

SPECIAL ENGINEERING COMMITTEE MEETING MINUTES

December 6, 2023, 2023 – 4:30 p.m.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Mark Roberts, Director (Chair)
Rebecca Kujawa, President

Staff Present: Don Bartz, General Manager
George Cardenas, Engineering Manager
Kim Sevy, HR & Solid Waste Manager/District Clerk
Sean Wright, Water Operations Manager
Chris Cummings, Water Operations Assistant Manager
Tony De La Rosa, Engineering Technician
Jennifer Oakes, Executive Management Analyst

Call to Order

Director Roberts called the meeting to order at 4:32 p.m.

Roll Call

All Committee Members were present at Roll Call.

1) **Approval of Agenda**

Mr. Cardenas requested to move Item 8 before Item 4. President Kujawa moved to approve the agenda, as amended. Vice President Roberts seconded the motion. Motion passed unanimously.

2) **Public Comment** – None

3) **Approval of Minutes**

President Kujawa moved to approve the Minutes. Director Roberts seconded the motion. Motion passed unanimously.

4) **Oeste Recharge Study Project**

Mr. Wright provided an update on this item. MWA is currently in the RFP process for the project. Information was included in the Agenda materials.

5) **Discussion Regarding Water System**

- **Pumps and Wells Services Agreement**
- **10-Year Tank Rehabilitation & Maintenance Service**
- **Water Quality**
- **Service Line Replacement Program**
- **Other Repairs/Replacements/Updates/Maintenance**

Mr. Wright reported on this item. Booster repair is underway at two sites. Dead end flushing is in progress. Sheep Creek Wash bridge repair is underway by the county. Tank washouts are occurring.

6) **Smithson Springs Update**

Mr. Wright reported that the vegetation is thick. No flow data was available.

7) **State Regulations Update**

Mr. Wright reported on the information provided in the agenda packet. Ms. Oakes noted the water audit was submitted and data from it will be used to calculate the District's water use objective.

8) **Discussion Regarding Sedaru Software Replacement**

Mr. Cardenas and Mr. De La Rosa provided an update on this item. This will go to the Board in January.

9) **Review of Current Projects**

- **Well No. 15**
- **Well No. 17**
- **Future Well No. 18**
- **Tank 6A**

Mr. Wright and Mr. Cardenas provided updates on the current projects.

10) **Staff Reports**

Nothing new to report; a written report is in the agenda packet.

11) **Review of Action Items**

a) **Prior Meeting**

- Presentation on Chromium-6 to Board in October - Complete
- Oeste production numbers and return flows – not available until February 2024

b) **Current Meeting** – None

12) **Set Agenda for Next Meeting** – January 17, 2023

- Remove Item 8

13) **Adjournment**

With no further business before the Committee, the meeting adjourned at 5:11 p.m.

Agenda materials can be viewed online at www.pphcsd.org

