariffs that could drive inflation, immigration policies that may lead to labor shortages, elevated or re-emerging inflation prompting restrictive monetary measures, and delayed tax deadlines resulting from natural disasters.

### **CSDA's Response**

Regarding the Governor's proposed Budget, CSDA Chief Executive Officer, Neil McCormick, noted that, "True affordable housing and safe neighborhoods depend on affordable and reliable water, sewer, fire protection, parks, and other essential services provided by special districts. CSDA applauds the prudent work by the Governor and Legislature to well-position California's 2025-26 Budget and asks for similar prudence on any proposals that could increase costs or reduce revenues for our local agencies that are critical to meeting the needs of millions of Californians."

Over the following weeks, CSDA's advocacy team will evaluate the Budget, monitor key committee hearings in the Legislature, and engage with lawmakers where appropriate.

### **Access the Full Budget**

For more details on the Governor's January Budget, visit the [Department of Finance website](https://www.dof.ca.gov/).



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## Begin preparing for Prop 4 Climate Bond funding opportunities

California's newly approved \$10 billion climate bond, passed through Proposition 4, directs funding toward a range of climate-related initiatives focused on addressing challenges such as wildfires, water accessibility, and climate resilience. Bond funding is intended to assist local jurisdictions with a variety of issues over the next several years, and includes:

- \$3.8 billion for **Water Resilience and Management**, aimed at ensuring safe, clean drinking water, improving water infrastructure like dams and levees, and preparing for extreme droughts and floods;
- \$1.5 billion for **Wildfire and Forest Resilience**, utilizing funds to mitigate wildfire risks, improve forest health, and invest in early fire detection systems;
- \$1.2 billion for **Coastal Resilience** to support adaptation efforts for sea-level rise, restore coastal ecosystems, and protect against flooding and erosion;
- \$1.2 billion for **Biodiversity Protection and Nature-Based Solutions** to enhance habitat connectivity, protect threatened species, and fund conservation efforts;
- \$700 million for **Park Creation and Outdoor Access** to focus on expanding green spaces, especially in underserved communities, to promote public health and environmental benefits;
- \$450 million for **Extreme Heat Mitigation** for urban greening projects, resilience centers, and other initiatives to reduce the impacts of higher temperatures and heat waves;
- \$300 million for **Sustainable Agriculture** to assist farms and ranches in adopting sustainable practices and improving climate resilience; and
- \$850 million for **Clean Air and Community Programs**, targeting air quality improvements and initiatives in disadvantaged communities.

Since the Legislature will have to appropriate bond funds through the budget process, these discussions will be ongoing through the summer and into future fiscal years.

When voters approved Proposition 68 in June of 2018, draft guidelines were released approximately three months after passage with the first round of applications due that November. Given the most recent fires raging through southern California, the Governor has stated his intent is to accelerate projects and programs that build water and wildfire resilience.

### TAKE ACTION: PREPARE NOW FOR GRANT OPPORTUNITIES

*Because dollars are intended to be distributed on a competitive basis with readiness and urgency in mind, special districts should begin identifying local projects that emphasize the identified buckets and provide solutions for climate-related challenges. Special districts would also be well-advised to:*

- **Develop local and regional support for projects and potential grant applications**
- **Identify multi-benefit projects that support more than one purpose, entity, or community**
- **Begin engaging with elected officials in Sacramento to garner additional support**

*This content was derived from an article in the January 14 edition of CSDA eNews authored by Elisa Arcidiacono of Townsend Public Affairs. Read more at [csda.net](http://csda.net).*



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## 2025 CSDA sponsored legislative proposals

### Brown Act Remote Meetings

In 2022, Governor Gavin Newsom signed [Assembly Bill 2449 \(Rubio\)](#) into law providing local agencies the option to invoke alternative Brown Act meeting procedures in the event of a board member's physical absence in connection with a "just cause" or "emergency circumstance." Since the law took effect January 1, 2023, special districts and other local agencies have successfully utilized the AB 2449 procedures to facilitate remote participation for board members who otherwise would have been encumbered by illness, official travel, or medical emergencies.

