

PARKS, RECREATION & STREET LIGHTING COMMITTEE MEETING AGENDA

August 11, 2026 – 5:00 P.M.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Via Conference Call (see below)

PARKS, RECREATION & STREET LIGHTING COMMITTEE – 5:00 P.M.

Call to Order – Pledge of Allegiance

Roll Call

1) Approval of Agenda

- 2) **Public Comment** – Under this item, any member of the public wishing to directly address the Board on any item of interest that may or may not be within the subject matter jurisdiction of the Board, but not listed on the agenda, may do so at this time. However, the Board is prohibited by law from taking any action on any item not appearing on the agenda unless the action is otherwise authorized by the Brown Act. Any member of the public wishing to directly address the Board on any item listed on the agenda may do so when the item is being considered by the Board. Speakers are requested to be brief in their remarks. The Chair may limit each speaker to a comment period of five (5) minutes.

3) Approval of Minutes

4) Review & Discussion Regarding Parks and Recreation Events

5) Update on Phelan Farmers Market

6) Update on Teaching Garden

7) Update Regarding Phelan Community Park

- Expansion Project
- Improvement Project

8) Staff Report

9) Committee Comments

10) Review of Action Items

- a) Prior Meeting
- b) Current Meeting

11) Set Agenda for Next Meeting

- November 10, 2026

12) Adjournment



Mission Statement:

The Mission of the Phelan Piñon Hills Community Services District is to efficiently provide authorized services and maximize resources for the benefit of the community.

Authorized Services:

- Water
- Parks & Recreation
- Street Lighting
- Solid Waste &

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in the above-agendized public meeting should be directed to the District's General Manager at (760) 868-1212 at least 24 hours prior to said meeting.

Agenda materials can be viewed online at www.pphcsd.org

Remote Viewing:

To watch the livestream (view only – nonparticipating), visit our YouTube channel:

[PPHCSD YouTube Channel Link](#)

Remote Participation:

To provide public comment, or otherwise participate remotely, select the meeting you wish to attend on the District's website and then click the "Join Remote Meeting" option.

<https://www.pphcsd.org/meetings>

Please be advised that remote participation and livestreaming options are provided as a courtesy to the public and technical issues could occur, resulting in delays or the inability to participate remotely or livestream. It is recommended that you attend in person to ensure you are able to participate.

Written Comments:

You may also email your public comment to the District Clerk at awilliams@pphcsd.org by the meeting start time listed on this agenda. Your comment will be added to the record by the District Clerk.

Please check the District website for updates on this meeting. We encourage you to sign up for our email notifications by emailing awilliams@pphcsd.org or by visiting our website and completing the signup form at www.pphcsd.org under the "Agendas and Minutes" tab.



PARKS, RECREATION & STREET LIGHTING COMMITTEE MEETING MINUTES

February 10, 2026
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Greg Snyder, Director/Chair
Jeanna Mills, Vice President

Staff Present: Jennifer Oakes, Parks Manager/Board Clerk
David Noland, Finance Supervisor/Accountant
Angelica Ahumada, Finance Specialist

Call to Order

Director Snyder called the meeting to order at 4:43 p.m.

Roll Call

All Committee Members were present at Roll Call.

- 1) **Approval of Agenda**
Vice President Mills moved to approve the Agenda. Director Snyder seconded the motion. Motion passed unanimously.
- 2) **Public Comment** – None
- 3) **Approval of Minutes**
Vice President Mills moved to approve the Minutes. Director Snyder seconded the motion. Motion passed unanimously.
- 4) **Review of Committee Roles and Responsibilities**
The Committee reviewed the Committee's Roles and Responsibilities.
- 5) **Review of 10-Year Capital Plan for the 2026/2027 Budget**
The committee reviewed the 10-Year Capital Plan for the 2026/2027 Budget.
- 6) **Review & Discussion Regarding Parks and Recreation Events**
The committee reviewed the upcoming events scheduled so far for 2026.

7) **Update on Phelan Farmers Market**

Ms. Oakes provided an update on the farmers' market.

8) **Update on Teaching Garden**

Ms. Oakes provided an update on the teaching garden and explained classes have been put on hold until the new Community Garden is complete.

9) **Update Regarding Phelan Community Park**

- Expansion Project
- Improvement Project

Ms. Oakes provided an update on the park projects.

10) **Staff Report**

Ms. Oakes provided an update.

11) **Committee Comments** – None

12) **Review of Action Items**

- a) **Prior Meeting** – Completed
- b) **Current Meeting** – Request that the Farmer's Market Manager provide a report in the near future on the Market.

13) **Set Agenda for Next Meeting** – May 12, 2026

14) **Adjournment**

With no further business before the Committee, the meeting was adjourned at 4:55 p.m.

Agenda materials can be viewed online at www.pphcsd.org



PARKS REPORT

By: Jennifer Oakes, Parks Manager

Date: August 12, 2026

SUMMARY/HIGHLIGHTS

The Phelan Park Enhancement is facing delays due to County approvals. Outstanding items include the Community Teaching Garden Greenhouse, irrigation, installation of pickleball nets, and remaining punchlist items. Completion is reliant on County approval, but completion is anticipated the end of August 2026.

Summer classes have concluded. Attendance was at record levels and indicates that more classes and programming should be made available next summer. Anticipated events for fall 2026 include continuation of Judo and Creative Lab classes, Phelan Phun Days, and seasonal baking and painting classes.

PARKS

- Pinon Hills Park has undergone extensive maintenance and cleanup. Three new trees have also been planted. A new irrigation system has been installed to save staff time hand-watering.
- New dog dispenser stations were installed at both Phelan and Pinon Hills parks.
- Pinon Hills CC (exterior) paint complete and gazebos/shade shelters have been re-painted.
- Weekly playground inspections now being conducted at both parks per best practice.
- Movies in the Park OT reduced by 75%.

COMMUNITY CENTERS

- Pre-rinse unit installed at Pinon Hills CC.
- New/fire-code approved Exit signs installed at both CC
- Abdul system serviced at Pinon Hills CC

UPCOMING PROJECTS/ MAINTENANCE- PARKS/STREETLIGHTS

- Staff will continue with summer maintenance.
- Quotes are being gathered to re-do Pinon Hills CC parking lot.
- Installation of a "Little Library" has been approved and will be installed at Phelan Park by two Girl Scouts seeking their Girl Scout Bronze Award. This has been put on hold until construction has concluded.

UPCOMING MAINTENANCE-CC

- Staff will continue with focused maintenance and improvements at Pinon Hills Community Center. Staff will be getting quotes to redo the parking lot due to safety concerns and will be installing some additional landscaping.

EVENTS - FALL

- Judo Classes, every Friday, and beginning in September, every Wednesday.
- Creativity Lab - Every Thursday after school hours.
- Baking Class - Ages 18+ Sept. 12
- Baking and Painting Classes will be held in October.