



A. 4176 Warbler Road  
P.O. Box 294049  
Phelan, CA 92329  
P. (760) 868-1212  
F. (760) 868-2323  
W. [www.pphcsd.org](http://www.pphcsd.org)

## **SPECIAL BOARD MEETING MINUTES**

August 2, 2023  
Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371  
& Remotely Via Zoom or Conference Call

- Board Members Present:** Rebecca Kujawa, President  
Kathy Hoffman, Director  
Greg Snyder, Director
- Board Members Absent:** Mark Roberts, Vice President  
Chuck Hays, Director
- Staff Present:** Don Bartz, General Manager  
Lori Lowrance, Assistant General Manager/CFO  
George Cardenas, Engineering Manager  
Kim Sevy, HR & Solid Waste Manager/District Clerk  
Sean Wright, Water Operations Manager  
Chris Cummings, Assistant Water Operations Manager  
David Noland, Finance Supervisor  
Jennifer Oakes, Executive Management Analyst

### **SPECIAL BOARD MEETING – 4:00 P.M.**

#### **Call to Order**

President Kujawa called the meeting to order at 4:02 p.m. and the Pledge of Allegiance was conducted.

#### **Roll Call**

Vice President Roberts and Director Hays were absent.

#### **1) Approval of Agenda**

Director Philips moved to approve the Agenda. Director Snyder seconded the motion. Motion carried 3-0.

#### **2) Public Comment – None**

#### **3) Board Workshop – Water Rate Study**

Habib Isaac, with IB Consulting, presented the financial plan for the water rate study.

NOTE: The presentation can be viewed at [www.PPHCSD.org](http://www.PPHCSD.org).

Consensus of the Board was to prepare the draft water rates using both capital program scenarios.

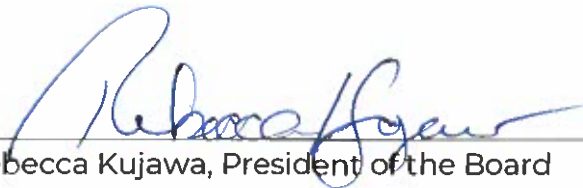
4) **Review of Action Items**

Cancel August 10, 2023, Board Workshop; draft rates will be presented at the Regular Board Meeting on August 9, 2023.

5) **Adjournment**

With no further business before the Board, the meeting was adjourned at 4:48 p.m.

Agenda materials can be viewed online at [www.pphcsd.org](http://www.pphcsd.org)

  
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Rebecca Kujawa, President of the Board

1/10/2023  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Kim Sevy, HR & Solid Waste Manager/District Clerk

1/10/2023  
\_\_\_\_\_  
Date