Though the terms of AB 2449 have been amended since their passage, the sunset date associated with its terms has not been changed and the alternative Brown Act meeting procedures established by the bill are set to expire at the end of 2025. To avoid this outcome and preserve the remote meeting flexibility provided by AB 2449, CSDA is sponsoring legislation to remove the sunset associated with the bill. CSDA is partnering with the office of Assembly Member Blanca Rubio (D-Baldwin Park), author of the original bill, to run this legislation.

#### TAKE ACTION: SUPPORT REMOTE MEETING FLEXIBILITY

*Formal introduction of this legislation is imminent. Once it receives a bill number, CSDA encourages all members to formally register support using our automated letter form at*

[csda.net/take-action](https://csda.net/take-action)

Those with questions about this legislation should reach out to CSDA Legislative Representative Marcus Detwiler at [marcusd@csda.net](mailto:marcusd@csda.net) for more information.

### Special Districts Week

Assembly Member Gregg Hart, 2023 CSDA Legislator of the Year, introduced [ACR 163](#) in 2024, proclaiming the week of May 19, 2024, to May 25, 2024, to be "Special Districts Week." ACR 163 was successfully chaptered on May 14, 2024, receiving no opposition.

Special Districts Week aims to encourage California residents to be actively involved in their communities and be civically engaged with their local government, specifically with the special districts in their areas.

In 2025, CSDA is making strides to introduce the week of May 18, 2025, to May 24, 2025, to be this year's official proclamation of "Special Districts Week." This would be the seventh year in a row that such a resolution was introduced.

Stay tuned to CSDA eNews for more information and resources for your district to participate in this valuable opportunity to raise awareness and understanding of special districts in your community. Questions about Special Districts Week? email CSDA Associate Legislative Analyst Lilia Hernandez at [liliah@csda.net](mailto:liliah@csda.net).



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## NSDC is now the National Special Districts Association

The National Special Districts Coalition, in which CSDA is a founding member, has become the National Special District Association (NSDA) to cultivate broader participation across the nation. With a mission focused on advocacy, education and resources, NSDA will magnify the voices of special districts across the country to reinforce our vision of *Districts Stronger Together* federally. CSDA members receive full access and benefits to NSDA through membership in CSDA.



In 2025, NSDA will expand its membership base while remaining focused on the advancement of the Special District Grant Accessibility Act, policies to strengthen and enhance infrastructure and cybersecurity resilience, advocacy for improved disaster preparedness, and greater access to federal funds for special districts.

### Federal Advocacy – Key Legislative Actions

NSDA made significant progress in advancing policies that support special districts at the federal level. Our primary objective, the Special District Grant Accessibility Act, passed through the House and was introduced in the Senate in 2024. The legislation embodies NSDA's longstanding objective of codifying in federal law a first-ever, formal definition of special district.

Additionally, NSDA advocated on several critical issues, including:

- Fix Our Forests Act
- OSHA Emergency Response Rules
- Financial Data Transparency Act
- Water Systems PFAS Liability Protection Act
- Disaster Management Costs Modernization Act

### Grants Portal Increases Special District Funding Participation

The [NSDA Grant Program](#) and services available to help find federal resources for special district priorities experienced an increase in participation from California special districts in 2024. This program provides curated advice and counsel to districts on available funding. Inquiries on grants highlighted in CSDA's weekly *eNews* for projects related to emergency services, fire suppression, water supply and wastewater resulted in increased funding. Corresponding Federal Emergency Management Agency funding announcements included the Assistance to Firefighter Grants and Bureau of Reclamation's WaterSMART grant programs which awarded millions of dollars to California special districts.

### Follow NSDA Progress in 2025

California special district leaders can follow NSDA efforts by reading CSDA's weekly *eNews* and subscribing to [Advocacy News](#). NSDA is active on X, LinkedIn, and Facebook @NSDAdistricts and can be found on the web at [nationalspecialdistricts.org](https://nationalspecialdistricts.org).





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## OTHER WAYS TO TAKE ACTION

### Learn More

#### [2025 Professional Development Catalog](#)

Sharpen your skills and deepen your knowledge? Look no further than the CSDA 2025 Professional Development catalog, where you'll find courses in every possible format to suit your needs – live and on-demand, virtual and in-person. Check out next year's conference dates and locations, new offerings like our Leadership Lessons series, our list of most popular on-demand webinars, and much more!.

#### **In-Person Governance Training: The Special District Leadership Academy Conference**

- April 21 - 24, 2025, in La Quinta, CA (Palm Springs area)
- October 5 - 8, 2025 in Redding, CA
- November 16 - 19, 2025 in Seaside, CA (Monterey area)

#### **OR VirtualSDLA Modules** *(complete all four to earn your certificate):*

- **Virtual Workshop: SDLA Module 1: Governance Foundations**  
*Wednesday and Thursday, February 19 and 20, 2025*
- **Virtual Workshop: SDLA Module 2: Setting Direction / Community Leadership**  
*Wednesday and Thursday, April 2 and 3, 2025*
- **Virtual Workshop: SDLA Module 3: Board's Role in Finance**  
*Wednesday and Thursday, September 17 and 18, 2025*
- **Virtual Workshop: SDLA Module 4: Board's Role in Human Resources**  
*Wednesday and Thursday, December 3 and 4, 2025*

Register at [SDLA.csdanet.net](https://sdla.csdanet.net)

### Join Today

Join an Expert Feedback Team to provide CSDA staff with invaluable insights on policy issues. Email [updates@csda.net](mailto:updates@csda.net) to inquire about joining one of the following teams:

- Environment & Disaster Preparedness
- Governance
- Human Resources & Personnel
- Local Revenue
- Public Works, Facilities, and State Infrastructure Investment & Partnership

### Stay Informed

In addition to the many ways you can **TAKE ACTION** with CSDA's advocacy efforts, CSDA offers a variety of tools to keep you up-to-date and assist you in your district's legislative and public outreach. Make sure you're reading these resources:

- CSDA's weekly e-Newsletter
- Districts in the News
- CSDA's *California Special Districts Magazine*

Email [updates@csda.net](mailto:updates@csda.net) for help accessing these additional member resources.



# Phelan Piñon Hills Community Services District

4176 Warbler Road - PO Box 2940449 - Phelan, CA 92329-4049 - (760) 868-1212 - Fax (760) 868-2323

## Assistant General Manager / CFO's Report

December 2024

### FINANCIAL DATA:

Enterprise Fund (Water Operations)				
	December	YTD	Total Budget	% of Total Budget
Operational Revenue	\$688,601.26	\$5,368,672.89	\$9,495,007.53	57%
Operational Expenses	\$503,366.79	\$4,339,597.45	\$9,559,717.66	45%
<b>Net Income (Loss)</b>	<b>\$185,234.47</b>	<b>\$1,029,075.44</b>	<b>-\$64,710.13</b>	<b>-1590%</b>
Non-Operational Revenue	\$707,903.39	\$1,978,824.58	\$2,362,005.60	84%
Non-Operational Expenses	\$130,935.02	\$146,996.63	\$1,306,552.00	11%
<b>Net Income (Loss)</b>	<b>\$576,968.37</b>	<b>\$1,831,827.95</b>	<b>\$1,055,453.60</b>	<b>174%</b>
Total Revenue	\$1,396,504.65	\$7,347,497.47	\$11,857,013.13	62%
Total Expense	\$634,301.81	\$4,486,594.08	\$10,866,269.66	41%
<b>Total Net Income (Loss)</b>	<b>\$762,202.84</b>	<b>\$2,860,903.39</b>	<b>\$990,743.47</b>	<b>289%</b>

Capital Outlay/Principal Pmts/C6 **\$1,161,016.75** **\$2,653,428.76**

Government Funds (Parks, Street Lighting, Solid Waste & Recycling)				
	December	YTD	Total Budget	% of Total Budget
Operational Revenue	\$59,221.25	\$302,535.11	\$613,384.00	49%
Operational Expenses	\$40,446.65	\$434,802.91	\$1,202,185.78	36%
<b>Net Income (Loss)</b>	<b>\$18,774.60</b>	<b>-\$132,267.80</b>	<b>-\$588,801.78</b>	<b>22%</b>
Non-Operational Revenue	\$861,790.89	\$1,349,723.60	\$2,293,588.83	59%
Non-Operational Expenses	-\$399.49	-\$18,594.77	\$59,380.94	-31%
<b>Net Income (Loss)</b>	<b>\$862,190.38</b>	<b>\$1,368,318.37</b>	<b>\$2,234,207.89</b>	<b>61%</b>
Total Revenue	\$921,012.14	\$1,652,258.71	\$2,906,972.83	57%
Total Expense	\$40,047.16	\$416,208.14	\$1,261,566.72	33%
<b>Total Net Income (Loss)</b>	<b>\$880,964.98</b>	<b>\$1,236,050.57</b>	<b>\$1,645,406.11</b>	<b>75%</b>

GOVERNMENT FUNDS:	General	Parks and Rec	Street Lighting	Property Tax	Solid Waste	Total
Revenue YTD	226,921.90	161,163.89	557.71	1,079,745.45	183,869.76	1,652,258.71
Expense YTD	-7,741.30	326,784.97	8,431.92	745.27	87,987.28	416,208.14
<b>Total Net Income (Loss)</b>	<b>234,663.20</b>	<b>-165,621.08</b>	<b>-7,874.21</b>	<b>1,079,000.18</b>	<b>95,882.48</b>	<b>1,236,050.57</b>

	Enterprise	Government	Total
Cash Available	\$2,346,941.34	\$12,204,232.95	\$14,551,174.29
Cash Reserves	\$18,270,394.88	\$788,916.00	\$19,059,310.88
Total Cash	\$20,617,336.22	\$12,993,148.95	\$33,610,485.17

**ADMINISTRATIVE DATA:** December 2024

<b>Water Consumption (HCF):</b>	September	October	November	December
2024	106,698	102,938	63,146	65,452
2023	86,337	92,855	65,678	56,855
2022	98,735	93,012	66,172	64,571

<b>Meters In Ground:</b>	September	October	November	December
	7340	7348	7355	7359

<b>Meter Permits Issued:</b>	September	October	November	December
	5	8	3	3

<b>Lock-offs:</b>	September	October	November	December
	53	109	109	90

Note: September lock-offs delayed one week due to fires

<b>Customer Service A/R Activities</b>	December Quantity		December \$ Received	
<b>Payments</b>				
Cash	532	9.38%	\$69,468.67	7.50%
Check	625	11.02%	\$318,171.45	34.35%
Credit Card (counter)	195	3.44%	\$34,205.18	3.69%
Mail (checks)	528	9.31%	\$50,891.94	5.49%
E-Check	552	9.73%	\$54,402.31	5.87%
Online (credit card)	<u>3,239</u>	<u>57.12%</u>	<u>\$399,024.37</u>	<u>43.08%</u>
<b>TOTAL</b>	<b>5,671</b>	<b>100.00%</b>	<b>\$926,163.92</b>	<b>100.00%</b>

<b>Payments Received and Processed</b>	December Quantity	Enterprise	Government
Water	5,649	5,649	
Gvmt (Rentals, Classes, Franchise fee, et	<u>22</u>	<u></u>	<u>22</u>
	<b>5,671</b>	<b>5,649</b> 99.6%	<b>22</b> 0.4%

<b>Customer Service Other Activities</b>	December Quantity	Enterprise	Government
Service Orders Processed	210	210	
Assisted Customers at Counter	<u>1,352</u>	<u>1,330</u> 98.4%	<u>22</u> 1.6%
	<b>1,562</b>	<b>1,540</b>	<b>22</b>



## Water Operations Manager's Report December 2024

### Introduction

The Phelan Piñon Hills Community Services District (District) maintains a large water distribution system that includes over three hundred & forty miles of water lines. The following are District statistics and information related to the operations of this distribution system and the quality of the water supplied to District customers.

### Summary

The District's water distribution system is in compliance with the State Water Resources Control Board- Division of Drinking Water, The Environmental Protection Agency, the Safe Drinking Water Act, Cal OSHA, and all other governing agencies.

Current chlorine demand has remained low and steady due to routine maintenance and flushing. Chlorine demand is found by subtracting the chlorine residual from the total chlorine added to the water system. A low chlorine demand indicates water-free or nearly free of pathogenic microorganisms.

### Water Quality Samples

The following is a summary of all water quality samples collected this month and any pertinent information related to said samples.

TEST TYPE	NO. OF COLLECTIONS THIS MONTH	TESTING SCHEDULE	NOTES
Raw water and Bac-t samples	49 samples	Monthly	All in compliance, Sampled Weekly
General physical samples	6 samples	Monthly	All in compliance, Sampled Weekly
TTHM/HAA5	0 samples sets	Quarterly	All in compliance.
Title 22	0 sample sets	TBD	All in Compliance.
Inorganics	1 samples	Yearly	All in compliance.
Radiological (Gross Alpha)	1 samples	Every 3 Years	All in compliance.
Trichloropropane 1,2,3-TCP	0 samples	Quarterly	All in compliance.
Regulated VOC	0 samples	As needed	All in compliance.
Nitrate as N	0 samples	As needed	All in Compliance.
Chromium 6	15 samples	Quarterly	All in Compliance.
Secondary GP'S	1 samples	As needed	All in Compliance.
Lead & Copper	0 samples	Every 3 Years	All in Compliance

## Production and Service Order Report

The following is a summary of the District's water production and service orders for the current month.

<b>Total Monthly Production</b>	167.82 A. F. 3 % more than 2023
<b>2023 Monthly Production</b>	162.64 A. F.
<b>USA's Marked</b>	241
<b>Service Orders Completed</b>	305 service orders completed
<b>Main/Service Line Leaks</b>	8 service line leaks were repaired. 0 Main line leak/ breaks repaired
<b>Hydrant Repairs/Replacements</b>	1 hydrants repaired/0 replaced
<b>Residential Meters Sold</b>	3
<b>Commercial Meters Sold</b>	0
<b>YTD Total Meters Sold (Calendar)</b>	64 (56 in 2023) (86 in 2022) (95 in 2021)
<b>Construction Meters Out</b>	2
<b>Service Lines Replaced</b>	5

### Job Code Summary

<b>Job Code</b>	<b>Total Completed</b>
C-Lock - Lock	90
C-Read & Unlock-Open - Read & Unlock - Opening	3
C-Read & Unlock-OC-DM - Read & Unlock - Opening-OC-DM	39
D-Closing Read & Lck - Closing Read & Lock DO NOT USE	1
D-Closing Read-OC-DM - Closing Read & Lock-OC-DM DO NOT USE	1
M- Investigate Lock - Verify Meter Still Locked	9
M- Verify Acct Class - Verify Account Class	0
M- Water Audit - Audit Water Usage	5
M-Backflow - Backflow Information	0
M-Cost Estimate Req - Cost Estimate Request	0
M-Data - Data Log	0
M-Bees- Bees	0
M-Investigate Leak - Investigate Leak	0
M-Investigate No Wtr - Investigate No Water	4
M-Lock No N/O Info - Meter Locked No New Owner Info	0
M-Low/No Consumption - Investigate Low/No Consumption	0
M-Meter Leaking - Meter Leaking	0
M-Meter UTL - Buried - Meter UTL - Buried	0
M-Pressure Ck Hi-Low - Pressure Check Hi-Low	2
M-R/R Angle Stop - Repair/ Replace Angle Stop	1
M-R/R Gate Valve - Repair/ Replace Gate Valve	2
M-Read - Read (do not update Read)	0
M-Repair Svc Line - Repair Service Line	8
M-Repair/Install Box - Meter Box	0
M-Replace Serv Line - Replace Service Line	5

M-Stake Meter Loc - Stake Meter Location	0
M-Status - Status	2
M-Turn off-Cust Req - Turn off - Customer Request	2
M-UNLOCK – UNLOCK	21
M-Verify Leak Repair - Verify Leak Repaired	0
M-Water Loss Leak - Door Hanger Water Loss Leak	1
M-Water Quality Taste - Water Quality - Taste	0
S- Replace Register - Register Not Sending Signal	0
S- Meter Downsize - Meter Downsizing	0
Service Change - Service Status Change	0
S-Manual Meter Swap Concord	0
S-Replace Reg Hotrod - Replace Register Hotrod Died	0
S-MXU Change Out	2
S-Replace Register- Replace Register	0
Grand Totals	305

### **Summary of Current Projects**

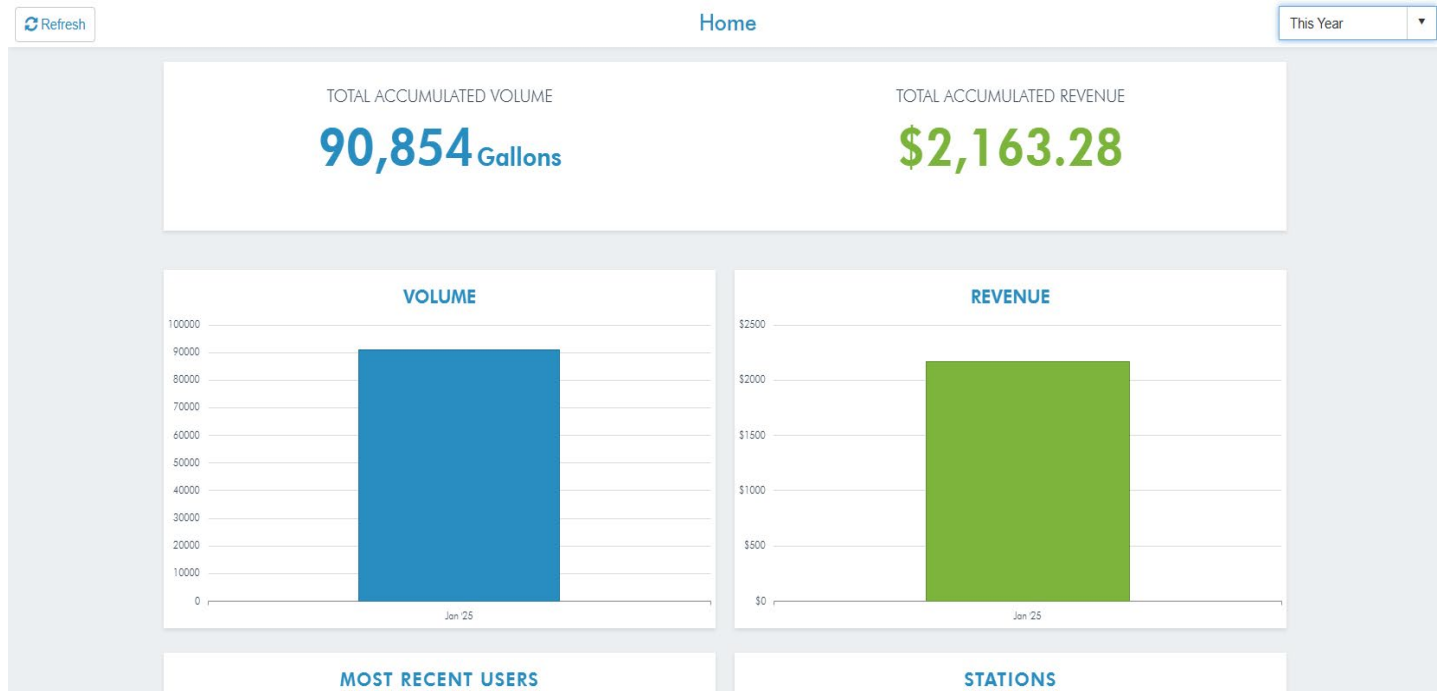
The following is a brief summary of all current and completed projects for the reported period

- Well Soundings at all wells are being done monthly
- Well 14 Production for February 0.00 AF, YTD 0.08 AF @ \$1190 per AF replacement C/Y 2024
- Wells 1B & 2A Electrical overhaul and upgrade- 75% Complete
- Valves and Hydrants Maintenance: 116 hydrants flushed and painted YTD Total-187
- 30 Dead ends flushed of 317 = every year no matter what < No goal, this is mandatory
- Tank washouts of Site 2-1, Site 2-2, 3A, W10, L1 (Contract Scope is 10 per year)
- Service line replacement program. 254 Replaced Calendar Year to Date, 139 Replaced Fiscal Year to Date
- Air-Vac maintenance & flushing program-2 Flushed & Maintenance YTD-2 of 336 Total Project 1% Complete
- Cla-Val automatic controls valves being systematically rebuilt as a water conservation measure- 30% Complete
- 1 completed Meter Assistance Program participant, 1 1 pending Meter Assistance Program applicant awaiting approval, multiple inquires for Meter Assistance Program information
- Booster A @ Site 1B rehab and repair- 80% Complete
- Booster A @ Site 2A rehab and repair- 80% Complete

### **Projects Completed**

- Total Non-Revenue Water “Water Loss” is 11 % for Calendar Year 2024, down from 16% in 2023 due to the meter change-out program, the service line replacement program actively replacing services found leaking from on-call personnel, and systematically rebuild cla-valves specifically csm-11-A2-2 pump controls
- The District is now an Advanced Metering Infrastructure (AMI) exclusive system (100% Successful Read Rate)
- Well 15 Outfitting, and Equipping - 100% Complete  
The well has been certified to produce 806 GPM @ 70% Efficiency @ \$207.97 per AF  
Well 15 accounted for 39% of the water the District produced for the month of December
- Well Meter and inter-tie Meter annual accuracy program FY 23/24- 100 % Complete
- Electrical Efficiency test performed @ every booster and well within the District- 100%
- Oil Changes and greasing at all district wells 100% Complete Boosters 100 % Complete
- 6 Valves Turned this month as part of the district Valve Exercising Program, 124 Year to Date Turned of 4291
- 1936 hydrants = 167 flushed this Year to Date 246 Painted Goal is 968 annually, this is done Bi-Annual
- Vegetation is being mitigated and disposed of on all Water Operations Facilities
- Isolation valves at site 2A reservoir 2A-1 & Booster A replaced

# The Fill Station Year To Date Statistics



# Agenda Item 9

Director Reports



# Agenda Item 10

Correspondence/Information

*Did You Know  
There's an  
Easier Way to*

# Pay Your Bill?

Save time and money  
today by signing up for  
online bill pay.



## Safe and Reliable

No more missed or lost payments.



## Save Time

Save time filling out checks or driving to  
drop off your payment.



## Save Money

Save money on checks, postage, and gas.



## Avoid Fees

By utilizing your bank's bill pay system,  
you can avoid debit or credit card fees.



## Enrollment is Easy!

Simply visit your bank's  
website and sign up for  
their online bill pay  
system and add your  
monthly bill to your list  
of payees.

Avoid fees, save time,  
and never miss a  
payment again!



4176 Warbler Road  
Phelan, CA 92371  
760-868-1212  
[www.pphcsd.org](http://www.pphcsd.org)



Learn How To:

# Find a Silent Thief

You may have a thief in your home and not be aware of it. Follow these helpful tips to protect your drinking water and money!



## Faucets

The smallest leak from a faucet can waste up to 20 gallons of water per day.

- Check all faucets inside and outside your home for leaks. Most leaking faucets can be corrected by replacing worn washers.



## Toilets

The biggest culprit inside your home is the toilets, which can waste 200 gallons per day.

- Place a few drops of food coloring (enough to change the color of the water) in the tank of the toilet.
- Do not flush the toilet for 15 to 20 minutes. If the water in the toilet bowl shows color from the food coloring, you have a leak.
- Check the overflow pipe and the flapper valve. After making repairs, repeat the food coloring test for assurance that the leak has been corrected.



## Sprinklers

Most of the water used at a residence is used by the irrigation system.

- Check the irrigation system for leaks on a regular basis.
- Follow a lawn watering schedule suitable to the seasons and your plants' needs.
- Reduce your turf size by replacing it with low water use and/or native plants which require less water.

*Still can't find that leak?  
Contact a plumber or our  
office for further tips at  
760-868-1212. Also, find  
more tips on our website at  
[www.pphcsd.org](http://www.pphcsd.org).*

4176 Warbler Road  
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# COMMUNITY CLEAN UP AND FREE TIRE DAY

**MARCH 8**

**8AM - 12PM**

**CR&R DROP OFF LOCATION:  
9828 BUCKWHEAT RD, PHELAN**

- Free Residential Trash & Yard Waste Collection
- Free Recyclable Materials Collection
- Free Tire Collection
- NO Hazardous Waste or E-waste
- NO Commercial Waste or Tires

*\*District residents only. Must show proof of residency. Limit of 9 tires per residence. Must be off rim. NO COMMERCIAL.*



760-868-1212  
[www.pphcsd.org](http://www.pphcsd.org)

**CR&R**  
INCORPORATED  
environmental services

**CalRecycle** 108

# Agenda Item 11

Review of Action Items

# Agenda Item 12

Set Agenda for Next Meeting